

**LAKE LIMERICK COUNTRY CLUB  
WATER COMMITTEE MEETING**

**LLCC WATER COMMITTEE MINUTES AUGUST 12<sup>th</sup> , 2017**

The Meeting was called to order at 9:06 AM by Don Bird.

**Members Attending:** Chair Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen and Members Mark Franklin, Gary Lentz  
Pat Paradise was excused.

**Board of Directors Attending:** None  
**Employees Attending:** Steve Wheaton  
**Contractors Attending:** None  
**Guests Attending:** None

**Approval of Minutes:**

**A motion** was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows: To approve the Minutes of 07/8/2017 as written.

**Additions to Agenda:** None  
**Comments from BOD:** N/A  
**Comments from Guests:** N/A

**Financial Report:** Attached.

- 1) Water system financial report shows that we are operating within our budget.
- 2) Investments: We are waiting for the CD market to increase before investing any money.
- 3) Accounts receivable update: Collecting on past due accounts is slow going. Using the leverage of shutting off water may encourage more people to pay.

**A motion** was made by Mark Franklin, seconded by Gary Lentz and passed with no nays as follows: To approve of the Financial Report for July as presented.

**Water Distribution Managers Report:** Water losses are very minimal at this time. Steve Wheaton has the parts for well 3B and will be installing them soon. Lead and copper testing is in process.

**Action list:** No changes.

**Correspondence:** Gerald Bergsma sent the committee another letter saying that he had not received our response to his request for a one time forgiveness of his water bill. A copy of the forgiveness letter and his water bill statement are being sent to him again.

**Old Business**

- 1) SCADA and radios failed on wells 1-5. Don is working through the problem.
- 2) Well #2 Fill Station: Receiving a culvert this week. Ready to dig up the line and install a check valve.
- 3) Hazard survey: Have had 50% response as of the first week of August. Second set of notices will be going out soon
- 4) Deborah Wallace is putting together job descriptions and will then do evaluations.
- 5) NWS contract is on hold until the hazard survey is complete.

- 6) Water line engineering: Hoping to have some long range planning to work with after the board retreat.
- 7) Budget: Phyllis Antonsen will review the budget with Deborah Wallace and then submit it to the board.
- 8) Rate analysis and possible change: There was not a consensus among the water committee members that there was a sufficient reason to raise the rates at this time.

#### **New Business:**

- 1) Damaged meter and backflow device: A truck backed over a meter and backflow device. The property owner was billed for the parts and labor in the amount of \$457.96. The letter is attached.
- 2) Next meeting: The water committee decided to have our next meeting on September 9<sup>th</sup>.
- 3) A drilling company wants to use water to drill for a grounding rod on well #2.

#### **Commitments:**

- 1) Don Bird will check with Terry on the franchise agreement and well #6 loan payment.

#### **Announcements**

Next meeting – September 9<sup>th</sup> , 2017

#### **Motion to convene to closed session:**

**A motion** was made by Mark Franklin, seconded by Brandon Koch and passed with no nays as follows: To convene to closed session.

#### **Motion to reconvene to open session:**

**A motion** was made by Mark Franklin, seconded by Gary Lentz and passed with no nays as follows: To reconvene to open session.

#### **Motion to adjourn:**

**A motion** was made by Brandon Koch, seconded by Gary Lentz and passed with no nays as follows: To adjourn the meeting at 12:11 PM.

These minutes have not been approved by the Water Committee.  
Respectfully submitted by Brandon Koch

#### **MOTIONS FOR THE BOARD**

**A motion** was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows: To approve the Minutes of 07/8/2017 as written.

**A motion** was made by Mark Franklin, seconded by Gary Lentz and passed with no nays as follows: To approve of the Financial Report for July as presented.