



## **LAKE LIMERICK COUNTRY CLUB, INC,**

790 E. St. Andrews Drive, Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

### **BOARD OF TRUSTEES**

**November 16, 2002 at 9:00 a.m.**

President Jack Betterley called the meeting to order at 9:00 a.m.

#### **ROLL CALL:**

Trustees attending the meeting were: President Jack Betterley, Vice President Tom Taylor, Treasurer Bill McDonald, Secretary Pat Chaussee, Trustee Don Cox, Trustee Vern Harris, Trustee Bob Dunlap, and Trustee Don Nichols. Trustees Keith Smith, Chuck Hancuff and Darrel Winans was excused. Water Chairman Kirk Osborne.

Employees attending were: General Manager George Duffin, and Marianne Koch

Guests attending were: Rob Williams, Jeff Snyder, Jim Brog, Karen Harris-Halford, Nan Stricklin and Henry Yates.

#### **GUEST INPUT:**

Guest presentation by Jim Brog and Karen Harris Halford of the WA Dept. of Natural Resources. This was to inform the board that a grant was submitted through the Western States Wildland Fire Assistance Program for a fire fuels reduction program in this area. They have requested \$429,000 for a program to create a 30-foot defensible space for at risk homes. Also, they have requested \$117,000 to create a shaded fuel break on approximately 47 acres surrounding Lake Limerick Country Club. They will know if they got the grant by January, and at that time they wish to work with the Board of Trustees, and homeowners by providing Firewise work shops and other services.

#### **APPROVAL OF MINUTES:**

**A motion** was made by Secretary Pat Chaussee, seconded by Treasurer Bill McDonald, and carried by the Board as follows:

The Board of Trustees approved the Minutes of October 19, 2002 with the following corrections:

*Pg. 2 " A motion was made by Trustee ~~Norm~~ Vern Harris"*

*Pg.4 " Kirk Osborne reported that we still do not have ~~SBA~~ do not qualify for the SRF loan for the ~~steel-tank~~ Well #6 commission. He wishes it noted that this is why we need a substantial reserve fund because that is what the banks- DOH looks at.*

## FINANCIAL REPORT: Bill McDonald

1. Mr. McDonald gave a quick review of Don Garders (LLCC accountant) visit with the executive board on Tuesday nite. Recapping the need for accurately reporting our receipts. He explained that only 35% of our total revenue can be outside receipts and of that 35% only 15% can be revenue brought in by direct outside membership sales (golf fees, banquets, social memberships). Mr McDonald suggest quarterly reporting of receipts up to 100,000 and monthly after that. The repercussions of going over the 15% could be a review by the IRS of not just this years tax status but pass years also.
2. LLCC delinquent receipts for inside membership is twice as much as it was last year.
3. Mr McDonald also reported that due to difficulties with the SBA loan (Because we requested less monies they wanted a resubmittal) a loan was taken out with KeyBank and applied against the earthquake damage cost.
4. The financial report is not ready but that is due to year-end closing. Sheila is at the same place in closing the fiscal year as we have always been.

## OLD BUSINESS

### A. COMMITTEE CHAIR REPORTS

#### 1. EXECUTIVE COMMITTEE

- Bill McDonald capsulized Mr. Garder's visit and a discussion was held on 'Not for profit vs Non profit status'.
- Jack Betterly reported the review and changes made to the Executive Committees by-laws.
- Discussion was held by the board of Darrell Winans offered resignation. It was decided that the board needs someone that can attend a majority of the meetings to enable the board the diversity of opinions a greater number of attendees can provide.

A motion was made by Bob Dunlap and second by Don Nichols and passed as follows:

To accept with regrets Darrell Winans resignation, and to put to the nominating committee the recruitment of a new trustee.

- The Board members each will also bring a name forward to the next meeting.

#### 2. ARCHITECTURAL COMMITTEE

- Owners of lots 269/270 div 2 are requesting to reduce their quarterly dues by \$25.00 until back over payments are covered. Discussion was held on the

difficultly of figuring what this amount this would be. It was decided that George Duffin would ask them what they think is a fair figure and then the committee would look at it.

- Jack Betterly explained that he had asked the LLCC attorney to look into preparing a legal document for renewing the LLCC covenants, that could be signed by the owners. Discussion was held on the technicalities, legalities and the possible duration of such a document. It was generally agreed that the board needs to stress how benign and beneficial our covenants are.
- George Duffin explained that the BMX bike park previously in question is definitely not on LLCC property.
- George Duffin reported that because the campers reported earlier have members vouching for adequate restroom facilities we are blocked legally at this point. Will continue to monitor.

### 3. GREENS COMMITTEE

- Larry Gulhilly (of the USGA) report is finished and available in the office
- Work is authorized for the #7 fairway.
- A non-member voiced a complaint. He was told, by whom he described as a Marshall, to speed up play when he had golfers in front of him. No one knows of a Marshall on duty that day, however George Duffin will look into.
- Discussion was held about Sunday morning being blocked out for men's league yet a great many are no shows, losing possible revenue. Sent to the greens committee.

### 4. INN COMMITTEE

- Bob Braget donated one of the original St. Andrews wooded signs as well as a picture of LLCC created by Ken Finch.
- Hood bid has come in for 26,000
- Bill McDonald will be meeting with a member/architect to discuss possible changes in the dining room. Discussion held on possible restroom, which would be disabled friendly. He will report back to the board.

### 5. LAKE/DAM COMMITTEE

- New host in Anglia beach.
- Log fence preventing access to Lake Leprechaun.
- Grant application is completed, and will be submitted by George Duffin.
- Fish and Wildlife visited and were impressed with the security of our parks and if we put a fence up preventing access to the public boat ramp on our portion of the property they will try to put in a gate at the entrance.

### 6. MAINTENANCE COMMITTEE

- Gutter bids being collected by Vern Harris, for cart shed, are still too high.
- Twenty-one outdoor benches received from Glenn Bachman, along with trash cans and tables. These are first class oak and iron units that need only to be weather protected, and have been moved to a location for this purpose. It was agreed that some thanks should be given perhaps a free dinner.

- The Skate Park has been closed for the winter. It was agreed that the park helped keep the kids off the streets. George Duffin reported that he is getting bids from insurance companies. Discussion was held on getting exact clarifications of the insurance companies requirements. It was reported that this was done (and LLCC is not liable for any injury within the park, per the attorney), yet the insurance company still backed out.
- Nibbler Austin is completing the welding on the cover. George Duffin will continue trying for help on solving the nibbler system problems including education on the system function and maintenance requirements. And Don Wooliscroft owner of B-Line has been contacted concerning taking over service on our nibble system.

#### 7 WATER COMMITTEE

- Kirk Osborne reported that he has resubmitted the SRF loan for the well 6 commission.
- Excess income is being used to purchase a CD; Henry Yates is taking care of the details.

#### 8 NOMINATING COMMITTEE

•

#### 9 ELECTIONS COMMITTEE

•

#### 10 YOUTH COMMITTEE

•

#### 11 MANAGERS REPORT

•

#### **NEW BUSINESS:**

1. Discussion was held and it was decided to stop all employee draws except true emergencies.
2. Discussion held on employee Christmas party.

#### **LIST/REVIEW COMMITMENTS.**

Nominating committee will pursue enlistment of possible candidates for Darrell Winans replacement. And board members will provide candidates also.

Greens committee will look into Sunday morning solution of tee times being blocked and not used.

George will report back on lots 269 & 270 in Div 2.

Bill McDonald will report back suggestions on dining room.

**COMMUNICATIONS:** An unsigned letter was received addressed to the board complaining of unleashed dogs. Discussion held that the board can't answer the letter without knowing who to address. They can't address the dog problem unless they know the dogs owners. Suggestion was made that this be addressed in the next newsletter.

**ANNOUNCEMENTS:**

Tom & Jerry party will be Sunday 16<sup>th</sup>. Bill McDonald will look into appetizers.

**ALL MOTIONS PASSED THIS SESSION:**

**A motion** was made by Bob Dunlap and second by Don Nichols and passed as follows:

To accept with regrets Darrell Winans resignation, and to put to the nominating committee recruitment of a new trustee.

**A motion** was made by Secretary Pat Chaussee, seconded by Treasurer Bill McDonald, and carried by the Board as follows:

The Board of Trustees approved the Minutes of October 19, 2002 with the following corrections:

*Pg. 2 " A motion was made by Trustee ~~Norm~~ Vern Harris"*

*Pg. 4 " Kirk Osborn reported that we still do not have the SBA qualify for the SRF loan for the steel tank well 6 commission. He wishes it noted that this is why we need a substantial reserve fund because that is what the banks- DOH looks at.*

**MOTION TO CONVENE TO CLOSED SESSION:**

Motion made by Secretary Pat Chaussee, second by Vice President Tom Taylor and carried as follows:

To convene to closed session to discuss personel, at 11:20.

**MEETING RECONVENED AT: 12:10**

No motions were made.

**MOTION TO ADJOURN MEETING:**

**Motion** made by Secretary Pat Chaussee and second by Trustee Vern Harris and carried by the Board as follows:

The Board of Trustees adjourned the meeting at 12:15

Respectfully submitted,  
Marianne Koch

Preliminary Minutes not approved by the Board of Trustees,