



BOARD OF TRUSTEES - LAKE LIMERICK COUNTRY CLUB

April 17, 1999 9:00 A.M.

- I. ROLL CALL:** Esther Springer-Johannesen
II. APPROVAL OF MINUTES: Board of Trustees Minutes of March 20, 1999
III. FINANCIAL REPORT: Bill Buff

IV. CONSENT AGENDA: (Committees)

Architectural Committee	Election Committee	Financial Advisory Committee
Greens Committee	Inn Committee	Lake/Dam Committee
Long Range Planning. Committee	Maintenance/Parks Committee	Nominating Committee
Security Committee	Water Committee	Youth Committee

(Reminder: non-smoking meeting, we will break every hour)

ITEMS FROM CONSENT AGENDA:

1. Absentee Ballot - Count

2. *Revised Guide line*

3. *WFI report*

V. OLD BUSINESS:

1. Water Committee - Meter Status
2. Janitorial Position-Mason Co. Journal
- 3.

VI. NEW BUSINESS:

1. *TAX Furlough bid*

VII. EXECUTIVE:

1. Elections Committee Chair Recommendation
2. Budget Adjustment
3. Meal Tickets
4. Lake Dam Choice of the Year Procedures
5. Agenda - 1999 Annual Meeting

VIII. COMMENTS FROM MEMBERSHIP:

IX. CORRESPONDENCE:

X. ANNOUNCEMENTS:

1. Fishing Derby

XI. MOTION TO CONVENE TO CLOSED SESSION:

(The Motion must state Specifically the purpose for the closed session and must be referenced in the minutes)

XII. CLOSED SESSION:

(The closed session may only include matters dealing with personnel matters; legal counsel or communication with legal counsel; and likely or pending litigation of an owner to the association.)

XIII. MOTION TO RECONVENE TO OPEN SESSION:

XIV. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:

(Motions or agreements made in closed session may not become effective unless the board, following the closed session, reconvenes in open meeting and votes in the open meeting on the closed session motions.)

XV. MOTION TO ADJOURN MEETING:



LAKE LIMERICK COUNTRY CLUB, INC,

790 E. St. Andrews Drive

Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

BOARD OF TRUSTEES April 17, 1999

ROLL CALL: Esther Spring-Johannesen

President Dick Lombard called the meeting to order at 9:00 a.m. Trustees attending the meeting are, Secretary Esther Springer-Johannesen, Treasurer Bill Buff, Trustee John Bykonen, Trustee Darrell Winans, Trustee Ruby Bailey, and Trustee Scott Carey.

Trustees absent are Vice President Nan Stricklin, Trustee George Buckley, Trustee Pat Paradise, and Trustee Doyle Wilcox.

APPROVAL OF MINUTES:

Motion made by Tr. Bill Buff, seconded by Tr. Scott Carey, and carried by the Board as follows:

The Board of Trustees approves the minutes of the March 20, 1999, board meeting with the following corrections: Page 2, Motion regarding 1. Custodial Contract Recommendation: change the last sentence to read: The Maintenance Supervisor will be responsible for the employee's job description and supervision. Also change 2. Contract Davis Wright, Tremaine, - change the last sentence to say: this was requested by President Lombard to avoid any appearance of a conflict of interest.

FINANCIAL REPORT: Bill Buff

Treasurer Bill Buff reviewed the Six Month Financial Reports that will be presented at the April 1999 Town Meeting.

Motion made by Tr. Esther Springer-Johannesen, seconded by Tr. Ruby Bailey, and carried by the Board as follows:

The Board of Trustees approves the March 1999 financial report as presented.

Motion made by Tr. Bill Buff, seconded by Tr. Esther Springer-Johannesen, and carried by the Board as follows:

The Board of Trustees approves the April 1999 Consent Agenda with the following additions: 2. Revised guidelines, 3. WFI Report 4., Maintenance backhoe, one ton truck, and New Business 1. Tax foreclosure list.

ITEMS FROM THE CONSENT AGENDA:

Consent Agenda, Item 1. Absentee Ballot Count –

President Dick Lombard said that there are 251 returned absentee ballots to date. The quorum (127) was met March 26, 1999; therefore the vote is already validated.

Consent Agenda Item 2. Architectural Revised Guidelines –

Architectural Chairperson Bill McDonald said the guidelines had been reformatted to reduce the number of pages.

Consent Agenda Item 3. WFI Report –

Water Chairperson Kirk Osborne said the WFI Report is the “Water Facilities Inventory” report submitted to the state each year; it contains population and well usage for the Lake Limerick Water system.

Consent Agenda Item 4. Maintenance Backhoe and One Ton Truck –

Maintenance Chairperson Darrell Winans discussed employee hours posted to the backhoe repair and the one truck engine that was replaced. Three departments Golf, Maintenance, and Water equally share in costs for repair and operation of the backhoe, truck, and other equipment. The hour meter on the backhoe will give us a history of department usage this year. Next year’s budget will reflect the percentage of actual use by each department for posting maintenance and fuel.

OLD BUSINESS

1. Water Committee – Meter Status Report

Chairperson Kirk Osborne reported the meters have been initially completed in Division 1,2, and 3. Divisions 4 and 5 will be next for meter installation. There will be one full year of reading the meters before the lots will be billed by water units. The Key Bank Water Department loan for the meters is in place, and a draw of \$35,000.00 was done in April. The leaks have been fixed at Mason Lake Road. The overtime for salaries was discussed.

2. Janitorial Position – Shelton Journal

The ad was placed in the Shelton Journal for the janitorial position; it will run for one week.

NEW BUSINESS:

1. Tax Foreclosure List –

President Dick Lombard reviewed the procedure regarding property taxes and maintaining Lake Limerick’s position of 2nd behind the Mortgage Company. Mason County Treasurer sends Lake Limerick a list of properties that Mason County will initiate a foreclosure action if the taxes are not paid by April. The club attorney reviews the names and recommends which one’s LLCC should pay. The taxes are paid and then billed to the property owner.

Motion made by Tr. Darrell Winans, seconded by Tr. Scott Carey, and carried by the Board as follows:

The Board of Trustees authorizes the President to decide which delinquent property taxes will be paid, on a case by case basis.

Recess:

EXECUTIVE:

1. Elections Committee Chair Recommendation

The Elections Chairperson Charmaine Miller is ill and can not fulfill her obligation as chairperson.

Motion made by Tr. Esther Springer-Johannesen, seconded by Tr. Darrell Winans, and carried by the Board as follows:

The Board of Trustees approves Marilyn Feist as the temporary Elections chairperson.

2. Budget Adjustment – Bill Buff

Treasurer Bill Buff presented his budget adjustment recommendations to the board.

Motion made by Tr. Scott Carey, seconded by Tr. Esther Springer-Johannesen, and carried by the Board as follows:

The Board of Trustees approves the following budget adjustments recommended by the Treasurer:

	<u>Increase</u>	<u>Decrease</u>
Maintenance Salaries	\$14,000.00	
Golf Equipment Lease		\$8,000.00
Restaurant Salaries		\$2,000.00
Golf Salaries		\$2,000.00
Lake Management Salaries		\$2,000.00
Maintenance Payroll Tax	\$918.01	
Budget Surplus		\$918.01
Accounting	\$2,000.00	
Health Insurance (Restaurant)		\$2,000.00
WA Excise Tax Water	\$2,000.00	
Payroll Tax Water		\$2,000.00

3. Meal Tickets –

The members need to be reminded that meal tickets can not be used for liquor or gratuities. Each ticket currently says “food only”, and when new tickets are printed they will say “not for liquor or gratuities”.

4. Lake Dam Choice of the Year Procedures –

Each LLCC committee submits their candidate for citizen of the year to the Lake Dam committee. The Lake Dam committee chooses one of the candidates as “Citizen of the Year”. This year the title will be “Lake Dam – Choice of the Year Award” to be presented at the Annual Meeting.

Motion made by Tr. John Bykonen, seconded by Tr. Darrel Winans, and carried by the Board as follows:

The Board of Trustees approves the following, the Executive Committee will coordinate with the Lake Dam Committee to develop procedures for selecting the “Choice of the Year”, beginning year 2000.

COMMENTS FROM MEMBERSHIP:

Lake Management Chairperson Bill McDonald noted that LLCC did not request a loan of \$125,000.00 from the DOE. The club can always reapply for the 0% loan if necessary.

CORRESPONDENCE: None

ANNOUNCEMENTS:

President Dick Lombard thanks the board members that have served for the last three years, Ester Springer-Johannasen, Pat Paradise, and Doyle Wilcox. In appreciation for the work done they will each receive a dinner for two from Lake Limerick. Pat and Doyle have chosen not to run another term.

The board thanks President Dick Lombard for his efforts as president.

Fishing Derby – April 25, 1999.

Motion made by Tr. Bill Buff, seconded by Tr. John Bykonen and carried by the Board as follows:

The board of trustees meeting adjourns at 10:30 am.

Respectfully submitted, Esther Springer-Johannesen, Secretary
Preliminary Minutes not approved by the Board of Trustees, for review only.

Board of Trustees Meeting

04/17/99

Presented by Treasurer Bill Buff

Budget Adjustments	Increase	Reduce
Maintenance Salaries	\$ 14,000.00	
Golf Equipment Lease		\$ 8,000.00
Restaurant Salaries		\$ 2,000.00
Golf Salaries		\$ 2,000.00
Lake Management Salaries		\$ 2,000.00
Maintenance Payroll Tax	\$ 918.01	
Budget Surplus		\$ 918.01
Accounting	\$ 2,000.00	
Health Insurance Restaurant		\$ 2,000.00
WA St Excise Tax Water	\$ 2,000.00	
Payroll Tax Water		\$ 2,000.00

LLCC FINANCIAL REPORT

Comparative Statement of Income/Budget 1998-1999

	6 Months	6 Months Budget	Net Change
Gross Revenue	\$ 466,159.12	\$ 472,795.32	\$ (6,636.20)
Cost of Goods Sold	\$ 29,552.36	\$ 27,200.00	\$ 2,352.36
Operating Expenses	\$ 333,823.70	\$ 333,738.12	\$ 85.58
Other Income & Expense	\$ 12,418.19	\$ (98,985.00)	\$ 111,403.19
Net Profit (Loss)	\$ 115,201.25	\$ 12,872.20	\$ 102,329.05

Income by Dept.			
	6 Months	6 Months Budget	Net Change
Administration	\$ 216,692.53	\$ 215,095.00	\$ 1,597.53
Architectural	\$ 1,402.00	\$ 2,000.00	\$ (598.00)
Golf	\$ 27,450.12	\$ 33,680.00	\$ (6,229.88)
Lake Management	\$ -	\$ -	\$ -
Lake/Dam Dept (closed ck acct)	\$ 2,306.95	\$ -	\$ 2,306.95
Restaurant/Lounge	\$ 58,159.55	\$ 55,920.32	\$ 2,239.23
Social Events (Community + Yout	\$ 1,303.00	\$ 3,000.00	\$ (1,697.00)
Water Dept.	\$ 158,844.97	\$ 163,100.00	\$ (4,255.03)
Totals:	\$ 466,159.12	\$ 472,795.32	\$ (6,636.20)

Cost of Goods Sold			
	6 Months	6 Months Budget	Net Change
Restaurant/Lounge	\$ 28,657.79	\$ 26,500.00	\$ 2,157.79
Social Events (Community + Yout	\$ 894.57	\$ 700.00	\$ 194.57
Totals:	\$ 29,552.36	\$ 27,200.00	\$ 2,352.36

Expenses by Department			
	6 Months	6 Months Budget	Net Change
Administration	\$ 99,499.66	\$ 102,076.00	\$ (2,576.34)
Architectural	\$ 2,361.38	\$ 3,180.00	\$ (818.62)
Golf	\$ 63,110.84	\$ 58,218.91	\$ 4,891.93
Restaurant/Lounge	\$ 45,284.82	\$ 45,783.00	\$ (498.18)
Social Events (Community + Yout	\$ 4,336.94	\$ 6,211.00	\$ (1,874.06)
Water Dept.	\$ 55,437.51	\$ 57,250.00	\$ (1,812.49)
Totals:	\$ 270,031.15	\$ 272,718.91	\$ (2,687.76)

Non-Revenue

Supported Depts.

	6 Months	6 Months Budget	Net Change
Lake Management	\$ 2,283.46	\$ 350.00	\$ 1,933.46
Lake/Dam Dept.	\$ 9,816.94	\$ 5,925.20	\$ 3,891.74
Maintenance/Parks Dept	\$ 43,574.23	\$ 44,269.00	\$ (694.77)
Security Dept.	\$ 8,117.92	\$ 10,475.00	\$ (2,357.08)
Totals:	\$ 63,792.55	\$ 61,019.20	\$ 2,773.35
Total Expenses:	\$ 333,823.70	\$ 333,738.11	\$ 85.59

Other Income & Expense

	6 Months	6 Months Budget	Net Change
Gain Disposal/Others	\$ 12,418.19	\$ 8,600.00	\$ 3,818.19
LLCC Reserves 97-99	\$ -	\$ (24,765.00)	\$ 24,765.00
Water Reserves 98-99	\$ -	\$ (82,820.00)	\$ 82,820.00
Totals:	\$ 12,418.19	\$ (98,985.00)	\$ 111,403.19
NET INCOME:	\$ 115,201.25	\$ 12,872.21	\$ 102,329.04

Capital Budget Expenses 98-99

CAPITAL IMPROVEMENTS Approved BOT 8/15/98, MEMBERS 10/24/98, BOT amended 2/20/99	Scheduled Expenditures	Capital Impr. 1998- 1999	Total Dept. Capital Improve.	Date Paid	Actual Paid	Subtotal Dept Current Payment
Administration						
Plumbing System: (Hood Canal)	Jan-99	\$ 2,500				
HVAC Office: (Sunset Aire)	Feb-99	\$ 4,300				
Thermostat Controls (4) + Cover Guards	Nov-98	\$ 1,200		12/31/99	\$ 297	
17" Monitors Computers	Oct-98	\$ 1,000		11/15/98	\$ 988	
HP Printer	Oct-98	\$ 1,500		11/15/98	\$ 1,515	
ADA - Inn Access/Funds form Security						
Fence BOT 9/19/98	Nov-98	\$ 11,500		01/27/99	\$ 5,416	
TOTALS by Department:			\$ 22,000			\$ 8,216
Lake/Dam						
Lawn Removal (Subcontracted)	Aug-99	\$ 3,000				
Barge with Conveyor Belt-/Barge Motors - \$3,500.00: Ski Course: Pave Boat Ramp BOT2/20/99	Jul-99	\$ 5,450				
Ski Course		\$ 2,050				
Pave Boat Ramp Tipperary		\$ 7,500				
TOTALS by Department:			\$ 18,000			\$ -
Architectural						
Lawn Removal (Subcontracted)	Aug-99	\$ 3,000				
TOTALS by Department:			\$ 3,000			\$ -
Maintenance/Parks						
Compressor Large Capacity	Mar-99	\$ 2,503		03/04/99	\$ 1,255	\$ 1,254
TOTALS by Department:			\$ 2,503			\$ -
Golf						
Greens Mower	May-99	\$ 18,762				
Lawn Spreader	Oct-99	\$ 3,860				
TOTALS by Department:			\$ 22,622			\$ -
Restaurant/Lounge						
Storage Shed	Mar-99	\$ 2,000				
Painting stairway & restaurant	Oct-98	\$ 200		10/22/98	\$ 261	
Hall patching of floor		\$ 300				
Light fixtures & electrical work (18)	Oct-98	\$ 2,300		10/22/98	\$ 2,515	
Swinging door office		\$ 360				
Ice Machine Lounge	Feb-98	\$ 2,500				
Table Tops for Restaurant	Oct-98	\$ 3,631		10/22/98	\$ 3,154	
Interior Decorations Restaurant	Oct-98	\$ 500		10/22/98	\$ 359	
Cost Adjustment by Time Work is Done	Nov-98	\$ 1,000		11/17/98	\$ 226	
TOTALS by Department:			\$ 12,791			\$ 6,515
Water						
Computer Upgrade Wells 3,4,5 Meter/Setters		\$ 22,500		01/06/99	\$ 8,605	
Computer Related Spares		\$ 4,000				
Clonakilty Loop		\$ 8,000				
Install Meter/Setters		\$ 238,000		03/10/99	\$ 109,669	
Capital Reserve		\$ 20,000				
TOTALS by Department:			* \$ 292,500			\$ 118,274
* Water Dept Capital charged against Water Reserve Account plus Loan						
Capital Improvements without Water Department		\$ 80,916				
Capital Improvements only Water Department		\$ 292,500				
TOTAL CAPITAL IMPROVEMENTS:		\$ 373,416				\$ 134,259
Golf carryover from Last Year Capital Budget						
Drainage 1 & 2 Fairways	1/1/98	\$ 8,500		07/31/98	\$ 5,449	
				11/30/98	\$ 3,723	
						\$ 9,172
Storage Pro Shop/Material & Labor	7/1/98	\$ 2,500		9/98-1/99	\$ 3,312	

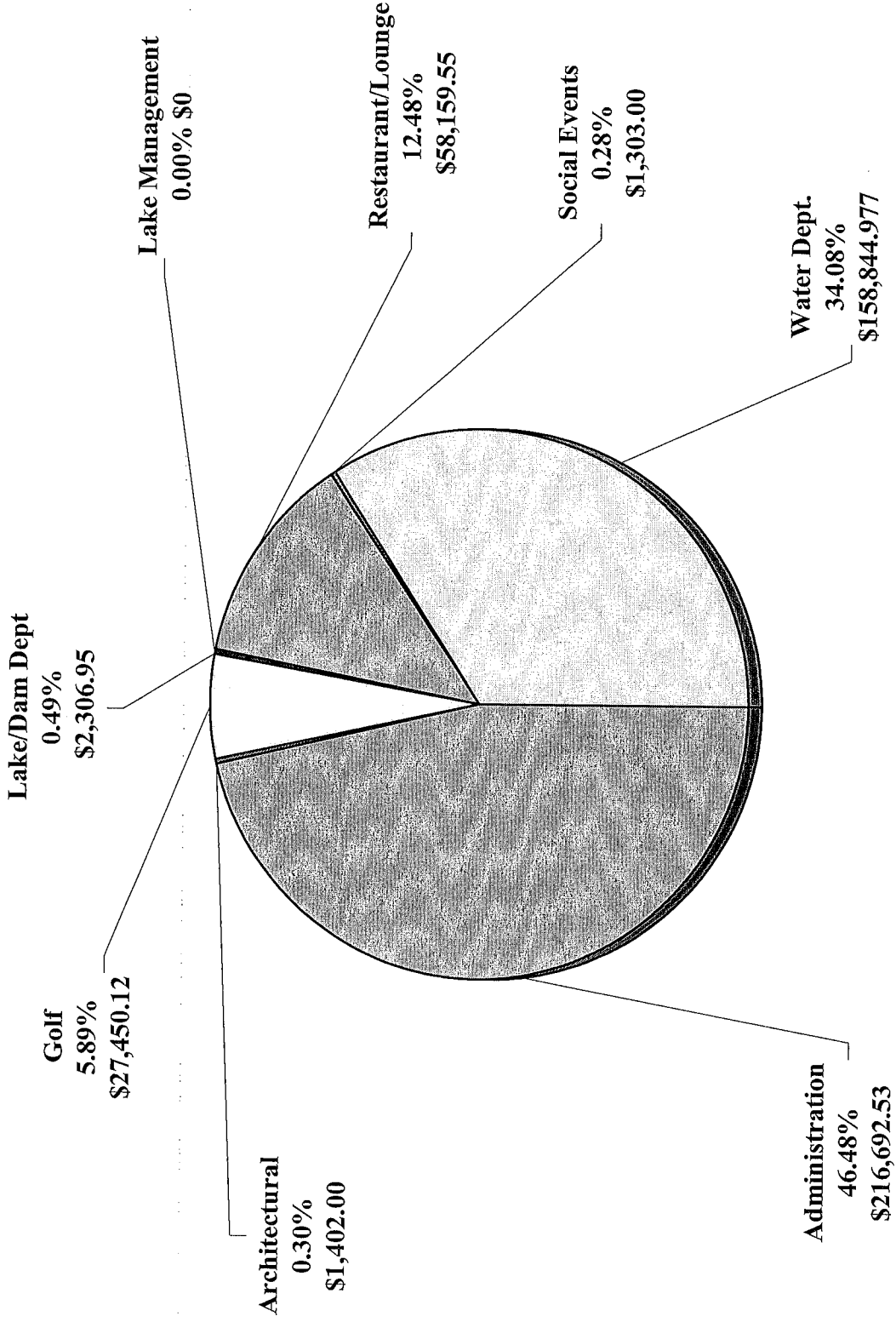
Major Expenses 98-99

Expenditures not included in the Budget

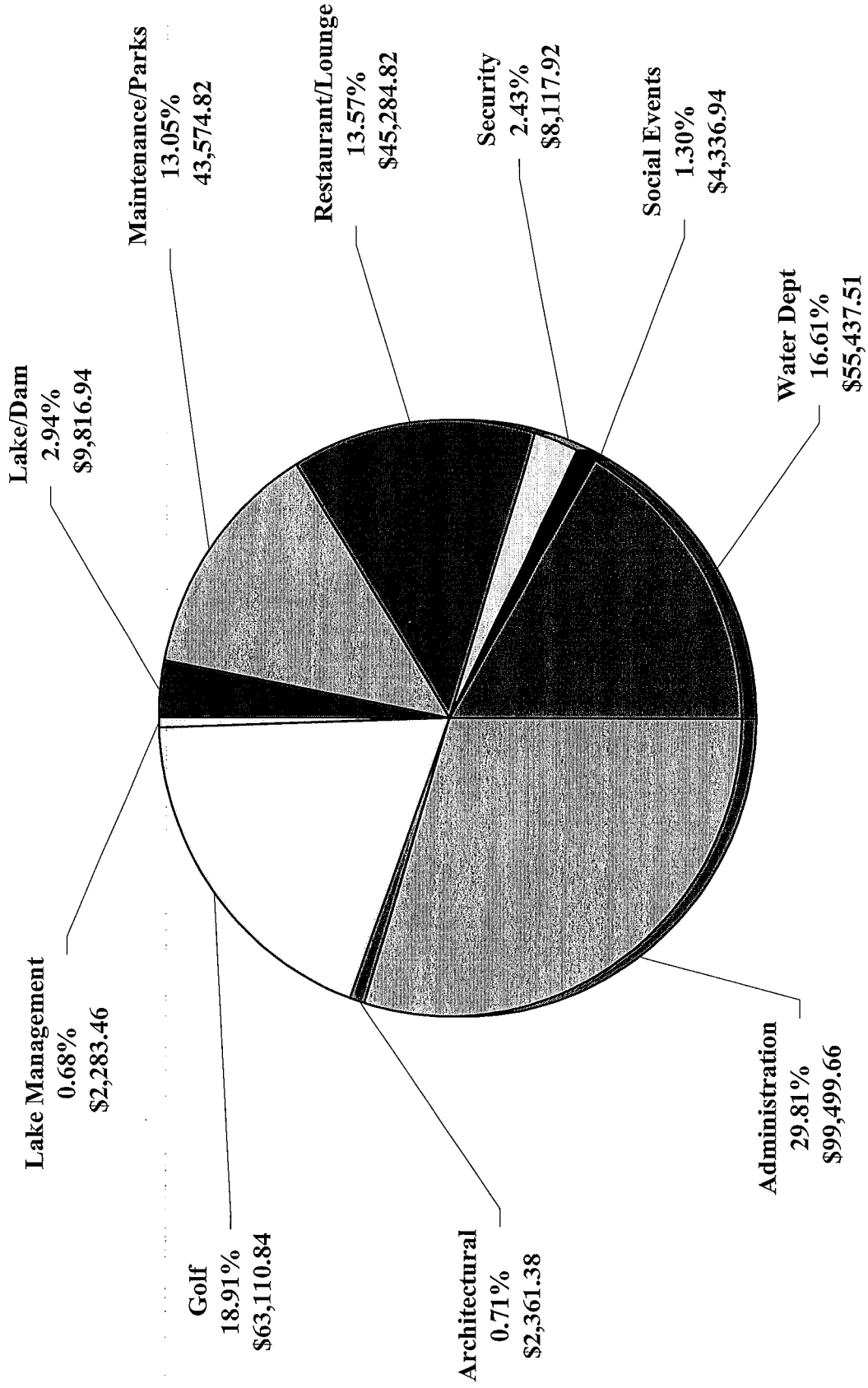
Individual item Expenditure Authorization & Payment Record

Date	Committee Requesting	Exec/Board Auth Date	Item	Description	PO #	Dept. Budget Account	Expenditure Schedule	Planned Costs	Actual Paid	Accumulative Actual Paid by Dept
ADMINISTRATION #5										
10/26/98	Inn	President	TV Lounge	35" Surround Sound TV Lounge Refurbished	14001	1540	Oct-98	\$ 857	\$ 857	
12/31/98	Inn	President	Fix Heating	Repair Heating System in Great Hall	13746	1525	Nov-98	\$ 2,000	\$ 2,152	
10/31/98	Inn	President	Fix Air System	Dining Room Lounge Air Systems Repaired	13606	M&R Admir	Oct-98	\$ 1,073	\$ 1,073	
03/03/99	Inn	President	Scanner	Scanner due to computer error	14551	1550	Feb-99	\$ 302	\$ 302	
03/25/99	Administrati	President	17' Monitor	17" Monitor for Maint computer	14566	1150	Mar-99	\$ 245	\$ 244	
GOLF #65										
03/26/99	Administration	President	Engine	350 Engine for 1 Ton Truck	14096	1560	Mar-99	\$ 550	\$ 550	\$ 4,629
LAKE/DAM #15										
LAKE/MANAGEMENT #20										
MAINTENANCE #30										
RESTAURANT/LOUNGE #75										
	Inn		Fix Cooler	Repair Old Donated Cooler			Oct-98	\$ 689	\$ 689	
	Inn	President	Floor Mats	Kitchen Floor Mats	13635	1540	Nov-98	\$ 496	\$ 496	
	Inn	President	3Food warmer	3 Food Warmers	13642	1570	Dec-98	\$ 398	\$ 398	
	Inn	President	Steam Table	Hook up for Steam Table Clark Electric	14275	M&R Equip				\$ 1,583
WATER DEPARTMENT #95										
11/01/98	Water	1,2,3	Pipe Break	Repair 3 Pipe Breaks Mason lake Road		M & R	Oct-98	\$ 4,232	\$ 4,232	
01/26/99	Water	4 & 5	Pipe Break	Repair 2 Pipe Breaks Mason lake Road		M&R	Jan-99	\$ 2,728	\$ 2,728	
02/17/99	Water	Meeting	NT	NT Water Computer to replace Windows		1583	Feb-99	\$ 325	\$ 325	\$ 7,285
										\$ 13,895
										\$ 14,047
										\$ 14,047

Income Chart Oct 98-Mar 99



Expense Chart Oct 98-Mar 99



Excluding Cost of Goods Sold

**PRESENTATION TO MEMBERSHIP
SIX MONTH FINANCIAL
REVIEW 10-98 to 3/99**

Looking at the Gross Revenue:

Revenue Producing Departments:

Architectural	\$ 1,402.00
Golf	\$ 27,450.12
Lake/Dam	\$ 2,306.95
Restaurant/Lounge	\$ 58,159.55
Social Events	\$ 1,303.00
Water	\$158,844.97
Sub Total:	<u>\$249,466.59</u>
Dues, Misc. Income	<u>\$216,692.53</u>

TOTAL Income: \$466,159.12

Looking at the Expenses:

Expenses by Departments

Administration	\$ 99,499.66
Architectural	\$ 2,361.38
Golf	\$ 63,110.84
Lake Management	\$ 2,283.46
Lake/Dam	\$ 9,816.94
Maintenance/Parks	\$ 43,574.23
Restaurant/Lounge	\$ 45,284.82
Security	\$ 8,117.92
Social Events	\$ 4,336.94
Water	\$ 55,437.51
Sub Total:	<u>\$333,823.70</u>

Cost of Goods Sold \$29,552.36

Other Income/Expenses \$12,418.19

TOTAL Expenses: \$350,957.87

Net Income (Loss) \$115,201.25

The Departments that have been most actively questioned in the past Town Meetings have been:

1. **Golf**
2. **Restaurant/Lounge**
3. **Lake**

In anticipation of these questions I have prepared the following analysis for your review:

1. Golf

Revenue from Members:

52 Annuals Members	\$16,607.92	
Golf Youth Card	\$ -	
Dailies Members	\$ 885.96	
Cart Shed Rental	\$ 4,356.00	
Trail Fees Members	\$ 1,905.00	
Sub-Total Revenue from Members		\$ 23,754.88

Revenue from Non-Members:

Annuals Public	\$ 2,641.32	
Dailies Public	\$ 8,551.65	
Trail Fees Public	\$ 100.00	
Pro Shop Lease	\$ 3,000.00	
Sub-Total Revenue from Non-Members		\$ 14,292.97
Golf Equipment Lease		\$(10,597.73)

TOTAL Revenue: \$ 27,450.12

TOTAL Expenses: \$ 63,110.84

Net Income (Loss): \$(35,660.72)

2. Restaurant/Lounge

Lounge:

Revenue from Members:

Beer/Wine	\$ 6,017.25	
Liquor	\$16,097.68	
Cigarettes	\$ 871.16	
Dart Prizes	\$ 246.30	
Food	\$ 2,778.04	
Sub-Total Revenue from Members		\$ 26,010.43

Revenue from Non-Members:

Beer/Wine	\$ 457.60	
Liquor	\$ 957.84	
Sub-Total Revenue from Non-Members		\$ 1,415.44

Restaurant:

Revenue from Members:

Food	\$25,638.22	
Banquets	\$ 1,315.71	
Hall Rent	\$ 435.00	
Meal Ticket Discount	\$ (200.00)	
Sub-Total Revenue from Members		\$ 27,188.93

Revenue from Non-Members:

Food	\$ 86.94	
Banquets Non-Club Event	\$ 2,477.81	
Hall Rent	\$ 980.00	
Sub-Total Revenue from Non-Members		<u>\$ 3,544.75</u>

TOTAL Revenue: \$ 58,159.55

Cost of Goods Sold \$28,657.79

Direct Expenses \$45,284.82

TOTAL Expenses: \$ 73,942.61

Net Income (Loss): \$(15,783.06)

April 21, 1999

To:
Ken Douglas
Water Systems Manager.

Subject:
Water department overtime.

It has been brought to my attention by the Club Treasurer that any overtime charged through your department must be pre-approved and signed by a Officer of the Water Committee. As of this date no overtime will be allowed unless so authorized.

Pre-authorization will not apply to emergency calls or regularly scheduled or special meeting where water personnel are required. The overtime card may be signed after the fact for all instances within this category.



Kirk Osborne
Water Committee Chairperson

cc. Dick Lombard, President LLCC
Bill Buff, Treasurer LLCC
Dave Chestnut, Maintenance Manager
Water Committee
BOT

LAKE LIMERICK COUNTRY CLUB, INC.
BOARD OF TRUSTEES
ELECTION OF OFFICERS
APRIL 24, 1999

The meeting was called to order by Dick Lombard at 3:22 p.m.

Members attending were: Dick Lombard, Bill Buff, Gene Metz, Bill McDonald, Scott Carey, Nan Stricklin, Mary Lou Trautmann, George Buckley, and Darrell Winnans.

The purpose for this meeting was to elect officers; no other business was conducted.

Nominations were open for the position of President.

A motion was made by George Buckley, seconded by Nan Stricklin and passed as follows:
to nominate Dick Lombard for President:

A motion was made by Nan Stricklin, seconded by Scott Carey and passed as follows:
To close the nominations

Dick Lombard was elected President by acclamation, it was passed unanimously.

Nominations were open for the position of Vice President.

A motion was made by Bill Buff, seconded by Darrell Winnans, and passed as follows:
to nominate Bill McDonald for Vice-President:

A motion was made by Scott Carey, seconded by Nan Stricklin and passed as follows:
To close the nominations

Bill McDonald was elected Vice President by acclamation, it was passed unanimously.

Nominations were open for the position of Treasurer.

A motion was made by George Buckley, seconded by Mary Lou Trautmann and passed as follows:
to nominate Bill Buff for Treasurer:

A motion was made by Scott Carey, seconded by Darrell Winnans and passed as follows:
To close the nominations

*Bill Buff was elected Treasurer by acclamation, it was passed unanimously.
Gene Metz will act as Assistant Treasurer*

Nominations were open for the position of Secretary.

A motion was made by Dick Lombard, seconded by Mary Lou Trautmann and passed as follows:
to nominate Scott Carey for Secretary:

A motion was made by Bill Buff, seconded by Darrell Winnans and passed as follows:
To close the nominations

Scott Carey was elected Secretary by acclamation, it was passed unanimously.

The meeting was adjourned at 3:27 p.m.

Respectfully Submitted by:
Sheila Hedlund
Executive Administrative Assistant

Preliminary Minutes, not approved by the Board of Trustees. For Review Only.