



## BOARD OF TRUSTEES - LAKE LIMERICK COUNTRY CLUB

November 17, 2001

9:00 A.M.

- I. ROLL CALL:** Mary Lou Trautmann
- II. GUESTS FROM THE FLOOR:**
- III. APPROVAL OF MINUTES:** BOT Minutes of October 20, 2001, BOT Minutes Annual Meeting Oct 27, 2001

- IV. FINANCIAL REPORT:** George Duffin
- V. CONSENT AGENDA:** (Committees)

Architectural Committee	Election Committee	Financial Advisory Committee
Greens Committee	Inn Committee	Lake/Dam Committee
Long Range Planning. Committee	Maintenance/Parks Committee	Nominating Committee
Security Committee	Water Committee	Youth Committee
	General Manager Report	

(Reminder: non-smoking meeting, we will break every hour)

**VI. ITEMS FROM CONSENT AGENDA:**

1. Nominating Committee
- 2.
- 3.
- 4.

**VII. MANAGER REPORT:**

**III. OLD BUSINESS:**

1. Division 4, Lot 044
2. Storage Shed, Bar & Closet Area
3. Security
4. Maint/Building
- 5.

**IX. NEW BUSINESS:**

1. Water Office
2. Election Committee

**X. EXECUTIVE:**

1. Executive Committee Meeting Time change, December 11, 2001
- 2.

**XI. COMMENTS FROM MEMBERSHIP:**

**XII. CORRESPONDENCE:**

**XIII. ANNOUNCEMENTS:**

Tom & Jerry Party and Employee Christmas Party

**MOTION TO CONVENE TO CLOSED SESSION:**

(The Motion must state Specifically the purpose for the closed session and must be referenced in the minutes)

**XIV. CLOSED SESSION:** (The closed session may only include matters dealing with personnel matters; legal counsel or communication with legal counsel; and likely or pending litigation of an owner to the association.) Personnel and Legal

**XV. MOTION TO RECONVENE TO OPEN SESSION:**

**VI. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:**

(Motions or agreements made in closed session may not become effective unless the board, following the closed session, reconvenes in open meeting and votes in the open meeting on the closed session motions.)

**XVII. MOTION TO ADJOURN MEETING:**



## **LAKE LIMERICK COUNTRY CLUB, INC,**

790 E. St. Andrews Drive

Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail [lakelim@hctc.com](mailto:lakelim@hctc.com)

BOARD OF TRUSTEES November 17, 2001

### **ROLL CALL:**

President Darrell Winans called the meeting to order at 9:00 a.m. Trustees attending the meeting are Vice-President Tom Taylor, Treasurer Bill McDonald, Secretary Mary Lou Trautmann, Trustee Don Cox, Trustee Charles Hancuff, Trustee Vern Harris, Trustee Keith Smith, and Trustee Jack Betterley. Excused from the meeting are Trustee Gene Metz and Trustee Esther Springer-Johannesen. Also attending are General Manager George Duffin and Water Committee Chairperson Kirk Osborne.

**GUESTS FROM THE FLOOR:** Les Johnson.

**REPORT BY LES JOHNSON:** Les discussed the beams outside the Inn. He had taken core samples, and noted water damage. The board asked Les for a cost estimate on the necessary repairs to the building. Kirk Osborne requested a bid on the Maintenance Building refurbishing.

### **APPROVAL OF MINUTES:**

Motion made by Tr. Bill McDonald, seconded by Tr. Mary Lou Trautmann and carried by the Board as follows:

The Board of Trustees approved the minutes of October 20, 2001 as corrected.

Motion made by Tr. Bill McDonald, seconded by Tr. Mary Lou Trautmann and carried by the Board as follows:

The Board of Trustees approved the Semi-Annual Meeting minutes of October 27, 2001 as presented.

### **FINANCIAL REPORT: George Duffin**

General manager George Duffin recapped the October 2001 Budget Summary reports.

Motion made by Tr. Chuck Hancuff, seconded by Tr. Bill McDonald and carried by the Board as follows:

The Board of Trustees approved the October 2001 financial reports.

Motion made by Tr. Mary Lou Trautmann, seconded by Tr. Bill McDonald, and carried by the Board as follows:

The Board of Trustees approved the Consent Agenda with the following additions: Items From Consent Agenda: Add to Item 1. Nominating Committee, Old Business: Add 3. Security, and 4. Maintenance Building.

ITEMS FROM THE CONSENT AGENDA:

Consent Agenda Item:

1. Nominating Committee: Ruby Bailey had sent an e-mail listing the candidates for the Board of Trustees. She is still contacting anyone interested in the positions.

**November 17th, Executive Meeting  
Managers Report  
(Reworked)**

1. The Inn is open to the public per the boards direction, so far we have had a few outsiders but very few.
2. The board of executives should consider changing the voter registration times (General Meeting): change the beginning time to 1:00pm instead of noon. This suggestion comes from the election committee. *75% of the members came at and after 1:45pm.*
3. *Lot 44 division 4 has been returned to LLCC, this lot should be offered for sale to the adjacent owners, which is LLCC on one side. This is the lot with the burned out brown trailer.*
4. Paper work, it was brought about giving out less items, this can be done by putting up a bulletin board of having a general file everyone can look at. Whatever way you would like to go we would implement it immediately!
5. Employee cross training:
6. Per request of Kirk Osborne I will be obtaining physical addresses for all water installations through Mason County. This is an excellent idea thus I would also with approval like to obtain them for some of our beaches and parks if they have none.
7. Overton culvert report. East St Andrews culvert report, Vern Harris.
8. Sheila did a great job covering in Sue's absents.
9. Sue returned to work on November 12<sup>th</sup> for one hour and has worked a few more hours daily. *Welcome Back!*
10. The Inn's sales for the first week of November were as follows: Thursday - \$483, Friday - \$1088, Saturday - \$649, Sunday - \$217 and Monday \$183 FOR a total of \$2,623. Week two sales were Wednesday \$175, Thursday \$404, Friday \$1085, Saturday \$833, Sunday \$271 and Monday \$203 for a total of \$2,969.
11. It was brought up by me not to close the Inn this year in January. We would also like to open for breakfast during January and February while Terry is closed. (Terry has no problem with this.)
12. The Inn staff report.
13. The SBA has received all the paper work its now between their engineers and Ken Martec to see if everything is and can be approved. It certainly doesn't seem like a done deal. We have received the \$22,800, which was put in a segregated account. We have paid \$1,175 out of our accounts, which needs to be reimbursed immediately for integrity with the SBA.

14. I Spoke to Ken Martec on Thursday November 15, 2001 at 4pm; unfortunately he is still playing phone tag with the SBA. Mr. Martec will be at our December Board meeting.
15. I spoke to Michele Strevie concerning a spawning channel; she thought the idea sounded interesting, as the tribe had never thought about this before in the case of our lake.
16. Marybeth Gibbins has given us her report on the lake: right now Jim McFarland is reviewing and putting a report together for the lake dam committee and Board of trustees.
17. Lake Leprechaun will be lowered as soon as feasible, Austin and myself have kept an eye on the lake's level keeping anything from blocking the spillway.
18. NPDES permit update: (3) points one the permit will be for noxious weeds only (Brazilian Elodea is on the list). Two the state will enforce strict compliance even to the exclusion of special exclusions; and three the permits may be costly. HAPPY FACE!
19. Logging of trees, we should and I will develop a plan to harvest some of timber, which out of necessity we have already talked about removing. (Golf/water/maintenance). We are in the process of obtaining a permit from fish and wildlife. Which has become a hassle.
20. Don Gardner will be attending the December 15<sup>th</sup> Board meeting.
21. Fuel is being charged by usage effective October 2001.
22. Complaint letter from member, concerning dogs and children.
23. I spoke with Les Johnson Tuesday the 13<sup>th</sup> (thanks to Steve) concerning the beam; I have invited Les to your board meeting on November 17<sup>th</sup>. Scott Carey loaned us a core bit thank you Mr. Carey.
24. Purchase of a computer for my office \$119.00 plus tax.
25. Repair of front sign \$325.63! (NEW IDEA!)
26. Lighting rebate and conservation project \$5,353.00; we are allowing Fred to use the Magpies building to store items on a short time basis for this project.
27. *Division 2 lot 113 problems with 15-foot entrance. (Mr. Ostberg). I have asked for Rob's advice. (Executive session.)*
28. On Friday November 9<sup>th</sup> one of our members had their coat and wallet stolen out of the restaurant. (Leo Richter)
29. Thanks to the great job the magpies did with their Bizarre.
30. I would like to have a special family night Christmas night dinner on December 22<sup>nd</sup> where the price for the dinner would be something like \$8.95 including a dessert.
31. The walkway in front of the club was partially taken care of on Thursday November 15, 2001 by Steve and his crew. Austin was planning on taking care of this on Monday however he spent the entire day working on a kitchen problem. Austin would of done it on the 15<sup>th</sup> however he has a cold I wouldn't allow him to do it.

32. *I spoke to Sheila about changing the time on next years Tom and Jerry's party to 4-6pm. The Board can okay this or axe it.*

33. Member L. Knudson would like to borrow the clubs podium.

34. The office will be closed Thursday the 22<sup>nd</sup> for Thanksgiving and Friday the 23<sup>rd</sup>. The Restaurant and bar will be open on Friday as usual!

35. There will be a special Thanksgiving Dinner on Wednesday the 21<sup>st</sup> for \$9.95 including dessert.

#### OLD BUSINESS

1. Division 4 Lot 044

Motion made by Tr. Bill McDonald, seconded by Tr. Jack Betterley and carried by the Board as follows:

The Board approves the sale of Division 4 Lot 044 for any reasonable offer. The lot will be offered to the adjoining lot owners first, then to LLCC members, and then to the public.

2. Storage Shed, Bar and Closet Area: Jack Betterley presented costs estimates of storage-shed material (\$800.00), bar material (\$600.00), and Café door (\$200.00).

Motion made by Tr. Jack Betterley, seconded by Tr. Mary Lou Trautmann and carried by the Board as follows:

The Board approves the recommendation of the Executive Committee to build the storage shed in January (\$800.00), install swinging doors to the closed area of the restaurant in March (\$200.00), and extend the bar in the lounge in March (\$600.00).

3. Security: Kirk Osborne discussed the Water Dept.'s new emergency response call list. Street addresses are being requested for the wells and security signs installed. The various agencies will receive a letter and the pertinent well information.

4. Maintenance Yard: Kirk talked about upgrading the maintenance shed, and additional equipment storage.

Motion made by Tr. Bill McDonald, seconded by Tr. Jack Betterley and carried by the Board as follows:

The Board approved removal of trees in the Maintenance yard. And any income will be applied towards the maintenance project.

#### NEW BUSINESS:

1. Water Office: The board discussed moving the Water Supervisor's office from the maintenance building to the Inn. The water committee will address the project first.

2. Election Committee: The election committee recommended changing the voter registration times from 12:00 - 2:00 to 1:00 - 2:00 pm.

Motion made by Tr. Jack Betterley, seconded by Tr. Chuck Hancuff and carried by the Board as follows:

The Board approves changing the Voter Registration time to 1:00 to 2:00 pm.

EXECUTIVE:

1. Executive Meeting Time Change to 4:00 pm on December 11, 2001. The Employee party is from 6:00 to 8:00 pm on 12/11/01. The Board is also invited to the party.

COMMENTS FROM MEMBERSHIP: None

CORRESPONDENCE: Mary Lou read a thank you and a letter regarding LLCC's restaurant being open to the public.

The Board decided to send a December Newsletter to the members, informing them of coming events.

ANNOUNCEMENTS:

Tom & Jerry Party – December 15, 2001 from 4:00 to 6:00 pm, Employee Party December 11, from 6:00 to 8:00pm.

Motion made by Tr. Jack Betterley, seconded by Tr. Bill McDonald and carried by the Board as follows:

The Board of trustees convenes to closed session to discuss legal and personnel matters.

Motion made by Tr. Bill McDonald, seconded by Tr. Mary Lou Trautmann and carried by the Board as follows:

The Board of trustees reconvenes to open session.

Motion made by Tr. Tom Taylor, seconded by Tr. Jack Betterley and carried by the Board as follows:

The Board of trustees approves all closed session motions.

Motion made by Tr. Jack Betterley, seconded by Tr. Bill McDonald and carried by the Board as follows:

The board of trustees adjourns the meeting at 12:15 am.

Respectfully submitted, Mary Lou Trautmann, Secretary  
Preliminary Minutes not approved by the Board of Trustees, for review only.

November 29, 2001

To:

Water Committee  
Exec. Committee  
BOT  
George Duffin  
Ken Douglas

Please review the enclosed information regarding emergency response. I want all to review the data before I send it to the Fire and Sheriff Dept. and PPS Security.

Kirk Osborne

**Lake Limerick Country Club  
790 East St Andrews Drive  
Shelton, Washington 98584  
(360)-426-3581/(360) 426-8922 – fax  
Water Department (360)-426-4563  
E-mail [Lakelim@hctc.com](mailto:Lakelim@hctc.com)**

## **Emergency Response Sheet**

Normal working day Water Dept. personnel 6am to 3pm M-F – **(426-4563)**

If not available call LLCC office 9am to 5pm M-F **(426-3581)**

After normal water dept. hours call LLCC office **(426-3581)**  
9am to 5pm.

After normal hours call the club lounge 4pm to 10pm Wednesday, Thursday  
and Sunday. Friday and Saturday 4pm to Midnight **(426-3581)**

After normal hours, weekends and holidays, without contact listed above:

Ken Douglas, water system manager **(426-0775)**

Pager **(956-8967)**

George Duffin, General Manager **(432-9229)**

Water Committee Chair person **(426-0325)**

If no response from any listed above, call PPS security **(360) (456-4101)**

*If all above fail call 911 to report the incident.*

### ***Emergency Response call progression for the Water System.***

Ken Douglas, water system manager.

LLCC office, staff or General Manager.

Water Committee Chair Person.

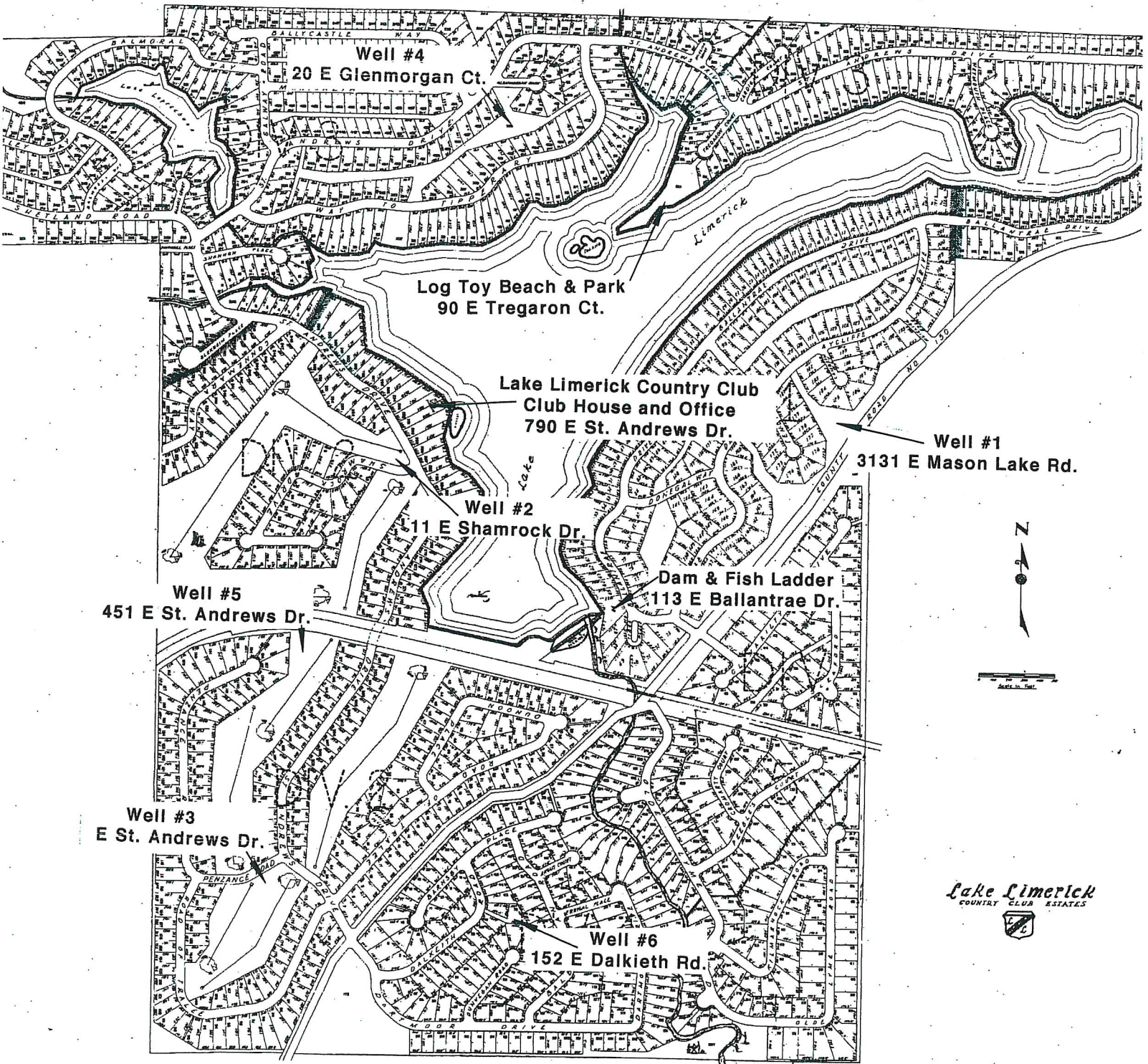
Board of Trustee member.

PBS Security

911

**Residents please respond to suspicious activity at water, well locations.**





**Lake Limerick Country Club  
Facilities Site Locations  
for Emergency Response**

er 13, 2001

Haworth  
aint Andrews Drive  
WA 98584

rick Board of Trustee's  
nt Andrews Drive  
A 98584

Members,

nable to be at this meeting today I wish to express my opinions on your  
on to open the restaurant to the public. When I received a call from  
ber asking if I knew anything about this action my first response was that  
mistaken, since any action of this nature would need the approval of the  
So rather that assume knowing what that does I called MaryLou (she's  
y her number without looking it up).

ng the action and I believe understanding your motives I still have some  
omments. My first concern is the safety of the members. This has  
a place where our older widowed and single members could come and  
nt their safety because they knew most everyone. If we are open to the  
little or no control over who is here. The second concern I have is the  
fa you have not opened the Lounge to the public they are allowed to have  
d staurant. What prevents them from having several and spending long  
p tables for members wishing to have dinner? I do understand that  
th allowed on Friday night which seems counter productive if its revenue  
th Also if we have more people won't it increase the traffic on Saint  
Ar s increase our liability if someone has been drinking here and then  
d Spencer Lake or into town? My other question to you is why will  
pe memberships? Many have had them so that they could come and  
ha and a couple of drinks. Well, they can now do that free so why will  
th membership?

What I find more distressing that the fact this was done is the way it was done. Even if you do not feel you have to ask the membership you were elected to represent them! I can not find it mentioned in the newsletter, you have not had a town meeting to get the memberships blessing or concerns nor did you mention it at the semi-annual meeting. You seem to have timed it so that many of the members have already left for the winter. I wonder if this wasn't because you know deep down that it will cause many to be very upset.

There have been some very controversial decisions some of which have cost the membership financially, some which have done a lot to undermine the confidence we have in your leadership. I do understand that two of you did vote against this and I wish to commend you for sticking to your promise to represent the membership.

I wonder why I'm paying for the privilege of a private club when it no longer is?

Sincerely,

A handwritten signature in cursive script that reads "Sharon S. Haworth".

Sharon S Haworth

(no reply needed)