

**LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING**

LLCC WATER COMMITTEE MINUTES JUNE 10TH, 2017

The Meeting was called to order at 9:00 AM by Don Bird.

Members Attending: Chair Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen and Members Mark Franklin, Gary Lentz and Pat Paradise.

Board of Directors Attending: None

Employees Attending: None

Contractors Attending: None

Guests Attending: None

Approval of Minutes:

A motion was made by Mark Franklin, seconded by Pat Paradise and passed with no nays as follows: To approve the Minutes of 05/13/2017 as corrected.

Additions to Agenda: None

Comments from BOD: N/A

Comments from Guests: N/A

Financial Report: Attached.

- 1) Water system financial report shows that we are under budget.
- 2) FDIC Insurance: Coverage is up to \$250,000 per tax id number. The benefit of having funds in multiple banks is protection from an individual bank failure.
- 3) Looking at investing in CDs but will wait for Federal Reserve to raise rates.

A motion was made by Mark Franklin, seconded by Gary Lentz and passed with no nays as follows: To remove Sheila Hedlund and Mark Franklin from and add Deborah Wallace, Don Bird and Phyllis Antonsen to OCCU, Key Bank and Edward Jones accounts authorizations.

- 4) Accounts receivable update, we will be looking at the aging reports at the very end of the month for comparison of outstanding accounts to track progress of reducing overdue accounts.

A motion was made by Mark Franklin, seconded by Brandon Koch and passed with no nays as follows: To approve of the Financial Report for May as presented.

Water Distribution Managers Report: Water losses continue to decline as more leaks have been found and repaired.

Action list: No changes.

Correspondence: None

Old Business

- 1) SCADA and radios are working normally.
- 2) Trying to locate shut off valve for Well #2 Fill station so that the fill station can be installed.
- 3) Hazard survey – homeowner addresses will be sent to Sean Burns at NWS.

- 4) Don and Deborah are trying to coordinate on employee evaluations.
- 5) NWS contract is on hold until the hazard survey is complete. May ask for an estimate from them for what services they currently provide.
- 6) Water line engineering: Don had a meeting with Jerome W. Morrisette & Associates about the Water Main Line replacement project. Don received updated cost projections and background information in relation to the report that was on file. Jerome W. Morrisette & Associates was able to recommend a Hydro geologist that would be useful for water rights and new wells.
- 7) Truck replacement: We may include truck replacement expense in next budget.
- 8) Website and Emergency Call List is in process.

New Business:

- 1) Rate analysis and change: Rates need to be raised. The committee is exploring different options to raise rates to cover costs for mainline replacement.

Commitments:

- 1) Don will distribute Board Meeting minutes to water committee members, Deborah Wallace and Steve Wheaton.
- 2) Don and Phyllis need to sign Edward Jones docs and take to Deborah.

Announcements

Next meeting – July 8, 2017

Motion to convene to closed session:

A motion was made by Phyllis Antonsen, seconded by Gary Lentz and passed with no nays as follows: To convene to closed session.

Motion to reconvene to open session:

A motion was made by Phyllis Antonsen, seconded by Gary Lentz and passed with no nays as follows: To reconvene to open session.

Motion to accept all closed session motions:

A motion was made by Pat Paradise, seconded by Gary Lentz and passed with no nays as follows: To review and propose a new salary package for Steve Wheaton.

Motion to adjourn:

A motion was made by Gary Lentz, seconded by Pat Paradise and passed with no nays as follows: To adjourn the meeting at 11:30 AM.

These minutes have not been approved by the Water Committee.
Respectfully submitted by Brandon Koch

MOTIONS FOR THE BOARD

A motion was made by Mark Franklin, seconded by Pat Paradise and passed with no nays as follows: To approve the LLCC Water Committee Minutes of 05/13/2017 as corrected.

A motion was made by Mark Franklin, seconded by Gary Lentz and passed with no nays as follows: To remove Sheila and Mark from and add Deborah Wallace, Don Bird and Phyllis Antonsen to OCCU, Key Bank and Edward Jones accounts authorizations.

A motion was made by Mark Franklin, seconded by Brandon Koch and passed with no nays as follows: To approve of the LLCC Water Financial Report for May as presented.

A motion was made by Pat Paradise, seconded by Gary Lentz and passed with no nays as follows: To review and propose a new salary package for Steve Wheaton.