



LAKE LIMERICK COUNTRY CLUB

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Lake Limerick Architecture and Building Committee
Meeting Notes
May 7, 2021

Meeting time 3:30 PM

Attendance: Chris Johannesen, John Grossman, Karen Summers, Odette Skinner, Sharon Hamilton

Guest: John Ingemi

Call to order at 3:30PM.

Reviewed new permits submitted – **Please see attached for complete list for April/May permit applications.**

- **Reviewed, approved – via email:**

- 02-266 521 E. St. Andrews Dr Joseph and Juanita Castelluccio: Deck cover and Railing **4/18 approved paid**
- 05-110 180 Peebles Court Pat Smith/Chelsea Coppinger: New Residence **approved paid; Has a year to complete.**
- 03-087 71 E. Tregaron Ct. Sharron Koidahl (*previous owner listed as William and Susan Connolly*): clearing trees and brush to clean up lot to build a home **4/17 approved - need payment**
- 01-172 160 E Tenby Way Mel & Deb Kirpes: New Residence **4/18 approved paid**
- 04-046 210 E. Dalkeith Rd Allen R. McCay: shed and gravel driveway repair **4/18 approved paid**
- 02-042 151 E. Dunoon Pl. Carl Scanson: New Residence, shed, clearing and grading **4/18 approved paid; Work has begun.**
- 03-437 1450 E. St. Andrews Dr N. Ryan and Megan Bedford: New Residence, Garage, Clearing and Grading **4/18 approved - paid;**
- 03-339 250 E. Shetland Rd Gregory Burke: Shed **4/20 approved - paid**
- 02R-002 150 Shamrock James & Marilyn Curry: inquiry to change to Wooden Fence from Black Cyclone Fence Issued 7/19 #4081 **5/3 approved need payment**
- 05-055 570 E. Olde Lyme Rd Jack & Teri Garrett: Shed **4/24 approved paid**
- 05-025 173 E. Sleaford Dr. Tianne Wofford Jones: fence **5/3 approved paid**
- 02-226 160 E. Connemara Way Gary Mattheis: New Residence & additions to structure **5/3 approved paid**

- **For Review:**

- 05-082 41 E. Kilmarnock Rd. Bruce Bork shed **waiting to get additional information; Chris talked to Mr. Bork and advised on what was needed.**
- 04-175A 2150 E. Mason Lake Road Pat Paradise Install new siding over existing and window replacement **NO PERMIT NEEDED – but will issue a permit to insure that there is visibility that this is approved work being done.**

- 03-271 / 272 209 E. Balmoral Way Tracy and Sharon Joshi Shore up lot on lake line – **5/7 Approved – need to pay. (KS will call to let them know it is approved and need payment)**
- 01-026 591 E. Ballantrae Dave and Julie Halpin Demolition of burnt down home **Approved – permit will be issued but no fee required until the rebuild.**
- 03-299 - 30 E. Glamis – Fence on Leprechaun still there – **Compliance has spoken to owner in regard to fence. Waiting for additional feedback. No action from Arch Comm.**
- 03-202 – 100 Cardigan; Laurie Fitzsimmons – New shed – **Tentative – Chris J. to call and get more details as the request is for a metal shed. Metal sheds have not been allowed in the past at Lake Limerick.**
- Dock permits:
 - 03-003 - 1002 E. St. Andrews Drive Carolyn LePage: Dock Repair **Under review by L/D paid**
 - 03-100 2190 E. St. Andrews Dr. Myrna Terrana: Dock Repair **4/28 approved by L/D paid**
 - 03-074 1940 E. St. Andrews Dr. N. Scott & Dona Proctor: Dock Repair **5/3 approved by L/D paid**
 - 03-082 30 Tragaron Ct Michelle Whitehead - Warnock and Assoc.: Dock Repair **application is being reviewed by L/D – physical inspection of site being done this week.**

For Discussion:

- 370 E. Dartmoor Drive – cannot find div and lot. CJ talked to potential buyer/owner and provided feedback on potentially what could be done on the lot.
- 01-062 161 E. Ballantrae Dr. James Mirante New Residence paid – **Board fined 2k for violation of moving a residence onto lot without an approved permit. Arch Comm. Still needs an application with plot plan for where the final location of the house will be. This was informed in the violation fee letter send by the board. No further action for Arch Comm.**

New Business:

- Review CC&Rs and compare against Architecture Guidelines – **will review and discuss in June meeting**
- There is a \$2.50 charge to LLCC whenever there is a credit card payment for permits. **Motion made by Odette to approve that the office should notify any credit card payers that there is a service fee of \$2.50, and it will be added to their payment. Cash or check payments will remain with no additional charge. Karen seconded the motion. All were in favor.**

Adjournment

VIA EMAIL: Architecture Committee Chair – Chris J made a motion for Sharon Hamilton to remain Chair. Motion was seconded by John Grossman. Odette and Karen agree. All were in favor.

NEXT MEETING:

- Date and Time: **Friday, June 11, 2021 3:30PM**
- Location: Crow's Nest

BUILDING PERMITS - UPDATED May 7, 2021

DATE RECEIVED	DIV-LOT	MEMBER	ADDRESS	WORK REQUESTED	PERMIT #	ACTION
1/5/2021	03-299	Dean Jewett	E 30 Glamis Ct	Fence	paid APPROVED continue watch	<p>4/9 - fence line had not been adjusted. Motion made my KS and second by CJ to have Compliance Comm to contact owner for non-compliance.</p> <p>3/24 - sent email to owner to get status</p> <p>3/20 - BOD mentioned during meeting that fence was not moved yet</p> <p>2/19 - approved - will continue to monitor fence</p> <p>2/9 - email to LLCArch to let us know they will be moving the fence - 50ft from shoreline</p> <p>1/21 - registered letter received</p> <p>1/18 - sent registered letter to owner</p> <p>1/9 - discussion during meeting:</p> <p>12/18 - CJ talked to owner earlier in regard to building fence, and setbacks from water (50ft). Gave him application to fill out to send in before building the fence.</p> <p>1/4 - Application received in office but incomplete – no plot plan. Fence has been installed to almost the edge of lake (about 10ft from edge) – not compliant. Complaint received that he had built dock without permit – will send to L/D to confirm if compliant. Arch Comm. to send letter to pay additional \$25 for building fence without application. Also fence must be moved back 50ft from water in order to be compliant within CC&Rs. Will also inform Compliance Committee of action.</p> <p>1/5 - rec'd via email from office</p>
7/28/2020	02-266	Joseph and Juanita Castellucio	521 E. St.Andrews Dr	Deck cover and Railing	4/18 approved paid #4222	<p>4/18 - all setbacks and information confirmed. Approved</p> <p>4/14 - sent updated plot plan to office and AC for review</p> <p>1/9 - CJ suggested we Archive or HOLD since this may be pending for a while.</p> <p>8/11 - KS called to let them know they need plot plan and more details on deck</p> <p>7/28 - rec'd via email from office</p>
2/2/2021	05-110	Pat Smith/Chelsea Coppinger	180 Peebles Court	New Residence	approved paid \$50 #4223	<p>March 2021 - adjustments made to plot plan, approved county permits provided. APPROVED</p> <p>2/19 - CJ met with owner on property to inspect stakes for build - it is compliant</p> <p>2/16 - updated plot plan - need to put in application to put in a water meter for water. still needs mason county permits</p> <p>2/10 - Owner reached out to CJ to let him know that he is working to move location of septic--</p> <p>2/8 - CJ talked to owner about setbacks, need to adjust placement of home. suggestion to move septic to front of property so house can be moved back further from the street. owner has been in contact with CJ</p> <p>2/7 - send via email to Arch Committee - owner had already started build. A STOP WORK ORDER was placed on property - foundation is too close to roady</p> <p>2/2 - rec'd from office</p>

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3/26/2021	01-062	James Mirante	161 E. Ballantrae Dr.	New Residence	paid \$50 4/2	4/9 - reviewed application during meeting. all setbacks correct - need county permits - septic not compliant - motion made for BOD review due to non-compliance of process -- see details on 4/9 Arch Comm meeting notes 3/27 - house is on the move 3/26 - rec'd permit application via email 3/22 - KS called both parties to get details and let them know that they need a county permit to move as well as LLCC Arch Permit to have house on lot 3/21 - rec'd email from Don Bird that a cabin was moving from Way to Tipperary to 161 Ballantrae
3/29/2021	05-082	Bruce Bork	41 E. Kilmarnock Rd.	shed		3/30 - CJ talked to person and let them know that we need more details with setbacks. New updated application will be sent. 3/29 - rec'd in office and emailed to AC
4/9/2021	03-087	Sharron Koidahl (previous owner listed as William and Susan Connolly)	71 E. Tregaron Ct.	clearing trees and brush to clean up lot to build a home	4/17 approved need payment #4224	4/13 - confirmed from office that Sharron Koidahl is the new owner of the property 4/9 - need more details on clearing with plot plan of trees being removed, confirm owner of lot, what are the plans for building. CJ to call and follow up 4/9 - rec'd in office and reviewed during AC meeting
4/13/2021	01-172	Mel & Deb Kirpes	160 E Tenby Way	New Residence	4/18 approved paid #4225	4/14 - rec'd via email permit application for new home. sent to Arch Comm for review 4/13 - rec'd INQUIRY email on plans to build a new home - sent email that they would need to fill out LLCC Arch Permit Application. CJ spoke with owners to provide feedback on build.
4/12/2021	04-046	Allen R. McCay	210 E. Dalkeith Rd	shed and gravel driveway repair	4/18 approved paid #4226	4/17 and 4/18 - reviewed by AC and approved 4/14 - sent to AC committee for review 4/12 - rec'd in office
4/14/2021	02-042	Carl Scanson	151 E. Dunoon Pl.	New Residence, shed, clearing and grading	4/18 approved paid #4227	4/20 - KS reviewed and approved 4/15 - CJ spoke with owner on their plans, and provided feedback for clearing and shed. approved 4/14 - rec'd via email from owner - sent to Arch Comm for review
4/15/2021	03-437	Ryan and Megan Bedford	1450 E. St. Andrews Dr N.	New Residence, Garage, Clearing and Grading	4/18 approved paid #4228	4/17 and 4/18 - reviewed by AC -- all county permits, plot plan, setbacks, etc compliant. And approved 4/15 - rec'd via email from owner - sent to AC for review
4/19/2021	03-339	Gregory Burke	250 E. Shetland Rd	Shed	4/20 approved paid #4229	5/5 - paid 4/20 - OS, KS, CJ approved via email. All setbacks in place, and shed is compliant 4/20 - sent to AC for review 4/19 - rec'd via email from office
4/21/2021	02-002	James & Marilyn Curry	150 Shamrock	inquiry to change to Wooden Fence from Black Cyclone Fence	Issued 7/19 #4081 5/3 approved need payment #4233	5/3 - approved 4/30 - new permit application dropped off in office and sent via email to Arch Comm 4/23 - let owner know that they need to submit new application as their permit is over 2 years old 4/21/2021 - new inquiry on changing fence and permit 7/9/19 - Permit approved by S. Hamilton 7/5/19 - Permit approved by C. Johannesen 7/3/19 - Permit application received in office.

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4/23/2021	05-055	Jack & Teri Garrett	570 E. Olde Lyme Rd	Shed	4/24 approved paid #4230	4/24 - approved by KS and CJ via email 4/23 - rec'd via email from office
4/26/2021	05-025	Tianne Wofford Jones	173 E. Sleaford Dr.	fence	5/3 - approved need payment #4232	5/3 - KS and JI met with owner to talk through setbacks, materials for building, and CC&Rs. reviewed permit applications together, and have approved. CJ and SH approved as well. 4/27 - KS called and left a message. Has not heard back yet. 4/26 - rec'd via email via from office. Forwarded to Arch Comm and Compliance for review
4/30/2021	02-002	James Curry	150 E. Shamrock Dr.	Fence	5/3 - approved need payment #4233	5/3 - reviewed and approved by CJ and KS 5/1 - sent to Arch Comm via email 4/30 - rec'd in office
4/30/2021	02-226	Gary Mattheis	160 E. Connemara Way	New Residence - additions to structure	5/3 - approved paid #4234	5/3 - CJ talked to owner regarding permit application. It is a "stick build" home. Reviewed and approved by CJ and KS and Arch Comm 5/1 - sent to Arch Comm via email 4/30 - rec'd in office
5/4/2021	04-175A	Pat Paradise	2150 E. Mason Lake Road	Install new siding over exisitng and window replacement	NO PERMIT NEEDED #4238	5/5 - since this is just a repair, replace, update on existing building -- no permit is needed 5/4 - rec'd via email from office
5/4/2021	03-271 / 272	Tracy and Sharon Joshi	209 E. Balmoral Way	Shore up lot on lake line	5/7 approved need payment #4236	5/5 - sent to Arch Comm for review 5/4 - rec'd via email from owner and office
5/5/2021	01-026	Dave and Julie Halpin	591 E. Ballantrae	Demolition of burnt down home	NO PERMIT NEEDED for demolition #4237	5/7 - reviewed during Arch Comm meeting. Confirmed that permit not needed for demolition, since a new building/rebuilding permit application will need to be submitted with payment once plans and county permits are submitted 5/5 - rec'd via email from office
DOCK PERMIT APPLICATIONS						
3/23/2021	03-003	Carolyn LePage	1002 E. St. Andrews Drive	Dock Repair	paid	4/11 - AC sent email to contractor that owner had requested we contact with the information needed in order to provide complete permit application. 3/25 - L/D responded that they need more information. They should contact owner with feedback 3/24 - rec'd and sent to Lake/Dam for review
4/21/2021	03-100	Myrna Terrana	2190 E. St. Andrews Dr.	Dock Repair	4/28 approved by L/D paid #4231	4/28 - notified owner that they are approved 4/27 - owner had mentioned payment had been made with an application back "pre-COVID". Have asked office to check 4/25 - approved by L/D 4/21 - rec'd email from owner to Christy and LLCC Arch
4/24/2021	03-074	Scott & Dona Proctor	1940 E. St. Andrews Dr. N.	Dock Repair	5/3 approved by L/D paid #4235	5/3 - approved by L/D after review via email 4/30 - sent via email updated information with new permit application 4/28 - rec'd feedback from L/D and sent to owners 4/27 - sent to L/D for review 4/24 - rec'd via email

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5/5/2021	03-082	Michelle Whitehead - Warnock and Assoc.	30 Tragaron Ct	Dock Repair	paid	5/5 - called to confirm if Warnock and Assoc. is part of Michelle Whitehead 5/5 - rec'd via email from office