

LAKE LIMERICK INN COMMITTEE MINUTES
January 12, 2013

THE MEETING WAS CALLED TO ORDER AT 10:05 AM BY: Chairman, Nan Stricklin

ATTENDEES: Penny Cory, Rhonda Mayner, Bonnie Morrow, Deana Query, Clara Robinson, Nan Stricklin

Excused: Sharon Hadsall, Sharon Haworth, Donna Miller, Carolyn Parker, Mary Lou Trautmann

EMPLOYEE: Theresa Wohlman

1. APPROVAL OF MINUTES FOR DECEMBER 8, 2012

Bonnie moved to approve the minutes as presented and Deana seconded. Motion passed unanimously.

2. FINANCIAL REPORT

Nan noted that LLCC is in the process of changing banks, which was necessary to secure the loan for the upcoming lake dredging. In November, revenue was \$2580 over budget. Cost-of-goods sold was 63%. The total loss over budget was \$4300. Net Income was up \$1300 over November 2011. She noted that maintenance and repair issues contributed to net loss.

4. RESTAURANT REPORT

Theresa reported that on January 8, she, Donovan and Heidi went to the Food Services of America warehouse in Kent for tours and training sessions. They plan to return in six months for additional training. On January 23, Theresa will take a class to get her alcohol servers' license, and on January 29 she will be attending a Washington State Restaurant Association meeting in Olympia. She also plans to become more active in the Shelton Chamber of Commerce.

She provided a list of catering events booked so far for the year. Bonnie Morrow added a few Magpies and golf events to the list.

She inquired about the status of replacing the trellis. Nan noted that the issue had been tabled until spring.

Theresa noted that some catering clients have asked that the Lake Limerick Coat of Arms on the podium be covered during their events. The committee will ask Larry to look into a curtain or similar covering.

Theresa noted that Larry reported that the artificial plants on the landing/stage are old and tired. The committee decided to remove them. No plans for replacement were made at this time.

Theresa asked that a screen be obtained to place around the dumbwaiter area in order to conceal it during functions. The committee will ask Larry to research types and costs of suitable screens.

Theresa reported that Heidi is designing a children's menu/coloring page. They will be separate from the regular menu.

She inquired about the status of signage. Nan reported that the Board has asked Larry to research types and costs of signs, as well as placement. The committee suggested that a "welcome wagon" be formed to contact new members and acquaint them with the facilities and their locations.

5. OLD BUSINESS

- a) Restroom floors – Nan noted that the job will have to be hired out. Clara will research vinyl tyle options at the local businesses. If necessary, Rhonda will research in Olympia.
- b) Stage lights – Nan will contact electricians for quotes
- c) Signage – Nan noted that the Board also suggested that the committee look into sign sponsorship by our vendors
- d) Christmas Dinner, December 22 – approximately 60 people served
- e) New Year's Eve Dinner, December 31 – approximately 60 people served
- f) New Year's Eve Dance – the event was sold out with 96 people attending. The complaints about not enough breaks and the lack of variety in the music were discussed. Nan and Rhonda noted that they now had a better understanding of the fine points to discuss with future dj's (such as clustering a few slow dances together for older set).

Rhonda noted that there was an issue with the tickets, as some people paid over the phone or by mail and so were not given tickets. The people taking tickets were not informed that there would be people attending that did not have tickets, so this created some confusion at the door. This will be addressed with the office staff prior to the next event.

Theresa noted that there was a lot of food left after the dance. The committee suggested serving less food next year.

- g) Inn Closure results – Theresa noted that the floors were not done on January 8 as she had expected. The carpets will be cleaned on January 21. She will make arrangements earlier next year so that all work will be completed during the closure.

She reported that the back entrance is in need of deep cleaning, as both the steps and walls are quite dirty. The committee suggested twice yearly cleaning in the spring and fall.

- h) Kids Eat Free – this will be offered Sunday nights for children 10 and under. Two free meals from the children's menu will be allowed per adult full meal ordered. Appetizers and side orders will not qualify as a full meal.
- i) Ladies Night – these will begin Thursdays in late January.

6. EVENTS & SCHEDULING

- a) Wine Tasting in Spain, Wednesday January 16 – Theresa reported 23 signed up so far
- b) Ode to Chocolate, Wednesday February 6
- c) Valentine's Day Dinner, Thursday, February 14
- d) Caribbean Rum Night on March 6
- e) St. Patrick's Dinner, Sunday March 17, 2-8 pm

- f) Easter Brunch, Sunday March 31, 10 am – 2 pm
- g) Fishing Derby, Saturday April 27 – Nan noted that Debbie Baker, last year’s Derby chair, has requested information regarding menu, price and times. She also asked if free coffee or cocoa could be provided. Theresa reported that she would like to serve a simple breakfast buffet. The committee decided that coffee or cocoa will be included with the buffet, but not given free otherwise. Theresa will determine the cost of the buffet and Nan will forward the information to Debbie.
- h) Theresa noted that she would also like to do a May Day Dinner and a summer BBQ/Margarita night.

After looking over the list of events, the committee determined that there are too many “special” events scheduled too closely together. Following discussion, the committee decided that the Ode to Chocolate event will be cancelled, and Theresa will incorporate some of the items planned for that into the Valentine’s Day Dinner. The Caribbean Rum Night will be moved to June, and the BBQ/Margarita night will be held in August.

7. NEW BUSINESS

- a) Popcorn popper – Nan noted that the popper in the lounge is broken and too old to repair. A new comparable machine will be \$150 to \$200 dollars. The committee decided to purchase a new popper.
- b) Menu notice – Nan reported that the notice warning of the dangers of consuming raw or undercooked meat is missing from the new menus and should be put back on.

8. NEXT MEETING – February 9, 2013

11. ADJOURNMENT -- Deana moved and Rhonda seconded to adjourn. Motion passed unanimously. Meeting adjourned at 12:05 pm.

Respectfully submitted by Rhonda Mayner

No Motions except approval of December minutes and adjournment.