

LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING
April 8, 2017
Minutes

The Meeting was called to order at 9:00 AM April 8th 2017 by Phyllis Antonsen.

Members Attending: Chair Phyllis Antonsen, Secretary Don Bird, Treasurer Mark Franklin and Members Brandon Koch, Gary Lentz and Brian Parnell. Secretary Don Bird, Gary Lentz was/were excused.

Board of Directors Attending: None

Employees Attending: None

Contractors Attending: None

Guests Attending: None

Approval of Minutes

A motion was made by Mark Franklin, seconded by Brian Parnell and passed with no nays as follows:

To approve the Minutes of 3/11/2017 as written

Additions to Agenda – None

Comments from BOD - None

Comments from Guests - None

Financial Report -attached

- 1) Status of financial reports: Closed the Edward Jones account and will receive a check in the amount of \$92,124. Mark plans on depositing those funds into the OCCU savings account.

Phyllis plans on talking to Norm about splitting Main Line account into separate accounts to better protect the money with FDIC.

Phyllis would like to see the percentage of budget used in proportion to the amount budgeted in the financial report.

Mark will talk with Eric Thompson at Edward Jones about putting some money in short term CDs.

A motion was made by Brian Parnell, seconded by Brandon Koch and passed with no nays as follows:

To approve the financial report for March 2017 as presented

Water Distribution Managers Report - Attached.

The leak rate continues to be high. Discovering the location of the leaks will remain difficult until things dry out.

There is something wrong with the formula for gallons per KWH. The graph is not producing any information.

There is also something wrong with the formula for the Water Consumption Report – Percent Line.

Action List – Attached.

No pressing items on the action list.

Correspondence -

None

Old Business

- 1) _____ SCADA and radios: Nothing new to report.
- 2) _____ Well #2 fill station incl. 2" meter and backflow: Still to wet to work on this project.
- 3) _____ Hazard survey: Waiting on a list of homeowners contact information from the office.

4) _____ Inventory: Phyllis is to check with Steve to see if this is completed.

5) _____ Versa probe Sale: Completed

6) Employee evaluation: An employee evaluation form has been adopted. We have set a goal to have evaluations completed by June for budget consideration.

7) NWS Contract: Don took the contract on vacation with him to review it. We will confer with Don after his return. We may delay negotiating a new contract until after the hazard survey is complete.

8) Water line engineering: Discussion tabled until Don returns next month.

9) Consumer education meeting: A video has been prepared to educate residents about locating and properly using their water shut off valve. The video will be presented at the biannual meeting.

New Business

None

Commitments

1) Phyl to work with Deborah and Rhonda to get up to date owners list to send to NWS for Hazard Survey. Deborah and Rhonda are working on creating an updated list from UMS database and county property records.

2) Phyl and Don to review NWS contract and make recommendation. Don will meet with Steve and Joe to review the existing NWS contract and decide what things LLWS can take care of and what we will want NWS to take care of.

3) Steve will ask Sean Burns at NWS to provide estimates for past known leaks in order to reduce losses.

4) Steve and Sean will continue to work on Well #2 to use it as a "water fill station". On hold until drier weather.

5) Steve will work with Rhonda on a letter to new homeowner after homeowner/contractor failed to complete new service line which caused problems with LLWS meter and backflow device. Steve will contact owner and discuss issue. It was suggested that we should ask Rhonda to pursue billing contractor to pay for repairs to meter and backflow device.

6) Don will continue studying manuals for the new radios to prepare for replacing the old ones. Don studied the manual during the last month.

7) Mark will talk to Eric Thompson at Edward Jones about short term CDs.

8) Phyllis will talk to Norm about splitting the Mainline account for FDIC protection.

Announcements

1) Next meeting May 13th 2017.

Motion to adjourn

A motion was made by Mark Franklin, seconded by Brian Parnell and passed with no nays as follows:
To adjourn the meeting at 10:07 AM.

These minutes have not been approved by the Water Committee
Respectfully Submitted by: Brandon Koch, Member

MOTIONS FOR THE BOARD

A motion was made by Mark Franklin, seconded by Brian Parnell and passed with no nays as follows:
To approve the Minutes of 3/11/2017 as written

A motion was made by Brian Parnell, seconded by Brandon Koch and passed with no nays as follows:
To approve the financial report for March 2017 as presented