



COUNTRY CLUB

**LAKE LIMERICK COUNTRY CLUB  
BOARD OF DIRECTORS  
MINUTES  
July 16, 2011**

I. ROLL CALL:

President Esther Springer-Johannesen, Vice President Tom Taylor, Secretary Sharon Hadsall, Treasurer Dick Sirokman, Directors, Lee Dormuth, Carolyn Parker, John Rizzo, Penny Cory, Tony Paradise and Water Chair Phyllis Antonsen, excused, Don Bird Water Committee Secretary sat in for Phyllis

II. APPROVAL OF MINUTES:

June 18, 2011, BOD Meeting Minutes

**Motion was made by** Penny Cory, seconded by Carolyn Parker and passed with no nays as follows:

To approve the minutes of June 18, 2011 as written

III. FINANCIAL REPORT: Dick Sirokman

**Motion was made by** Sharon Hadsall, seconded by Tony Paradise, and passed with no nays as follows:

To approve the financials for June 2011 as presented

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda

Don Bird suggested that an email account be set up for each BOD Officer and Committee Chairs. This would be a good avenue for members to contact officers and chairs directly. It would also be a good way for new officers and chairs to look at the history of their position. Sheila will work on getting this set up, Don volunteered to assist if needed.

V. CONSENT AGENDA: (Committees motions, attached)

**Motion was made by** Dick Sirokman, seconded by Tom Taylor, and passed with no nays as follows:

To accept the Consent Agenda as presented, to include the approval of all committee minutes and in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1) The Pole Barn Extension project will begin when the cart shed project has been completed.

2) The Cart Shed repairs project is progressing; the roof is completed, the doors are on order and should be installed around the first week in August. A letter is being sent out to cart shed holders informing them of the time range and that they must remove their belongings prior to construction.

3) An Inn Security Proposal to remove the door contacts and install a new panel was reviewed.

**Motion was made by** Dick Sirokman, seconded by Penny Cory, and passed with no nays as follows:

To approve the Inn Security Proposal for a new panel and additional motion detectors.

*\*It is noted that this is an old bid the current cost of the project will be clarified.*

## VII. NEW BUSINESS

- 1) Hearing Committee Recommendation for Division 5, Lot 004 (Minutes distributed 6/23/11)  
**Motion was made by** Dick Sirokman, seconded by Carolyn Parker, and with discussion following:  
To approve the Recommendation from the Hearing Committee to drop the \$600.00 fine.  
  
After discussion regarding the past history of this member the motion was rescinded and a new motion was made as follows:  
**Motion was made by** Dick Sirokman, seconded by Carolyn Parker, and passed with no nays as follows:  
To approve the Hearing Committee recommendation to drop the \$600.00 fine, should any other non compliance issues arise, the fine will be re-instated, and all future non compliance issues are not subject to dismissal.
- 2) Division 2, Lot 44, approval to send to attorney for legal action  
**Motion was made by** Dick Sirokman, seconded by Penny Cory, and passed with Tom Taylor abstaining, as follows:  
To approve the Architectural Committee recommendation to send Division 2, Lot 044's non compliance account to the attorney.
- 3) Tony Paradise stated that he has been assigned the task of liaison between the BOD and the maintenance department and he is not the "maintenance" committee. All requests for maintenance must still go through the committee. Tony presented a list of tasks completed this past month, and a list of upcoming projects. This list will be posted on the bulletin board for member review.
- 4) Tom Taylor reported that there is a survey out to members regarding the current PGA rating of the course. The consensus so far is to return to the previous rating. When the new ratings were put into place new score cards were purchased but there were no changes made to bench markers etc. to reflect the changes. We also are under contract to use the previous score cards and the contract does not expire until 2015.

## VIII. OTHER BUSINESS

- 1) Budgets  
Dick reported that most committees are currently working on their budgets. He is doing one of his own which reflects the 'actuals' from the past three years. He will compare the committee budgets to his and adjust accordingly. He will be presenting preliminary budgets to the BOD at the August Meeting.  
  
Nan asked if the Inn Committee was responsible for the Café budget as she did not receive a worksheet. Tom will check his files; it may have been given to him with the golf worksheets.  
  
Dick will get together with Sheila next week to confirm deadline dates for publishing of the Election Newsletter.
- 2) Dave Kohler asked if security is doing both day and night time patrolling. Lee Dormuth reported that they are and have seen no issues in the problem areas. Dave was asked to get more details from the people who are reporting problems to him; any help we can get for security will help to resolve the problems sooner.

IX. ACTION ITEM LIST REVIEW

- Rental Regulations, Esther still needs to meet with the attorney
- The Architectural Committee Handbook was presented to the Executive Committee this morning, will be sent to the BOD next month as a motion from the Architectural Committee.
- Maintenance Job Description: Esther and Tony will work on this together
- File Maintenance/Planning Resolution, hold till October, committee still in the process of settling in with their duties.
- Cascade Natural Gas Access Road: Sheila reported that there is a barricade in the road now and would recommend not putting a Cascade Natural Gas gate in as there are many members who use this access road.

X. ANNOUNCEMENTS

July 17, Poker Run

July 21, Family Bingo Night

July 23, Bernie & Red Show

July 27, Ladies Golf Guest Day

August 6, Community Garage Sale

August 18, Family Bingo Night

August 20, Next BOD meeting

XI. CLOSED SESSION: None

XII. MOTION TO ADJOURN MEETING

**Motion was made by** Sharon Hadsall, seconded by Tom Taylor and passed with no nays as follows:

To adjourn the meeting at 10:20 a.m.

These minutes have not been approved by the Board of Directors  
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

July 16, 2011

Division/Lot #	Printed Name	Signature
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1	1-41 Karen Kohler	Karen Kohler
2	1-41 Dave Kohler	David Kohler
3	3-48 Don Bird	Donald Bird
4	1-34 John Torkelson	John Torkelson
5	2-59 PAT FEIST	Pat Feist
6	2-177 GEORGE BLEVINS	GB
7	2-129 CHRIS JOHANNESSEN	Chris Johannesen
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**LAKE LIMERICK COUNTRY CLUB, INC.**

790 East Saint Andrews Drive, Shelton, WA 98584

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**JUNE 2011  
FINANCIAL RECAP**

	<b>2011</b>	<b>2010</b>		
Cash In Bank Admin	\$ 56,940.99	\$ 34,368.96		
Cash In Bank Water	\$ 42,205.04	\$ 256,442.65		
Reserves Admin	\$ 21,424.64	\$ 74,901.51		
Reserves Lake Mgmt	\$ 39,031.85	\$ 32,109.20		
Reserves Water	\$ 89,020.77	\$ 86,347.08		
Reserves Water Meter	\$ 84,621.94	\$ 44,780.21		

	<b>Jun-11</b>	<b>Jun-10</b>	<b>YTD</b>	<b>YTD vs Budget</b>
Revenue Admin	\$ 65,917.00	\$ 67,240.00	\$ 598,118.05	\$ 601,477.52
Gross Revenue Sales	\$ 100,099.07	\$ 89,596.37	\$ 620,428.88	\$ 696,822.75
Net Income	\$ 166,016.07	\$ 156,836.37	\$ 1,218,546.93	\$ 1,298,300.27
Direct Costs	\$ 24,813.08	\$ 14,082.64	\$ 128,521.11	\$ 117,546.50
Gross Profit	\$ 141,202.99	\$ 142,753.73	\$ 1,090,025.82	\$ 1,180,753.77
Expenses	\$ 129,823.61	\$ 124,591.51	\$ 990,784.96	\$ 1,094,702.01
Operating Profit	\$ 11,379.38	\$ 18,162.22	\$ 99,240.86	\$ 86,051.76
Other Income/Expense	\$ 1,322.48	\$ (601.20)	\$ (40,842.21)	\$ 15,231.00
<b>Net Profit</b>	<b>\$ 12,701.86</b>	<b>\$ 17,561.02</b>	<b>\$ 58,398.65</b>	<b>\$ 101,282.76</b>

<b>GOLF</b>	\$ (8,113.22)	\$ (7,966.48)	\$ (126,588.34)	\$ (112,138.43)
Café	\$ (5,347.50)	\$ (7,238.30)	\$ (39,245.07)	\$ (29,275.91)
Green	\$ 854.83	\$ 1,686.69	\$ (58,510.13)	\$ (53,546.02)
Pro Shop	\$ (3,620.55)	\$ (2,414.87)	\$ (28,833.14)	\$ (29,316.50)

<b>INN</b>	\$ (11,082.91)	\$ (4,007.20)	\$ (84,097.30)	\$ (51,930.76)
Total Receivables:		\$ 263,109.76		
Receivables over 90 Days:		\$ 192,798.46		

There are 59 Legal accounts for a total of:				
Total Legal Receivables:		\$ 230,987.32	*	
Legal Receivables over 90 Days:		\$ 174,564.96		

\*Top 4 Legal accounts = 39% of total Legal a/r

\*Top 10 Legal accounts = 56% of total legal a/r

**CONSENT AGENDA**  
**July 16, 2011**

**WATER COMMITTEE:**

The Water Committee did not have a quorum for their July meeting. Minutes for June will be approved at the August Committee Meeting.

**LAKE/DAM COMMITTEE:**

The minutes from June were approved as written. Motion made by Kelly Evans and seconded by Rob Runne.

**GREENS COMMITTEE:**

**Minutes** (Read and approved)

Motion was made by Ann and seconded by Ron to give Bob Jacobs be excused from annuals for one year while renting the 2 sheds. Passed.

Motion was made by Kurt and seconded by Tom to move the blocks at #2 tee box so that carts can turn around. Passed

**INN COMMITTEE:**

The minutes were approved by: 1<sup>st</sup> Deana Query and 2<sup>nd</sup> by Bonnie Morrow

**YOUTH COMMITTEE:** No Meeting

**ARCHITECTURAL COMMITTEE:**

Approval of Minutes: Chris moved to accept minutes of June 11, 2011, Roger seconded. Motion passed.

*NOTE \*\*\* Architectural Minutes note that the approval of Annette Panchot as an Architectural Committee member was not addressed at the June BOD Meeting. The Motion was on the Consent Agenda of June 18, 2011, so was approved with the Motion to approve the Consent Agenda.*

**EXECUTIVE COMMITTEE:** Meeting scheduled for 7/16/11 @ 8:00 a.m.

**MAINTENANCE/PLANNING COMMITTEE:** No Motions

**HEARING COMMITTEE:**

See agenda for recommendation regarding June Meeting with Sean Carlstrom, Division 5, Lot 004

**Sheila Hedlund**

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**From:** "Larry Duvall Lake Limerick Maintenance Dept." <lakelimerick@gmail.com>  
**To:** "Sheila Hedlund" <lccbk@hctc.com>  
**Cc:** <esther.springer@sekologistics.com>  
**Sent:** Friday, February 04, 2011 9:55 AM  
**Subject:** Fw: Security system upgrade

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From: "Mike Edgbert" <medgbert@alarmcenterinc.com>  
Sent: Friday, February 04, 2011 8:29 AM  
To: <LakeLimerick@gmail.com>  
Cc: "Larry" <Lakelimerick@gmail.com>  
Subject: Security system upgrade

> To whom it may concern,

>  
>

> As per my discussion with Larry on 1/26/11. We would help cut  
> down on problem alarms with a new approach to security protection. We  
> would  
> take some of the existing devices and some new devices and put them a new  
> technology control panel. The price of the panel will be 495.00. The price  
> of the new motion detectors is 150.00 a piece. The total for this project  
> is  
> 795.00 plus tax. All labor is included. On approval we can schedule. Thank  
> you Larry for your help in this matter.

>  
>

> Mike Edgbert  
> Installation supervisor  
> Custom Security

>  
>

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2010_0918_02	Rental Regulations - Draft from Attorney for review by BOD	BOD	08/20/2011		Open	for review -Esther was going to give the membership the opportunity to respond to this proposal at the Annual meeting today (4/16/11) Esther still needs to meet with the attorney on this issue
2010_0918_01	"ARCHITECTURAL COMMITTEE GUIDELINES" HANDBOOK	Jackie Ross Jim Nutt Pat Feist Roger Derheim	08/20/2011		Open	The Architectural Committee had a special meeting on June 15th, they are editing and changing the "guidelines" to an Architectural Handbook, for use by the committee ONLY - <b>Expecting a motion from the Arch Committee in August</b> Esther is working on this
2010_0804_01	Maintenance Job Description	Esther	08/20/2011		Open	
2010_0911_03	organize an electronic filing system for the Club's "source of record" documents. It should be noted that "source of record" documents will be in MS Word format and only converted to PDF for the Club's website.	Sheila	08/20/2011		Open	The list of "source of record" documents was updated and supplied to Dave on September 24, 2010, Sheila will continue to work on the list, (filling in blanks)
2011_0305_05	Division 2, Lot 103 Drainage	Tom Taylor	OPEN		Open	Tom will request bids for the drainage mitigation ~ Holding For title ~ Title rec'd 4/20/11 ~ hold for possession of lots 100 & 101
2010_0717_04	Draft General Manager job description	Esther and Dave	OPEN		Open	Tabled till next year's budget
2010_1218_01	Reader Board Research Cost and Locations	Dick Sirokman & Larry Duvall	see FY 11-12 budget		Open	Research has been completed and the recommended location and vendors have been determined, this project will be completed upon funds availability
2010_0619_05	File the Capital Planning Committee resolution with the County after a number is assigned	Dick Sirokman, Dave Taylor and Tom Taylor	10/15/2011		Open	Upon Recommendation from the Atty this document will be held for one year ~ Leave on action item report until July 2011 for another review by BOD. APRIL 16th Resolution sent to committee to amend for the revised "Maintenance/Planning" Committee, approved at May 21, 2011 meeting <b>July 16, 2011 Approval to record Resolution, or continue to hold due to revisions made in May?</b>
2011_0618_01	Pension Plan Research	Jim Devlin and Bill McDonald	08/20/2011		Open	Research for FY 11-12 Budget, providing Treasurer with financial impact statement