

LAKE LIMERICK COUNTRY CLUB, INC.
BOARD OF TRUSTEES
ELECTION OF OFFICERS
APRIL 28, 2001

The meeting was called to order by Darrell Winans at 3:25 p.m.

Members attending were: Keith Smith, Don Cox, Tom Taylor, Chuck Hancuff, Mary Lou Trautmann, Gene Metz, Esther Springer-Johannesen, Vern Harris, Bill McDonald, and Jack Betterley.

The purpose for this meeting was to elect officers; no other business was conducted.

Nominations were open for the position of President.

A motion was made by Chuck Hancuff, seconded by Mary Lou Trautmann and passed as follows:
to nominate Darrell Winans for President

A motion was made by Esther Springer-Johannesen, seconded by Gene Metz and passed as follows:
to nominate Tom Taylor for President

A motion was made by Esther Springer-Johannesen, seconded by Chuck Hancuff and passed as follows:

To close the nominations

Darrell Winans was elected President by ballot, it was passed with a vote of 6 to 5.

Nominations were open for the position of Vice President.

A motion was made by Mary Lou Trautmann, seconded by Esther Springer-Johannesen, and passed as follows:

to nominate Tom Taylor for Vice-President

A motion was made by Bill McDonald, seconded by Vern Harris and passed as follows:

To close the nominations

Tom Taylor was elected Vice President by acclamation, it was passed unanimously.

Nominations were open for the position of Treasurer.

A motion was made by Gene Metz, seconded by Don Cox and passed as follows:
to nominate Bill McDonald for Treasurer:

A motion was made by Tom Taylor, seconded by Vern Harris and passed as follows:
to nominate Esther Springer-Johannesen for Treasurer:

{Gene Metz declined a nomination due to frequent planned absences this year.}

A motion was made by Esther Springer-Johannesen, seconded by Mary Lou Trautmann and passed as follows:

To close the nominations

Bill McDonald was elected Treasurer by ballot, it was passed with a vote of 9 to 2.

Nominations were open for the position of Secretary.

A motion was made by Chuck Hancuff, seconded by Darrell Winans and passed as follows:
to nominate Mary Lou Trautmann for Secretary:

A motion was made by Don Cox, seconded by Tom Taylor and passed as follows:
to nominate Esther Springer-Johannesen for Secretary:

A motion was made by Chuck Hancuff, seconded by Esther Springer-Johannesen and passed as follows:

To close the nominations

Mary Lou Trautmann was elected Secretary by ballot, it was passed with a vote of 6 to 5.

A Motion was made by Mary Lou Trautmann, seconded by Gene Metz as passed as follows:
To adjourn the meeting at 3:41 p.m.

Respectfully Submitted by:
Sheila Hedlund
Executive Administrative Assistant

Preliminary Minutes, not approved by the Board of Trustees. For Review Only.



BOARD OF TRUSTEES - LAKE LIMERICK COUNTRY CLUB

April 21, 2001
9:00 A.M.

- I. ROLL CALL:** Esther Springer-Johannesen
- II. APPROVAL OF MINUTES:** BOT Minutes of March 17 2001 Meeting
- III. FINANCIAL REPORT:** George Duffin
- IV. CONSENT AGENDA:** (Committees)

Architectural Committee	Election Committee	Financial Advisory Committee
Greens Committee	Inn Committee	Lake/Dam Committee
Long Range Planning. Committee	Maintenance/Parks Committee	Nominating Committee
Security Committee	Water Committee	Youth Committee
	General Manager Report	

(Reminder: non-smoking meeting, we will break every hour)

V. ITEMS FROM CONSENT AGENDA:

1. *ELECTION*
2. *Water*
3. *maint.*
4. *Lake Dam*

VI. MANAGER REPORT:

VII. OLD BUSINESS:

1. Resolution
- 2.
- 3.

VIII. NEW BUSINESS:

1. Sell Lot 4-197?
- 2.
- 3.

IX. EXECUTIVE:

1. Security
- 2.

X. COMMENTS FROM MEMBERSHIP:

XI. CORRESPONDENCE:

XII. ANNOUNCEMENTS:

MOTION TO CONVENE TO CLOSED SESSION:

(The Motion must state Specifically the purpose for the closed session and must be referenced in the minutes)

XIII. CLOSED SESSION: (The closed session may only include matters dealing with personnel matters; legal counsel or communication with legal counsel; and likely or pending litigation of an owner to the association.)

XIV. MOTION TO RECONVENE TO OPEN SESSION:

XV. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:

(Motions or agreements made in closed session may not become effective unless the board, following the closed session, reconvenes in an open meeting and votes in the open meeting on the closed session motions.)

XVI. MOTION TO ADJOURN MEETING:



LAKE LIMERICK COUNTRY CLUB, INC,

790 E. St. Andrews Drive

Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

BOARD OF TRUSTEES April 21, 2001

ROLL CALL:

Vice-President Scott Carey called the meeting to order at 9:00 a.m. Trustees attending the meeting are, Trustee Ruby Bailey, Trustee Tom Taylor, Trustee Mary Lou Trautmann, Trustee Charles Hancuff, Trustee Keith Smith, Trustee Gene Metz, and Trustee Don Cox. Trustees excused are President Darrell Winans, Secretary Esther Springer-Johannesen, and Treasurer Bill Buff. Also attending is General Manager George Duffin. Kirk Osborne was present.

APPROVAL OF MINUTES:

Motion made by Tr. Tom Taylor, seconded by Tr. Ruby Bailey, and carried by the Board as follows:

The Board of Trustees approved the minutes of March 17, 2001 as presented.

FINANCIAL REPORT: George Duffin

General manager George Duffin passed out a Summary report on the Oct 2000 to March 2001 departments. He discussed the restaurant in detail. The Pro Shop Café will have the pizza oven installed soon.

Motion made by Tr. Mary Lou Trautmann, seconded by Tr. Chuck Hancuff and carried by the Board as follows:

The Board of Trustees approved the March 2001 financial reports.

Motion made by Tr. Mary Lou Trautmann, seconded by Tr. Ruby Bailey, and carried by the Board as follows:

The Board of Trustees approved the Consent Agenda with the following additions: 1. Election Committee, 2. Water Committee, 3. Maintenance Committee, 4. Lake/Dam Committee

ITEMS FROM THE CONSENT AGENDA:

Consent Agenda Item 1. Election Committee: 225 Absentee ballots have been returned. The quorum (ten per cent of all of the registered voters of the corporation voting) has been fulfilled.

Consent Agenda Item 2. Water Committee

Chairperson of Water committee, Kirk Osborne recapped the water budget and the Semcon report. The Well #6 well rights were discussed. The tank painting, inside and out, is not prudent to do in house. We don't have the equipment, expertise or bonding for refurbishing the tank for potable water.

Consent Agenda Item 3. Maintenance Committee

A play area using half the tennis court for a roller blade, scooter, skateboard, etc. was discussed. The club attorney reviewed the liability issue, and if the following sign is posted, we are not responsible for accidents: "if open to public – play at own risk."

Motion made by Tr. Tom Taylor, seconded by Tr. Mary Lou Trautmann, and carried by the Board as follows:

Nays: Chuck Hancuff

The Board of Trustees approved the removal of one tennis net for the roller blade, scooter, etc. play area.

Camera in Lounge: George Duffin discussed a camera in the lounge. The liquor board suggested the use of a camera in lounges for protection for the club as a seller of alcohol. He will present costs at the next meeting.

Consent Agenda Item 4. Lake/Dam Committee

Chairperson Chuck Hancuff reported the raffle and fishing derby tickets are being sold. The State and Nisqually Trout Farm stocked the lake.

The letter from the Squaxin Tribe and their concerns about lowering Lake Limerick, and the affect it has on salmon was discussed.

Manager Report April Executive/Board 4/18 & 4/21

1. Social membership for business, assign one individual but be able to send guests. (Business tool)!
2. Squaxin Island tribe letter. (Rob Wilson-Hoss was contacted)
3. Division IV, lot 197. Sheriff's sale, owed \$9,061.48 appraised at \$13,000. The lot has a small stream running thru it, building would be difficult.
4. Accounting adjustment 197 division IV. (#6 above)(Land for sale)
5. Pro shop café budget, see handout.
6. Resolution 2001-01
7. Motion for the POS system ED Jones.
8. The liquor license for the pro shop café has been contested.
9. The pizza operation to be installed across the street.
10. Salaried v. hourly employee rules and regulations.
11. Membership in WALPA. (Washington State Lake Protection Society).
12. Volunteers and the liquor laws
13. Letter from the department of Ecology, Margaret Hill, Lake Leprechaun cannot be attached to Lake Limerick but must have it's own **IAVMP. (Integrated Aquatic Vegetation Management Plan.)**

14. Division I, lot 65. (Boundary line)
15. List of lots that are the subject of the tax foreclosure proceedings by Mason County. (Cost of a foreclosure is (\$1500.00). (Handout)
16. **INFORMATION ONLY!**
17. We sold two social memberships as a result of our first Chamber meeting in March even though the turn out was only 39 (small). The chamber rebooked for June.
18. Club security (Scott Carey)
19. We have registered with FEMA.
20. Asbestos certification, we will certify all our maintenance employees.
21. Youth Park for bikes, skates ECT. (Rob Hoss Letter/Tom Taylor)
22. Bridal trails (Tom Taylor/Rob Hoss)
23. We have been offered a boat, which I would like to accept depending of course on its condition.
24. We will reinforce the no borrowing of club equipment!!!
25. The POS system is currently being programmed.
26. The pizza ovens are here.
27. Rate increase approved by Mason county PUD 3 of 15%.
28. Rate increase by Mason county Garbage.
29. We will need to develop a plan for drainage from the corporation yard to the lake.
30. Pro shop sales thru April 18th, 2001 are \$2,716.55.
31. The restaurant hood/exhaust system will need be addressed in the very near future.
32. A stand is being built for the POS system by one of the members.
33. Terry's Tournament on the third Saturday in April was held on that day to avoid conflicts with Bay Shore. (Informational only not an excuse)
34. 42-inch rule in the service bar, no children within 42 inches of the bar!
35. The fish for our derby were placed in the lake on April 20, 2001.
36. The web sight will probably have to be rebuilt at a cost of -\$0-.
37. The George Olson Memorial is today at 1:00pm.
38. New water bill/I will watch and update.
39. Refund of golf annual paid 3/21 quit 4/20/01, requested refund of \$400.00. I see no problem with this.

OLD BUSINESS

1. Resolution for Capital Reserves:
Motion made by Tr. Chuck Hancuff, seconded by Tr. Tom Taylor and carried by the board as follows:

The board of trustees approves the Resolution 2001-01

LAKE LIMERICK COUNTRY CLUB, INC.

RESOLUTION No. 2001-01

1. ***WHEREAS: the Board of Directors has determined that from this date forward a monetary fund will be established and funded for the sole purpose of future repairs and replacements.***

2. AUTHORITY: *The Board of Directors has the authority as directed by the Internal Revenue Service, FASB ~ 306.14 Disclosure Requirement.*

3. REPAIR AND REPLACEMENT RESTRICTED FUND: *Pursuant to FASB ~ 306.14 Lake Limerick Country Club, Inc. will establish, fund, and maintain a new Restricted Savings General Ledger Account.*

PURSUANT: *to New Internal Revenue Service Disclosure Requirements, Lake Limerick Country Club, Inc. will establish, fund, and maintain a new Restricted Savings General Ledger Account.*

Adopted and dated this 21st day of April 2001 by the Board of Directors of Lake Limerick Country Club, Inc.

Darrell Winans

President, Board of Directors

2. Recommended Motion by Treasurer for Pos System.

Motion made by Tr. Tom Taylor, seconded by Tr. Mary Lou Trautmann and carried by the board as follows:

The board of trustees approves the purchase of the POS system be paid for in one payment. The funds will be transferred out of E.D. Jones and repaid on an annual amount (\$2,700.00 for the next 5 years of sooner.)

NEW BUSINESS:

Motion made by Tr. Tom Taylor, seconded by Tr. Mary Lou Trautmann and carried by the board as follows:

The board of trustees approves selling LLCC lot 04-197.

Break

Tr. Chuck Hancuff would like a thank you letter written to Mason County for their cooperation on St. Andrews Drive and the culvert work.

EXECUTIVE:

1. Security: Scott Carey addressed the Security Contract with Lake Limerick. The board will address the issue at a later date.
2. Bridal Trail easement question will go to the Architectural Committee for review.

COMMENTS FROM MEMBERSHIP: None

CORRESPONDENCE:

ANNOUNCEMENTS:

Vice President Scott Carey thanked all the board, and wished good luck to the candidates.

Motion made by Tr. Ruby Bailey, seconded by Tr. Mary Lou Trautmann and carried by the board as follows:

The board of trustees adjourns the meeting at 11:00 pm.

Respectfully submitted, Esther Springer-Johannesen, Secretary
Preliminary Minutes not approved by the Board of Trustees, for review only.

C Pro Shop Revenue/Cost Analysis

Gross Revenue Sales	Mar	April	May	June	July	August	Sept.	TOTAL
4% Beer/wine sales Member	\$ 9.00	\$ 26.00	\$ 25.00	\$ 25.00	\$ 39.00	\$ 29.00	\$ 27.00	\$ 180.00
96% Beer/wine sales Public	\$ 219.00	\$ 644.00	\$ 609.00	\$ 609.00	\$ 928.00	\$ 697.00	\$ 661.00	\$ 4,367.00
15% Food Sales Member	\$ 501.00	\$ 810.00	\$ 793.00	\$ 771.00	\$ 1,186.00	\$ 883.00	\$ 913.00	\$ 5,857.00
85% Food Sales Public	\$ 2,841.00	\$ 4,893.00	\$ 4,495.00	\$ 4,370.00	\$ 6,719.00	\$ 5,006.00	\$ 5,171.00	\$ 33,495.00
Revenue Added	\$ 3,570.00	\$ 6,373.00	\$ 5,922.00	\$ 5,775.00	\$ 8,872.00	\$ 6,615.00	\$ 6,772.00	\$ 43,899.00
Total Revenue posted by George	\$ 3,570.00	\$ 6,373.00	\$ 5,922.00	\$ 5,775.00	\$ 8,872.00	\$ 6,615.00	\$ 6,772.00	\$ 43,899.00
Cost of goods "estimated"								
Beginning Inventory	\$ 2,264.00							
8% Purchases Beverage Costs	\$ 150.00	\$ 256.00	\$ 237.00	\$ 231.00	\$ 355.00	\$ 265.00	\$ 359.00	\$ 1,853.00
92% Purchases Food Costs	\$ 1,725.00	\$ 2,941.00	\$ 2,724.00	\$ 2,657.00	\$ 4,081.00	\$ 3,043.00	\$ 4,127.00	\$ 21,298.00
Ending Inventory								
Total Direct cost "estimated" (50.0%)	\$ 1,875.00	\$ 3,197.00	\$ 2,961.00	\$ 2,888.00	\$ 4,436.00	\$ 3,308.00	\$ 4,486.00	\$ 23,151.00
Gross Profit	\$ 1,875.00	\$ 3,197.00	\$ 2,961.00	\$ 2,888.00	\$ 4,436.00	\$ 3,308.00	\$ 4,486.00	\$ 23,151.00
Expenses								
Salaries	\$ 1,774.00	\$ 2,722.00	\$ 2,813.00	\$ 2,722.00	\$ 2,813.00	\$ 2,813.00	\$ 2,722.00	\$ 18,379.00
Payroll Taxes (11.5%)	\$ 204.00	\$ 313.00	\$ 324.00	\$ 313.00	\$ 324.00	\$ 324.00	\$ 313.00	\$ 2,115.00
L&I Taxes (.0275)	\$ 49.00	\$ 74.00	\$ 77.00	\$ 74.00	\$ 77.00	\$ 77.00	\$ 74.00	\$ 502.00
Health Insurance	-	-	-	\$ 154.00	\$ 154.00	\$ 154.00	\$ 154.00	\$ 616.00
Education of Employees	-	\$ 160.00	-	-	-	-	-	\$ 160.00
Washington Excise Tax *(REST)*	-	-	-	-	-	-	-	-
Advertising	\$ 10.00	-	-	-	-	-	-	\$ 10.00
Cash over/short	-	-	-	-	-	-	-	-
Dues/Subscriptions	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-
License/Permits	\$ 935.00	-	-	-	-	-	-	\$ 935.00
Repair/Maintenance (Golf - Budget)	\$ 420.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 3,000.00
Repair/Maintenance equipment	\$ 253.00	\$ 114.00	\$ 114.00	\$ 114.00	\$ 114.00	\$ 114.00	\$ 114.00	\$ 937.00
Supplies	\$ 700.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,300.00
Telephone	\$ 266.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 512.00
Utilities	\$ 336.00	\$ 336.00	\$ 256.00	\$ 256.00	\$ 236.00	\$ 236.00	\$ 256.00	\$ 1,912.00
Total Expenses	\$ 4,947.00	\$ 4,290.00	\$ 4,155.00	\$ 4,204.00	\$ 4,289.00	\$ 4,289.00	\$ 4,204.00	\$ 30,378.00
NET PROFIT	\$(3,252.00)	\$(1,114.00)	\$(1,194.00)	\$(1,317.00)	\$ 147.00	\$(982.00)	\$(1,918.00)	\$(9,630.00)
Note: 3/31/01								
Reduced Pro Shop #75 Budget and added to Pro Shop Café Budget #65								
Repair & Maint Café	\$ 1,470.00							
Repair & Maint Equip Café	\$ 342.00							

Department
Oct thru March 31st
Summary
4/18/2001

6 Months
Actual

6 Months
Budget

Variance

Administration #05

Income:	\$248,207.00	\$250,962.00	-\$2,755.00	
Expenses:	-\$128,636.00	-\$114,312.00	-\$14,324.00 #1	\$13,918.00
Other income and expenses:	\$4,756.00	\$700.00		
-Net profit or loss:	\$124,327.00	\$137,350.00	-\$13,023.00	

Lake & Dam #15

Net profit/loss:	-\$3,913.00	-\$6,510.00	\$2,597.00	
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Lake Management #20

Net profit/loss:	\$508.00	-\$5,000.00	\$5,508.00	
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Maintenance & Parks: #30

Income	\$0.00	\$0.00	\$0.00	
Expenses:	-\$52,274.00	-\$64,851.00	\$12,577.00	

Security: #45

Net profit/loss:	-\$8,430.00	-\$10,500.00	\$2,070.00	
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Architectual: #55

Income:	\$1,550.00	\$900.00	\$650.00	
Expenses:	-\$1,039.00	-\$1,800.00	\$761.00	

Golf #65:

Income:	\$34,775.00	\$31,860.00	\$2,915.00	
Expenses	-\$63,160.00	-\$68,133.00	\$4,973.00	

-Net profit/loss:	\$34,775.00	-\$36,273.00	\$71,048.00	
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Restaurant & Lounge #75

Income:	\$80,611.00	\$86,320.00	-\$5,709.00
cost of goods:	-\$37,066.00	-\$39,375.00	\$2,309.00
Expenses:	-\$76,257.00	-\$66,949.00	-\$9,308.00
Net Profit or loss:	-\$32,712.00	-\$20,004.00	-\$12,708.00

Social, Youth & ComSupport #80

Income:	\$1,958.00	\$5,700.00	-\$3,742.00
Cost of goods:	\$2,087.00	\$2,400.00	-\$313.00
Expenses:	\$2,672.00	\$4,183.00	-\$1,511.00
Net Profit or Loss:	-\$2,801.00	-\$883.00	-\$1,918.00

Water #95

Income:	\$162,500.00	\$174,021.00	-\$11,521.00
Expenses:	\$63,096.00	\$76,652.00	-\$13,556.00
Other income \$ expenses:	-\$16,207.00	-\$28,997.00	\$12,790.00
- Net Profit or Loss:	\$83,197.00	\$68,372.00	\$14,825.00

Appendix

	Actual	Budget	
# One			
a. Acct. Audit Ryan:	\$5,852.00	\$0.00	\$5,852.00
b. Insurance:	\$5,881.00	\$3,500.00	\$2,381.00
c. Legal fees recov.	\$3,866.00	\$0.00	\$3,866.00
c. Professional Fees:	\$4,200.00	\$0.00	\$4,200.00
d. Utilities	\$12,963.00	\$11,500.00	\$1,463.00

BakhanTrae Dr.

Fence

Board
4-21-01

← 60' →



Steps + sidewalk

30'
Drain Field
50'

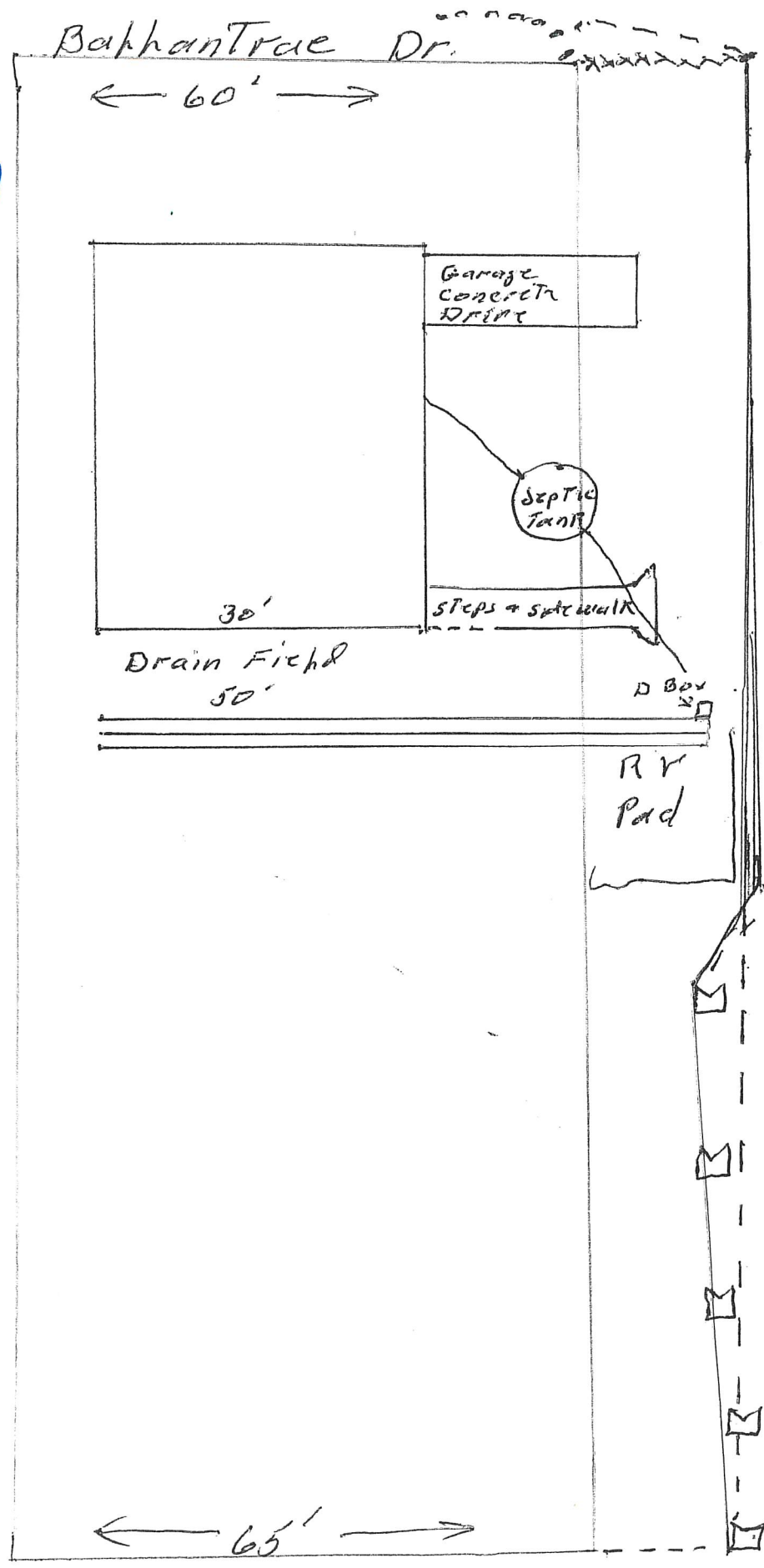
D Box

RV
Pad

← 65' →

lake

Boat
Ramp





Lake Limerick Country Club

From: "William Buff" <w.buff@worldnet.att.net>
To: "Suz Sirokman" <lakelim@hctc.com>
Sent: Thursday, March 29, 2001 3:51 PM
Subject: MOTION - POS SYSTEM

George,

Please have the Executive Committee consider recommending the following motion to the BOT for their approval.

MOTION:
THE PURCHASE OF THE POS SYSTEM BE PAID FOR IN ONE PAYMENT. THE FUNDS WILL BE TRANSFERRED OUT OF ED JONES AND REPAID ON AN ANNUAL AMOUNT (\$2700 FOR THE NEXT 5 YEARS OR SOONER).

If you have any questions please reply.

Thanks,

Bill

Lake Limerick Country Club, Inc.
790 E St. Andrews Drive
Shelton, Washington 98584
(360) 426-3581, FAX (360) 426-8922
Water Department (360) 426-4563
E-mail Lakelim@hctc.com

April 11, 2001

Subject: Water System Budget

To: Water Committee

cc: BOT

George Duffin

From: Kirk Osborne, Committee Chair.

After reviewing the information from SEMCON, Inc. indicating that we are not facing any emergency regarding the additional connections and putting well #6 into service, it would be desirable if some funds we are holding in reserve could be used to make a lump payment on the outstanding loan at this time. We must maintain a reasonable reserve by DOH requirements for any unplanned emergencies. We have established with Key Bank a agreement for approving any emergency loan.

The connection issue is not approved and the time line is undefinable. It looks very favorable. We will need to study the well 6 proposed capital expenditures and work with SEMCON to establish a firm multiple step process to meet the end results of well #6 inclusion.

An analysis of the budget for the remainder of the year and into the next billing cycle:

Cash on hand as of April 1, 2001-----	\$201,325.54
Accounts Receivable-----	<u>25,965.66</u>
	175,359.88
Capital Improvements-----	<u>20,000.00</u>
	155,359.88
Loan Payment (3)-----	<u>30,000.00</u>
	125,359.88
Operation (6 Mo. Fiscal Yr, + 3 Mo. before billing = 10 Mo. operation)-----	<u>120,000.00</u>
	\$5,359.88 Forecast reserve

My opinion places the water system budget in a position at this time we **cannot** afford to make any lump payment towards the satisfaction of the loan. This issue will be addressed throughout the year and if any relief is seen a lump payment will be considered. This loan was taken out with the full understanding that we needed the time frame to recover. It is apparent from the summary that we need to address increasing the income to meet the growing cost of operation and providing adequate reserves for the system.


Kirk Osborne

Lake Limerick Country Club

Scott Handman

From: "William Buff" <w.buff@worldnet.att.net>
To: "Suz Sirokman" <lakelim@hctc.com>
Sent: Thursday, March 29, 2001 3:51 PM
Subject: MOTION - POS SYSTEM

George,

Please have the Executive Committee consider recommending the following motion to the BOT for their approval.

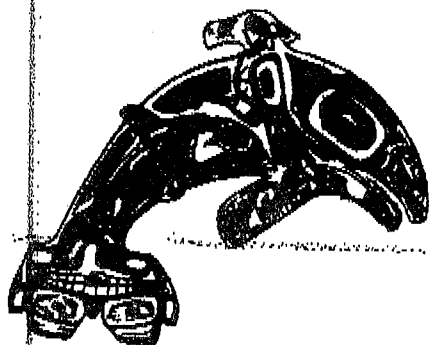
MOTION:

THE PURCHASE OF THE POS SYSTEM BE PAID FOR IN ONE PAYMENT. THE FUNDS WILL BE TRANSFERRED OUT OF ED JONES AND REPAID ON AN ANNUAL AMOUNT (\$2700 FOR THE NEXT 5 YEARS OR SOONER).

If you have any questions please reply.

Thanks,
Bill

3/30/01



SQUAXIN ISLAND TRIBE

C. J. [Signature]

Interested Parties:

The Squaxin Island Tribe is requesting applications for a proposal to design a water budget for Cranberry Creek, in the Oakland Bay watershed, Mason County, to determine if the manipulations in water levels in Lake Limerick are decreasing flows, and affecting salmonid spawning and rearing.

Successful applicants will design a 5-10 year water budget that correlates instream flow data with precipitation, evapotranspiration, ground water infiltration, stormwater run-off and water storage throughout the stream basin. Proposal objectives include:

1. To determine the effect Lake Limerick dam has on base flows in Cranberry Creek
2. To establish whether current flow conditions are affecting salmonid spawning and rearing
3. To establish adequate operational standards for Lake Limerick dam inclusive for both fish/wildlife requirements as well as recreational needs

Additional criteria for selection include cost-effectiveness, expertise and experience of project proponents, and integration with other salmon recovery efforts.

Applications must be submitted by **April 16, 2001** to:

Michelle Stevie
Squaxin Island Tribe Natural Resources Department
2752 SE Old Olympic Highway
Shelton, Washington 98584
Email: Michelle Stevie [mstevie@squaxin.nsn.us]
Telephone: (360) 426-9783

Project timelines and budget are included in the attached packet.

Squaxin Island Tribe

Cranberry Creek Hydrologic / Flow Study

**CRANBERRY CREEK HYDROLOGIC / FLOW STUDY
Request For Proposal**

Presented by
Squaxin Island Natural Resources
March 29, 2001

INTRODUCTION/BACKGROUND

Cranberry Creek lies within Water Resource Inventory Area (WRIA) 14 in South Puget Sound and is part of the Kennedy-Goldsborough Watershed Administrative Unit (WAU). Cranberry Creek is approximately 10 miles long and is one of eight prominent salmon bearing streams in the Oakland Bay watershed. As in most of the Puget Sound Basin, continental glaciation deposited sand and gravel, creating the low-gradient, gravel-rich streams that are characteristic of much of the Oakland Bay watershed. Glacial action also created some 5600 acres of small lakes and wetlands that characterize the headwaters of nearly every stream system. With the exception of Goldsborough Creek, which flows out of the basalt outcrops of the Black Hills, all of the Oakland Bay tributaries originate at elevations of less than 1,000 feet, and are nearly entirely accessible to fish. Coho salmon (*Onchorhynchus kisutch*), chum salmon (*O. keta*), sockeye salmon (*O. nerka*), steelhead trout (*O. mykiss*), and cutthroat trout (*O. clarkii*) may be found throughout the watershed. Yet all of these stocks are in decline in part because of accelerating rates of habitat loss and degradation.

Despite the relatively small size of South Puget Sound drainages, their low gradients and abundant wetlands provide excellent habitat for coho rearing, and their gravelly substrates provide miles of spawning habitat for coho, and chum. The headwaters of Cranberry Creek consist of several miles of wetland, marsh and open water habitat crucial to coho production and survival. Cranberry Lake at river mile (RM) 4.7, which historically was a highly productive coho rearing area, is partially blocked due to a man-made lake, Lake Limerick at RM 3.5. Lake Limerick is formed behind a 15-foot high dam. An inadequate fish ladder was constructed as part of the dam structure and functions as a partial migration barrier.

Flow data for Cranberry Creek have not been collected from an established gaging station since 1951 and then for only 3 water years (1949-51). The Tribe began collecting flow data in 2000 and a 2-year 7-day low flow study is in progress. Cranberry Creek has been the focus of a Tribal smolt-trapping study, which yielded 3685 coho smolts in 1999 and 4013 in 2000.

Observations by Tribal staff during the 1999 smolt study observed a significant reduction in stream flow levels causing the de-watering of smolt collection boxes. In the fall of 1999 private landowners further complained that excess flooding was the result of the timing of dam releases along with increased precipitation causing stream bed scouring and bank erosion. Due to

Squaxin Island Tribe

Cranberry Creek Hydrologic / Flow Study

decreased flows the Department of Ecology has closed Cranberry Creek for further appropriations from September 16 through November 15.

The Department of Fish and Wildlife (WDFW) allows for an increase in water elevation in Lake Limerick during the summer for recreational purposes, but has not formally assessed if stream flows are adequate to support salmonid survival at all life stages.

BRIEF PROPOSAL DESCRIPTION

This proposal solicits contributors to design a water budget for Cranberry Creek to determine if the manipulations in water levels in Lake Limerick are decreasing the base flows of Cranberry Creek, affecting salmonid spawning and rearing and in-stream temperatures.

This proposal needs to include but not be limited to: the development of a 5-10 year water budget that correlates instream flow data with precipitation, evapotranspiration, ground water infiltration, stormwater run-off and water storage throughout the stream basin. The water budget analysis will ascertain if stream flows are adequate to support salmonid survival at all life stages. Data collection will occur over a two-year cycle. Products will include a written report with recommendations for further action.

PROPOSAL OBJECTIVES

1. To determine the effect Lake Limerick dam has on base flows in Cranberry Creek
2. To establish whether current flow conditions are affecting salmonid spawning and rearing
3. To establish adequate operational standards for Lake Limerick dam inclusive for both fish/wildlife requirements as well as recreational needs

PROPOSAL METHODS

Hydrologic Water Budget

Purpose Stream flows are a critical element affecting salmonid spawning and rearing production. Inadequate flows result directly to increased temperature and dissolved oxygen, also a physical decrease in water quantity results in stranding, predation and the inability to migrate into natal streams, resulting in a direct impact to salmonid production and survival.

Methods A consulting hydrologist will be hired to work with the Tribes existing Natural Resource staff. Natural Resource staff will participate in the development of a strategy as well as oversee the project.

The water budget will address the following concerns:

- Estimate necessary stream flow to support salmonid survival at all life stages.
- Review existing literature regarding hydrogeologic, geologic, climatic

Squaxin Island Tribe

Cranberry Creek Hydrologic / Flow Study

and land use conditions in the Cranberry Creek Basin including Cranberry Lake and Lake Limerick. The information will include geologic maps, soil classification maps, climatic information, water well reports, and other available information.

- ✓ Conduct a hydrogeologic/geologic reconnaissance of the Cranberry Creek Basin.
- ✓ Review and evaluate the watershed boundaries (GIS and/or manual evaluation).
- ✓ Review land use, and zoning maps and vegetative cover (GIS) as available.
- ✓ Identify water wells in the watershed based on information provided on Ecology water well reports, and GIS coverage.
- ✓ Evaluate the relationship between ground water and stream flow.
- ✓ Identify soil types and runoff/infiltration coefficients.
- ✓ Evaluate regional flow gradients, directions and velocities in the aquifer system(s) identified in the basin.
- ✓ Identify aquifer recharge and discharge areas, including areas of natural and non-natural recharge such as reuse, septic and irrigation.
- ✓ Identify areas where aquifers are known to recharge surface water bodies.
- ✓ Use existing hydrogeologic and aquifer testing data to evaluate the aquifer transmissivity, hydraulic conductivity and specific storage/yield.
- ✓ Evaluate/identify limitations in the information available for the watershed with regard to completing a water balance of the basin.
- ✓ Complete a water balance for the Cranberry Creek basin.
- ✓ Identify all components that provide 2% or more of the total flow into and out of the system. We anticipate that these components will include at a minimum the following.
 - Precipitation
 - Interception
 - Evaporation
 - Evapotranspiration
 - Ground water withdrawal
 - Surface water runoff
 - Interbasin transfers of water
 - Septic system effluent
- ✓ Evaluate the data set available for each of these components of the water budget with regard to data accuracy and reliability.
- ✓ Correlate the water balance to existing surface water flow measurements collected by the Squaxin Tribe.
- ✓ Evaluate the relative accuracy of the water balance and present recommendations for additional data collection and analysis.
- ✓ Evaluate the effects of lake level operations of Lake Limerick on in-stream flows to Cranberry Creek, downstream of the Lake Limerick Dam, based on the results of the water balance.

Existing natural resource staff will collect temperature and monthly flow data on Cranberry Creek. Timber Fish and Wildlife, Ambient Monitoring protocols will be used for temperature and riparian assessment and USGS methodology for stream discharge will be utilized to collect monthly flow data. All data will be assimilated and the consulting hydrologist will complete a

Squaxin Island Tribe

Cranberry Creek Hydrologic / Flow Study

comparative analysis and water budget to determine if the Lake Limerick dam is negatively affecting stream flows and thereby deleteriously affecting salmonid survival.

Specific Work Products

By the end of the contract period, the applicant will provide to Squaxin Island Tribe the following information:

1. Written hydrologic/flow report to include but not be limited to the following elements:
 - A detailed discussion of methodologies and criteria used to develop water budget.
 - Summary of historical conditions and habitat loss
 - Summary of current habitat condition
 - A comparative analysis of flow, temperature data (to be collected by tribal staff)
 - Spatial database of stream discharge studies. Will include location and discharge measurements.
 - Long term recommendations
2. Provide data in a standard format including information on methodology, mapping, and any other relevant information. Provide written report and data both as hard copies and digital formats (ARC export format on CD).

PROJECT TIMELINE

May 2001- May 2003

BUDGET

Project proposals need to include a detailed scope of work and budgeting schedule amounting to no more than \$55,000.

Frank Query

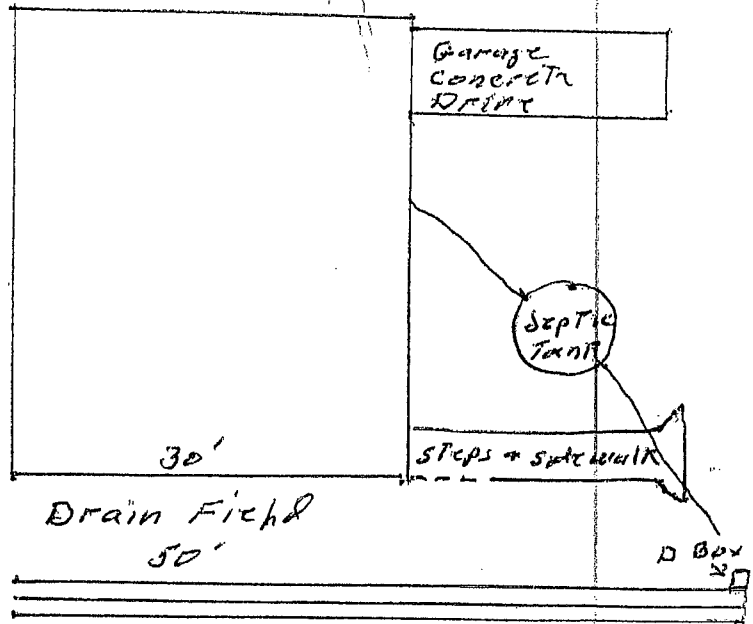
DWL - Lot 65

Balkan Trce Dr.

Board
4.21.01

← 60' →

XXXXXX
Fence



30'
Drain Field
50'

D Box

RV
Pad

← 65' →

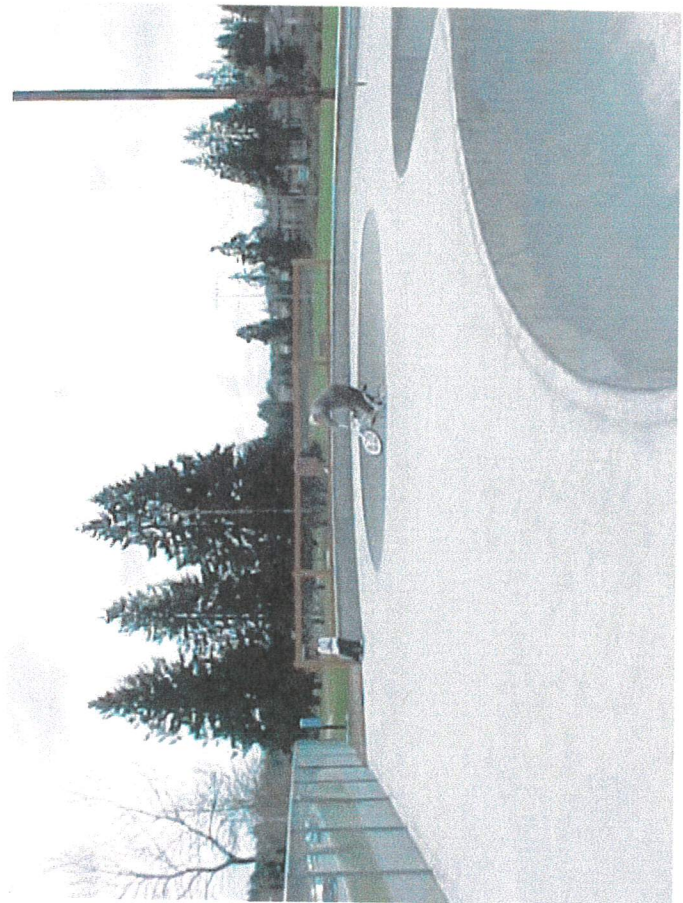
Boat
Ramp

lake

Keapel Park in Olympia












Windermere
Real Estate/Himlie, Inc.
Shelton

Vince Himlie
Owner/Broker

Business 360-426-2646
Residence 360-426-6501
Fax 360-426-2698
1-800-281-2740
Windermere Real Estate/ Himlie, Inc.
920 Railroad Ave. PO Box 729
Shelton, WA 98584

FAX TRANSMITTAL COVER SHEET

If you do not receive all the pages or if any are not legible, please call the office for retransmission.

ccBOT
4-16-01

TO <i>George</i>	FAX PHONE # <i>426 8902</i>	DATE <i>4-2-01</i>
ATTENTION		
FROM	FAX PHONE # 360-426-2698	OFFICE PHONE # 360-426-2646
SUBJECT		# OF PAGES <i>3</i>

MESSAGE:

George -
I'm sending the letter AS we discussed
Plus the map -
Lt 361 Div 3 -
Parcel # 32122-50-00361
owner Krakenberg -
Thanks
Vince

April 1, 2001 Lake Limerick Homeowners Association Re: Easement across back of property To Whom It May Concern: Our names are Bill and Robin Lantzy. It is our intention to purchase the home located at 171 E. Shetland Rd.. We have a 14-month old daughter and two dogs. We need to fence the rear of the property to both contain and provide safety for daughter and dogs. The fence serves a dual purpose for us. It keeps the dogs contained and prevents them from barldng at passersby as well as contains and keeps safe our young child playing in her yard. We understand there is an easement covering 20 feet of property in the back of the house originally intended for a horse trail servicing a stable which is now privately owned up the street. With the stable now under private management we would like permission to build a fence from the back of the house out to the property lines perpendicular to the street, then run those lines to the back of our property line across the easement. We would have the understanding that should the easement ever be opened for the horse trail we would move the fence back to the easement line. The fence would start at the comers of the house furthest from the street. Fence material would be a cedar board fence 5R. with a foot of lattice on the top for a total of 6 ft. high. Please let us know what our options are in this matter. Our agent Vince Himlie in Shelton can answer your questions or get in contact with us if necessary.

Sincerely, Willilm k-tantzy Robin L. Lantzy 19001 47'h Ave. W Lynnwood, Wa.
98036 (425)775-4745

HOSS and WILSON-HOSS

RICHARD T. HOSS
ROBERT D. WILSON-HOSS

ATTORNEYS AT LAW
236 WEST BIRCH STREET
SHELTON, WASHINGTON 98584

AREA CODE 360
426-2999 FAX 426-6715

April 2, 2001

George Duffin
Lake Limerick Country Club
790 St. Andrews Drive
Shelton, Washington 98584

Dear George:

I have been asked about the 20-foot trail easement along the backs of certain lots within Division 3. As I understand it, this riding trail easement has never, to the knowledge of the board, been actually used as a riding trail, although it does reach the property that includes stables, at the far end of Division 3.

The information I have is that a number of lotowners have built fences blocking the easement, as well as various sheds and so on. The question is, what position should the board take with respect to maintaining the integrity of the easement?

First, I have reviewed the organizational documents, including copies of the actual plat maps, declarations, articles, bylaws and rules. The only reference to the trail easement that I can find is on the plat maps themselves, where it is indicated by a dotted line, and an arrow to the enclosed space with the words, "trail easement" indicating the location of the easement. Within the plat maps themselves, there are other easements. These other easements are specifically discussed in the text of the dedication; the trail easements are not discussed in the text. I have not seen any other references to them.

In my opinion, this certainly establishes an easement in favor of Lake Limerick Country Club, across the back 20 feet of many properties, many of which are located on St. Andrews Drive.

As I understand it, encroachments on this easement are haphazard, and none has been in existence more than ten years.

I believe the board has the right to either maintain, or abandon the easement. The purposes section of the articles of incorporation, in its first paragraph, recites that the club can dispose of easements. I have always believed that similar language does give the club the power to deal with its easement interests in the property of others.

George Duffin

April 2, 2001

Page - 2

The Washington State Non-Profit Corporation Act prohibits giving away or disposing of a significant portion of a non-profit corporation's assets, if such is done outside of the usual course of business. However, the easement rights at issue here are an essentially insignificant part of Lake Limerick's holdings.

One thing to consider is the long-term implications of the board's decision about this issue. If the board decides to allow encroachments on the easement, it may well later not be able to change its mind, and start asking that encroachments be removed.

Similarly, if the board does not act to eject incompatible uses from its easement, its ability to do so will probably expire ten years after any particular use has been established.

A further aside is my concern about whether these fences and sheds have been permitted by the Lake Limerick Architectural Committee. If the Architectural Committee permitted the installation of an inconsistent use, such as a fence or a shed, while knowing that it was within the easement, usually by virtue of a lot map submitted with an application that would show distance from the rear lot line, then Lake Limerick is probably not going to be able to insist that any such permitted encroachments be removed.

If the board decides to not make any attempts to eject encroaching and inconsistent uses from its easement, it may have to deal with the owners of the stables. It may be that someday people who own the stables want to use that easement for the purposes it was intended. They may then complain that the board has negligently not enforced its easement rights, to their detriment, and they may take some unfortunate legal action in support of what they perceive to be their rights.

However, it seems to me that, because the owners of the stable themselves have an independent right, as does every lotowner at Lake Limerick, to enforce the covenants, rules and, in this case, easements, that such owners have no complaint against Lake Limerick for failure to do so. For example, if a lotowner were to build too close to a property line within the Lake Limerick easement, certainly, Lake Limerick could sue to enforce its easement rights. However, as we have discussed, the board of directors may not feel it is a wise use of scarce resources to interfere in what is essentially a private dispute between two adjacent lotowners. Often the better solution is considered to be simply recognizing that the lotowner next door has the ability to file a lawsuit to enforce Lake Limerick covenants and other recorded documents, and to leave it to him or her to do so.

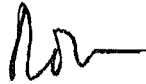
Under the particular circumstances of these matters, I would recommend that the board of trustees undertake a discussion of what it wants to do, given my advice. Prior to that discussion, I think it would be wise for the board to let all property owners know that a discussion is going to be held, either at a special meeting, or at just a general monthly board of trustee's meeting, and invite the membership in so that the board could listen to their comments.

George Duffin
April 2, 2001
Page - 3

As always, this accomplishes at least two very important purposes. First, the board gets to hear informed opinions from a number of other people. The more people who are involved in the process, the more good ideas are likely to come up. Second, the membership itself will have a sense of ownership of the decision, and there will be a greater likelihood of a sense of common purpose behind the board's decision. In addition, if the stable owners really do want to make a point to the board about any of this, this will give them a very clear opportunity. I think they should be invited personally to the discussion.

Please let me know if you have any further questions.

Sincerely,



ROBERT D. WILSON-HOSS

RWH:ss


LAKE LIMERICK COUNTRY CLUB, INC.
RESOLUTION No. 2001-01

1. **WHEREAS:** *the Board of Directors has determined that from this date forward a monetary fund will be established and funded for the sole purpose of future repairs and replacements.*

2. **AUTHORITY:** *The Board of Directors has the authority as directed by the Internal Revenue Service, FASB ~ 306.14 Disclosure Requirement.*

3. **REPAIR AND REPLACEMENT RESTRICTED FUND:** *Pursuant to FASB ~ 306.14 Lake Limerick Country Club, Inc. will establish, fund, and maintain a new Restricted Savings General Ledger Account.*

PURSUANT: *to New Internal Revenue Service Disclosure Requirements, Lake Limerick Country Club, Inc. will establish, fund, and maintain a new Restricted Savings General Ledger Account.*

Adopted and dated this 21st day of April, 2001 by the Board of Directors of Lake Limerick Country Club, Inc.

Darrell Winans
President, Board of Directors

Washington State
Society of
Certified Public
Accountants

Donald R. Gardner, C.P.A.

D.R. GARDNER, C.P.A., P.S.
CERTIFIED PUBLIC ACCOUNTANT
P.O. BOX 57 601 RAILROAD AVENUE, SUITE 400
SHELTON, WA 98584
TELEPHONE (360) 426-8262
FAX (360) 427-0597

National Society
of Public
Accountants

Washington Assoc.
Of Accountants

David L. Myer, E.A.

December 8, 2000

Board of Directors
Lake Limerick Country Club, Inc.
790 E. St. Andrews Dr.
Shelton, WA 98584

*cc EXEC
GEORGE*

12-11-00

*cc BOT Again
2-19-01*

Dear Directors,

Last week I met with the Treasurer and new manager. One of the topics discussed was Lake Limerick Country Club resolution 2000 - 2002. I was asked to correspond to you and provide a few thoughts and ideas. Following are my comments:

- A.) The resolution refers to an "Internal Revenue Service, FASB-306.14" citation. This is not correct. The issue is from the American Institute of Certified Public Accountants (AICPA) not the Internal Revenue Service. The "FASB" is an acronym for the Financial Accounting Standards Board, an arm of the AICPA.
- B.) The purpose of the reserve fund and disclosure of "future" assets replacements is to inform the reader of the Lake Limerick Country Club financial that an exposure exists for the costs of replacement and maintenance.
- C.) There are no "set" amounts or percentages asked for by the FASB pronouncement. All disclosures and possible resulting actions are unique to each entity known as Common Interest Realty Associations (CIRC'S). The appropriate disclosures would evolve from discover and quantification of Lake Limerick Country Club assets and their associated future costs of major repairs and maintenance.
- D.) A suggestion is for the board to establish an adhoc committee to research and recommend to the board possible solutions and actions to meet the standards required in this disclosure. The act of projecting future repairs and maintenance will cause other planning considerations, so this committee ought to be informed and capable persons.

RECEIVED DEC - 9 2000

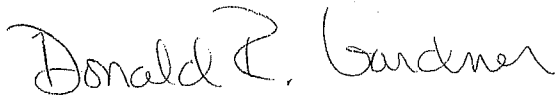
E.) One interim solution, which may be entered in the future, it to resolve to use a portion of the current 5% assessment as a current collection of funds for this named purpose. One possible scenario:

Lakes %	1.5%
M&R %	1.5%
General %	<u>2.0%</u>
Total Assessment	<u>5.0%</u>

This can be readjusted or completely adjusted for unknown considerations provided by the adhoc committee.

Let me know if we can be of further service. We could provide some assistance to the committee. Until then, Happy Holidays.

Sincerely,



Donald R. Gardner, C.P.A.

DRG:jh

House approves hard-fought water rights bill

BY REBECCA COOK
THE ASSOCIATED PRESS

OLYMPIA — The state's water rights mess has taken a toll on people like Max Fernandez, a Centerville sheep herder who has been trying for 13 years to get a well permit.

"Thirteen years wasted in my life," Fernandez said Wednesday from his ranch. "I'm 60 years old, I'm going to die waiting."

Hoping to find a solution in Fernandez's lifetime, the state House on Wednesday passed a bill aimed at simplifying and speeding up the state's water rights permitting process.

"The state of Washington is a great state but it looks to me like something is wrong if they cannot get their act together," said Fernandez, who needs well water to irrigate the sheep pastures on his 1,200-acre ranch. "It's not only me, I'm just one application number."

He is one of 7,000 people waiting in line for water rights, according to the Department of Ecology. Of those, 41 percent are for farm uses and 34 percent are for housing.

Gov. Gary Locke has promised to keep legislators in Olympia until they pass a water rights bill. But lawmakers have been toiling



The Associated Press

The state House of Representatives votes Wednesday in favor of a bill that would make it easier and faster to get new water rights or change existing rights.

unsuccessfully on the issue for years, and the fate of the bill in the Senate is still uncertain.

"We've worked that bill until the print wore off," said Republican House Co-Speaker Clyde Ballard of East Wenatchee. "My impression is we have a good chance of getting the water bill through."

The Ecology Department's goal is to get through the 7,000-permit backlog in four years.

and one for transfers or changes to existing water rights. The goal is to let relatively simple transfers be processed quickly. Of the 7,000 permits currently in line, about 1,800 involve changes to existing rights.

■ **Allows local water conservation boards**, in addition to the Department of Ecology, to make decisions on changes to water rights.

■ **Allows water rights** secured under a family farm permit to be transferred to other uses, such as municipal or residential. This will make it easier for some cities to grow, especially in Eastern Washington.

■ **Adjusts the "use it or lose it" policy.** Under current water law, if you do not use the water permitted to you within five years, you lose the right. This provides little incentive for conservation. The bill allows water users to relinquish some of their water without losing the right to it forever.

■ **Lets local watershed planning groups** receive as much as \$100,000 for planning, including determining what the minimum flow of rivers should be. If the groups don't use the money, it goes back to the Department of Ecology.

The bill passed 83-14 in the House, with one member excused

from voting. Supporters say the bill is crucial for agriculture and for the economy in Eastern Washington, where growth and development depend on a scarce supply of water.

"While the bill may not do everything for everyone, it does a lot to help fish, a lot to help farmers and a lot to help people," said Rep. Bill Grant, D-Walla Walla.

The bill now goes to the Senate, where Senate Environment Committee Chairwoman Karen Fraser, D-Lacey, plans a hearing on Monday and hopes to move the bill out of committee on Tuesday.

"We should be able to act fairly expeditiously," she said.

House members who voted against the bill say they want to make sure there's money in the budget for water conservation and fish protection.

"This bill, while it does very good things, is not an entire package," said Rep. Hans Dunshee, D-Snohomish. "I want this body to keep its eye on the entire package."

That package, Dunshee said, would include \$15 million to help farmers use water more efficiently, \$5 million for fish screens to keep fish from being sucked into irrigation ditches, and \$2 million for enforcement to crack down on people stealing water.

cc Recd
BT

RICHARD T. HOSS
ROBERT D. WILSON-HOSS

HOSS and WILSON-HOSS
ATTORNEYS AT LAW
236 WEST BIRCH STREET
SHELTON, WASHINGTON 98584

AREA CODE 360
426-2999 FAX 426-6715

April 2, 2001

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April 2, 2001

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George Duffin
April 2, 2001
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RWH:ss