

AGENDA
BOARD OF TRUSTEES - L.L.C.C.
DECEMBER 18, 1993
9:00 A.M.

1. ROLL CALL
 2. APPROVAL OF MINUTES - November 20, 1993 - (GOLF COURSE)
 3. FINANCIAL REPORT - Jim Joseph
 4. CONSENT AGENDA:
 - A. GREENS COMMITTEE
 - B. LAKE - DAM COMMITTEE
 - C. MAINTENANCE COMMITTEE
 - D. NOMINATING COMMITTEE
 - E. ARCHITECTURAL COMMITTEE
 - F. COMMUNITY SUPPORT
 - G. LONG RANGE PLANNING COMMITTEE
 - H. INN COMMITTEE
 - I. WATER COMMITTEE
 - J. FINANCIAL ADVISORY
- ITEMS FROM CONSENT AGENDA:
1. PERSONNEL DISCUSSIONS AT COMMITTEE MEETINGS (GOLF)
 2. LAKE-DAM SKI TOURNAMENT
 3. *Security Lighting - Dan Robinson*
 - 4.
 - 5.
 - 6.
5. EXECUTIVE COMMITTEE:
 - A. INSURANCE
 - B.
 - C.
 - D.
 6. OLD BUSINESS:
 - A.
 - B.
 - C.
 7. NEW BUSINESS:
 - A. "THREE MEETING RULE" CANDIDATES
 - B. EMPLOYEE PARTY - DEC. 21, 1993 FROM 6:00 P.M. TO 8:00 P.M.
 - C.
 8. COMMENTS FROM MEMBERSHIP
 9. CORRESPONDENCE
 10. ADJOURN

**LAKE LIMERICK COUNTRY CLUB, INC.
E. 790 ST. ANDREWS DRIVE
SHELTON, WA 98584
(206) 426-3581
FAX (206) 426-8922**

**BOARD OF TRUSTEES
MINUTES OF
DECEMBER 18, 1993**

LAKE LIMERICK COUNTRY CLUB, INC.
BOARD OF TRUSTEES
DECEMBER 18, 1993

The meeting was called to order by President Scott Carey at 9:00 a.m. Trustees attending: Betty Malloy-Braget, Tilitha Waldron, John Hocker, Al Wilson, Bob Johnson, Pat Feist, Sharon Haworth and Nan Stricklin. Trustee Phil Lalle was excused. Jim Joseph

Members attending: Pete Villa, Evelyn Springer, Carolyn Soehnlén, Jack King, Dan Robinson and Randy Hominda.

Discussion was had regarding the motion on page 4 of the November 20, 1993 minutes which stated: Everyday is open to public play and members may make tee times up to seven days in advance, and nonmembers up to three days in advance.

Motion made by Betty Malloy Braget, seconded by Nan Stricklin and carried by the board as follows:

To correct motion of November 20, 1993 to be weekends are instead of everyday is; which was the intent of the Board of Trustees.

Motion made by Al Wilson, seconded by John Hocker and carried by the board as follows:

To approve minutes of November 20, 1993 as amended: On page 4 - change; Everyday is open to public play to Weekends are open to public play.....

Pete Villa brought up the complaints from members regarding smoking in the Pro Shop Cafe. It was suggested that smoking be in the "IF IDA" room only. Scott will discuss this with Terry as he is the manager and should be the one to set the rule regarding smoking areas.

Motion was made by Sharon Haworth, seconded by John Hocker and carried by the board as follows:

To approve the Consent Agenda of December 18, 1993 as amended.

Consent Agenda Item 1. Personnel discussions at committee meetings.

The matter of executive session at the greens meeting was brought up by Tillie Waldron. It was felt that personnel matters are not to be discussed by committees; if there is a matter that needs to be discussed it should be brought to the Executive Board. Scott will send a letter to all committee chair-persons regarding chain-of-command. The proper procedure will be to take the matter to the immediate supervisor, who will go to the president who will in turn discuss the situation with the Executive Board.

Consent Agenda Item 2. Ski Tournament.

Scott reported that he had contacted the insurance company and we can get an insurance rider to cover spectators only for the cost of \$500.00 to \$650.00.

Randy Hominda spoke regarding the waiver being done by his lawyer to release Lake Limerick Country Club from all responsibility. When the waiver is completed he will fax it to the Lake Limerick office at which time it will be forwarded to Rob Wilson-Hoss for review. It was requested that Mr. Hominda send a letter to Lake Limerick Country Club, Inc. stating that he will assure all participants sign the waiver.

Carolyn Soehnljen requested approval of the Herbicide Treatment for 1994. The approximate cost for next year will be \$21,000.00. Changes in next years contract are; 1) Lake Limerick has the option to hold 10% of payment until satisfied with the treatment and 2) the contract is for one (1) year with the option to renew for two (2) years.

The Board will review the contract and bring their questions and comments to the January 15, 1994 meeting.

Consent Agenda Item 3. Security Lighting - Dan Robinson

Dan updated the board on the security lighting progress. The 3 lights taken down during the road construction have been reinstalled. Two of the five lights requested by the Lake/Dam Committee have been installed. The light requested for Muirkirk and Mason Lake Road will not be installed as there is no transformer available and the cost would be approximately \$1,100.00 to install. P.U.D. is looking into installing this fifth light at Aycliffe Drive.

Financial Report:

Jim Joseph reviewed the financial statement of November 30, 1993. He pointed out that as a whole we are operating under budget and doing quite well year to date. Department budgets were reviewed and several points were brought up; 1) Lake/Dam Committee would like to have a list of actual work being done to track the use of wages. 2) Maintenance is also over on wages; Scott contacted Steve Morley regarding this matter. Steve will contact Suz on Monday regarding this overage. 3) Water Department receivables are coming in and the process of paying Lake Limerick is being done as the money is received. The Mason Lake Road Project Statement was re-submitted will be reviewed again on Monday by the County and Jerry Soehnljen. The taxes paid by Lake Limerick on this statement will be returned as they were paid in error. 4) The Board would like to see the S.A.P. expenses separated out; at this point only the income is being shown. Jim will contact Suz to have this established on the next financial report.

The progress on the new pro shop was discussed. Scott reported there was a meeting on Monday with contractors and bids will be requested in by January 14, 1994. Ground breaking should take place the second or third week in January. Pat stated that the permit from the county was in hand and the P.U.D. permits are in the works. P.U.D. has given approval to use the septic power for temporary construction purposes, this should save the club approximately \$2,000.00. Max Dean has added security lighting to the plans which will be on an automatic timer from dawn to dusk.

Executive Committee:

Duncan and Associates came to the Executive Meeting and presented the 1994 contract; which will be within a few dollars of the 1993 contract. Steve Morley will be requested to review values of equipment and to make an itemized list of maintenance building contents. Once this is done and re-evaluated the contract will be approved for 1994. The board felt this would be a good time to review the depreciation on maintenance equipment.

New Business:

The 3 Meeting Rule for Board of Trustees Nominees was discussed. The Rule reads as follows:

Board of Trustees members who are absent from more than 3 meetings of the Board of Trustees during one calendar year will be removed from the Board of Trustees or show cause as to why this action should not be taken.

Motion made by Sharon Haworth, seconded by Betty Malloy-Braget and carried by the board as follows:

To change the wording from will be removed to may be removed.

Scott announced the Employee Party to be held on Tuesday December 21, 1993 from 6:00 to 8:00 p.m. all board members are welcome to attend.

Inn Committee - Evelyn Springer:

Due to low revenue the Inn Committee has made some changes to the restaurant schedule, Family Night will be on a trial basis for January and February with children's meals at 99 cents, a coupon promotion will be sent out in the January billing, Happy Hour has been expanded to 6 nights per week and a Host and Hostess will be available on weekends.

Betty Malloy-Braget is looking into Pull Tabs for the Lounge with the gambling commission.

The Inn will be closed Christmas Eve and Christmas Day. The lounge only will be open New Year's Day.

Terry O'Hara reported that the signs for Hwy 3 are applied for and should be ready soon. Terry has sent a master copy of a cart rental agreement to the printers. Clarification was asked for regarding the Annual Public Single rate of \$450.00 per person.

Correspondence:

Sharon Haworth read the Thank you letter from South Side School for our donation to their auction. A thank you was also received from Helen Henning regarding the flowers sent to her husband's memorial service.

Comments from the membership:

None.

Old Business:

The board asked whether the letter to Rob Wilson-Hoss regarding the ballfield was sent. Scott stated that he had sent it and no response had been received to date.

Motion made by Nan Stricklin, seconded by Pat Feist and carried by the board as follows:

To adjourn the meeting at 11:00 a.m.

Respectfully submitted,
Sharon Haworth, Secretary

ARTICLE IV
BYLAWS OF LAKE LIMERICK COUNTRY CLUB, INC.
TRUSTEES AND OFFICERS

Section 1. Corporate powers of the corporation shall be vested in a Board of Trustees. The number of trustees who shall manage the affairs of the corporation shall be eleven. At any meeting or special meeting called therefore the members may increase or decrease the number of trustees to any number not more than eleven nor less than five.

Section 2. Trustees shall be elected to serve for a period of three years, or until their successors are elected and duly qualified. In order to provide experience and continuity on the Board of Trustees, the terms of the trustees shall be staggered by electing not less than three, and no more than four trustees at each annual meeting.

Section 3. Each trustee shall be an incorporator or a member who shall not have lost his right to vote by reason of having disposed of land to which his membership is appurtenant.

Section 4. In the event a trustee, other than an incorporator, ceases to be the owner of the land to which his membership is appurtenant, or contracts for the sale thereof to another, he shall thereby cease to be a trustee and his office shall become vacant upon written notification without action other than to report such fact in the minutes of the Board of Trustees.

Section 5. At the first meeting of the Board of Trustees after each annual meeting of the members, the Board of Trustees shall elect a president, vice president, secretary and treasurer. The board may also at any time appoint an executive secretary and/or assistant secretary and/or assistant treasurer. Officers of the corporation so elected shall hold office for the term of one year and until their successors are qualified. Any officer or trustee may be suspended or removed by a majority vote of the total number of trustees.

Section 6. No person shall be paid for services as an elected official of the corporation.

Section 7. Any vacancy occurring in the Board of Trustees shall be filled by appointment by a majority of the remaining trustees. The person so appointed shall hold office for the unexpired term of his predecessor.

Section 8. No member of the Board of Trustees shall participate in any vote on any subject in which he has a specific personal, professional, financial or any other conflict of interest.

Board of Trustees members who are absent from more than 3 meetings of the Board of Trustees during one calendar year ~~will~~ be removed from the Board of Trustees or show cause as to why this action should not be taken.

(Date passed Dec. 15, 1990 by Board of Trustees.)

I HAVE READ THE ABOVE ARTICLE AND UNDERSTAND THAT TO PERFORM THESE DUTIES THAT THERE MUST BE AT LEAST ONE REGULAR BOARD MEETING A MONTH AND THAT I AM EXPECTED TO BE IN ATTENDANCE. I UNDERSTAND THE PRESIDENT WILL APPOINT MEMBERS OF THE BOARD OF TRUSTEES TO SPECIAL COMMITTEES. IF ELECTED, I PROMISE TO BE AVAILABLE TO PERFORM MY DUTIES TO THE BEST OF MY ABILITY FOR MY TERM OF OFFICE.

(SIGNED) _____

PLEASE SIGN AND RETURN WITH A BRIEF RESUME, WITH A 3x4 *FEB* PICTURE OF YOURSELF, TO THE CLUB OFFICE NO LATER THAN ~~MARCH~~ 01, OF THE CALENDAR YEAR YOU ARE SEEKING A BOARD POSITION.

(Revised by Board of Trustees December 20, 1990.)

MEMO

December 21, 1993

To: All Committee Chair-persons
From: Scott Carey
Regarding: Chain of Command

To clear up any confusion regarding proper procedures or chain of command please be advised of the following:

Any discussion regarding employees of Lake Limerick Country Club, ie.. discipline, wrong doing, unemployment will be dealt with by this office and/or the Executive Committee. If you have any concerns regarding employees past or present please refer your concerns to the employee's supervisor, who will in turn bring them to this office.

Thank you for your cooperation.



Scott Carey

President