



**LAKE LIMERICK COUNTRY CLUB  
BOARD OF DIRECTORS  
MINUTES  
August 16, 2014**

**I. ROLL CALL:**

President Esther Springer-Johannesen, Vice President Kelly Evans, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Tom Taylor, John Rizzo, Mark Franklin and Director and Water Chair Phyllis Antonsen. Kristopher Nelsen is excused.

**II. APPROVAL OF MINUTES:**

Board Minutes of July 19, 2014

**A motion was made** by Penny Cory, seconded by Phyllis Antonsen and approved with no nay as follows:  
To approve the minutes of July 19, 2014 as written

**III. FINANCIAL REPORT:**

**A motion was made** by Phyllis Antonsen, seconded by Kelly Evans and approved with no nay as follows:  
To approve the financial report for July 2014 as presented

**IV. GUESTS FROM THE FLOOR:** Request to be added to the agenda

Don Nichols came to inform the BOD that he had received a letter concerning his dogs getting loose on the golf course, he will in the future only let the dogs go out in the front yard where it is fully fenced. The BOD was satisfied with this solution.

Mary Lou Trautmann presented and read a letter concerning walkers and bikers on the golf course. The main concern is the personal liability of a golfer who could possibly hit one of the walkers with a golf ball, does this leave the liability on the golfer or the Club as they allow walkers on the course. Esther will contact the Club attorney and ask the question regarding personal liability.

It was also discussed that the Marshall's should be enforcing the rules, especially where bikes are concerned. It was suggested that the Marshalls have a training session and keep incident reports when they approach anyone on the course.

Tim Reber presented his concerns (attached) about the steady decline of the lake level at Leprechaun, which he feels is due to the new weir board system.

Penny Cory presented the concept of hiring a Management Company to control the levels of the lake and to keep Lake Limerick in touch with all new and developing State Regulations. Lake Limerick's staff would do the ground work under the direction of the management company. This idea was well received by members of Lake Dam Committee that were present at the BOD Meeting.

Tim Reber also requested that they be informed when the repairs to the Leprechaun weir are being done so that anyone who wishes to can observe the repair process.

**A motion was made** by Dick Sirokman, seconded by John Rizzo and approved with no nay as follows:

To investigate the cost to have Tetra Tech become our management company to monitor the lake levels and manage the weir systems.

**V. CONSENT AGENDA:** (Committees motions, attached)

It was noted by Dick Sirokman that the Inn Committee Motions were policy issues and did not need to be approved by motions.

**A motion was made** by Dick Sirokman, seconded by Kelly Evans and approved with no nay as follows:

To approve the Consent Agenda as written; and to include the approval of all committee minutes and in particular the Architectural Committee Minutes

**VI. OLD BUSINESS:**

1. Dredging Status Update Report, attached.

Sheila was requested to contact Aqua Tierra for a meeting as soon as possible to finalize the contract for the dredging.

2. Cart Shed Waiting List

Steve Saylor inquired about the status of the Waiting List letter that was discussed at the last meeting. The list just became available to the office, Esther and Steve will get together and compose a letter.

**VII. NEW BUSINESS**

1. Exercise Classes – Deb Galbraith presented a letter to the Board, Attached.

The determination was made that any classes that are held at Lake Limerick as a Community Service have to be given at no charge.

**A motion was made** by Dick Sirokman, seconded by Penny Cory and approved with no nay as follows:

To deny the request from Deb Galbraith to conduct fitness class with a charge to members.

2. Lake Dam Committee Resolution

Brian Smith commented that he feels the resolution is fine as is but we may want to consider eliminating the Lake Patrol portion as there is no longer a patrol committee. He also feels that we need guidelines as to who is exactly responsible for what duties. He feels it would be helpful for the definition of responsibilities to be given between committee, staff and professionals.

Kelly Evans believes that a BOD retreat each year to review the Resolutions and Committee rules would be helpful in keeping all informed and up to date on policies and procedures between Committees, Staff and the BOD.

Phyllis feels that we have learned from our recent mistakes and should have all Committees review their resolutions for things that may need to be heeded or changed.

**VII. OTHER BUSINESS**

1. Budgets

Preliminary budget summaries were distributed for review by the Board, the final draft will be sent out next week with some requested research and changes.

2. The elimination of the Sponsored Annuals at Member Prices was discussed. This matter is being sent back to the Greens Committee for a recommendation to make the rule reflect the original intent that the Two/Lot Annuals be for those residing on the lot only.

3. Manager's Report Attached.

4. Phyllis commented on the placement of the reader board, and would like to see more promotion of the Pro Shop. John commented on the side of the reader board that you see as you approach LLCC is hard to see, Sheila reported that the tree blocking the view is scheduled to come down next week.

5. Shirley Cockrell came to the BOD Meeting to appeal a fine she received from the Architectural Committee regarding two residents on a single lot. Ms. Cockrell had the renters move out upon receipt of the letter and would like the Board to waive the fine.

**A motion was made** by Tom Taylor, seconded by Mark Franklin and approved with no nay as follows:

To waive the \$500 fine from Mrs. Cockrell's account.

**VIII. CORRESPONDENCE:** None

**IX. ANNOUNCEMENTS**

August 21, Family Night Bingo

August 23, Mardi Gras Fund Raiser for Cart Paths

August 30, End of Summer Bash

September 11, Patriots Day

September 16, Magpies Social

September 18, Family Night Bingo

September 20, Budget Meeting @ 8:00 a.m. in lieu of Executive Meeting

September 20, Next BOD Meeting

**X. CLOSED SESSION:** None

**XI. MOTION TO ADJOURN MEETING**

**A motion was made** by Tom Taylor, seconded by Dick Sirokman and approved with no nay as follows:

To Adjourn the meeting @ 10:50 a.m.

These minutes have not been approved by the Board of Directors

Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

August 16, 2014

	Division/Lot #	Printed Name	Signature
1	2-112	ANN JOHNSON	Ann Johnson
2	1-17	LINDA SMITH	Linda K. Smith
3	1-17	BRIAN SMITH	Brian Smith
4	3-34	Sheila French	Sheila French
5	2-150	Sheila Nokes	Sheila Nokes
6	2-113	Bonnie Morrow	Bonnie Morrow
7	2R-21	Marylou Trautman	Mary Lou Trautman
8	2-157	Ed Irvin	Ed Irvin
9	AR-71	DALE SIMS	Dale Sims
10	1-44	Dave Blowers	Dave Blowers
11	1-34	John Torcaso	John Torcaso
12	1-34	Kerry Torcaso	Kerry Torcaso
13	3-277	Tim Reese	Tim Reese
14	2-129	CHRIS JOHANSEN	Chris Johansen
15	2-124	Steve Saylor	Steve Saylor
16	2R32	Joel Gray	Joel Gray
17	2-113	Bud Morrow	Bud Morrow
18	3-392	Jerry Long	Jerry Long
19	3-317	Tamy Fletcher	Tamy Fletcher
20	2-36	NAN STRICKLIN	Nan Stricklin
21	2-63	Ann & Paulene Nichols	Ann & Paulene Nichols
22			
23			
24			
25			

LAKE LIMERICK COUNTRY CLUB, INC.				
790 East Saint Andrews Drive, Shelton, WA 98584				
Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com				
July-14				
FINANCIAL RECAP				
	2014	2013		
Cash In Bank Admin	\$ 34,665.26	\$ 80,388.34		
Cash In Bank Water	\$ 194,862.20	\$ 135,086.48		
Reserves Admin	\$ 45,537.48	\$ 8,297.74		
Reserves Lake Mgmt	\$ 6,427.39	\$ 8,648.11		
Reserves Water	\$ 156,414.90	\$ 152,859.15		
Reserves Water Main Line	\$ 106,666.57	\$ 38,849.07		
Dredging Account	\$ 203,427.12	\$ 30,786.38		
	Jul-14	Jul-13	YTD	YTD vs Budget
Revenue Admin	\$ 82,440.00	\$ 71,131.00	\$ 828,161.59	\$ 826,020.00
Gross Revenue Sales	\$ 112,538.17	\$ 107,204.03	\$ 789,865.84	\$ 800,290.40
Net Income	\$ 194,978.17	\$ 178,335.03	\$ 1,618,027.43	\$ 1,626,310.40
Direct Costs	\$ 25,207.96	\$ 21,991.44	\$ 169,898.51	\$ 145,700.00
Gross Profit	\$ 169,770.21	\$ 156,343.59	\$ 1,448,128.92	\$ 1,480,610.40
Expenses	\$ 129,784.61	\$ 140,059.64	\$ 1,290,016.76	\$ 1,370,456.37
Operating Profit	\$ 39,985.60	\$ 16,283.95	\$ 158,112.16	\$ 110,154.03
Other Income/Expenses	\$ 1,847.38	\$ 3,745.47	\$ 30,682.44	\$ 34,716.70
<b>Net Profit</b>	<b>\$ 41,832.98</b>	<b>\$ 20,029.42</b>	<b>\$ 188,794.60</b>	<b>\$ 144,870.73</b>
Dredging/Assessment	\$ 42,079.42	\$ 42,625.35	\$ 169,490.16	\$ 169,564.80
Net Profit including SA	\$ 83,912.40	\$ 62,654.77	\$ 358,284.76	\$ 314,435.53
<b>GOLF</b>	<b>\$ (6,315.81)</b>	<b>\$ (4,714.96)</b>	<b>\$ (145,962.02)</b>	<b>\$ (129,070.50)</b>
Café	\$ (1,382.73)	\$ (5,016.38)	\$ (38,366.78)	\$ (33,183.20)
Green	\$ (5,449.69)	\$ 92.41	\$ (79,533.50)	\$ (67,478.90)
Pro Shop	\$ 516.61	\$ 209.01	\$ (28,061.74)	\$ (28,408.40)
<b>INN</b>	<b>\$ (10,901.34)</b>	<b>\$ (11,477.87)</b>	<b>\$ (100,986.50)</b>	<b>\$ (81,262.59)</b>
Total Receivables:	As of 7/31/14>	\$ 510,147.47	As of 8/14/14>	\$ 482,977.90
Receivables over 90 Days:	As of 7/31/14>	\$ 339,782.28	As of 8/14/14>	\$ 320,929.67
There are 64 Legal accounts for a total of:				
Total Legal Receivables:		\$ 225,902.31	44.28% <	of total receivables
Legal Receivables over 90 Days:		\$ 196,917.05	57.95% <	of 90 day receivables
Top 5 Legal accounts = 36% of total legal a/r		\$ 82,297.93		
Top 10 Legal accounts = 52% of total legal a/r		\$ 116,640.48		

\*\*\*\*\*This Fiscal Year To Date \$134,294.00 has been paid from 13 Legal Accounts

To: The President and Board of Director's

Lake Limerick Country Club/Home Owners Association

Date: August 16, 2014

Subject: Concerned Golf Members regarding the use of the Golf Course.

When Lake Limerick was first developed it was a week-end retreat for the members enjoying the lake and the golf course. Through the years the membership has grown and it has become for a majority of our members full time residence. Over the years the community allowed not only the golfer to use the course, but walkers, joggers, dogs on a leash, some dogs are not on a leash and some do not carry a poop bag. Those that do have just put the bags in the trash cans by the tee boxes. Now we have all of the above plus children being pushed in strollers, kids and adults on bikes.

Signs are posted regarding walking also NO BIKES. The bikers are there on a daily basis too. During Ladies League a father with two children were on bikes we waited to tee off. As we came down the cart path we mentioned to the father that no bikes are allowed his reply was he pays his dues. Golfers pay their quarterly dues, but they also pay cart path fee \$90.00 and annuals 569.62 a year or daily fee. We have leagues out everyday of the week plus public play.

This golf course has become a Park. We have to watch and wait for the walkers and bikes and when they are approaching from behind us we don't see them coming down the cart path. We don't always hit a straight ball so they can get hit. And that is the point. Called the local course's Alderbrook, Lakeland Village and Cushman they all said they do not allow walkers. I have played many other courses and none of them have walkers. We are the only golf course that allows the cart path to be used as a trail.

This question was asked one year ago at the green's meeting. If a Lake Limerick Golf Member or the Public hits a walker or child on a bike and that person is injured who is liable? Did not get a definitive answer.

Because the Home Owners Association allows them to use the course. Who gets sued if there is an injury, the golfer or the Home Owners Association.

The existing signs state:

WARNING GOLFERS HAVE PRIORITY ON THE GOLF COURSE AT ALL TIMES. ALL PERSONS ENTERING THE GOLF COURSE DO SO AT THEIR OWN RISK greens committee

NO BICYCLES PERMITTED

DOGS MUST BE ON A LEASH

Tom Taylor checked with Lake Limerick Attorney Rob Wilson-Hoss, his reply was if a walker is injured by the green keepers equipment and Lake Limerick is at fault then Home Owners Insurance would pay if sued up to a certain amount. He also said the sign should read DANGER walk at your own risk but it should also say "no walking on the golf course without a signed agreement, available at the Pro Shop. The at fault pertains to employees of the Lake Limerick Golf Course. The question that was asked was if a golf member or public golfer hit a walker that was not addressed.

We are bringing this to your attention again because we don't feel as a Board you are aware of our concern as golfers. The Board needs to address these issues.

There is enough green belt through out the community to provide for a trail for strolling, jogging, biking and walking dogs.

Submitted by MaryLou Trautmann

## LEPRECHAUN SPILLWAY 2014

Lake/Dame Committee Members-Glen Bachman, Tamy Fletcher, and Tim Reber

Thank you for giving me an opportunity to report our concerns on the new weir board system installed this year at the Leprechaun spillway. We concur with the basic design, and safety features included in the new system, but are concerned with our water level dropping below the weir boards, and the inability to stop leakage around the new weir board frame.

New weir board system Lake Leprechaun spillway 2014  
If you not familiar with the spillway structure see picture 10.

Pic #1 4/21/14

Approx. one week after new system was installed. More leakage under the framework than over the weir boards.

Pic #2 4/21/14

Height scale 1.50. With the spring flow it increased to around 1.60 and stayed fairly stable through May.

Pic #3 6/28/14

Height scale 1.40. Concerned with drop

Pic #4 6/28/14

Minimal flow over weir boards. Plastic used to decrease leaks coming out under frame work.

Pic #5 8/2/14

Height scale 1.30.

Pic #6 & 7 8/2/14

No flow over left side weir boards, trickle on the right. Plastic netting installed? Very difficult to clean grate with netting.

Pic #8 8/11/14

Height scale 1.25

Pic #9 8/11/14

No flow over weir boards. Netting Removed?

Pic #10 8/9/14

Spillway structure lake side 2014

Pic 11 & 12 8/9/13

Spillway structure lake side 2013

Last summer notice old grate extended above cement structure??

QUESTIONS?

Tim Reber 427-5824

REBERTL@msn.com



**CONSENT AGENDA**  
**August 16, 2014**

**WATER COMMITTEE:**

**Motion was made** by Scott Carey, seconded by Don Bird and passed with no nays as follows:

To Approve the Minutes of July 12, 2014 with the following amendment:

Don has determined that \$60-\$80 per month per well is for heating (during the winter months). This is a total of \$1,500 - \$2,000 per year per-well for all wells.

**A Motion was made** by Scott Carey, seconded by Brian Smith and passed with no nays as follows:

To add the \$5.00 mainline reserve account fee to Non Metered Lots so that they are also supporting the upgrade of the system.

**A Motion was made** by Brian Smith, seconded by Scott Carey and passed with no nays as follows:

For the \$3.00 per month per lot fee to remain in the operating budget for the purpose of upgrading Well #6.

**A Motion was made** by Brian Smith, seconded by Don Bird and passed with no nays as follows:

To recommend approval by the Board of Directors for the Water Operating and Capital Budgets for Fiscal Year 2014-2015.

**LAKE/DAM COMMITTEE:**

**Approval of Previous Minutes** – motion to approve – Glen Bachman, 2<sup>nd</sup> by Dorothy Powter

**GREENS COMMITTEE:**

The minutes were approved as written

**INN COMMITTEE:**

**Approval of Minutes** for July 10, 2014—Donna moved, Jeannine 2<sup>nd</sup>, motion passed

Clara moved and Sharon Haworth 2<sup>nd</sup> that a formal request be given to the LL Board of Directors for the monthly financial report to provide separate costs of goods for food and liquor. This in relation to liquor sales will give a more accurate picture of true food costs.

A policy discussion concerning special requests by LLCC members for the Inn to house regular monthly meetings with food service on days that Restaurant is not normally open. We are currently handling special events as catered events with a specific charge and menu. The situation of a monthly meeting with an open menu requires additional staffing and opening a full kitchen to serve only those in attendance of that meeting. The Inn Committee recommends that that we approach this type of request as catering, applying existing policy or if we elect to provide an open menu assign a base cost for firing up the kitchen and additional service. The cost of \$250 may be appropriate but this should be confirmed by Theresa. The GM makes the final operational decision but this is the product of our discussion for your consideration. Sharon moved that Paul share the results of the committee discussion and offer any assistance in crafting a policy if requested, Rhonda 2<sup>nd</sup>, motion passed unanimously

Penny Cory moved that three times between mid-September and mid-May, the chef/manager will recommend to the Inn Committee, an employee who will be paid at their regular rate of pay, to attend a class offered by Food Services of America. Recommendations will include the employee's name, current duties, description of the class, and how it will benefit both the employee and LLCC. Recommendation and approval of Inn Committee is mandatory for any employee to be paid while attending the classes, however, any Inn staff member may attend the offered classes on their own personal time, if they so choose. Sharon Haworth 2<sup>nd</sup> and motion passed unanimously.

**ARCHITECTURAL COMMITTEE:**

**Approval of Minutes:** Chris Johannesen moved to accept the minutes of the July 12, 2014 meeting, Norm Bartoo seconded no nays.

The Architecture Committee recommends that Sheila Hedlund hire someone to clean up and secure the property at 131 Sleaford. Attached pictures and copies of letters.

**EXECUTIVE COMMITTEE:** Scheduled for August 16, 2014 @ 8:00 a.m.

**Sheila Hedlund**

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**From:** Christian Fromuth [christian@aguatierra.net]  
**Sent:** Friday, August 15, 2014 11:53 PM  
**To:** 'Sheila Hedlund'; 'Kelly Evans'  
**Cc:** 'Christian Fromuth'  
**Subject:** FW: Analytical Report P140806  
**Attachments:** P140806\_COC\_01.pdf; P140806 FINAL 07 03 14 1108.PDF

Hello Shiela –

We have information to report on two topics:

- Sediment Lab work
- Agua Tierra Contract Documents

**Sediment Lab Work**

A limited number of Phase 1: Reconnaissance sediment samples were collected at representative locations in the central areas of the two proposed dredging zones... Cranberry Creek delta and Kings Cove.

A phase one effort was performed to economize on costs with the understanding that a more intensive phase 2 sampling effort would follow only if warranted by phase 1 results.

Parameters of concern included:

- **Glyphosate (active ingredient in Round-Up and Rodeo type of herbicides).** Has countless sources in the general environment do to wide spread use by landowners and agriculture. It breaks down rapidly... (within 30 days) and is not discernable as the original parent material. The constituent compounds are not harmful to plants or animals. Is expensive to test for and yields meaningless results. Sediment / dredge spoils disposal would have no side effects related to the presence of this compound. Agency concern over this compound is well meaning but unfounded.
- **24D:** herbicide not used by LLCC but used in upper watershed on timber land. Tested for and not found.
- **Sonor / Floridone** two names for same compound: tested for and found. We will consult with environmental chemists within Ecology and industry if necessary for second opinion on the relevance of this parameter within the sediments.
- **Diquat:** binds up to sediment so tightly that it is unavailable to the environment and plants after binding. Is not testable in sediments nor is it available to the environment from disposed dredge spoils. Again, a well meaning concern by agencies but unfounded.

**AGUA TIERRA CONTRACT**

We will forward you contract documents for review and signing and initial invoicing within the week.

+++++

**Subject:** Analytical Report P140806

Christian,

I have attached the final report for the sediment samples submitted for residue analysis. We did not see any 2,4-D, but all four samples were positive for fluridone.

Take a look at the report and if you have any questions let me know.

Rick Jordan, Laboratory Manager  
Pacific Agricultural Laboratory  
12505 NW Cornell Road  
Portland, OR 97229  
phone 503.626.7943  
[rjordan@pacaglab.com](mailto:rjordan@pacaglab.com)  
[www.pacaglab.com](http://www.pacaglab.com)

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Date: August 15, 2014

To: Lake Limerick Board of Directors

From: Deb Galbraith

RE: Potential for group exercise classes at Lake Limerick

Lake Limerick Board of Directors:

As a newer member of the Lake Limerick Community I have been interested in additional opportunities to create "community", to be of service to the "community" and to find ways of staying active and fit.

I am currently a Certified Group X instructor and have a B.S. in Community Based Health Education.

I would like to offer a short-term set of exercise classes targeted at two populations.

1. Age 20-50 – exercise enthusiast, fit and experienced. This would be a boot camp style class held in the grassy area near the horse shoe pits.
2. Age 50+ - looking at increasing their functional fitness level. This would be an exercise class with a combination of education, stretching and functional movement to be held either outside in the grassy area or inside on the floor of the hall.

The classes would run on 6 consecutive Thursdays, Saturdays or Sundays and last 45 minutes to 1 hour. The cost would be minimal for the 50+ class. \$20 for 6 classes. The boot camp would be \$50 for 6 classes.

My intention is not to make money on these classes but to create community and to encourage fitness. I have been asked on several occasions to offer some opportunities and understanding around stretching, functional fitness and how it relates to aging and golf, etc.

I appreciate the opportunity to present this idea to your leadership and discuss its merits.

Best Wishes,

  
Deb Galbraith

## RESOLUTION NO. 2006 - 05 Lake Dam Committee

This Resolution sets out the purposes, authority, makeup and operating procedures of the Lake Limerick Country Club Lake Dam Committee.

**1. Purposes.** The Lake Dam Committee has six primary purposes, all centered on service to the members of the Association:

- to review and recommend to the Board, approval, disapproval or conditional disapproval of projects and actions related to the overall maintenance, health and quality of the lakes and parks;
- to identify circumstances that would benefit from a lake or park rule, investigate these circumstances, and recommend such rules to the Board;
- to assist the Board in educating and informing members and their guests, as to the applicable rules associated with the safe and harmonious usage of the lakes and parks. Such efforts include the oversight of a Lake Patrol, and the referral of rule violations to the Club for action;
- to sponsor, at the pleasure of the Board, various Club activities related to the lakes. Such activities include, but are not limited, to fishing derbies, water ski competitions, and so on;
- to review and recommend to the Architectural Committee, approval, disapproval or conditional disapproval of applications for permits for projects involving the lakes. Such projects include but are not limited to construction of docks, floats, and so on; and
- to review and investigate complaints of dock and float condition requirement violations, such as construction without a permit, sinking, dilapidation and the like, and so on, and recommend accordingly to the Board of Directors.

**2. Authority.** The Lake Dam Committee does not have the authority to act for the Board with respect to any final decisions; rather, it recommends to the Board based on its investigations, experience and deliberations. The Board may or may not accept such recommendations in whole or in part. The Lake Dam Committee does have the authority to make such investigations and recommendations to the Board. Because the Lake Dam Committee does not have the final authority to act; the recorded restrictive covenants provide that any application for approval that is submitted, and not acted on within 20 days, is automatically approved; and the Board meets only once per month on a regular basis; all applications to the Lake Dam Committee are automatically denied, pending consideration by the Board. Any member who believes that an emergency exists so that more immediate attention must be given to an

application (not to include the mere failure to submit the application earlier so it could be considered in the regular course of events), must bring this concern to the Chair of the Lake Dam Committee, or if not available, to the President of the Board, as soon as possible.

**3. Makeup.** The Lake Dam Committee shall consist of one Chair, who is appointed, and serves at the pleasure of the Board; and additional members, not to exceed 19, who have petitioned the Lake Dam Committee for appointment to the Committee, have attended three meetings as a guest over a six month period, and have been subsequently approved by the Lake Dam Committee. The Board or the Lake Dam Committee may terminate the membership of any of the general members of the Lake Dam Committee, at its discretion. Only Association members in good standing may serve as Lake Dam Committee members, although any actions that may be taken by the Lake Dam Committee while a member who is not in good standing is serving on the committee are not subject to challenge for that reason.

**4. Operating Procedures.** The Lake Dam Committee shall operate pursuant to procedures that are fair and reasonable. It shall create and make a readily-accessible record of systems for its operation, which shall include processes, timelines, assignment of responsibilities, accountability and forms, as well as other procedures that are beneficial to the work of the committee.

These shall include systems for the processing of applications for permits, responses to complaints of property condition violations, recommendations to the Board for adoption of new rules, coordination with legal counsel and the conduct of meetings.

Robert's Rules of Order, or other mechanical rules of procedure, shall not apply to any of the process and procedures of the committee; rather, the committee shall proceed in all ways reasonably and fairly, with concern not only for the rights of the general membership to enforcement of the applicable rules, but also for the rights of individual members to a process that affords them respect as members, gives them a reasonable chance to participate in the process and fairly considers their positions.

# GENERAL MANAGER'S REPORT

August 16, 2014

## ADMINISTRATION:

- Budget worksheets are ready for BOD approval.
- The Prosecutor's have sent us a restitution form for the vandalism at Banbury. The youth's have been convicted and the crime scene area has been cleared for repairs. We will be starting on this very shortly as the prosecutors would like our repair bill totals as soon as possible. The Maintenance Staff will be working on trying to remove the accelerants from the walls next week.
- I have been working with the various groups trying to get as much of the 2015 activity calendar completed prior to the printing of the cart fund Golf Calendar.

## INN:

- Banquets and Weddings, new additions ~ No new events have been scheduled.

## MAINTENANCE DEPARTMENT:

- A good portion of our golf carts are in need of new tire/tube replacements, this is an ongoing project which will cost approximately \$4,200 once completed.
- The GHS (new MSDS standards) Training classes for employees was completed in May 16<sup>th</sup>. A program will be put together for new hires and anyone who did not make the May meeting.
- Olde Lyme Sports Court drainage and paving projects have been completed, the Basket Ball Hoop will be installed next week.
- Reader Board is installed the electrical work is scheduled for next week.
- Paving of the Pole Barn has been completed
- We have hired our Park Service Company to clean up Division 4, Lots 108 and 99 for a cost of \$500.
- **Upcoming projects:**
  - Log Toy, Demo of Basketball court
  - Prep Shop for lift installation (approximately \$6000), prep work will begin in September.
  - Planters for Eco Blocks
  - Install rock at shop and Anglia
- **Pending Projects:**
  - Inn windows approximately \$21 – \$38 K
  - Pole Barn paving – approximately \$4700
  - Entry Sign Replacements, Maintenance may be able to refinish the main entry sign in place, this project is being looking into

## PRO SHOP REPORT

- The Pro shop/Café hours are 7:00am-7:00pm for the month of August
- A recent scheduled tournament ended up being only one half of the promised players, and this was not reported to the Pro Shop until the day before the tournament. A new policy will be put into place for two week advance notice on the number of players. Bobby has not had time to work on the proposed contract which may require a deposit.
- The Greens Committee has changed their meeting day to the first Monday of the month. Next month the meeting has been moved to September 8<sup>th</sup> due to Labor Day.
- Bobby sent out an email regarding golf reservations and tee time changes, he has requested that people let them know when they have changed their plans so that we can give the unused tee times or carts to others. He has received some good feed back
- Bobby has requested new carts this year the current lease is completed in May 2015. I asked him to research this and let me know if we can renew the current lease for more carts at basically the same rate we are currently paying.

### **CAFÉ REPORT**

- The stool tops/covers, in progress
- Larry has requested that an addition be put on the back side of the pro shop so that the hot water heater can be moved out of the storage area to create more room. Maintenance will investigate the possibility of an “insta-hot” system in lieu of the addition.

### **GREENS REPORT**

- Jason has been working with the county on the proposal for a rain garden on the property across from #6.
- The pond on #6 has three serious issues, Jason is working with the county to accomplish the restoration of the pond.
- Jason and crew plan on putting items at each tee box into one location i.e... The ball washer, trash can, and markers, this is an ongoing project.
- Jason and crew will begin Aerating next week the project should be completed by the middle of the next week.
- A new speed bump has been installed at #8 and is working quite well

### **LAKE DAM REPORT**

- Island Project ~ Pending permits.
- Banbury Project ~ Pending permits
- Anglia walkway repair ~ Pending permits
- Leprechaun Weir system vandalism deterrent system is installed

### **WATER REPORT,**

- Lead and Copper testing Complete.
- Steve has completed the maintenance and painting of hydrants and standpipes
- Well #4, bid has been awarded to Nicholson
- September Steve will be exercising the water main valves



2014

- AUGUST 16, MCHANLEY WEDDING \_\_\_\_\_
- BOUNCE HOUSE PARTY \_\_\_\_\_
- AUGUST 21, BINGO \_\_\_\_\_
- AUGUST 21, AERIFICATION OF GREENS \_\_\_\_\_
- AUGUST 23, MARDI GRAS, FOR CART PATH FUND RAISER \_\_\_\_\_
- AUGUST 28, MASON COUNTY GOLF LEAGUE \_\_\_\_\_
- AUGUST 28, CHOICE HIGH SCHOOL RETREAT \_\_\_\_\_
- AUGUST 28, MANAGER MEETING \_\_\_\_\_
- AUGUST 30, END OF SUMMER BASH \_\_\_\_\_
- AUGUST 31, BOUNCE HOUSE PARTY \_\_\_\_\_



- SEPTEMBER WEIR BOARDS LOWERED \_\_\_\_\_
- SEPTEMBER 8, GREENS MEETING (moved due to Labor Day) \_\_\_\_\_
- SEPTEMBER 9, SIMPSON RETIREES \_\_\_\_\_
- SEPTEMBER 11, MANAGER MEETING \_\_\_\_\_
- SEPTEMBER 11, MEN'S GOLF BANQUET \_\_\_\_\_
- SEPTEMBER 11, PATRIOT DAY (Wednesday) \_\_\_\_\_
- SEPTEMBER 13, CLASS OF '49 REUNION (Dining Room) \_\_\_\_\_
- SEPTEMBER 13, "I" OPEN TOURNAMENT \_\_\_\_\_
- SEPTEMBER 16, MAGPIES SOCIAL \_\_\_\_\_
- SEPTEMBER 18, BINGO \_\_\_\_\_
- SEPTEMBER 24, LADIES GOLF END OF SEASON LUNCHEON \_\_\_\_\_
- SEPTEMBER 24, KIWANAS DINNER \_\_\_\_\_
- SEPTEMBER 25, MANAGER MEETING \_\_\_\_\_



- OCTOBER 1, OCTOBER FEST (Wednesday) \_\_\_\_\_
- OCTOBER 9, MANAGER MEETING \_\_\_\_\_
- OCTOBER 11, LOUDERBACK TOURNAMENT \_\_\_\_\_
- OCTOBER 12, BUNCO \_\_\_\_\_
- OCTOBER 16, BINGO \_\_\_\_\_
- OCTOBER 18, SEMI ANNUAL MEETING \_\_\_\_\_
- OCTOBER 31, KIDS HALLOWEEN PARTY (Friday) \_\_\_\_\_



- NOVEMBER 1, MAGPIES 26<sup>TH</sup> ANNUAL BAZAAR \_\_\_\_\_
- NOVEMBER 9, BUNCO \_\_\_\_\_
- NOVEMBER 13, MANAGER MEETING \_\_\_\_\_
- NOVEMBER 20, BINGO \_\_\_\_\_
- NOVEMBER 22, THANKSGIVING DINNER \_\_\_\_\_



- DECEMBER 2, INN DECORATING \_\_\_\_\_
- DECEMBER 5, PRO SHOP OPEN HOUSE \_\_\_\_\_
- DECEMBER 9, SIMPSON LUCHEON \_\_\_\_\_
- DECEMBER 11, MANAGER MEETING \_\_\_\_\_
- DECEMBER 13, TOM & JERRY PARTY \_\_\_\_\_
- DECEMBER 18, BINGO \_\_\_\_\_
- DECEMBER 20, CHRISTMAS DINNER \_\_\_\_\_
- DECEMBER 31, NEW YEAR'S EVE PARTY (Wednesday) \_\_\_\_\_



2015

- JUNE 27, ROD & BRENDA STEWART, WEDDING \_\_\_\_\_
- AUGUST 1, WEDDING \_\_\_\_\_