## Lake Limerick Town Hall:

How are we governed?
Wednesday, February 23, 2022 | 7:00-8:00 p.m.

We'll explain how governance works with an HOA, including how Lake Limerick is organized, budgets are done and the role of our Community Manager and staff.

## Welcome !!!



## Welcome!

Mitch Robinson, LLCC BOD

## A few reminders:

- Please wear a mask unless eating or drinking.
- This fown hall will be recorded and posted on the LLCC website.
- Thanks for aftending in person or via Zoom!



## This evening:

We'll have a 45-minute presentation followed by 15 minutes of Q\&A.

## Our promise:

Please let us get through the presentation! We are happy to stay longer if there are more questions.
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## This evening:

## 7 pages

 articles of incorporation
## 100+ pages

rules, resolutions, guidelines, regulations and forms

$$
\begin{gathered}
24+\text { pages } \\
\text { bylaws } \\
658+\text { pages }
\end{gathered}
$$

declaration of restrictions


## Our agenda:

What is an HOA?
What does Lake Limerick provide?
How is our HOA organized?
All about the budget!
LLCC Trivia
Q \& A
$\bar{F}$

Q \& A



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## Don't forget!



| Articles Of Incorporation | Governing | LLCC Articles of Incorporation |
| :--- | :--- | :--- |
| Declaration Of Restrictions Div. 01 | Governing | LLCC Declaration of Restrictions - Div \#1 |
| Declaration Of Restrictions Div. 02 | Governing | LLCC Declaration of Restrictions - Div \#2 |
| Declaration Of Restrictions Div. 03 | Governing | LLCC Declaration of Restrictions - Div \#3 |
| Declaration Of Restrictions Div. 04 | Governing | LLCC Declaration of Restrictions - Div \#4 |
| Declaration Of Restrictions Div. 05 | Governing | LLCC Declaration of Restrictions - Div \#5 |
| Bylaws LLCC | Governing | LLCC Bylaws |


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| :---: |
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| Lake Limerick Country Club Covenants, Conditions and Restrictions \& Architectural Committee Guidelines |
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What is an HOA?
John Ingemì, Vice-President, LLCC BOD

A homeowners association is a private organization that consists of members of a community. It is headed by an HOA board, who are volunteers usually elected into position.
-HOAManagement.com

"Homeowners' association" or "association" means a corporation, unincorporated association, or other legal entity, each member of which is an owner of residential real property located within the association's jurisdiction, as described in the governing documents, and by virtue of membership or ownership of property is obligated to pay real property taxes, insurance premiums, maintenance costs, or for improvement of real property other than that which is owned by the member.
-Washington State Legislature, Chapter 64.38 RCW

## Bylaws Definition:

Article 1:
The name of the association is Lake Limerick Country Club.

Purpose: "...to promote the community welfare of the members and their families, to make Lake Limerick Country Club a better place in which to live and enjoy life, for the benefit of members and their families; and to exercise any and all powers of nonprofit associations and homeowners' associations pursuant to the laws of the state of Washington, including RCW chs. 24.03 and 64.38 , or as amended."


## What does our HOA provide?

|  | Shelton/Mason County | Lake Limerick CC |
| :--- | :--- | :--- |
| $\begin{array}{l}\text { Electricity } \\ \text { Water/Sanitary Sewer/Solid Waste/Storm } \\ \text { Drains }\end{array}$ | Mason County PUD 1 or 3 (R) | Mason County PUD 3 (R) |
| Roads | Shelton Public Works (R) | LLCC (water only) (R) |
| Public Safety | Shelton Street Dept. (T) | Mason County Public Works (T) |
| Shelton Police Dept. (T) |  |  |
| Central Mason Fire \& EMS (T) |  |  |
| (contracted by city of Shelton) |  |  |\(\left.\quad \begin{array}{l}Mason County Sheriff Dept. (T) <br>

Central Mason Fire \& EMS (T)\end{array}\right]\)


## How is our HOA organized?

Brian Smith, President, LLCC BOD
Roger Millman, LLCC Community Association Manager

## Do you remember?


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## How are we governed?

## It's a combination of:




## Member Summary:

- Owner or contract purchaser of a loł
- No current Protective Covenant or other rule violations; and those who are no more than 90 days delinquent in the payment of any amount due to the Association, unless a repayment agreement has been reached and is compiled with.


## meanings:

1. Common Areas. These include property owned by the Association, such as beaches, the lake, parks, boat launches, the pro shop, the golf course, the Inn, green belts, water systems and facilities, and any other property currently owned by the

## Association, as well as any property later acquired by the Association.

2. Family Members. For the purposes of these Bylaws, these include the spouses of members, and their dependents who live with them.
3. Guests. Guests are those whom a member invites to use the
member's property. Tenants are not guests. Family members other than those defined above may be guests, depending on the circumstances.
4. Member. A member is the owner or contract purchaser of a Lake Limerick lot.
5. Members in Good Standing. These are members with no current
substantial Protective Covenant or other rule violations; and those who are no more than 90 days delinquent in the payment of any amount due to the Association, unless a repayment agreement has been reached and is complied with.
6. Tenants. Tenants (renters) are those who compensate a member in some way for the right to live on or use a Lake Limerick lot.

## Member Voting:

## Member Voting:

- Member must be in good standing.
- One vote per lot, regardless of how many lots owned.
- Any member may cast one vote so if
B. Voting Rights. Only members in good standing are eligible voters. A
member in good standing who is an owner or purchaser of a lot may cast one vote. Multiple
owners of any lot shall designate who shall cast the vote for said lot. One vote may be cast
for each lot. Any one member may only cast one vote, regardless of the number of lots
owned. For example, a husband and wife who own three lots may cast one vote each, or a total of two votes.
C. Members in Good Standing. Members shall not lose their status as members in good standing unless the Board of Directors acts to change their status, after notice and an opportunity to be heard at a Board of Directors meeting; or they are more than 90 days delinquent in their payments, unless a repayment agreement has been reached, and is complied with. a husband and wife own 3 lots-they each get one vote.


## More on voting to follow!

## summary:

## There are 9 board members elected by members <br> (must be in good standing)

There are 4 officers, from the 9 board members, elected by the board:

President Vice President
Secrefary Treasurer

## Committee Summary:

- Board of Directors may form committees at any time for such purposes as deemed necessary
- Board of Directors may delegate, pursuant to law, its authority to take action to any committee that is composed entirely of Directors
- The actions of any committee shall be subject to ratification or disapproval of the Board of Directors
B. Executive Committee. The Executive Committee shall be composed of the President, Vice-President, Secretary and Treasurer of the Board of Directors, and a nonvoting representative from the Water Committee. The Executive Committee shall act pursuant to procedures established by the Board of Directors by Resolution.
C. Nominating Committee. The President of the Board of Directors shall
appoint, with the consent of the Board of Directors, a chairperson and other members to a Nominating Committee. The Nominating Committee shall solicit and present candidates to serve on the Board of Directors, and for other positions, pursuant to procedures established by the Board of Directors by Resolution. Any Association member may also nominate any such candidate.
D. Hearing Committee. The President of the Board of Directors shall appoint, with the consent of the Board of Directors, at least three Hearing Committee members. The Hearing Committee is responsible for adjudicating claims that a member has violated any provisions of Lake Limerick governing documents or other rules.

The Hearing Committee will perform its duties pursuant to procedures as developed by the Board of Directors by Resolution, which procedures shall include provisions for appeal to the Board of Directors of any determination made by the Hearing Committee.
E. Water Committee. The Water Committee shall be elected by the general membership. It shall be responsible for ensuring the provision of water to lots within Lake Limerick, including the maintenance, repair and replacement of facilities, compliance with controlling federal, state and local laws, rules and regulations, and the administration of the same. It may adopt for its purposes its own Bylaws, and other rules of procedure, as well as other regulations regarding the provision of water.

Orisinal committees:

## Executive Committee:

President, Vice-President, Secretary, Treasurer and a non-voting member of the water committee.

## Nominating Committee:

Appointed by President of the board with consent of board.

## Hearing Committee

Appointed by President of the board with consent of board.

## Water Committee

Elected by membership, responsible for ensuring the provision of water to lots ...including the maintenance, repair, replacement of facilities, compliance with laws, rules and regulations... it may adopt its own bylaws, other rules of procedure, as well as other regulations regarding the provision of water.
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## Additional committees:

## Architecture Committee:

The Architectural Committee has three primary purposes, all centered on service to members of the Association:

- to review and recommend to the Board, approval, disapproval or condifional approval of applications for permits for projects involving changes to the platted lots, common areas, and any other real property within the jurisdiction of the Association. Such projects include but are not limited to grading, tree cutting and construction of residences, docks, fences and so on;
- to work with the Compliance Committee, such as to solicit information relevant to a permit under review, or to provide information about possible compliance issues for consideration of the Compliance Committee; and
- To identify circumstances that would benefit from a general rule, investigate these circumstances, and recommend such rules to the Board.


## Compliance Committee:

The Committee works has four primary purposes, all centered on service to the members of the Association:

- to review and investigate complaints of lot condifions and or violations of compliance against the CC\&Rs and Association rules, and to initiate notices of infractions and fines, per fine schedule(s) previous approved by the Board of Directors. The Board of Directors will review all actions of the committee at their monthly meeting and approve/disapprove of the actions taken.
- to work with the Architecture Committee, such as to solicit information about possible compliance issues as part of investigations or to refer items to the Architecture Committee for their consideration and or feedback as needed;
- to keep written or computerized records of communication with member(s) and complaints involved, as well as any notice of infractions and or fines recommended to the Board of Directors; and:
- to idenifify circumstances that would benefit from a general rule, investigate these circumstances, and recommend such ruls to the Board.


## Greens Committee:

The Greens Committee works with the Golf Pro and Golf Course Superintendent on scheduled promotions and tournaments and standards of maintenance for the golf course; discusses improvements to enhance playability and any course safety issues that may arise; reviews and sends to the Board of Directors (BOD) for approval suggested greens and other member and public fees; and identifies circumstances for which rules should be adopted including such issues as member and public player conduct and dress on the golf course.

## More Additional committees:

## Inn Committee

The Inn Committee promotes the use of the Inn facilifies; monitors the appearance and condifion of the facilifies; works with restaurant and lounge staff to maintain customer satisfaction concerning food and drink selection, quality and service; plans social activities at the Inn; and makes recommendations to the Board concerning physical improvements to Inn facilifies and operations.

## Lake Dam Committee

The Lake Dam Committee plans and advises the Board on issues concerning the use, operation and maintenance of the Association's Lakes and Parks including lake ecosystem and water quality management; rules for boating and fishing and other member activities on the lakes and in the parks; rules concerning dock construction and maintenance by members, including approval of dock plans referred by the Architectural Committee; promotion of activities such as fishing derbies and boating competitions; monitoring member compliance with boating registration and other use rules; and improvements needed to enhance member use and enjoyment of Lake Limerick's recreational facilifies.

## Election Committee

The Committee has six primary purposes, all centered on service to the members of the Association:

- to establish fair and reasonable procedures (approved by the Board) for tabulating Association election results;
- to ensure proxy ballots are mailed to all eligible voters;
- to effectively manage in-person voting;
- to ensure the confidentiality of any fabulated results until the Board announces them;
- to ensure all ballots are validated for eligibility and appropriately tabulated per prescribed procedure; and
- to present the election results to the authorized board officer who announced the outcome to the membership


## Youth Committee

The Committee has three primary purposes, all centered on service to the members of the Association:

- to provide the forum for member suggestions regarding youth activities;
- to review and recommend to the Board, approval or disapproval of promotions and activities for the youth of our community; and
- to make recommendations to other LLCC committees to enhance our facilities for youth-oriented activities and equipment
...plus Welcoming \& Greenbelt/Trails
Sources: https://lakelimerick.com/community-association/club-organization/

"The actions of any committee shall be subject to ratification or disapproval of the Board of Directors."


## Our Staff Makes It Happen:


"The actions of any committee shall be subject to ratification or disapproval of the Board of Directors."

## LLCC staff:




## Budgeting

Roger Millman, LLCC Community Association Manager

## WHAT IS AN HOA BUDGET?

A homeowners association budget is a financial plan consisting of the HOA's estimated revenue and expenses, as well as reserve fund contributions, for a specific period of time (usually a year).

## Considerations:



- HOA Dues
- Water Fees
- Merchandise
- Golf
- Café
- Restaurant
- Lounge
- Fees
- Misc. Revenue



## Expenses:

## Operating Expenses:

- Labor
- Repairs \& Maintenance
- Supplies
- Insurance
- Utilifies

Project Capital Examples:

- Major maintenance repair/replacement
- Great Hall rehab
- Inn ADA Bathroom
- Practice Chipping Area
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"The Board of Directors shall adopt an annual budget for assessment and other income, expenses and reserves as well as special or amended budgets as needed. Any such budget shall be submitted to membership as provided by Washingłon State law." Consideration by the membership may take place at the Association's annual general or budget meeting, or at any special membership meeting."


## How is a budget formed:



## Washington State Legislature

RCWs > Title 64 > Chapter 64.38 > Section 64.38 .025


 required notice is not given, the periodic budget last ratified by the owners shall be continued until such time as the owners ratify a subsequent budget proposed by the board of directors.
"Unless at that meeting the owners of a majority of the votes in the association are allocated or any larger percentage specified in the governing documents reject the budget, in person or by proxy, the budget is ratified, whether or not a quorum is present."


## Trivia!!

Irivia \#1

As low as
how much down and how much per month?

BEAT THE GOLF COURSE! PRE-COMPLETION PRICES PREVAIL!!

## 

BEAT THE GOL.F COURSE BUY NOW while the Lake Limerick Golf Course When the golf course is completed, every lot will incress in price. Prices will never bo lower than thoy are today. Ownorship of property at Lako Limerick will be a smart investmont for you and your family to enjoy while it increases in value.

## FROM ${ }^{s}$

Own your own year 'round residence, recreation or vacation hideaway. It's nearby and it's a growing investment. COME TO LAKE away. It's nearby and it's a growing investment. COME TO LAKE
LIMERICK-a private wonderland nestled in the heart of the Shel-LIMERICK-a private wonderland nestled in the heart of the Shel-
ton Hood Canal Christmas Tree Country. Everything is planned for ton Hood Canal Christmas Tree Country. Everything is planned for
your family. Fishing, swimming, boating, golf, club house, tennis, riding, Mark Twain island and a private lake for children. Your "tree dressed" lot is waiting for you for as little as $\$ 2495$ full price I OWNERSHIP INCLUDES MEMBERSHIP, IN THE LIMERICK COUNTRY CLUB.


Which of these is not listed in this ad:
a) Regulation golf course
b) Horse corral
c) Shuffileboard
d) Tennis courts

## COME SEE LIMERICK!



## Irivia \#3

> INVEST in LIMERICK

## Fill in the blank!



## Your Questions

## Your Questions

## Visit the website!

# As possible, please ask questions that will benefit the entire audience. <br> If we don't know the answer, we will put you in contact with someone who can. 

\author{

## Please consider attending a committee or board meeting.

}


# One More Thing 

## There are 3 board positions up for election

## There are 2 Water Committee positions up for election

Deadline to apply is March $15^{\text {th }}$
Go to the LLCC website, within association documents and click on
"Declaration of Candidacy"
$\stackrel{\Gamma}{D_{\mathcal{L}}}$ or call the office: 360.426 .3581


## Thank you for attending!

This presentation will be posted on the Lake Limerick website soon!


