



**LAKE LIMERICK COUNTRY CLUB  
BOARD OF DIRECTORS  
MINUTES  
November 19, 2011**

I. ROLL CALL:

President Esther Springer-Johannesen, Vice President Tom Taylor, Secretary Sharon Hadsall, Directors, Carolyn Parker, Penny Cory, John Rizzo, and Water Chair Phyllis Antonsen were present. Treasurer Dick Sirokman and Tony Paradise are excused.

II. APPROVAL OF MINUTES:

October 15, 2011, BOD Meeting Minutes

**A motion was made by** John Rizzo, seconded by Sharon Hadsall and passed with no nays as follows:

To approve the minutes of October 15, 2011 as written

III. FINANCIAL REPORT: Dick Sirokman, excused, Report presented by Esther Springer-Johannesen

It was noted that this is a very slow time of the year and any project approved today will be done as funds are available.

Sheila will be working with Manager's on reducing costs were applicable.

**A motion was made by** Sharon Hadsall, seconded by Penny Cory, and passed with no nays as follows:

To approve the financials for October 2011 and as presented

GUESTS FROM THE FLOOR: Requests to be added to the agenda ~ None

V. CONSENT AGENDA: (Committees motions, attached)

Esther asked about the Lake Dam Motion regarding the new docks and the purpose of the pilings. Linda Smith said that due to their location they get a lot of wave action, the pilings are more expensive but they keep the docks stable, and will triple their lifetime.

**A motion was made by** Tom Taylor, seconded by Carolyn Parker, and passed with no nays as follows:

To accept the Consent Agenda as presented, and to include the approval of all committee minutes, and in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1) The Cart Shed Vents, Project Completed, Just awaiting electrical inspection

2) Cart Shed Lease Changes to line 6, adding "as long as established lease fees are paid 30 days from the date of invoice"

**A motion was made by** Sharon Hadsall, seconded by Tom Taylor, and passed with no nays as follows:

To approve the amendments made on line 6 of the cart shed lease agreement

3) Pro Shop Roof replacement, bids available for review

The Board agreed to go with repairs this year, and add the full replacement costs to the next budget. The Company that gets the repair job will be selected by the General Manager.

4) 320 Road of Tralee, Burnt out house, bid for clean up available for review

We are still working with the insurance company to get full market value and the cost for clean up of the property. Once this is settled clean up will begin immediately.

**A motion was made by** Penny Cory, seconded by John Rizzo, and passed with no nays as follows:

To accept the Bid from McTurnal Enterprises upon receipt of the funds from the insurance company

- 5) HVAC 2 bids available for review

Both the Blarney Room and Great Hall bids need a warranty Statement.

The Blarney Room Bid questions are as follows, should we elect to use the R22 Unit, what problems are we looking at down the road if we need repairs? If we choose the R22 unit that uses the current air handler what is the current condition and life expectancy?

Once these questions are answered, Sheila will forward the information to John Rizzo who will review them and send out an informational email poll for final determination on which unit to use in the Blarney Room. This decision needs to be made prior to the December meeting as the units must be ordered to arrive on time for the work to be done in January during the closure.

- 6) Pole Barn electrical for golf cart storage, bid available for review, tabled for next meeting or upon completion of the pole barn extension

- 7) Sign Bids, Available for review

The Pro Shop sign was approved with the reflective material using a white background and a hunter green for the wording.

The new entrance sign bid was presented using the existing signs and just repainting them. Esther would like to speak with the Vendor regarding the design, and the display posts perhaps using monument rock like the main entrance sign(s). Linda Smith volunteered to contact Keith at Oakland Bay regarding the posts using monument rock.

The stacked sign bid was not received prior to the BOD meeting, will present next meeting.

**A motion was made by** Kelly Evans, seconded by Tom Taylor, and passed with no nays as follows:

To have the Pro Shop sign made with the reflective materials at a cost not to exceed \$650.00

- 8) Golf Course Damages, review of solutions

The general feeling on this subject is that if you block off an area, "they" will just find another way in, which could be more hazardous to the course.

Tom Taylor will take the discussion to the Greens Committee meeting for further review.

## VII. NEW BUSINESS

- 1) Appointment of new BOD Member due to Lee Dormuth's resignation from the Board

**A motion was made by** Tom Taylor, seconded by Carolyn Parker, and passed with no nays as follows:

To appoint Kelly Evans to fill the unexpired term for Lee Dormuth who has resigned from the Board.

- 2) Carport Bids for review

**A motion was made by** Penny Cory, seconded by Kelly Evans, and passed with no nays as follows:

To approve the carport bids as proposed, with the cart shed unit being fully enclosed, to be done as funds are available

- 3) Pro Shop Security Bid, revisited

**A motion was made by** Tom Taylor, seconded by John Rizzo, and passed with no nays as follows:  
To approve the upgrading of security at the Pro Shop once the funds are available

## VIII. OTHER BUSINESS

- 1) Retirement plan presentation from EDJ and OCCU

Two proposals were given this morning giving options for Simple IRA's, Roth IRA's and 401k. This subject will be discussed at the next meeting when the Treasurer has had time to review the proposals.

- 2) Lake Dam Rule Violation Procedures ~ Tabled till February 2012

- 3) Employee Christmas Party  
December 13, 2011 from 5:00 – 7:00 p.m.  
Board Members were asked to volunteer to provide food for the event. Esther will mail out invitations next week.

IX. ACTION ITEM LIST REVIEW ~ No Review

X. ANNOUNCEMENTS

- November 19, Thanksgiving Dinner  
November 30, Inn Decorating and Pot Luck  
December 2, Pro Shop Open House 4:00 – 7:00 p.m.  
December 10, Tom & Jerry Party 5:00 – 7:00 p.m.  
December 15, Family Night Bingo 6:30 – 8:00 p.m.  
December 17, Next BOD Meeting  
December 17, Christmas Dinner  
December 31, New Year's Eve Party, Band 8:00 – Midnight, Tickets \$25.00

XI. CLOSED SESSION ~ None

XII. MOTION TO ADJOURN MEETING

**A motion was made by** John Rizzo, seconded by Sharon Hadsall and passed with no nays as follows:

To adjourn the meeting at 10:48 a.m.

These minutes have not been approved by the Board of Directors  
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

November 19, 2011

|    | Division/Lot # | Printed Name       | Signature                 |
|----|----------------|--------------------|---------------------------|
| 1  | 2/294          | WILLIAM C McDONALD | <i>William C McDonald</i> |
| 2  | 5/124          | Jimi NUTT          | <i>Jimi Nutt</i>          |
| 3  | 2-177          | GEORGE BEVINS      | <i>George Bevins</i>      |
| 4  | 2-36           | HANAN STRICKLIN    | <i>Hanan Stricklin</i>    |
| 5  | 1-17           | LINDA E SMITH      | <i>Linda E Smith</i>      |
| 6  | 1-17           | BRIAN SMITH        | <i>Brian Smith</i>        |
| 7  | 3-72           | Kelly Evans        | <i>Kelly Evans</i>        |
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**OCTOBER 2011  
 FINANCIAL RECAP**

|                      | <b>2011</b> |            | <b>2010</b> |            |
|----------------------|-------------|------------|-------------|------------|
| Cash In Bank Admin   | \$          | 48,158.10  | \$          | 87,300.34  |
| Cash In Bank Water   | \$          | 119,286.66 | \$          | 123,224.24 |
| Reserves Admin       | \$          | 22,650.13  | \$          | 59,218.60  |
| Reserves Lake Mgmt   | \$          | 36,303.33  | \$          | 29,186.96  |
| Reserves Water       | \$          | 89,838.22  | \$          | 87,348.64  |
| Reserves Water Meter | \$          | 49,626.65  | \$          | 66,730.29  |

|                       | <b>Oct-11</b> |                   | <b>Oct-10</b> |                 | <b>YTD</b> |                   | <b>YTD vs Budget</b> |                 |
|-----------------------|---------------|-------------------|---------------|-----------------|------------|-------------------|----------------------|-----------------|
| Revenue Admin         | \$            | 70,196.00         | \$            | 66,142.00       | \$         | 70,196.00         | \$                   | 70,540.00       |
| Gross Revenue Sales   | \$            | 61,972.32         | \$            | 67,070.38       | \$         | 61,972.32         | \$                   | 75,267.05       |
| Net Income            | \$            | 132,168.32        | \$            | 133,212.38      | \$         | 132,168.32        | \$                   | 145,807.05      |
| Direct Costs          | \$            | 11,388.13         | \$            | 17,591.15       | \$         | 11,388.13         | \$                   | 15,359.25       |
| Gross Profit          | \$            | 120,780.19        | \$            | 115,621.23      | \$         | 120,780.19        | \$                   | 130,447.80      |
| Expenses              | \$            | 127,656.08        | \$            | 112,764.54      | \$         | 127,656.08        | \$                   | 124,776.25      |
| Operating Profit      | \$            | (6,875.89)        | \$            | 2,856.69        | \$         | (6,875.89)        | \$                   | 5,671.55        |
| Other Income/Expenses | \$            | (642.26)          | \$            | (3,339.86)      | \$         | (642.26)          | \$                   | 3,151.65        |
| <b>Net Profit</b>     | \$            | <b>(7,518.15)</b> | \$            | <b>(483.17)</b> | \$         | <b>(7,518.15)</b> | \$                   | <b>8,823.20</b> |

|             |    |             |    |             |    |             |    |             |
|-------------|----|-------------|----|-------------|----|-------------|----|-------------|
| <b>GOLF</b> | \$ | (24,969.20) | \$ | (25,880.50) | \$ | (24,969.20) | \$ | (18,902.80) |
| Café        | \$ | (3,896.30)  | \$ | (6,437.30)  | \$ | (3,896.30)  | \$ | (3,396.45)  |
| Green       | \$ | (17,131.58) | \$ | (12,444.69) | \$ | (17,131.58) | \$ | (12,432.80) |
| Pro Shop    | \$ | (3,941.32)  | \$ | (6,998.51)  | \$ | (3,941.32)  | \$ | (3,073.55)  |

|                           |    |            |    |            |    |            |    |            |
|---------------------------|----|------------|----|------------|----|------------|----|------------|
| <b>INN</b>                | \$ | (8,584.59) | \$ | (2,437.86) | \$ | (8,584.59) | \$ | (8,196.00) |
| Total Receivables:        |    |            | \$ | 353,043.13 |    |            |    |            |
| Receivables over 90 Days: |    |            | \$ | 261,317.93 |    |            |    |            |

There are 60 Legal accounts for a total of:  
 Total Legal Receivables: \$ 259,320.24 \*  
 Legal Receivables over 90 Days: \$ 218,697.89

\*Top 5 Legal accounts = 45% of total Legal a/r  
 \*Top 10 Legal accounts = 60% of total legal a/r

**CONSENT AGENDA**  
**November 19, 2011**

**WATER COMMITTEE:**

**A motion** was made by Don Bird, seconded by Mark Franklin, and passed with no nays as follows:  
To approve the minutes of October 10, 2011 as written

**LAKE/DAM COMMITTEE:**

Approval of Minutes: **Minutes Approved as presented**

*Olympia Deck and Dock's Estimate 1005 for the swimming dock replacement was \$14,888.74, and Estimate 1007 for the fishing dock replacement was \$14,818.28*

**Motion:** The estimate from Olympia Deck and Dock be accepted for both docks and that we move forward because of the quality of the pilings being used not offered by the other bid (moved by Doug McGrath, seconded by Kelly Evans, passed unanimously)

**Motion:** Moved that Linda Smith be appointed as temporary Chair of the Lake Dam committee (moved by Kelly Evans, seconded by Doug McGrath, passed unanimously)

**GREENS COMMITTEE:**

**Minutes:** Minutes of the October 10th, 2011 meeting were approved.

**Motion** was made by Ron to have the Greens Committee meetings at 2:00 PM in December, February, and March because of the early café' hours. Motion was approved. Also, No meeting in January.

**INN COMMITTEE:**

**APPROVAL OF MINUTES FOR SEPTEMBER 10, 2011**

Motion made by Deana Query, 2<sup>nd</sup> by Rhonda Mayner. Motion passed unanimously

**YOUTH COMMITTEE:** No Meeting

**ARCHITECTURAL COMMITTEE:**

**Approval of Minutes:** Chris Johannesen moved to accept minutes of October 8, 2011, Pat Feist seconded. Motion passed.

**EXECUTIVE COMMITTEE:** Meeting scheduled for 11/19/11 @ 8:00 a.m.

**MAINTENANCE/PLANNING COMMITTEE:** No Meeting

**HEARING COMMITTEE:** No Meeting

**REVISED 11/18/11**

Lake Limerick Country Club, Inc.  
Board of Directors Action List - Current Items

| Item No      | Action Item  | Assigned To                               | Due Date   | Close Date | Status | Comments  |
|--------------|--|---|------------|------------|--------|---|
| 2010_0918_02 | Rental Regulations - Draft from Attorney for review by BOD   | BOD                                       | OPEN       |            | Open   | for review - Esther was going to give the membership the opportunity to respond to this proposal at the Annual meeting today (4/16/11) Esther still needs to meet with the attorney on this issue   |
| 2010_0804_01 | Maintenance Job Description  | Esther and Sheila                         | OPEN       |            | Open   | Esther is working on this   |
| 2010_0911_03 | organize an electronic filing system for the Club's "source of record" documents. It should be noted that "source of record" documents will be in MS Word format and only converted to PDF for the Club's website. | Sheila                                    | OPEN       |            | Open   | The list of "source of record" documents was updated and supplied to Dave on September 24, 2010, Sheila will continue to work on the list, (filling in blanks)  |
| 2011_0305_05 | Division 2, Lot 103 Drainage   | Tom Taylor                                | OPEN       |            | Open   | Tom will request bids for the drainage mitigation ~ Holding For title ~ Title rec'd 4/20/11 ~ hold for possession of lots 100 & 101   |
| 2010_0717_04 | Draft General Manager job description  | Esther and Sheila                         | OPEN       |            | Open   | Tabled till next year's budget  |
| 2010_1218_01 | Reader Board Research Cost and Locations   | Dick Sirokman & Larry Duvall              | OPEN       |            | Open   | Research has been completed and the recommended location and vendors have been determined, this project will be completed upon funds availability   |
| 2010_0619_05 | File the Capital Planning Committee resolution with the County after a number is assigned  | Dick Sirokman, Dave Taylor and Tom Taylor | OPEN       |            | Open   | Upon Recommendation from the Atty this document will be held for one year ~ Leave on action item report until July 2011 for another review by BOD. APRIL 16th Resolution sent to committee to amend for the revised "Maintenance/Planning" Committee, approved at May 21, 2011 meeting <b>July 16, 2011 Approval to record Resolution, or continue to hold due to revisions made in May?</b> August 20, 2011 Hold. Sept 17, 2011 This committee's purpose and duties are being reviewed |
| 2011_0618_01 | Pension Plan Research  | Don Bird, Rob Koenig and Bill McDonald    | 11/19/2011 |            | Open   | Research for FY 11-12 Budget, providing Treasurer with financial impact statement Two presentations have been scheduled for the next Executive Meetings, October 15 Rep could not attend, will now have both presentations November 19.   |

11/17/2011 3:57 PM -- Revised --