



## **LAKE LIMERICK COUNTRY CLUB, INC,**

790 E. St. Andrews Drive, Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

### **BOARD OF TRUSTEES March 18, 2000**

#### **ROLL CALL:**

Vice-President Darrell Winans called the meeting to order at 9:04 a.m. Trustees attending the meeting were, Secretary Scott Carey, Treasurer Bill Buff, Trustee Ruby Bailey, Trustee Esther Springer-Johannesen, Trustee Nan Stricklin, Trustee Mary Lou Trautmann and Trustee George Buckley.

Trustees absent were President Dick Lombard, Trustee Gene Metz, and Trustee Don Cox.

Also attending the meeting were Henry Yates for the Water Committee, Morgan Terwillegar, John Nystrom, Lisa Carey, Sharon Haworth, Rena Bray, Tom Taylor, Teresa Taylor, David Chestnut and Judy Chestnut.

#### **APPROVAL OF MINUTES:**

**Motion** made by Tr. Bill Buff, seconded by Tr. Esther Springer-Johannesen, and carried by the Board as follows:

The Board of Trustees approved the minutes of January 15, 2000 as written.

**Motion** made by Tr. Scott Carey, seconded by Tr. Ruby Bailey, and carried by the Board as follows:

The Board of Trustees approved the minutes of February 19, 2000 as written.

#### **FINANCIAL REPORT: Bill Buff**

Treasurer Bill Buff reviewed the income and expenses of each department, and compared the departments' budgeted income and expenses for the months of October through February.

**Motion** made by Tr. Scott Carey, seconded by Tr. Mary Lou Trautmann, and carried by the Board as follows:

The Board of Trustees approved the February 2000 financial report as presented.

#### **IV. Consent Agenda**

**Motion** made by Tr. Esther Springer-Johannesen, seconded by Tr. Bill Buff, and carried by the Board as follows:

The Board of Trustees approves the March 18, 2000 Consent Agenda with the following additions:

1. Inn/Restaurant
2. Water Rates
3. Executive Committee Minutes

## **ITEMS FROM THE CONSENT AGENDA:**

### **Consent Agenda Item 1. Nominating Committee**

Sharon Haworth, Nominating Committee Chairperson thanked all of the Candidates for running for office, and to all of those who helped to nominate candidates. Sharon will be sending the candidate night invitations out early next week, she will be enclosing an insert which will have 2 to 3 questions for each candidate to answer on candidates night. Sharon asked for volunteers to submit questions they would like to see answered.

### **Consent Agenda Item 2. Lake/Dam Committee – Lake Leprechaun**

Lake Limerick Country Club, Inc. has awarded a contract to Resource Management, Inc. for spot treatment of Lake Limerick and Lake Leprechaun.

### **Consent Agenda Item 3. Greens Committee – Manke Contract**

Manke has been awarded a contract to remove trees and stumps and to do some grading on the golf course. The trees taken down will be the payment for the work done by Manke, this should be a no cost job. Any excess money will be given to Lake Limerick Country Club, Inc., and will be used for capital expenditures.

### **Consent Agenda Item 4. Greens Committee – Saturday Scramble**

The Greens Committee has recommended that the Friday Night Couples be replaced by a Saturday Afternoon Scramble. Terry O'Hara advised at the Greens Committee that the demand for open play on Fridays tends to more than on Saturdays. The Saturday Scramble would allow more people to play and it will not be for couples only. Play will depend on tee times booked, if the course is busy the scramble will not be played.

**Motion** made by Tr. Scott Carey, seconded by Esther Springer-Johannesen, and passed as follows:

The Board of Trustees approves the Greens Committee Recommendation for a Saturday Scramble at approximately 4:00 p.m. except for Holiday weekends and when bookings of the course conflict.

### **Consent Agenda Item 5. Inn Committee – Restaurant**

Tr. Mary Lou Trautmann, Inn Committee Chair announced that the Restaurant will offer ½ portions on most menu items beginning May 3<sup>rd</sup>. Andreas will re-do the menus prior to this time.

### **Consent Agenda Item 6. Water Committee – Minutes/Rates**

The motion made by the Water Committee to the Board of Trustees under Old Business; Water Rate Fees Reviewed; are incorrect, they should read as follows:

Base Rate	\$13.41 for the first 15,000 gallons used
	\$ 6.70 for the next 5,000 gallons used
	\$ 1.36 per each 1,000 gallons used

It was also noted that these rates are on a monthly basis, and the final rates will be set and announced at the October Semi Annual Meeting.

### **Consent Agenda Item 7. Executive Committee – Minutes Correction**

Secretary Scott Carey noted that the Executive Minutes do not show that No Motions were Made in Closed Session.

## **OLD BUSINESS**

### **1. St. Andrews Drive Lake Debris- Status with County**

An update of the status of St. Andrews Drive was given by David Chestnut. The Commissioners will be holding a public meeting in April both David Chestnut and one representative from the Board will attend the meeting. It was requested by David Chestnut that we get public input from the members of Lake Limerick Country Club to the County. The April Newsletter will request public input stating facts to be used in their letters, the date the letter needs to be submitted, and the address where the letter should be sent.

### **2. Audit Status**

The audit has shown no variances to date, and is still progressing.

### **3. Lake Limerick Lot Sale Status**

The Lake Limerick Lot Sales article will be published in the April Newsletter. Vice President Darrell Winans read the List of Lots and Prices as follows:

Division 1	Lot 171	\$12,500.00
Division 4	Lot 043	\$10,000.00
Division 4	Lot 088	Any Reasonable Offer
Division 4	Lot 100	Any Reasonable Offer
Division 4	Lot 101	Any Reasonable Offer
Division 5	Lot 075	Any Reasonable Offer

### **4. Web Page Status**

The Web Site is complete including the Maintenance Contract for monthly updating, the site location has also been added to the Newsletter Letterhead.

### **5. Architectural Guidelines Revision Status Report – George Buckley**

Tr. George Buckley stated that he had requested input from current and past committee members, and to date has not had any response. George feels this input is essential prior to any changes to be made.

### **6. Transition Team – Status Report + Recommendations**

Resolution 2000-01 to hire a General Manager was submitted to the Board of Trustees for approval.

**Motion** was made by Tr. Bill Buff, seconded by Tr. Scott Carey, as passed as follows:

The Board of Trustees adopts Resolution Number 2000-01 for the hiring of a General Manager with corrections {correction noted with underline} as follows:

**1. Purpose.** The Board of Directors has determined that its affairs can best be managed by the employment of a General Manager, a paid position with certain defined responsibilities, who shall act pursuant to the direction of the Board.

**2. Authority.** The Board of Directors has the authority to employ officers, agents and employees of the corporation, and to prescribe their powers and duties, pursuant to Bylaws, Art. VI, §2; and to conduct, manage and control the affairs and business of the corporation, pursuant to Bylaws, Art. VI, §4.

**3. General Manager.** Pursuant to the authority granted to the Board of Directors by its Bylaws, the Board hereby creates the position of General Manager. The General Manager shall be responsible for day-to-day corporate operations, including those related to personnel, facilities, programs, budgets and financial matters, volunteers, and

contract management. The General Manager shall perform his or her duties pursuant to the policies, procedures, direction and authority and control of the Board.

The General Manager shall report directly to the Board, and as representatives of the Board, the President (or Vice-President) and Executive Committee. The General Manager shall communicate and interact with Board Committees, supporting them in the performance of their duties. The General Manager shall be bonded, pursuant to the direction of the Board. All checks and other written instruments and agreements shall be signed by both the General Manager, or an alternate approved by the Board in his or her absence; and the President, or an alternate approved by the Board in his or her absence.

The Board of Directors may in its discretion further prescribe the powers and duties of the General Manager as necessary and appropriate.

The final version will be approved by the Club Attorney prior to the final signatures of the Vice President and Secretary of the Board of Trustees.

## **7. Harley E-Mail**

Mr. Ray Harley was present at the February Board of Trustees Meeting, he came to discuss the not for profit tax issue and the need for reduced prices in the restaurant. Mr Harley left the meeting feeling it was a "bad experience", and that he and other guests felt "unwelcome" at the meeting. Tr. Nan Stricklin explained to the board that the February meeting was unusual in the fact that there was not a quorum and and we only had one officer present leaving the board with an informational only meeting.

Secretary Scott Carey will contact Mr. Harley by E-Mail and apologize for the bad feeling he was left with from the February Meeting and Scott will invite him to future meetings.

## **8. Telephone Survey – Board of Trustees Reduction Ballot Issue**

A telephone poll of Board Members was conducted by Sheila Hedlund beginning on February 22, 2000. The Ballot issue was read as follows:

"The Board of Trustees of Lake Limerick Country Club, Incorporated shall be decreased from eleven to five members by reducing the number of Board of Trustees by two positions per year for a period of three years. This action will begin with the annual elections of April 22, 2000.

The poll results were as follows:

Ruby Bailey .....	Yes .....	February 26, 2000
George Buckley .....	Yes .....	February 23, 2000
Bill Buff .....	Yes .....	February 22, 2000
Scott Carey .....	Yes .....	February 28, 2000
Esther Springer-Johannesen .....	Yes .....	February 24, 2000
Nan Stricklin .....	Yes .....	February 22, 2000
Darrell Winans .....	Yes .....	February 22, 2000
Don Cox .....	Unavailable to Vote/Out of Town	
Dick Lombard .....	Unavailable to Vote/Out of Town	
Gene Metz .....	Unavailable to Vote/Out of Town	
Mary Lou Trautmann .....	Unavailable to Vote/Out of Town	

The vote was passed by 7 Ayes, Balance of Members were out of town

Please note that Tr. George Buckley wanted his vote be retracted at the March 18, 2000 Board Meeting.

**Motion** was made by Tr. Scott Carey, seconded by Bill Buff and passed as follows, with Tr. George Buckley Abstaining from the vote:

The Board of Trustees accepts the final results of the telephone poll, with 7 ayes approving the Ballot Issue to reduce the the Board of Trustees from eleven to five members {4 members were out of town}.

## **NEW BUSINESS:**

**1. Ballot Issue,** See Old Business Item Number 8

## **2. Election Newsletter**

The March 2000 Election Issue Newsletter was sent out on March 15, 2000, the Absentee Ballots will be mailed March 20, 2000.

## **EXECUTIVE:**

### **1. Leave of Absence Status**

The Leave of Absence issue is no longer applicable, this matter is closed.

### **2. Inn Closure April 5 & 6, 2000**

The Restaurant will be closed Wednesday April 5, 2000 and Thursday April 6, 2000 to allow Kitchen Staff vacation time. The Lounge will be open both days.

### **3. Fishing Derby – April 29, 2000**

Henry Yates reported that the fish for derby have been ordered. Henry is looking for donations for the derby. He will let us know when the derby tickets will be available for sale.

## **COMMENTS FROM MEMBERSHIP:**

▶ John Nystrom wanted to give his input on the reduction of the board member ballot issue. Mr. Nystrom does not feel that the reduction is a good idea. This would Limit the number of people who could be on the board, because with so few members the quorum would be harder to reach. Mr. Nystrom stated that he has been to several board meetings where there are several members absent.

▶ Rena Bray, Tom Taylor and Teresa Taylor attended the meeting to file their complaint regarding a neighbors dogs who are allowed to run free. The Lot Owner has received the first two letters as per the Animal Control Rules, no action has been taken by the pet or lot owner. The third letter fining the lot owner \$100.00 will be sent out next week.

## **CORRESPONDENCE: None**

## **ANNOUNCEMENTS:**

- Candidate's Night March 31, 2000
- Easter Brunch April 23, 2000, 11:00 a.m. to 3:00 p.m.
- Carlotta Carma/Comic/Fortune Teller ~ May 27<sup>th</sup> @ 8:00 p.m.

## **MOTION TO CONVENE TO CLOSED SESSION:**

**Motion** made by Tr. Scott Carey, seconded by Bill Buff and passed as follows:

The Board of Trustees will convene to closed session

**MOTION TO RECONVENE TO OPEN SESSION:**

Motion made by Tr. Bill Buff, seconded by Scott Carey and passed as follows:  
The Board of Trustees will reconvene to open session

**MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:**

No Motions were made in closed session

**MOTION TO ADJOURN MEETING:**

Motion made by Tr. Scott Carey, seconded by Tr. Bill Buff and carried by the Board as follows:  
The board of trustees adjourns the meeting at 11:30 am.

Respectfully submitted, Scott Carey, Secretary  
Preliminary Minutes not approved by the Board of Trustees, for review only.

**WASHINGTON STATE COUNTY AUDITOR/RECORDER'S  
INDEXING FORM  
(Cover Sheet)**

Return Address: Lake Limerick Country Club, Inc. E 790 St Andrews Dr Shelton WA 98584
--

Please print or type information

**Document Title(s)** (or transactions contained therein):

1. Resolution 2000-01

2.

**Reference Number(s) of Documents assigned or released:** N/A

(on page \_\_\_ of document(s))

**Claimant:** N/A

Lake Limerick Country Club, Inc.

**Property Owner(s)** (N/A)

1.

2.

3.  Additional names on page \_\_\_\_ of document.

**Legal Description** (N/A)

Additional legal is on page N/A of document

**Assessor's Property Tax Parcel/Account Number** N/A

Additional legal is on page N/A of document

The Auditor/Recorder will rely on the information provided on the form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

## RESOLUTION NO. 2000-01

1. **Purpose.** The Board of Directors has determined that its affairs can best be managed by the employment of a General Manager, a paid position with certain defined responsibilities, who shall act pursuant to the direction of the Board.

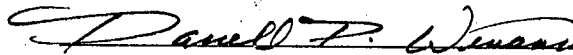
2. **Authority.** The Board of Directors has the authority to employ officers, agents and employees of the corporation, and to prescribe their powers and duties, pursuant to Bylaws, Art. VI, §2; and to conduct, manage and control the affairs and business of the corporation, pursuant to Bylaws, Art. VI, §4.

3. **General Manager.** Pursuant to the authority granted to the Board of Directors by its Bylaws, the Board hereby creates the position of General Manager. The General Manager shall be responsible for day-to-day corporate operations, including those related to personnel, facilities, programs, budgets and financial matters, volunteers, and contract management. The General Manager shall perform his or her duties pursuant to the policies, procedures, direction and authority and control of the Board.


The General Manager shall report directly to the Board, and as representatives of the Board, the President (or Vice-President) and Executive Committee. The General Manager shall communicate and interact with Board Committees, supporting them in the performance of their duties. The General Manager shall be bonded, pursuant to the direction of the Board. All checks and other written instruments and agreements shall be signed by both the General Manager, or an alternate approved by the Board in his or her absence; and the President, or an alternate approved by the Board in his or her absence.

The Board of Directors may in its discretion further prescribe the powers and duties of the General Manager as necessary and appropriate.

DATED this 27 day of March, 2000



Vice President, Board of Directors  
Lake Limerick Country Club, Inc.

  
Secretary, Board of Directors

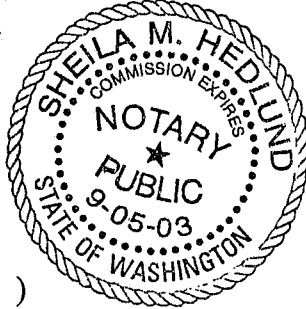
Lake Limerick Country Club, Inc.



STATE OF WASHINGTON )  
County of Mason ) ss.

ON THIS 27th day of March 2000, personally appeared Darrell D. Winans, personally known by me to be the Vice - President of LAKE LIMERICK COUNTRY CLUB, INC., the corporation that executed the within and foregoing Resolution and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

WITNESS my hand and official seal the day and year first above written.



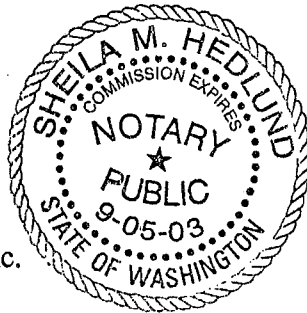
*Sheila M. Hedlund*

Sheila M. Hedlund  
NOTARY PUBLIC in and for the State  
of Washington, residing at Shelton  
My Commission expires 9-5-03

STATE OF WASHINGTON )  
County of Mason ) ss.

ON THIS 27th day of March 2000, personally appeared Scott Carey, personally known by me to be the Secretary of LAKE LIMERICK COUNTRY CLUB, INC., the corporation that executed the within and foregoing Resolution and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

WITNESS my hand and official seal the day and year first above written.



*Sheila M. Hedlund*

Sheila M. Hedlund  
NOTARY PUBLIC in and for the State  
of Washington, residing at Shelton  
My Commission expires 9-5-03

Lake Limerick Country Club, Inc.  
Resolution 2000-01

MAIL TO:  
Lake Limerick Country Club, Inc.  
790 E St. Andrews Drive  
Shelton, WA 98584



# BOARD OF TRUSTEES - LAKE LIMERICK COUNTRY CLUB

March 18, 2000 9:00 A.M.

- I. ROLL CALL:** Scott Carey
- II. APPROVAL OF MINUTES:** BOT Minutes of January 15, 00/Feb 19,00 Meeting
- III. FINANCIAL REPORT:** Bill Buff
- IV. CONSENT AGENDA:** (Committees)

Architectural Committee	Election Committee	Financial Advisory Committee
Greens Committee	Inn Committee	Lake/Dam Committee
Long Range Planning. Committee	Maintenance/Parks Committee	Nominating Committee
Security Committee	Water Committee	Youth Committee

(Reminder: non-smoking meeting, we will break every hour)

## ITEMS FROM CONSENT AGENDA:

1. Election Committee – Sharon Haworth
2. Lake Dam – Lake Leprechaun
3. Greens – Contract Manke
4. Greens – Saturday Scramble

## V. OLD BUSINESS:

1. St Andrews Drive Lake Debris – Status with County
2. Audit Status
3. Lot Sales-Status – Newsletter Bids
4. Web Page Status
5. Arch. Guidelines Revision Status Report – Geo. Buckley
6. Transition team – Status Report + Recommendations
7. Harley e-mail
8. Telephone Survey: BOT reduction.
- 9.

## VI. NEW BUSINESS:

1. Ballot Issues
2. Election Newsletter-Secretary, Deadlines (3/1<sup>st</sup>. Newsletter mailed 3/15, Meeting 4/22)
- 3.

## VII. EXECUTIVE:

1. Leave of Absence-Status
2. Inn Closure April 5 & 6, 2000
3. Fishing Derby April 29<sup>th</sup>

## COMMENTS FROM MEMBERSHIP:

## VIII. CORRESPONDENCE:

## IX. ANNOUNCEMENTS:

## MOTION TO CONVENE TO CLOSED SESSION:

(The Motion must state Specifically the purpose for the closed session and must be referenced in the minutes)

## X. CLOSED SESSION: Dog Hearing, Employee

(The closed session may only include matters dealing with personnel matters; legal counsel or communication with legal counsel; and likely or pending litigation of an owner to the association.)

## 1. MOTION TO RECONVENE TO OPEN SESSION:

## XII. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:

(Motions or agreements made in closed session may not become effective unless the board, following the closed session, reconvenes in open meeting and votes in the open meeting on the closed session motions.)

## XIII. MOTION TO ADJOURN MEETING:



**Date:** January 29, 2000  
**To:** Board of Trustees  
**Subject:** Ballot Issue for Board Membership Reduction

The Board of Trustees of Lake Limerick Country Club Incorporated shall be decreased from eleven to five members by reducing the number of Board of Trustees by two positions per year for a period of three years. This action will begin with the annual elections of April 24, 2000.

YES  NO

The Board of Trustees of Lake Limerick Country Club recommends a yes vote on this issue.

OK

Phone Poll re: Ballot issue to  
Reduce Board Member Numbers  
Poll taken by Sheila Hedlund  
Feb 22, 00.

Ruby Bailey 426-4906  
Left msg 10/26A, out of town until 2/26/00  
Yes Vote 2/28/00

George Buckley 426-0973  
Yes Vote 2/23/00

Bill Buff 427-5356  
Yes Vote 2/22/00

Scott Carey 426-4199  
will return 2/25/00  
Yes Vote 2/28/00

Don Cox 426-6000  
Out of Town

Dick Lombard 427-0261  
Out of Town

Gene Metz 427-4339  
Out of Town

Esther Springer - Johannesen 206 762-0355  
Yes Vote 2/24/00 246 6401

7 Apts - out of town balance

Nan Stricklin 786-7654  
Yes Vote 2/22/00

Mary Lou Hauptmann 427-0804  
Out of Town

Darrell Winans 427-6477  
Yes Vote 2/22/00

**RESOLUTION NO. 2000-01**

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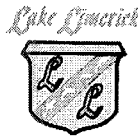
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The Board of Directors may in its discretion further prescribe the powers and duties of the General Manager as necessary and appropriate.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2000

\_\_\_\_\_  
Vice President, Board of Directors  
Lake Limerick Country Club, Inc.

\_\_\_\_\_  
Secretary, Board of Directors  
Lake Limerick Country Club, Inc.



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- IV. CONSENT AGENDA: (Committees)**
- |                                |                             |                              |
|--------------------------------|-----------------------------|------------------------------|
| Architectural Committee        | Election Committee          | Financial Advisory Committee |
| Greens Committee               | Inn Committee               | Lake/Dam Committee           |
| Long Range Planning. Committee | Maintenance/Parks Committee | Nominating Committee         |
| Security Committee             | Water Committee             | Youth Committee              |

**(Reminder: non-smoking meeting, we will break every hour)**

## **ITEMS FROM CONSENT AGENDA:**

1. Election Committee -- Sharon Haworth
2. Lake Dam --Lake Leprechaun
3. Greens -- Contract Manke
4. Greens -- Saturday Scramble

## **V. OLD BUSINESS:**

1. St Andrews Drive Lake Debris -- Status with County
2. Audit Status
3. Lot Sales-Status --Newsletter Bids
4. Web Page Status
5. Arch. Guidelines Revision Status Report -- Geo. Buckley
6. Transition team -- Status Report + Recommendations
7. Harley e-mail
8. Telephone Survey: BOT reduction.
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1. Leave of Absence-Status
2. Inn Closure April 5 & 6, 2000
3. Fishing Derby April 29<sup>th</sup>

## **COMMENTS FROM MEMBERSHIP:**

## **VIII. CORRESPONDENCE:**

## **IX. ANNOUNCEMENTS:**

## **MOTION TO CONVENE TO CLOSED SESSION:**

(The Motion must state Specifically the purpose for the closed session and must be referenced in the minutes)

## **X. CLOSED SESSION: Dog Hearing, Employee**

(The closed session may only include matters dealing with personnel matters; legal counsel or communication with legal counsel; and likely or pending litigation of an owner to the association.)

## **XI. MOTION TO RECONVENE TO OPEN SESSION:**

## **XII. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:**

(Motions or agreements made in closed session may not become effective unless the board, following the closed session, reconvenes in open meeting and votes in the open meeting on the closed session motions.)

## **XIII. MOTION TO ADJOURN MEETING:**



**Date:** January 29, 2000  
**To:** Board of Trustees  
**Subject:** Ballot Issue for Board Membership Reduction

The Board of Trustees of Lake Limerick Country Club Incorporated shall be decreased from eleven to five members by reducing the number of Board of Trustees by two positions per year for a period of three years. This action will begin with the annual elections of April 24, 2000.

YES  NO

The Board of Trustees of Lake Limerick Country Club recommends a yes vote on this issue.

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OK