



COUNTRY CLUB

**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
December 18, 2010**

1. ROLL CALL:

President Esther Springer-Johannesen, Vice President Tom Taylor, Secretary Dave Kohler, Directors, Sharon Hadsall, Lee Dormuth, Interim Treasurer Dick Sirokman, Carolyn Parker, Brian Smith and Water Chair Nan Stricklin. Treasurer Bill McDonald is excused.

2. APPROVAL OF PREVIOUS MINUTES -

A Motion was made by Sharon Hadsall, seconded by Carolyn Parker and passed with no nays as follows:
To approve the minutes of November 20, 2010 as written.

3. FINANCIAL REPORT – Interim Treasurer Dick Sirokman

Review of Cash flow and Delinquencies.

A Motion was made by Tom Taylor, seconded by Sharon Hadsall and passed with no nays as follows:
To approve the financial report for November 2010 as presented.

4. GUESTS FROM THE FLOOR

A. Dave Southwick, Division 2, Lot 201

Mr. Southwick works for security at the state capital and requested consideration from the Board of Directors to lease a golf cart to a disable senator for the upcoming session beginning in January and ending on Easter Sunday. Discussion was had on the liability issue, amount of use the cart would get and insurance issues that may arise.

A motion was made by Dick Sirokman, seconded by Sharon Hadsall and passed with three nays from Tom Taylor, Dave Kohler, and Brian Smith.

To not lease a Lake Limerick Country Club Golf Cart for use in the upcoming legislative session.

5. CONSENT AGENDA

Discussion was had on the following items:

A. The water motion to charge for the overage in division 4 due to a prank, it was determined to leave the motion as is.

B. The water motion regarding the out of scope work on the SCADA system, Nan explained these were the final costs to complete the project.

C. The water motion “to grant the one time forgiveness” needs more clarity, in the future the motions will state, “to grant the one time forgiveness for a repaired leak”.

D. The water master report on well #5 repairs due to the PUD fluctuations from last spring. The final determination that the PUD was the cause of the problem became apparent when the SCADA system was installed. There was mention of billing PUD. It was also noted that in the water minutes well #5 was discussed and a bid has been presented and is being reviewed, so progress is being made on the project.

E. Greens minutes, cart rentals coming in after 3:00 p.m. The procedures for this situation were discussed and no employees are staying late or getting paid overtime waiting for carts to come in.

F. Greens minutes, regarding the annual cart rental fee, this is an exploratory item at this time and more discussion will be had when the pro returns in the spring

- G. Greens minutes, The need to fill the superintendent's position versus Tom and Javier continuing in their current positions was discussed, this was just a discussion with all realizing that the final decision will be made by the Board of Directors.
- H. Greens Minutes, the Cart Shed waiting list, there are currently two people on the list.
- I. Inn Minutes, the Café is scheduled to be open on New Year's Day for breakfast only, this is on a trial basis and is being advertised.

A Motion was made by Dick Sirokman, seconded by Brian Smith and passed with no nays as follows:
To approve the consent agenda, and to acknowledge the approval of all the minutes, including Architectural Committee minutes.

6. OLD BUSINESS

A. 2010 Project

The project is complete, all divisions have approved the amendments and all documents have been recorded. The board would like to extend their gratitude and thanks to Tom Taylor, Esther Springer-Johannesen, Lee Dormuth, Jim Nutt, and Donny Foster for their dedication and hard work to complete this project.

The next step is to record the new CCR's, when this is done they will supersede all previous recorded CCR's and guidelines. The Architectural Guidelines will be re-worked to be in compliance with the new CCR's. The guidelines specific to committees need to be discussed on how they will be managed in the future. All future changes to rules and/or guidelines should be recorded as resolutions.

A Motion was made by Dave Kohler, seconded by Brian Smith and passed with no nays as follows:
In regards to the 2010 project and for the record, the Board of Directors acknowledges that sufficient signatures have been gathered, the binding documents have been prepared and have been filed at the Mason County Auditor's Office.

- B. The Camera Security System is scheduled for installation in January 2011.
- C. The HVAC System Installation Project is scheduled to begin December 20, 2010 and is expected to be completed in 4 to 5 days.

7. NEW BUSINESS ~ NONE

8. OTHER BUSINESS

A. Nominating Committee Chair

Esther is still working with Clara Robinson who is actively seeking candidates.

B. Event Flyers

It was requested that all future event flyers contain more details about the event, as many new members may not know what the event entails.

9. ACTION ITEM REVIEW

The following action item was added:

- A. Reader Board, Larry will be asked to research the purchase and installation of a reader board, the research subjects will include; feedback from the fire department, police department, Mason County, prices on electronic units with contact being made with the Belfair School District which has just purchased a reader board for a reasonable price. This subject will be on the January Agenda for discussion.

10. ANNOUNCEMENTS

- A. December 18, Christmas Dinner
- B. December 20 – 29, Inn Closed Item
- C. December 27, Pro Shop closed for deep clean Item
- D. December 30 Inn Reopens Item
- E. December 31, New Years Eve Party

- F. January 5, Lounge Reopens
- G. January 6, Restaurant Reopens
- H. January 16, Bunco

11. MOTION TO CONVENE TO CLOSED SESSION

A Motion was made by Dave Kohler, seconded by Tom Taylor and passed with no nays as follows:
To convene a closed session

12. CLOSED SESSION

Legal matters.

13. MOTION TO RECONVENE TO OPEN SESSION

A Motion was made by Dave Kohler, seconded by Dick Sirokman and passed with no nays as follows:
To reconvene to open session

14. ACTION ON CLOSED SESSION MOTIONS

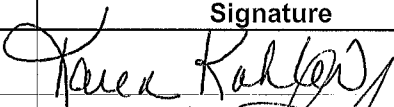

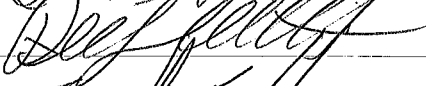
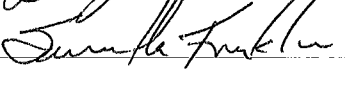
No Motions were made in closed session

15. MOTION TO ADJOURN MEETING

A Motion was made by Dick Sirokman, seconded by Brian Smith and passed with no nays as follows:
To adjourn the meeting at 10:25 a.m.

Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING
December 18, 2010

	Division/Lot #	Printed Name	Signature
1	1-41	Karen Kohler	
2	2-201	DAVID Southwick	
3	5-124	Sigi, NCI??	
4	5-36	Mark → Sumale Franklin	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			



LAKE LIMERICK COUNTRY CLUB, INC.

790 East Saint Andrews Drive, Shelton, WA 98584

Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

**NOVEMBER 2010
FINANCIAL RECAP**

	2010	2009		
Cash In Bank Admin	\$ 62,399.00	\$ 69,961.76		
Cash In Bank Water	\$ 102,782.79	\$ 213,299.39		
Reserves Admin	\$ 62,360.97	\$ 124,969.26		
Reserves Lake Mgmt	\$ 32,468.10	\$ 28,723.88		
Reserves Water	\$ 87,687.26	\$ 94,599.08		
Reserves Water Meter	\$ 72,175.43	\$ -		
	Nov-10	Nov-09	YTD	YTD vs Budget
Revenue Admin	\$ 65,837.00	\$ 66,138.00	\$ 131,979.00	\$ 133,058.34
Gross Revenue Sales	\$ 46,457.33	\$ 48,521.08	\$ 113,527.71	\$ 134,069.50
Net Income	\$ 112,294.33	\$ 114,659.08	\$ 245,506.71	\$ 267,127.84
Direct Costs	\$ 7,915.18	\$ 6,662.30	\$ 25,506.33	\$ 24,879.00
Gross Profit	\$ 104,379.15	\$ 107,996.78	\$ 220,000.38	\$ 242,248.84
Expenses	\$ 95,313.51	\$ 93,876.62	\$ 208,078.05	\$ 242,678.40
Operating Profit	\$ 9,065.64	\$ 14,120.16	\$ 11,922.33	\$ (429.56)
Other Income/Expenses	\$ (476.08)	\$ (1,682.81)	\$ (3,815.94)	\$ 4,230.00
Net Profit	\$ 8,589.56	\$ 12,437.35	\$ 8,106.39	\$ 3,800.44
GOLF	\$ (24,606.39)	\$ (17,457.66)	\$ (49,751.05)	\$ (40,904.47)
Café	\$ (4,400.65) 3364.00	\$ (5,386.61)	\$ (10,102.11)	\$ (5,252.70)
Green	\$ (20,059.81)	\$ (12,059.77)	\$ (32,504.50)	\$ (27,252.77)
Pro Shop	\$ (145.93)	\$ (11.28)	\$ (7,144.44)	\$ (8,399.00)
INN	\$ (7,106.14)	\$ (5,884.97)	\$ (9,773.25)	\$ (11,564.20)
Receivables over 90 Days:	\$ 176,240.14	There are 51 Legal accounts @:	\$	144,421.33

**CONSENT AGENDA
December 18, 2010**

WATER COMMITTEE:

A motion was made by Mark Franklin, seconded by Rob Koenig and passed with no nays as follows:
o approve the adjustments for the allocation of water administrative salaries

A motion was made by Phyllis Antonsen, seconded by Rob Koenig and passed with no nays as follows:
To send a letter to Ms. Block stating that the water committee will not waive the excess use but will take as little as \$5.00 per month to pay for the overage, all late fees will be waived. The letter will also recommend the removal of the faucet handle to prevent another occurrence of the type.

A motion was made by Rob Koenig, seconded by Bill Hadsall and passed with no nays as follows:
To accept the Out of Scope additional work needed to complete the SCADA project for the amount of \$15,058.00

A motion was made by Jim Devlin, seconded by Bill Hadsall and passed with no nays as follows:
To grant the one time forgiveness to Division 1, Lot 49 for the amount of \$190.00 and the \$2.00 late fee.

A motion was made by Rob Koenig, seconded by Bill Hadsall and passed with no nays as follows:
To send a letter to Mr. Potter stating the readings are correct and no credit will be granted.

A motion was made by Phyllis Antonsen, seconded by Jim Devlin and passed with no nays as follows:
To send a letter to Mr. Taft stating that his exposed water lines and meter have been inspected are considered to be dangerous. The letter will serve as a written warning that he is responsible for the repairs. He will also be notified that he will be charged for the overtime and payroll expenses incurred by the water department to come out and repair his frozen lines and meter on Thanksgiving Day.

LAKE/DAM COMMITTEE: No Motions

GREENS COMMITTEE:

It was agreed and seconded that we will not have a Greens Committee meeting in January.

INN COMMITTEE: No Motions

YOUTH COMMITTEE: No Meeting

ARCHITECTURAL COMMITTEE: No Motions

EXECUTIVE COMMITTEE: No Meeting

PLANNING COMMITTEE: No Meeting

HEARING COMMITTEE: No Meeting

Lake Limerick Country Club, Inc.
Board of Directors Action List - Current Items

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2010_0619_11	Replace Tipperary Dock	Brian Smith	01/15/2011		Open	Permit process complete, contractor has completed and installed dock, now waiting for final inspection
2010_0918_03	Monthly Email News Releases	Dave Taylor	01/15/2011		Open	Dave Taylor is working on a sign up sheet for the website, it will also be included in the next newsletter. Dave Kohler requested written procedures for review at the next meeting
2010_0717_08	Update Project Approval Process	Dave Taylor	01/15/2011		Open	Solicit additional feedback on process, provide status at November Board meeting or provide a motion to accept.
2010_1016_03	Nominating Chair Appointment	Esther	01/15/2011		Open	Have recommendations for BOD
2010_0918_02	Rental Regulations - Draft from Attorney for review by BOD	BOD	01/15/2011		Open	Hold till 2010 project is completed
2010_1218_01	Reader Board Research Cost and Locations	Larry Duvall	01/15/2011		Open	Collect feedback from the fire dept, police dept, and Mason County. Also check with the Belfair School Dist. Who has recently purchased a reader board
2010_0804_02	Research 401K Options	Bill McDonald	02/19/2011		Open	Bill has gathered the information on this and will present it at the February Meeting.
2010_0918_01	Guideline changes as per BOD motion 9/18/10 ~ change shed size, assure dock guidelines are from 2005, add "tent" to Septic Rules, correct the table of contents, and change document name to read "ARCHITECTURAL COMMITTEE GUIDELINES"	Dave Kohler Tom Taylor Jackie Ross Jim Nutt	02/19/2011		Open	Sheila has inserted the changes, Dave Kohler has reviewed it and has recommended that we send it to the Arch Committee for review, Jackie has sent a draft for proofing to Dave Kohler STILL A WORK IN PROGRESS
2010_1016_02	Delinquent Accounts	Sharon Hadsall and Sheila Hedlund	02/19/2011		Open	Determine collection options including collection agencies. Sharon has been researching this.
2010_0804_01	Maintenance Job Description	Esther	02/19/2011		Open	Esther is working on this
2010_0619_06	Review Golf Rules and update as need for annual membership guidelines	Tom Taylor	02/19/2011		Open	Rules information gathered, a comprehensive document needs to be formatted and submitted to the Board for approval

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2010_0911_03	organize an electronic filing system for the Club's "source of record" documents. Dave will work with Sheila to locate and catalog all "source of record" documents. It should be noted that "source of record" documents will be in MS Word format and only converted to PDF for the Club's website.	Dave Kohler	02/19/2011		Open	The list of "source of record" documents was updated and supplied to Dave on September 24, 2010, Sheila will continue to work on the list, (filling in blanks)
2010_0717_04	Draft General Manager job description	Esther and Dave	05/21/2011		Open	Tabled till next year's budget
2010_0619_05	File the Capital Planning Committee resolution with the County after a number is assigned	Sheila	07/31/2011		Open	Upon Recommendation from the Atty this document will be held for one year ~ Leave on action item report until July 2011 for another review by BOD.