

**LAKE LIMERICK COUNTRY CLUB  
WATER COMMITTEE MEETING**

**LLCC WATER COMMITTEE MINUTES SEPTEMBER 11<sup>TH</sup>, 2017**

The Meeting was called to order at 7:02 PM by Don Bird.

**Members Attending:** Chair Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen.  
Member Mark Franklin by phone.  
Members Gary Lentz and Pat Paradise were excused.

**Board of Directors Attending:** None

**Employees Attending:** None

**Contractors Attending:** None

**Guests Attending:** None

**Approval of Minutes:**

**A motion** was made by Phyllis Antonsen, seconded by Brandon Koch and passed with no nays as follows: To approve the Minutes of August 12<sup>th</sup> 2017 as written.

**Additions to Agenda:** Motion to the board concerning past due accounts.

**Comments from BOD:** N/A

**Comments from Guests:** N/A

**Financial Report and Budget:** Attached.

- 1) Water System Financial Report: We continue to show a gross profit and remain within budget.
- 2) Accounts Receivable Update: The office is in need of more leverage to collect on past due accounts.
- 3) Budget: The funds for the rate analysis have been added to the consultation line. Fixed a typo on the operating expenses line. Expanded explanation for Well #3 VFD.

**A motion** was made by Brandon Koch, seconded by Mark Franklin and passed with no nays as follows: To approve of the Financial Report for July as presented.

**A motion** was made by Brandon Koch, seconded by Mark Franklin and passed with no nays as follows: To approve the Budget as amended.

**Water Distribution Managers Report:** Reviewed the attached report.

**Action list:** The presentation for the Annual Consumer Education Meeting will be delivered during the October bi annual meeting.

**Correspondence:** Rod Peterson wrote a letter to the LLCC Water Committee regarding the damage to water meters caused by a subcontractor. The LLCC Water Committee has no official response to the letter.

**Old Business**

- 1) SCADA and radios: Don Bird has installed the new office radio and a new radio at Well #2. Well #s 4,3,5 and 1 are next.
- 2) Hazard survey: We are waiting for a reply from NWS on the status.

3) Water Rate analysis: We will draft request for rate analysis to submit to Morrisette & Associates.

**New Business:**

- 1) BOD retreat summary: We reviewed suggestions and ideas from the BOD.
- 2) Motion to the board concerning past due accounts.

**A motion** was made by Brandon Koch, seconded by Phyllis Antonsen and passed with no nays as follows: To follow the policies and procedures as amended July 15<sup>th</sup> 2017 that apply to the disconnection of water service on those properties that have not paid their water bill or homeowner dues in 90 or more days.

**Commitments:**

- 1) Don Bird will check on the Cross Connection Control Report.

**Announcements**

Next meeting – October 14th , 2017

These minutes have not been approved by the Water Committee.  
Respectfully submitted by Brandon Koch

**MOTIONS FOR THE BOARD**

**A motion** was made by Phyllis Antonsen, seconded by Brandon Koch and passed with no nays as follows: To approve the Minutes of August 12<sup>th</sup> 2017 as written.

**A motion** was made by Brandon Koch, seconded by Mark Franklin and passed with no nays as follows: To approve of the Financial Report for July as presented.

**A motion** was made by Brandon Koch, seconded by Mark Franklin and passed with no nays as follows: To approve the Budget as amended.

**A motion** was made by Brandon Koch, seconded by Phyllis Antonsen and passed with no nays as follows: To follow the policies and procedures as amended July 15<sup>th</sup> 2017 that apply to the disconnection of water service on those properties that have not paid their water bill or homeowner dues in 90 or more days.