



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
March 19, 2011**

1. ROLL CALL:

President Esther Springer-Johannesen, Vice President Tom Taylor, Secretary Dave Kohler, Directors, Lee Dormuth, Interim Treasurer Dick Sirokman, Carolyn Parker, Brian Smith and Water Chair Nan Stricklin. Sharon Hadsall is excused.

2. APPROVAL OF PREVIOUS MINUTES -

A Motion was made by Carolyn Parker, seconded by Tom Taylor and passed with no nays as follows:
To approve the minutes of February 19, 2011 as written.

3. FINANCIAL REPORT – Interim Treasurer Dick Sirokman

Review of Cash flow and Delinquencies. Dick reported that he had done a three year trend study and found that the current figures for the Inn, Café, and Pro Shop are on track with previous years.

Sheila reported on the collections progress, Bonnie is currently working on 154 accounts ranging from 90 days past due to 120 days past due, she has 47 accounts on payment plans and 23 accounts that have paid in full.

A Motion was made by Carolyn Parker, seconded by Tom Taylor and passed with no nays as follows:
To approve the financial report for November 2010 as presented.

4. COMMENTS FROM GUESTS ON THE FLOOR, None

5. CONSENT AGENDA

A Motion was made by Dave Kohler, seconded by Dick Sirokman and passed with no nays as follows:
To approve the consent agenda with the stipulation that the Lake Dam Motion include, “not to exceed \$7,500.00”, and to acknowledge the approval of all the minutes, including Architectural Committee minutes

6. OLD BUSINESS: None

7. NEW BUSINESS

A. The Board was asked to consider the possibility of having a “share fund” that would aid low income members with their dues accounts. Items that need to be considered are administrative procedures, the cost of managing such a program, and determining what the criteria should be to be eligible for funds. Other ideas discussed, contact the Community Action Council, as they currently administer funds for the PUD share program, and to offer a one time forgiveness on one quarter of dues using the water forgiveness program as the model. The club CPA will be contacted as the first step in this process to see what, if any, pitfalls this idea may have to the organization including any tax issues that may arise from this sort of program.

B. Pro Shop Security Fence

A Bid was received from Viking Fence Co. in the amount of \$910.00 to install a fence with a gate behind the pro shop. Esther suggested that we may be able to install the fence in-house with Chris Johannesen volunteering to install and train our employees on the installation of chain-link fencing. Dave Kohler asked if we had considered a wooden fence which could be built and installed by our maintenance staff.

A motion was made by Dick Sirokman, seconded by Tom Taylor and passed with no nays as follows:
To accept a bid in the amount of \$910.00 or to the lowest bidder once a second bid is received.

C. Parking Lot Lights

Our current lights are vapor and the bid received from Home Town Electric in the amount of \$1672.74 proposes changing them to sodium lights, the bid also includes checking the wiring for any needed repairs. This matter is tabled until PUD has been contacted for a bid to install and maintain them, this would incur a monthly fee which will be a consideration in the final decision.

Two other lighting issues were brought up by members attending the meeting, Penny Cory pointed out that the "bump" next to the sidewalk should be lit, if someone was to cut the corner onto the sidewalk it may cause a tripping hazard. Phyllis Antonsen brought up that the light on the corner of the building is never on, and would be an asset if it worked to light up the front entrance area.

D. Trade in car for small truck

The Board determined that we should investigate the cost of a new and/or used small truck, and to also find the value of the car as a trade in. The research on this project will be presented at the next meeting.

E. Board Appointment

Three nominees were presented to the Board, Lee Dormuth, Kelly Evans, and Roger Alberts. Ballots will be collected in closed session and results announced after we reconvene from closed session.

F. Pole Barn Extension

The current barn is 28 feet deep the extension would add 14 feet to the front; this will get all of our equipment undercover. The cost of this project is estimated at \$4,295.00 and would be done by Larry. Tony Paradise recommended that the permitting process be checked into first and foremost as there may be changes to the rules that would not allow us to do this project.

8 OTHER BUSINESS: None

9. MOTION TO CONVENE TO CLOSED SESSION

A Motion was made by Dick Sirokman, seconded by Brian Smith and passed with no nays as follows:
To convene a closed session

10. CLOSED SESSION

Appointment of Board Member to replace vacant position left by Bill McDonald and Employee issues.

11. MOTION TO RECONVENE TO OPEN SESSION

A Motion was made by Dick Sirokman, seconded by Brian Smith and passed with no nays as follows:
To reconvene to open session

12. ACTION ON CLOSED SESSION MOTIONS

No Motions were made in closed session

13. OPEN SESSION

A motion was made by Dick Sirokman, seconded by Carolyn Parker and passed with no nays as follows:
To accept ballot results for board vacancy which appoints Lee Dormuth for Bill McDonald's remaining term.

George Blevins is coordinating the Easter Egg Hunt this year. He will check with Sheila using last year's expenses for his spending limit.

The Barge motor has been repaired.

The Lake Patrol Boat motor has been repaired.

A 16 foot Fiberform with motor has been donated by John Croasdell, we need to obtain the title and have the boat serviced. After servicing we will determine if this boat will serve as the new work boat or a lake patrol boat (with the lake patrol boat becoming the work boat).

14. ACTION ITEM REVIEW

The following action items were added:

- A. Tom Taylor was to discuss park maintenance tasks with Larry, this action item has been completed as follows: Larry will continue to keep an eye on the maintenance and is responsible for the mechanical portions.
- B. Employee Leave without pay, Sheila was asked to research the subject and suggest an update to the employee handbook.
- C. Schedule of Authorities Draft, Sheila was asked to review and document current practices as a starting point for the development of a schedule of authorities.
- D. Division 2, Lot 103, Tom Taylor will get bids for drainage mitigation.

The following action items were closed:

- A. Delinquent Accounts, Collections process being done in house with good results to date.
- B. Research 401K options, this is too expensive to pursue.

15. ANNOUNCEMENTS

- A. April 2, Candidate's Night
- B. April 16, Next BOD Meeting
- C. April 16, Annual Meeting
- D. April 16, Magpie's Bake Sale
- E. April 23, Easter Egg Hunt
- F. April 24, Easter Brunch
- G. April 30, Fishing Derby

16. MOTION TO ADJOURN MEETING

A Motion was made by Dick Sirokman, seconded by Brian Smith and passed with no nays as follows:
To adjourn the meeting at 11:25 a.m.

Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

March 19, 2011

	Division/Lot #	Printed Name	Signature
1	1-41	Karen Kohler	Karen Kohler
2	3-72	Kelly Evans	Kelly Evans
3	3-1131	Penny Cory	Penny Cory
4	5-34	Samuel Frank	Samuel Frank
5	5-124	JIM NUTI	J. Nuti
6	2-177	G. BOWINS	G. Bowins
7	3-111	P. ANTONSEN	P. Antonson
8	1-90	Tony Paradise	Tony Paradise
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LAKE LIMERICK COUNTRY CLUB, INC.
 790 East Saint Andrews Drive, Shelton, WA 98584
 Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com

**FEBRUARY 2011
 FINANCIAL RECAP**

	2011	2010		
Cash In Bank Admin	\$ 37,367.53	\$ 25,294.51		
Cash In Bank Water	\$ 59,408.71	\$ 233,921.82		
Reserves Admin	\$ 21,847.82	\$ 123,038.38		
Reserves Lake Mgmt	\$ 32,469.07	\$ 32,005.05		
Reserves Water	\$ 88,019.11	\$ 94,772.87		
Reserves Water Meter	\$ 90,083.27	\$ 21,055.31		
	Feb-11	Feb-10	YTD	YTD vs Budget
Revenue Admin	\$ 65,396.05	\$ 66,790.00	\$ 333,142.05	\$ 332,720.35
Gross Revenue Sales	\$ 42,048.60	\$ 64,189.85	\$ 269,050.75	\$ 340,567.25
Net Income	\$ 107,444.65	\$ 130,979.85	\$ 602,192.80	\$ 673,287.60
Direct Costs	\$ 9,525.44	\$ 8,234.62	\$ 55,481.46	\$ 62,153.50
Gross Profit	\$ 97,919.21	\$ 122,745.23	\$ 546,711.34	\$ 611,134.10
Expenses	\$ 92,948.46	\$ 102,560.76	\$ 507,061.80	\$ 579,058.99
Operating Profit	\$ 4,970.75	\$ 20,184.47	\$ 39,649.54	\$ 32,075.11
Other Income/Expense	\$ 3,188.94	\$ (12,028.07)	\$ (1,455.45)	\$ 10,559.00
Net Profit	\$ 8,159.69	\$ 8,156.40	\$ 38,194.09	\$ 42,634.11
GOLF	\$ (15,528.19)	\$ (22,757.80)	\$ (96,940.17)	\$ (86,080.71)
Café	\$ (2,847.83)	\$ (6,448.30)	\$ (20,292.46)	\$ (13,095.69)
Green	\$ (10,348.99)	\$ (11,855.32)	\$ (63,379.64)	\$ (63,294.52)
Pro Shop	\$ (2,331.37)	\$ (4,454.18)	\$ (13,268.07)	\$ (9,690.50)
INN	\$ (11,076.01)	\$ (6,353.49)	\$ (41,519.61)	\$ (28,882.49)
Receivables over 90 Days:	\$ 243,803.89	There are 63 Legal accounts @:	\$	237,934.29

CONSENT AGENDA
March 19, 2011

WATER COMMITTEE:

A motion was made by Rob Koenig, seconded by Mark Franklin and passed with no nays as follows:

To have Jim Devlin investigate the cost options of raising the antenna(s), or connecting with a direct line
ther via fiber optics or phone line, then to complete the project with costs not to exceed \$4,000.00.

A motion was made by Jim Devlin, seconded by Rob Koenig and passed with no nays as follows:

To grant the one time forgiveness to Donna Coma of Division 4, Lot 21, in the amount of \$10.00 for excess
usage due to a plumbing issue caused by broken pipes.

A motion was made by Mark Franklin, seconded by Phyllis Antonsen, and passed with no nays as follows:

To grant the one time forgiveness to Dee Ann Cline of Division 4, Lot 51, in the amount of \$136.00 for
excess usage due to a water leak under her home.

A motion was made by Rob Koenig, seconded by Jim Devlin and passed with no nays as follows:

To grant the one time forgiveness to Taunya McCord of Division 5, Lot 27, in the amount of \$252.43 for
excess usage due to plumbing problems.

LAKE/DAM COMMITTEE:

Motion #1: I move that LLCC contract with Marvin Vialle to develop a project description for dredging of
LLCC per his proposal.(Scope, schedule, permits, requirements) Motion made by Kelly Evans and
seconded by Jim Devlin. Motion carried.

GREENS COMMITTEE: No Motions

INN COMMITTEE: No Motions

YOUTH COMMITTEE: No Meeting

ARCHITECTURAL COMMITTEE:

04- 050 Joyce & Oswald Perez, 251 E Balbriggan Rd

3/12/11 Chris made motion, Roger 2nd, motion passed to send to BOD with recommendation of \$600.00
fine.

03-156 Rodney Peterson, 941 Ballantrae Dr

Chris made motion, Pat 2nd, motion passed to send non-compliance letter with notice that fines may be
levied. Request information regarding development of lot, building of home.

EXECUTIVE COMMITTEE: No Motions

PLANNING COMMITTEE: No Meeting

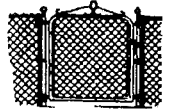
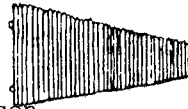
HEARING COMMITTEE: No Meeting



Licensed and Bonded

VIKING FENCE CO.

Wood & Steel
Residential & Commercial
Financing Available



Hwy 3 towards Shelton, R on Mason
Lake Rd, L on St Andrews Dr

Date: 03-01-11

Underground Public Utilities 1-800-424-5555

Estimator/Salesman: Greg Lawson

TO: VIKING FENCE COMPANY
Address: 3015 State Hwy. 3, Bremerton, WA 98312
Telephone: (360) 373-7918 or (360) 779-5978
Toll Free: 1-800-280-7918
FAX: (360) 377-0011
Email: info@vikingfence.biz
Website: www.vikingfence.biz

FROM: Lake Limerick Country Club
Address: 790 E St Andrews Drive
Shelton, WA 98584
Telephone: Larry 426-7837

- COMMERCIAL
- RESIDENTIAL
- STEEL FENCE
- WOOD FENCE

Specifications

Fence Height 5 Ft.
 Wire Height 5 Ft.
 Wire Mesh 2 In.
 Wire Gage 11
 Line Post — O.D.
 Corner Post — O.D.
 End Post 20/10/20 O.D.
 Set In 24 In. Conc.
 Drive Gate Post — O.D.
 Walk Gate Post 20/10/20 O.D.
 Top Rail 1 5/8 O.D.
 Barb Wire —
 Est. Arms —
 Posts Spaced a Maximum
 of 10 Ft. on Center.
 Barbs Up — Down —
 Follow Ground YES
 Level —
 Owner to Stake out YES
 Gates D.D. —

Gates, Walk
3' wide x 1 5/8" frame

Tension Wire Yes No

CAUTION! Customer Responsibility

ANY DAMAGE TO
SPRINKLER AND/OR
SEWER LINES

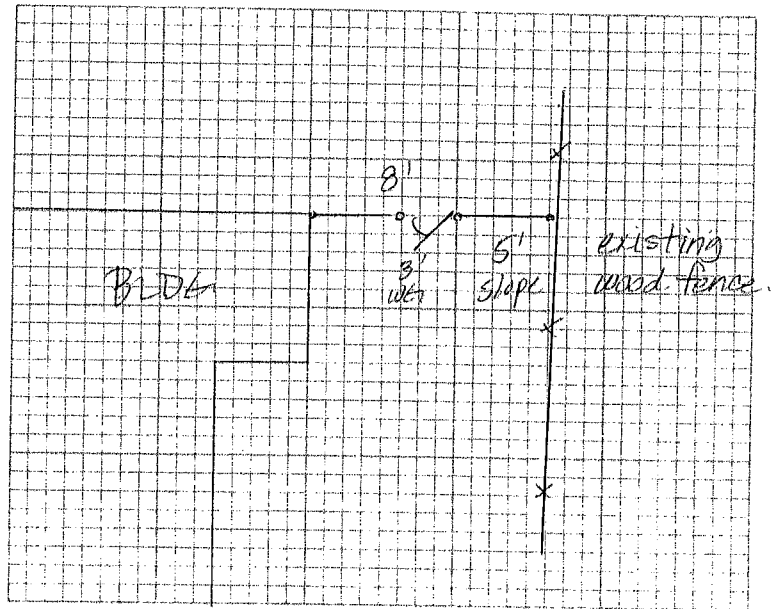
Property: Owner or Rent

Larry, hereby requests that Viking Fence Company furnish material and labor, and install complete, subject to approval of this order by the sales manager at Viking Fence Company, the following:

13' - 5' high galv. chain link fence with green slats. 1-3' wide walk gate x 1 5/8" frame.

TERMS Due completion

TOTAL \$ 910⁰⁰ + Tax



Acceptance of the above order by the sales manager of Viking Fence Company upon the terms and conditions stated herein is final. Any change in the purchase price and any change order affecting work to be done must be in writing, signed by the purchaser and accepted by the sales manager. Viking Fence Company shall not be responsible for damage to underground utilities not pointed out in the diagram by the purchaser. Purchaser shall be responsible for correctly establishing all lot and fence lines. Cancellation of this purchase order shall subject purchaser to a ten percent (10%) service charge for processing of the purchase order. Unless otherwise agreed above, terms shall be net within 30 days, service charge at one and a half percent (1 1/2%) per month thereafter on any unpaid balance. In the event it becomes necessary to employ an attorney to enforce the rights of any party to this purchase order, or any modification hereof, the prevailing party shall be entitled to recover his costs of suit and costs of public officials, together with a reasonable attorney fee of not less than one-third (1/3) of the value of any recovery. The parties further agree that, in addition to any other rights that the seller may have, and without prejudice to the same, that seller may claim a lien in the premises upon which the material and supplies are to be installed, for said materials and supplies, and that purchaser waives notice of same.

Accepted _____ Date _____ Date of order _____

By _____ Sales Manager _____ Purchaser's Signature _____

Please sign and return white copy. *Thank You!*

All treated lumber

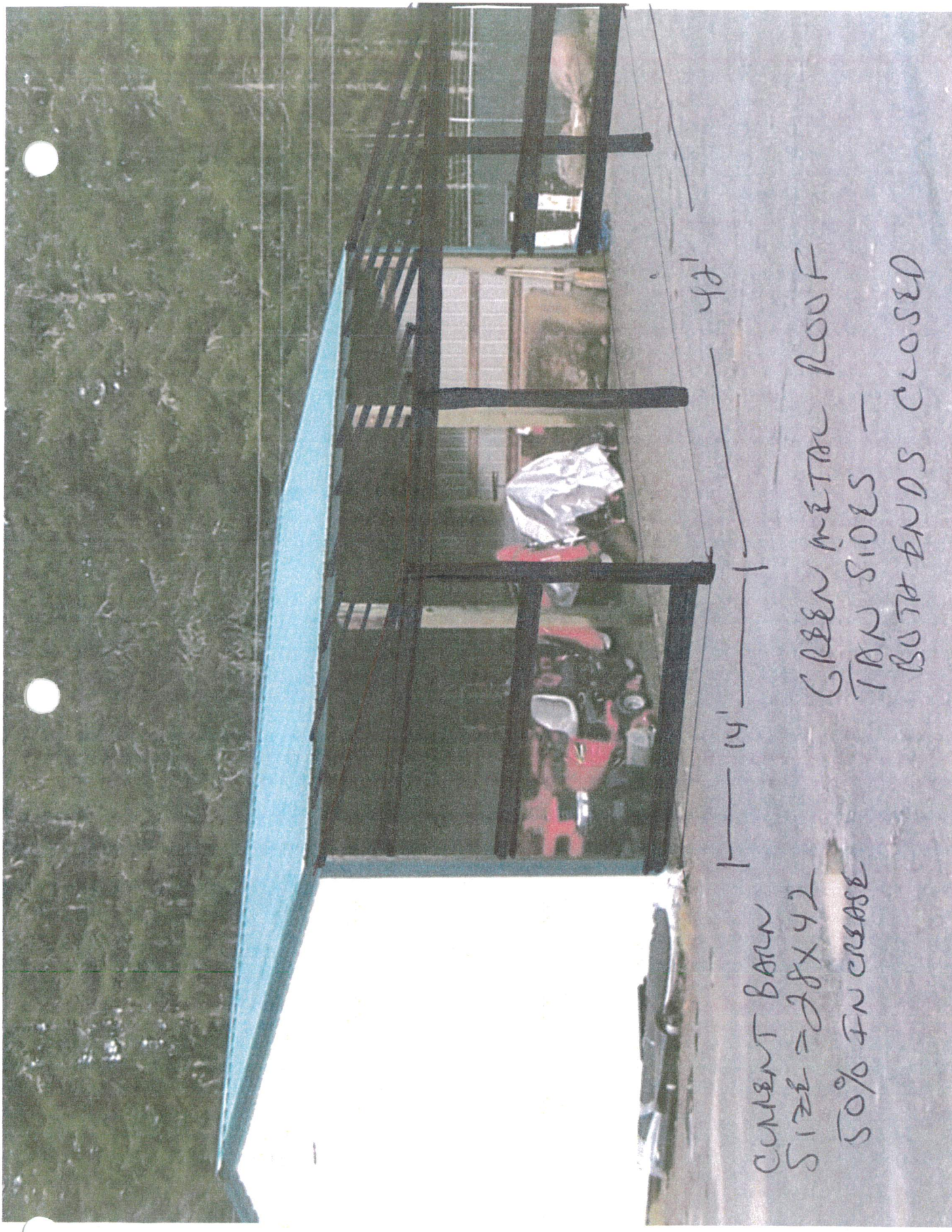
6----	2x12x16	Ledger	\$39ea	\$234
4----	6x6x10	Post	\$38ea	\$152
3----	4x12x16	Beams	\$68ea	\$204
21---	2x12x16	Rafters	\$39ea	\$819
24---	2x4x16	Runners	\$13ea	\$312
16---	2x4x8	post braces	\$5ea	\$80
8----	2x6x16	Side frames	\$20ea	\$160

42--	2x12	hangers	\$2ea	\$84
4---	Post	caps	\$8ea	\$32
10--	60lb	bags Quikcrete	\$8ea	\$80

14---	3x15	Roof Panels		\$840
10---	3x12	Side Panels		\$500

Sub Total				\$3497
Tax				\$298
Total				\$3795

*Plus unknowns				\$500
GRAND TOTAL				\$4295

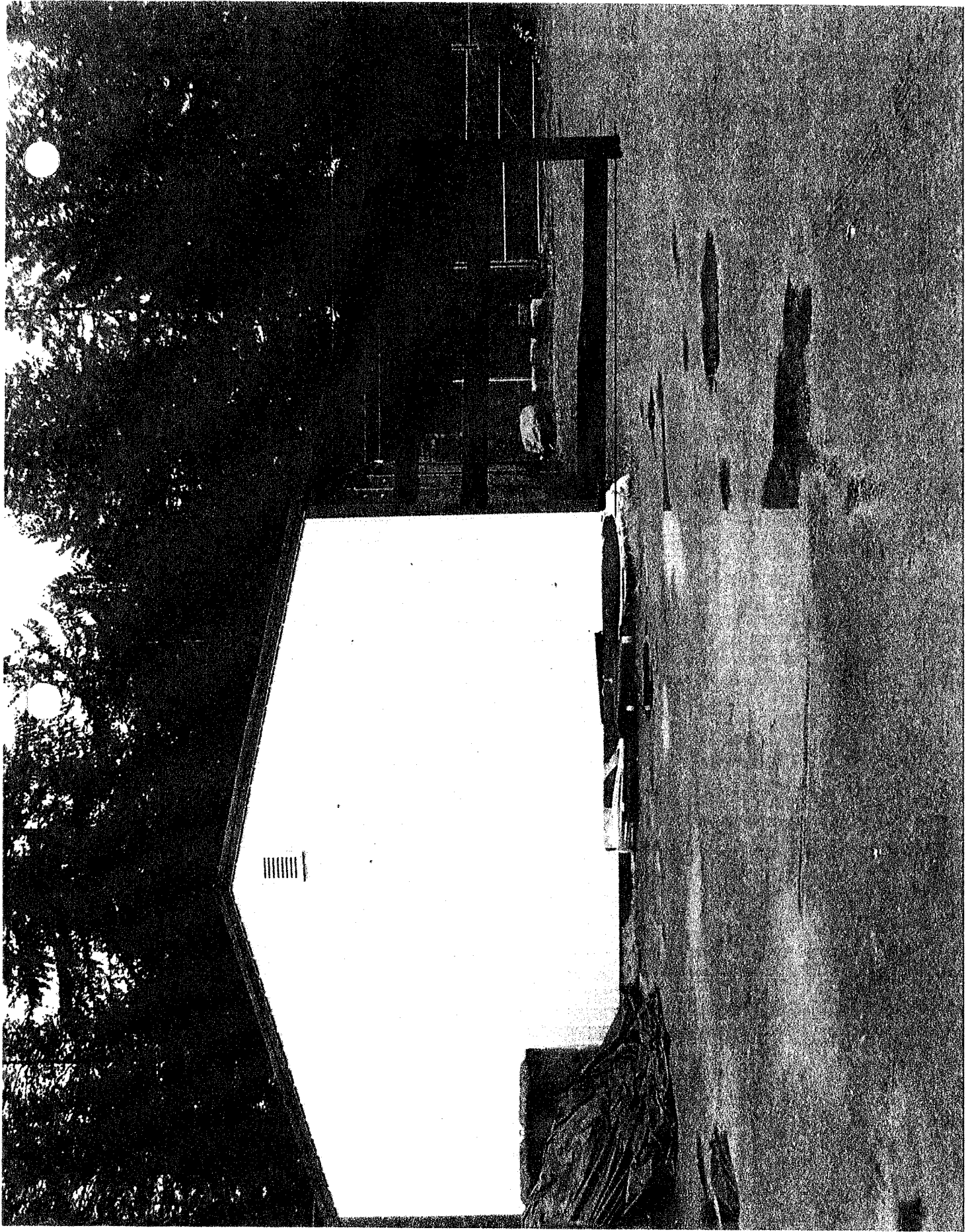


CONCRETE BARN
SIZE = 28 X 42
50% INCREASE

14'

42'

GREEN METAL ROOF
TAN SIDES -
BOTH ENDS CLOSED



Lake Limerick Country Club, Inc.
Board of Directors Action List - Current Items

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2011_0305_01	Board Vacancy	BOD	03/19/2011	03/19/2011	Closed	Lee Dormuth was appointed by vote in closed session
2011_0305_02	Park Maintenance responsibilities	Tom Taylor	03/19/2011	03/19/2011	Closed	Larry will continue to keep an eye on the maintenance and is responsible for the mechanical portions
2010_0918_02	Rental Regulations - Draft from Attorney for review by BOD	BOD	04/16/2011		Open	Packet were re-distributed to BOD members for review at March Meeting
2010_0918_01	Guideline changes as per BOD motion 9/18/10 ~ change shed size, assure dock guidelines are from 2005, add "tent" to Septic Rules, correct the table of contents, and change document name to read "ARCHITECTURAL COMMITTEE GUIDELINES"	Dave Kohler Tom Taylor Jackie Ross Jim Nuft	04/16/2011		Open	Sheila has inserted the changes, Dave Kohler has reviewed it and has recommended that we send it to the Arch Committee for review, Jackie has sent a draft for proofing to Dave Kohler STILL A WORK IN PROGRESS
2010_0804_01	Maintenance Job Description	Esther	04/16/2011		Open	Esther is working on this
2010_0911_03	organize an electronic filing system for the Club's "source of record" documents. Dave will work with Sheila to locate and catalog all "source of record" documents. It should be noted that "source of record" documents will be in MS Word format and only converted to PDF for the Club's website.	Dave Kohler	04/16/2011		Open	The list of "source of record" documents was updated and supplied to Dave on September 24, 2010, Sheila will continue to work on the list, (filling in blanks)
2011_0305_03	Employee Leaves	Sheila	04/16/2011		Open	Sheila will be asked to research the subject and suggest an update to the employee handbook.
2011_0305_04	Projects versus Maintenance	Sheila	04/16/2011		Open	Sheila will be asked to review and document current practices as a starting point for the development of a schedule of authorities
2011_0305_05	Division 2, Lot 103 Drainage	Tom Taylor	04/16/2011		Open	Tom will request bids for the drainage mitigation
2010_0619_06	Review Golf Rules and update as need for annual membership guidelines	Tom Taylor	05/21/2011		Open	Rules information gathered, a comprehensive document needs to be formatted and submitted to the Board for approval. Tom will be working with the Pro and new superintendent on this project
2010_0717_04	Draft General Manager job description	Esther and Dave	05/21/2011		Open	Tabled till next year's budget

Lake Limerick Country Club, Inc.
 Board of Directors
 Action List - Current Items

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2010_0804_02	Research 401K Options	Treasurer	05/21/2011	03/19/2011	Closed	It has been determined that this is too expensive to pursue.
2010_1218_01	Reader Board Research Cost and Locations	Dick Sirokman & Larry Duvall	07/16/2011		Open	Research has been completed and the recommended location and vendors have been determined, this project will be completed upon funds availability
2010_0619_05	File the Capital Planning Committee resolution with the County after a number is assigned	Sheila	07/31/2011		Open	Upon Recommendation from the Atty this document will be held for one year ~ Leave on action item report until July 2011 for another review by BOD.
2010_1016_02	Delinquent Accounts	Sharon Hadsall and Sheila Hedlund		03/19/2011	Closed	Sharon reported options at Jan. Meeting. Bonnie Preston has accepted the part time collections position. Sharon will review progress when she returns in April.