



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
AGENDA
November 17, 2012**

I. ROLL CALL:

President Esther Springer-Johannesen, Vice President Tom Taylor, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Sharon Hadsall John Rizzo, Kelly Evans, and Director and Water Chair Phyllis Antonsen. Don Foster was excused.

II. APPROVAL OF MINUTES: October 20, 2012

A motion was made by Dick Sirokman, seconded by John Rizzo and passed with no nays as follows:
To approve the minutes of October 20, 2012 as written

III. FINANCIAL REPORT: Treasurer Dick Sirokman

A review of the financials giving a comparison with the 2009 financials showed that our financial status has not changed for the past three years, and in fact is almost a mirror image.

A motion was made by Penny Cory, seconded by Sharon Hadsall and passed with no nays as follows:
To accept the Financial Report for October 2012 as presented.

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda

Bill Huston spoke regarding the Architectural Complaint packet that was presented to the Board. The issues brought up in the packet were regarding winter trailer permits, temporary carports, and yards that are unkempt, the focus of the packet was in Division 2 only.

The enforcement of regular use by winter trailer permit holders was discussed. Research will be done to answer the questions as to when the trailer permits were initially approved, and how many currently hold these permits.

The question was raised concerning the Guidelines that were previously recorded at the County and available on the website, why are they not now available?

The Board is returning the packet of complaints back to the Architectural Committee for review and/or enforcement.

It is noted here that Mr. Huston has committed to attending future Architectural Meetings.

Steve Saylor requested that he be kept in the loop regarding any progress on the two lots on Penzance that are causing the golf course drainage issues on #6.

V. CONSENT AGENDA: (Committees motions, attached)

The Lake/Dam Motion #1 was pulled for discussion,

I move that we release the funds for the permits for the dredging project

The discussion was regarding the source of the funds, it was determined that the Lake Management funds be used, and if needed the general fund can be used. Once the Loan for the Special Budget Item is secured the general fund would be reimbursed.

A motion was made by Dick Sirokman, seconded by Sharon Hadsall and passed with no nays as follows:

To accept the Consent Agenda as presented and to include the approval of all committee minutes, and in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. The status of the loan for the Special Budget Items was discussed. Sheila will present proposals to three banks to find out what their current terms and rates are for business loans.

VII. NEW BUSINESS

1. Lake Testing for water quality

This proposal is proactive and has not been fully researched. Today's proposal was to determine if the Board of Directors would support an employee being trained for the testing and to dedicating 36 hours per year to accomplish the testing. The Board agreed with the proposal as presented.

Much discussion was had on the cost, procedures, reporting, and liabilities, these concerns and questions will all be addressed with our Limnologist at their next meeting.

A motion was made by Dick Sirokman, seconded by Penny Cory and passed with no nays as follows:

To request the Lake Dam Committee present a proposal within the next 2 – 3 months regarding the testing of the lake.

2. Weir Board procedures

A report regarding the current status of the weir board procedures, permits, and redesign status is attached.

3. Member request for an Out Going for US Mail box

The Board felt this was a good suggestion. The location for the mail box was discussed, Sheila will check with DJ's to see if they would consider having the mailbox at their location. The Pro Shop site or the Inn may be considered also. Sheila will go on line and submit the application.

4. Tom & Jerry Party

Esther informed new Board Members that the Board serves the drinks and food for this event. She will make signs for the entrances.

5. Nominating Chair

Esther asked that all Board Members submit suggestions for a Nominating Chair.

6. Rental Regulations

Jim Nutt requested that the Board once again review the Resolution for Rentals, Three Strikes Your Out. The past issues with this resolution was trying to determine what is a strike. The Architectural Committee would recommend to the Board that a strike be made against a rental, the Board would then determine if it is a strike, and the Hearing Committee would be available to the rental owners to appeal the strike. If the resolution is approved it will be sent out to the membership so that they will know where they stand whether they be a landlord or a member who lives next to a rental.

A motion was made by Kelly Evans, seconded by Tom Taylor and passed with no nays as follows:

To table the Rental Resolution until the December Meeting giving the Board time to review the document.

VII. OTHER BUSINESS None

VIII. ACTION ITEM LIST REVIEW

The revised Action Item List is attached.

IX. ANNOUNCEMENTS

November 17, Thanksgiving Dinner 4 – 8 p.m.

November 28, Inn Decorating, No Pot Luck will be held this year.

December 5, Wednesday Night Special Dinner, "Christmas in England" cost \$13.50 per person

December 7, Pro Shop Open House 3 – 6 p.m.

December 8, Tom & Jerry Party, 5 – 7 p.m.

December 15, Next BOD Meeting

December 17, Employee Party 5 – 7 p.m.

December 20, Free Family Night Bingo

December 22, Christmas Dinner

December 31, New Year's Eve Party

X. CLOSED SESSION: None

XI.MOTION TO ADJOURN MEETING

A motion was made by Dick Sirokman, seconded by Phyllis Antonsen and passed with no nays as follows:

To adjourn the meeting at 10:52 a.m.

These minutes have not been approved by the Board of Directors
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING
November 17 2012

	Division/Lot #	Printed Name	Signature
1	1-41	Dave + Karen Kohler	David B Kahl
2	2-113	Buddy + Bonnie Morrow	Bonnie Morrow
3	1-48	Roger + Robbi Alberts	Robert Alberts
4	02-004	William Histon	William Histon
5	2B-19	Adele Scott	Adele Scott
6	5-36	Mark + Samantha Frank	Mark + Sam Frank
7	5-124	JIM NUTT	Jim Nutt
8	2R-5	Charles Albyll	Charles Albyll
9	2-129	CHRIS JOHANSEN	Chris Johansen
10	2-126	Steve Taylor	Steve Taylor
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LAKE LIMERICK COUNTRY CLUB, INC.

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**October-12
FINANCIAL RECAP**

	2012	2011		
Cash In Bank Admin	\$ 98,228.43	\$ 86,022.29		
Cash In Bank Water	\$ 112,825.50	\$ 116,966.82		
Reserves Admin	\$ 21,934.40	\$ 22,650.13		
Reserves Lake Mgmt	\$ 7,608.39	\$ 36,303.33		
Reserves Water	\$ 151,091.61	\$ 89,838.22		
Reserves Water Meter	\$ 13,368.32	\$ 49,626.65		
	Oct-12	Oct-11	YTD	YTD vs Budget
Revenue Admin	\$ 72,636.00	\$ 70,196.00	\$ 72,636.00	\$ 71,867.70
Gross Revenue Sales	\$ 63,318.52	\$ 61,973.82	\$ 63,318.52	\$ 75,140.15
Net Income	\$ 135,954.52	\$ 132,169.82	\$ 135,954.52	\$ 147,007.85
Direct Costs	\$ 16,139.32	\$ 11,388.13	\$ 16,139.32	\$ 15,024.60
Gross Profit	\$ 119,815.20	\$ 120,781.69	\$ 119,815.20	\$ 131,983.25
Expenses	\$ 121,156.73	\$ 127,131.08	\$ 121,156.73	\$ 120,417.58
Operating Profit	\$ (1,341.53)	\$ (6,349.39)	\$ (1,341.53)	\$ 11,565.67
Other Income/Expenses	\$ 1,829.18	\$ (642.26)	\$ 1,829.18	\$ 2,976.10
Net Profit	\$ 487.65	\$ (6,991.65)	\$ 487.65	\$ 14,541.77
GOLF	\$ (23,355.87)	\$ (24,969.20)	\$ (23,355.87)	\$ (18,724.15)
Café	\$ (4,898.58)	\$ (3,896.30)	\$ (4,898.58)	\$ (3,507.85)
Green	\$ (13,532.84)	\$ (17,131.58)	\$ (13,532.84)	\$ (11,853.50)
Pro Shop	\$ (4,924.45)	\$ (3,941.32)	\$ (4,924.45)	\$ (3,362.80)
INN	\$ (14,369.36)	\$ -	\$ (14,369.36)	\$ (7,933.15)
Total Receivables:		\$ 426,752.87		
Receivables over 90 Days:		\$ 311,840.18		
There are 37 Legal accounts for a total of:				
Total Legal Receivables:		\$ 241,791.95	56.66%	< of total receivables
Legal Receivables over 90 Days:		\$ 214,271.60	68.71%	< of 90 day receivables
<i>*Top 5 Legal accounts = 51% of total Legal a/r</i>				
<i>*Top 10 Legal accounts = 66% of total legal a/r</i>				

CONSENT AGENDA
November 17, 2012

WATER COMMITTEE

A motion was made by Scott Carey, seconded by Ken Ayres and passed with no nays as follows:

To Approve the minutes of October 13, 2012 as written

A motion was made by Scott Carey, seconded by Brian Smith and passed with no nays as follows:

To grant the one time forgiveness to Teresa Pierce Division 5, Lot 14, in the amount of \$44.00 plus the \$2.00 late fee for a total forgiveness credit of \$46.00

A motion was made by Steve Saylor, seconded by Scott Carey and passed with no nays as follows:

To grant the one time forgiveness to Bud Morrow, Division 2, Lot 113, in the amount of \$58.00

LAKE/DAM COMMITTEE:

Approval of Minutes: The minutes from October were approved as written. **Motion made by** Kelly Evans and seconded by Glen Bachman.

Motion #1: I move that we release the funds for the permits for the dredging project. Motion made by John McRoberts and seconded by Linda Smith. Motion carried.

GREENS COMMITTEE:

Minutes were approved as written

INN COMMITTEE:

APPROVAL OF MINUTES FOR OCTOBER 13, 2012

Deana moved to approve as amended, with the date changed from October 12 to October 13, seconded by Clara. Motion passed unanimously.

YOUTH COMMITTEE: No Meeting

ARCHITECTURAL COMMITTEE:

Motions to the Board: Packet from LLCC concerted citizens was reviewed and referred to the LLCC Board members, as the paperwork was addressed to the Board.

Architectural Committee made motion (CJ motioned and SF 2nd) that the board revisit Rental Regulations Draft 9.7.2010.

EXECUTIVE COMMITTEE: Scheduled for November 17, 2012 @ 8:00 a.m.

HEARING COMMITTEE:

On Saturday, Nov. 10, 2012 the hearing committee was asked to convene on a dog control issue and fine concerning Harry and Carol Hillier

At this time it is the Hearing Committees recommendation that the board waives the fine contingent to no further complaints for six months.

Lake Limerick and Lake Leprechaun Water Level Procedures

The following are the guide lines handed down by the Lake Dam Committee/BOD.

Limerick Dam-Install weir board April 1st
Remove weir board Sept 15th

Lake Leprechaun-Raise level of lake April 1
Lower the lake level in stages, small summer weir by Oct 1
and large weir by Nov 1.
(current weir board sizes-large=2 x 10, small=2 x 6 flexible)

Current Permit and Weir Board Information

The following information has been supplied by the Dept. of Ecology, Dept. of Fish and Wildlife, Squaxin Tribe, and Ken Martig.

Permits

LLCC does not hold any permits regarding managing the water levels of Lake Limerick or Lake Leprechaun.

The only permits issued to Lake Limerick were for the maintenance and repair for the Lake Limerick spillway and fish ladder. In those permits (1996-2002) it states the following pertaining to managing the lake level in Lake Limerick.

- 1. Lake level regulation work shall only occur between April 1 to October 15 of calendar years 1996-2000.**
- 2. Fish passage shall be maintained in the fishway at all times.**
- 3. The lake level shall be gradually fluctuated (lake level raising and lowering) at a rate not to exceed 1/24 inch per hour as measured at the dam. This is equal to 1 inch per day. Total adjustment within the entire fluctuation period shall not exceed 10 inches.**

The Squaxin Tribe is responsible for acquiring the current permit regarding the controlled flow of water thru the fish ladder and spillway. A request has been made for a copy of the Squaxin's current permit.

Weir Boards

Currently Lake Limerick uses 2--4 x 12 x 17' to span the spill way as well as a steel cap spanning the top of the weir boards.

Lake Leprechaun uses 1--2 x 6 x 8' and 1--2 x 12 x 8' stacked.

The proposed replacement weir boards for Lake Limerick would consist of two- four sections of 6" high composite boards. These boards can be installed/removed as needed to maintain the lake level as prescribed by the State and/or other authorities.

The weir boards for Lake Leprechaun will consist of three-four 6' high composite boards. These boards can be installed/removed as needed to maintain the lake level as prescribed by the State or other authorities.

The replacement of both Lake weir boards systems will increase the safety of the employees responsible for their operation, as well as improve the precision for raising and lowering the water

levels in both lakes. The materials used in the new weir boards will be highly resistant to degradation over time as well.

The new weir board project is in the final design stage. Ken Martig will contact us once the final design is ready for production.

Lake Limerick Country Club, Inc.
Board of Directors Action Item List - Current Items

Item No	Action Item	Assigned To	Due Date	Close Date	Status	Comments
2010_0918_02	Rental Regulations - Draft from Attorney for review by BOD	BOD	?		Open	Architectural Committee will be addressing the BOD on this matter at the November 2012 Meeting
2010_0804_01	Maintenance Job Description	Jason and Sheila	12/15/2012		Open	Task reassigned to Jason & Sheila. November 15, 2012 the Draft Job Description was updated by Sheila and sent to Jason for input.
2010_0914-03	organize an electronic filing system for the Club's "source of record" documents. It should be noted that "source of record" documents will be in MS Word format and only converted to PDF for the Club's website.	Sheila	DELETE PROJECT COMPLETE		Open	The list of "source of record" documents was updated and supplied to Dave on September 24, 2010. Sheila will continue to work on the list. (filling in blanks)
2010_0717_04	Draft General Manager job description	Esther and Sheila	12/15/2012		Open	November 15, 2012 The drafts have been gathered into one packet, there are three drafts prepared at this time. Sheila has passed them onto Esther with recommendations.
2010 1218 01	Reader Board Research Cost and Locations	Dick Sirokman & Larry Duvall			Open	Research has been completed and the recommended location and vendors have been determined, this project will be completed upon funds availability
2010_0619_05	File the Capital Planning Committee resolution with the County after a number is assigned	Dick Sirokman, Dave Taylor and Tom Taylor	NEED BOARD DECISION AS TO WHETHER THIS COMMITTEE WILL BE ONGOING, IF SO WOULD BOD LIKE AN ANNOUNCEMENT AND CALL FOR A CHAIR IN THE NEXT NEWSLETTER ?		Open	Upon Recommendation from the Atty this document will be held for one year ~ Leave on action item report until July 2011 for another review by BOD. APRIL 16th the Resolution sent back to the committee to amend for the revised "Maintenance/Planning" Committee, approved at May 21, 2011 meeting July 16, 2011 Approval to record Resolution, or continue to hold due to revisions made in May? August 20, 2011 Hold. Sept 17, 2011 This committee's purpose and duties are being reviewed NOVEMBER 15, 2012 A Board Decision is needed as to whether a Maintenance/Planning Committee will continue to be a part of the Committee system at LLCC.