

EXECUTIVE COMMITTEE MINUTES

OCTOBER 18, 2014

1. Review Committee resolution recommendations
2. Review & discuss proposal from Jason re: employee free golf
3. Discuss Architectural Committee Motion
4. Discuss letter from Arch. Comm. To member assessing "Strike"
5. Review sale of lot (Div. 5 Lot 55) sale via contract with Note
6. Discuss concerns about delays in permitting for Dredge Project



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
October 18, 2014**

I. ROLL CALL:

President Esther Springer-Johannesen, Vice President Kelly Evans, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Tom Taylor, John Rizzo, Kristopher Nelsen Mark Franklin and Director and Water Chair Phyllis Antonsen.

II. APPROVAL OF MINUTES:

Board Minutes of September 20, 2014

A Motion was made by John Rizzo, seconded by Kristopher Nelsen and passed with no nays as follows:
To approve the minutes of September 20, 2014 as written

III. FINANCIAL REPORT:

A Motion was made by Penny Cory, seconded by Tom Taylor and passed with no nays as follows:
To approve the Financial Report for September 2014 as presented

IV. GUESTS FROM THE FLOOR: None

V. CONSENT AGENDA: (Committees motions, attached)

A Motion was made by Phyllis Antonsen, seconded by Mark Franklin and passed with no nays as follows:

To rescind the Inn Committee Motion from the Consent agenda as approved on September 20, 2014 as follows:

Bona moved that DJ Ray be cancelled and an elegant meal be served instead for the New Year's Eve celebration, 2nd by Bonnie, motion passed with one "no" vote.

A Motion was made by Penny Cory, seconded by Tom Taylor and passed with no nays as follows:

To amend the Lake Dam Motion as written below to include "Not to exceed \$500 for equipment and installation"
Motion: I move that the club purchase a commercial quality speaker phone to allow conference call dial ins for remote committee members and board meetings. John McRoberts, seconded by Tamy Fletcher motion carries.

The Board of Directors is rescinding the Architectural Motion below regarding Kimber, as this is a neighbor to business dispute and Lake Limerick will not be involved.

Motions to the Board: The Architecture Committee recommends to the Board that a letter be sent to Kimber Construction regarding member complaints on docks being delayed by one year.

The Inn Committee Motion below is being clarified as follows; remove "bottles of champagne available for sale at each table" and replace it with "bottles of champagne available at the bar on New Year's Eve"

Bonnie Morrow moved that we have a downstairs buffet (Wednesday Night dinner format) and a dance (paid for by the Board) upstairs—bring your own snacks and bottles of champagne available for sale at each table, Sharon Morrow 2nd and passed with one dissenting vote

A Motion was made by Kelly Evans, seconded by Dick Sirokman and passed with no nays as follows:

To approve the Consent Agenda as amended above and to include the approval of all Committee Minutes, and in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update Report

Sheila will be contacting Agua Tierra to clarify contact information and to discuss progress and time lines so as to get us on track for next year. The BOD and Sheila will also be requesting a meeting in their office the first week in November to clarify in person all of the above information requests.

2. Committee Resolutions

To date we have received responses from the Water Committee, Greens Committee and Lake/Dam Committee.

The Water Committee is satisfied with their Resolution as written

The Lake Dam Committee would like to strike the phrase from paragraph three under Purposes as follows:

"The oversight of a Lake Patrol and"

It will now read: "to assist the Board in educating and informing members and their guests, as to the applicable rules associated with safe and harmonious usage of the lakes and parks. Such efforts include the referral of rule violations to the Club for action"

The Greens Committee has added a new phrase to the Makeup portion of the Resolution adding paragraph two as follows:

"The chairperson may establish the core committee by appointing a vice-chairperson, a recording secretary and a financial secretary. The chairperson may add the Lake Limerick Community Club golfing club President to the core committee.

A motion was made by Mark Franklin, seconded by Kristopher Nelsen and passed with no nays as follows:

To approve the resolutions as amended by the Greens Committee and Lake Dam Committee and recording them as resolutions; 2014-02 and 2014-03.

VII. NEW BUSINESS

1. Nominating Committee

A motion was made by Penny Cory, seconded by Mark Franklin and passed with no nays as follows:

To appoint Mary Lou Trautmann and Nan Stricklin as Co Chairs of the Nominating Committee.

2. Recommendation of Golfing Privileges for Employees

It is recommended that all LLCC employees be able to play golf at no charge, currently only pro shop and greens employees are awarded this privilege. It is felt that if all employees are able to golf they can be more proactive in promoting our course to their customers. Sheila will investigate the tax liability for this (if any), Debbie Moore was at the meeting and believes there may be a certain dollar point as to when a benefit becomes a W-2 reporting event.

3. Executive Meeting Time ~ The start time of the Executive Committee meeting is listed at 8:30 a.m. the 3rd Saturday of each month on the Activity Calendar. The Committee has been starting the meetings at 8:00 a.m. The Executive Committee meeting time will now be posted each month on the Consent Agenda which is posted on the website the Thursday prior to the Meeting.

VII. OTHER BUSINESS

1. Manager's Report ~ attached.

It was requested that the activity calendar have times posted as available.

2. LLCC Calendars ~ are available at the Pro Shop, Ann Johnson will have some available today at the Semi Annual Meeting.

VIII. CORRESPONDENCE: None

IX. ANNOUNCEMENTS

October 18, Semi Annual Meeting 2:00 p.m.
October 25, Magpies Annual Bazaar 10:00 a.m.
October 31, Kids Halloween Party, 5:00 – 7:00 p.m.
November 9, Bunco 7:30 p.m.
November 15, Next BOD Meeting 9:00 a.m.
November 20, Free Family Night Bingo 6:00 p.m.
November 22, Thanksgiving Dinner

X. CLOSED SESSION: None

XI. MOTION TO ADJOURN MEETING

A motion was made by Kelly Evans, seconded by John Rizzo and with no nays as follows:

To adjourn the Meeting at 10:20 a.m.

These Minutes have not been approved by the Board of Directors
Respectfully Submitted by Sheila Hedlund

BOARD OF DIRECTORS MEETING

October 18, 2014

	Division/Lot #	Printed Name	Signature
1	2-112	ANN JOHNSON	<i>Ann Johnson</i>
2	2-36	NAN STRICKLIN	<i>Nan Stricklin</i>
3	3-84	Debra R Moore	<i>Debra R Moore</i>
4	2-129	CHRIS JOHANSEN	<i>Chris Johansen</i>
5	3-?	John Rizzo	<i>John Rizzo</i>
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		LAKE LIMERICK COUNTRY CLUB, INC.			
		790 East Saint Andrews Drive, Shelton, WA 98584			
		Phone (360) 426-3581, Fax (360) 426-8922, e-mail lakelim@hctc.com			
September-14					
FINANCIAL RECAP					
	2014		2013		
Cash In Bank Admin	\$ (4,093.08)		\$4,523.34		
Cash In Bank Water	\$203,499.10		\$103,762.75		
Reserves Admin	\$56,917.01		\$8,297.83		
Reserves Lake Mgmt	\$14,501.49		\$5,758.17		
Reserves Water	\$157,085.24		\$153,284.54		
Reserves Water Main Line	\$119,111.57		\$53,041.57		
Dredging Account	\$202,459.82		\$ 61,851.72		
	Sep-14		Sep-13	YTD	YTD vs Budget
Revenue Admin	\$81,724.50		\$71,359.72	\$992,521.09	\$989,495.00
Gross Revenue Sales	\$80,889.68		\$68,837.46	\$988,183.15	\$959,375.00
Net Income	\$ 162,614.18		\$140,197.18	\$1,980,704.24	\$1,948,870.00
Direct Costs	\$18,627.49		\$17,427.90	\$209,766.04	\$ 180,800.00
Gross Profit	\$143,986.69		\$122,769.28	\$1,770,938.20	\$1,768,070.00
Expenses	\$169,155.03		\$139,943.94	\$1,621,132.11	\$ 1,644,589.00
Operating Profit	\$(25,168.34)		\$(17,174.66)	\$149,806.09	\$ 123,481.00
Other Income/Expenses	\$(590.55)		\$(1,313.48)	\$34,130.35	\$ 37,400.00
Net Profit	\$(25,758.89)		\$(18,488.14)	\$183,936.44	\$160,881.00
Dredging Assessment	\$-0-		\$-0-	\$169,645.98	\$169,564.80
Net Profit including SA	\$(25,758.89)		\$(18,488.14)	\$353,582.42	\$330,445.80
GOLF	\$(24,002.41)		\$ (27,495.47)	\$ (168,186.39)	\$ (171,720.00)
Café	\$ (3,576.78)		\$ (3,300.51)	\$ (36,410.38)	\$ (39,770.00)
Green	\$ (14,685.10)		\$(21,252.67)	\$ (97,207.94)	\$ (91,960.00)
Pro Shop	\$ (5,740.53)		\$ (2,942.29)	\$ (34,568.07)	\$ (39,990.00)
INN	\$ (15,314.98)		\$ (13,351.06)	\$ (123,373.62)	\$ (98,180.00)
Total Receivables:	As of 9/30/14>		\$408,191.37		
Receivables over 90 Days:	As of 9/30/14>		\$353,089.37		
There are 56 Legal accounts for a total of:					
Total Legal Receivables:			\$228,735.31	56.04%	< of total receivables
Legal Receivables over 90 days:			\$205,889.54	58.31%	< of 90 day receivables
*Top 5 Legal accounts = 36% of total legal a/r					
			\$82,933.01		
*Top 10 Legal accounts = 52% of total legal a/r					
			\$119,224.34		

CONSENT AGENDA
October 18, 2014

WATER COMMITTEE:

A motion was made by Don Bird, seconded by Ken Ayers and passed with no nays as follows:
To approve the Minutes of September 13, 2014 as written.

A motion was made by Scott Carey, seconded by Don Bird and passed with no nays as follows:

To grant the one time forgiveness to Mrs. Lux via their daughter Ms. Maldonado for \$716 in excess usage and \$23.11 in late fees

A motion was made by Scott Carey, seconded by Brian Parnell and passed with no nays as follows:

To grant the one time forgiveness to Mr. So via their agent Beckman Realty Group for the Month of August 2013 (time of first request) for \$156 in excess usage

LAKE/DAM COMMITTEE:

Approval of Previous Minutes – Approved September 2014 minutes, moved by Linda Smith, seconded by Debbie Moore motion carries

Motion: I move that the club purchase a commercial quality speaker phone to allow conference call dial ins for remote committee members and board meetings. John McRoberts, seconded by Tamy Fletcher motion carries.

GREENS COMMITTEE:

September minutes were approved as written

INN COMMITTEE:

1. Approval of Minutes of September 2014

- Correction to 4. Donovan is the new chef, Clint Moorehead is his mentor
 - Correction to Old Business e.: Pat Derheim moved. . . .
 - Bonnie Morrow made a motion to approve the minutes with corrections as noted and Bob East 2nd— motion passed unanimously
- a.); Sharon moved and Penny 2nd that all changes to decorations in bar or Inn go through the Inn Committee first for recommendations—motion passed unanimously
- b. Penny moved that bar open at 12:30 on Sunday game days that begin at 1:00 (6 total), Clara 2nd, motion passed unanimously!!!
- c. Bonnie Morrow moved that we have a downstairs buffet (Wednesday Night dinner format) and a dance (paid for by the Board) upstairs—bring your own snacks and bottles of champagne available for sale at each table, Sharon Morrow 2nd and passed with one dissenting vote
- d. Clint moved and Bonnie 2nd that we not be open on Christmas Eve—motion passed unanimously

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen moved to accept the minutes of the September 13, 2014 meeting, Norm Bartoo with the correction of Permit # 2896 not approved only pre-approval of dock plan seconded no nays.

Motions to the Board: The Architecture Committee recommends to the Board that a letter be sent to Kimber Construction regarding member complaints on docks being delayed by one year.

EXECUTIVE COMMITTEE: Scheduled for October 18, 2014 @ 8:00 a.m.

GENERAL MANAGER'S REPORT

October 18, 2014

ADMINISTRATION:

I am sent the 2015 activity calendar final draft to the Magpies, Inn Committee and Greens Committee for verification of dates and any changes they would like to make.

- I have been training Samantha to take over the election process which includes working with the printers, preparing the lists for the election committee and determining who are "members in good standing", training is ongoing
- We are creating a new Quick Books Company as our original is full after 8+ years of use. The "new company" will begin with the September 30th balances but the history for the past 8 years will remain available for use when needed. This is a large and time consuming project that will consume time from each Manager and their departments as well as office staff for data entry.

INN:

- Banquets and Weddings, new additions ~ No new events have been scheduled.
- The Lounge Remodel is complete! Thank you to all of the volunteers who helped with the painting, the upgrading of the "wooden" wall and the cleanup of the Lounge prior to the debut of the new bar top!

MAINTENANCE DEPARTMENT:

- Maintenance Shop for lift installation project has been started, this will be installed by our Maintenance Staff
- Pro Shop Roof has been replaced, this project was completed by Cogent Construction
- Planters for Eco Blocks have been made and placed on the bollards, planting will be done as time allows.
- Beco Tree Cutting has taken down the dangerous branch on #5 and ground the stump on #9
- Beco also removed the tree that fell at the Anglia Dam the fence was damaged and can now be repaired.
- Pole Barn paving – completed along with paving at Olde Lyme Park

• Upcoming projects:

Roof & Gutter Cleaning, this month by Beco and Staff, they will also be installing the proper safety equipment for their future use.

An Insta-Hot will replace the current water heater at the pro shop, this is scheduled for installation on January 5th and 6th during the annual closure for cleaning.

Entry Sign Replacements, Maintenance may be able to refinish the main entry sign in place, this project is being looking into

• Pending Projects:

Inn windows approximately \$21 – \$38 K

Paint the Inn approximately \$8,000

Work with the Mason County Department of Public Works on sidewalks/walking paths, still have not received any further information.

The Greens Committee's request for a handicap porta potty on #2, has been approved, we will have to re-do the lattice surrounding to accommodate a larger unit prior to spring delivery

PRO SHOP REPORT

- The Pro shop/Café hours are October are 8:00 a.m. – 3:00 p.m.
- Bobby has not had time to work on the proposed tournament contract which will require a player count two weeks prior to the tournament and may require a deposit.
- Bobby has requested new carts this year the current lease is completed in May 2015. I asked him to research this and let me know if we can renew the current lease for more carts at basically the same rate we are currently paying, this is still being researched.

CAFÉ REPORT

- The stool tops/covers will be worked on over the winter season when it is not so busy @ the café.

GREENS REPORT

- Jason has been working with the county on the proposal for a rain garden on the property across from #6. Jason and crew plan on putting items at each tee box into one location i.e... The ball washer, trash can, and markers, this is an ongoing project.
- Seasonal employees were laid off on October 15th. Several will stay on through the end of the month and work on some projects with Steve in the Water Department

LAKE DAM REPORT

Kimber Construction checked with the County on the status, she believes the permits will be ready late November or early December and has put us on the schedule for mid December.

Island Project ~ Pending permits.

Banbury Project ~ Pending permits

- Anglia walkway repair ~ Pending permits
- The Weir Systems at both Limerick and Leprechaun will be repaired this fall the work will be managed by Martig Engineering. The exact dates have not been established.
- The Geo Study list for Leprechaun was forwarded to Ken Martig for determination of which lots will be used. Once he has determined which lots best suit our needs we will contact all who volunteered.
- Agua Tierra has given us a new scope of work/contract to include the 4th inlet to Lake Limerick. The contract has been signed by both parties.
- We are working on a meeting with Erica from the Squaxin Tribe regarding the temperature of the Lake and controlling the flow into the creek, this is tentatively scheduled for November 10th @ 1:00 p.m.

WATER REPORT,

- Steve will be completing some of his pending projects next month when he has his extra help from the Greens Crew.

2014

- OCTOBER 25, MAGPIES 26TH ANNUAL BAZAAR 10 AM -4 P.M.
- OCTOBER 31, KIDS HALLOWEEN PARTY (Friday) 5-7 PM



- NOVEMBER 2, BOUNCE HOUSE PARTY
- NOVEMBER 8, HUCKLEBERRY WOODS HOA MEETING
- NOVEMBER 8, OKERT MEMORIAL
- NOVEMBER 9, BUNCO 7:30 PM
- NOVEMBER 16, BOUNCE HOUSE PARTY (2)
- NOVEMBER 20, MANAGER MEETING 9:30 AM
- NOVEMBER 20, BINGO 6 PM
- NOVEMBER 22, THANKSGIVING DINNER 5 PM – 8:45 PM
- NOVEMBER 30, BOUNCE HOUSE PARTY



- DECEMBER 2, INN DECORATING
- DECEMBER 5, PRO SHOP OPEN HOUSE 5-7 PM
- DECEMBER 5, HARTSTONE POINTE TRAVEL POINTE
- DECEMBER 9, SIMPSON LUCHEON
- DECEMBER 13, TOM & JERRY PARTY 5 – 7 PM
- DECEMBER 16, EMPLOYEE CHRISTMAS PARTY 5 – 7 PM
- DECEMBER 18, MANAGER MEETING 9:30 AM
- DECEMBER 18, BINGO 6 PM
- DECEMBER 20, CHRISTMAS DINNER 5 – 8:45 PM
- DECEMBER 31, NEW YEAR'S EVE PARTY (Wednesday)



2015

- JUNE 27, ROD & BRENDA STEWART, WEDDING
- AUGUST 1, SANDY DAUGHTER'S WEDDING
- AUGUST 8, JASON BERNETT & RONI PEASE, WEDDING
-