



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
December 20, 2014**

I. ROLL CALL:

President Esther Springer-Johannesen, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Tom Taylor, Kristopher Nelsen, Mark Franklin and Director and Water Chair Phyllis Antonsen. Vice President Kelly Evans and John Rizzo were excused.

II. APPROVAL OF MINUTES:

Board Minutes of November 15, 2014

A motion was made by Dick Sirokman, seconded by Kristopher Nelsen, and passed with no Nays as follows:
To approve the Minutes of November 15, 2014 as written

III. FINANCIAL REPORT:

The Special Assessment Loan draw down expires in January, the amount will be determined by the amount collected versus projects yet to be completed.

A motion was made by Penny Cory, seconded by Mark Franklin, and passed with no Nays as follows:
To approve the Financial report for November 2014 as presented

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda

Steve Saylor inquired regarding the letters to the Cart Shed waiting list people informing them of the projected time of completion. Esther stated she has a draft ready and will get together with him later today.

V. CONSENT AGENDA: (Committees motions, attached)

The Inn Motion regarding paint and pictures for the Inn was amended to say, "not to exceed \$500"
The Lake/Dam Motion regarding a Membership request that was denied was pulled for discussion.

A Motion was made by Dick Sirokman seconded by Mark Franklin and passed with no nays as follows:

To approve the Consent Agenda as amended to add a "not to exceed \$500." to the Inn Motion#2 and to pull Lake Dam Motion #2 for discussion and to include the approval of all Committee Minutes, and in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update Report – see Manager Report

2. Committee Resolutions

Kristopher reported that the Architectural Committee Resolution is fine as is.

A motion was made by Dick Sirokman, seconded by Mark Franklin and passed with no nays as follows:

To have the President of the Board appoint Penny Cory as a Member of the Lake Dam Committee

All Committee Resolutions will be reviewed and new wording regarding the appointment of new members will be presented to Committees for review and comments to the Board. This will be presented at the January Meeting.

VII. NEW BUSINESS

1. Range and Fryer for Inn

A motion was made by Dick Sirokman, seconded by Penny Cory, and passed with no Nays as follows:

To approve the purchase of the new Range and Fryer for the Inn as funds are available

2. Greens presented the Turf Maintenance Machine and the Torrent Blower that will be purchased as per the FY 14-15 Budget.

3. Clint Moorehead

A motion was made by Penny Cory, seconded by Dick Sirokman, and passed with no Nays as follows:

To give Chef Clint Moorehead a 5 Year Social Membership at no charge for his service to Lake Limerick during our transition time.

VII. OTHER BUSINESS

1. Manager's Report – Attached.

2. Status of Division 4, Lot 202

Sheila reported that the lot is indeed combined with Lot 201 which is owned by a bank and is up for sale. The Club Attorney is investigating possibility of separating the lots and/or selling the lot to the bank as they are technically "one" lot. Updates will be presented next month.

VIII. CORRESPONDENCE:

New Member Letter, Penny Cory

Penny shared a letter from Elizabeth and Bruno Connelly regarding the excellent customer service they received from the office, especially mentioning Sarah Hedlund.

IX. ANNOUNCEMENTS

December 20, Christmas Dinner

December 31, New Years Eve Sit Down Dinner/Dance @ 8:00 a.m.

January 1 – 8, Inn Closed, reopens Friday Night the 9th

January 5 & 6, Café Closed, Days have changed to the 6 & 7th due to carpet cleaning schedule.

January 15, Free Family Night Bingo

January 17, Next BOD Meeting, Esther may not be able to attend the January meeting, she will let us know at a later date.

January 18, Bunco

X. CLOSED SESSION: None

XI. MOTION TO ADJOURN MEETING

A motion was made by Dick Sirokman, seconded by Penny Cory, and passed with no Nays as follows:

To approve the purchase of the new Range and Fryer for the Inn as funds are available

These Minutes have not been approved by the Board of Directors
Respectfully Submitted by Sheila Hedlund

BOARD OF DIRECTORS MEETING

December 20, 2014

	Division/Lot #	Printed Name	Signature
1	5-36	Jamanka Frankla	Jamanka Frankla
2	1-17	BRIAN SMITH	Brian Smith
3	2-126	Steve Saylor	Steve Saylor
4	2-36	NAN STRICKLIN	Nan Stricklin
5	2-129	CHRIS JONANWES	Chris Jonanwes
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CONSENT AGENDA
December 20, 2014

WATER COMMITTEE:

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To approve the Minutes of November 8, 2014 as written

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:

To proceed with acceptable proposals to:

- 1> Move the fence at Well #4
- 2> Construct new fence around tank at Well #3

For a total not to exceed \$5,000.00

LAKE DAM COMMITTEE:

Approval of Previous Minutes: Debbie Moore **made a motion**, Karen Kohler seconded, motion carries.

Kelly Evans **moved to** add Penny Cory, Dorothy Powter seconded, ballots were passed to committee members and counted by secretary. The motion was defeated (paper ballots are being kept in the secretary's binder).

GREENS COMMITTEE:

The minutes were **approved** as written

INN COMMITTEE:

Penny **moved** and Deana seconded to approve the minutes as amended. Motion passed unanimously.

Deana **moved** and Rhonda seconded to approve the paint colors for the restaurant and purchase of the photos for the restaurant and lounge. Motion passed.

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen moved to accept the minutes of the November 8, 2014 meeting, Mark Franklin seconded with no nays.

Mark Franklin **made a motion**, seconded by Chris Johannesen to remove the \$2000 fine from Div 5 Lot 103 – 531 E. Olde Lyme Road that was assessed by the Architecture Committee. The lot has been cleaned and all trash removed. Motion Passed.

EXECUTIVE COMMITTEE: Scheduled for December 20, 2014 @ 8:30 a.m.

GENERAL MANAGER'S REPORT
December 20, 2014

ADMINISTRATION:

- The new Quick Books Company has been created. Now the real work begins, this is a large and time consuming project that will consume time from each Manager and their departments as well as office staff for data entry.
- Division 4, lots 100 and 101 had an offer of \$9000 for both, as reported last month the sale was contingent on the sale of his current home. The home sold and LLCC was paid in full. The next step in the sales agreement was to be sure the lots were buildable, they did not perk, end of deal, the lots are now back on the market as "camping lots" for \$4500 each or best offer. Our attorney has recommended we offer them to the neighbors, I will research this in January.
- LLCC has taken possession of Division 4, lot 202 ~ As I was beginning my preparation to present the Determination of Sale Packet, I realized that the lot is not on the Mason County Website. This usually means it is combined with another lot. I am emailing with our attorney today regarding this situation. I do hope to have a verbal report at the BOD meeting.
- The Conference Phone system should be completed by next month. The phone itself is on order, the Conference Service has been set up through HCTC at no charge, and we are able to share our fax line so as not to have extra expense to install a designated phone line.

INN:

- Banquets and Weddings, new additions ~
January 25, Mason County Transit Banquet, expecting 50 people
- It was planned to have a new range and flat top unit for the Inn to be included in the F.Y. 15-16 Budget as new safety standards will have to be met by that time. Due to the condition of the current range and fryer it is important that we get the new equipment in as soon as possible. This is on the agenda for approval.

MAINTENANCE DEPARTMENT:

- Maintenance Shop the lift installation project has been started this will be installed by our Maintenance Staff. Due to the configuration of the Lift and Shop some major rearranging will have to be done to accomplish the installation of the lift. I will report their progress each month.
Eco Blocks will not be used as planters (already vandalized and not even planted yet) so we will be making decorative covers for them.
- **Completed Items**
 - ✓ Installed Safety Mounts on the Inn Roof for cleaning, lines still need to be added.
 - ✓ Installed Dam spillway center support
 - ✓ New electrical panel for current and new cart sheds has been installed
- **Upcoming projects:**
 - ✓ An Insta-Hot will replace the current water heater at the pro shop, this is scheduled for installation on January 5th and 6th during the annual closure for cleaning.
 - ✓ Entry Sign Replacements, Maintenance has begun work on repairing street signs
 - ✓ The generator that runs the Inn did not function properly during the last power outage, the automatic switch did not go off when the power was restored. We are looking into making both the generator and the Inn panels automatic when power goes on or off. Pricing for this is forthcoming.
 - ✓ During the Inn closure we will have a plumber in to re-do the piping under the dishwasher, the pipes currently go "up hill" which has caused issues of late. Pricing for this is also forth coming.
- **Pending Projects:**
 - ✓ Inn windows approximately \$21 – \$38 K
 - ✓ Paint the Inn approximately \$8,000

PRO SHOP REPORT

- The Pro shop/Café hours for November are 8:00 a.m. – 3:00 p.m.

CAFÉ REPORT

- The stool tops/covers will be worked on over the winter season when it is not so busy @ the café.
- The Café now has its own email, cafellcc@gmail.com

REENS REPORT

- Jason has been working with the County on the proposal for a rain garden on the property across from #6. A meeting is scheduled with the County mid January. More details on this project can be found below under Long Term Projects.

- Jason and crew plan on putting items at each tee box into one location i.e... The ball washer, trash can, and markers, this is an ongoing project.

KE DAM REPORT

Number Construction has the permits for Banbury and the Island Projects in hand and have put us on the schedule for mid January.

- Island Project ~ Work due to begin Mid January
- Banbury Project ~ Work due to begin Mid January
- Anglia walkway repair ~ Expecting completion of permit late January
- Dredging Update: Christian has the letter prepared for the forest land owners. We are now waiting for the final lab results for the total organic carbon present in the samples to finalize and mail the letter. He wants to be able to assure the forest land owners of the clean and green soil enrichment opportunity for their land. The samples are at the lab and on ice, waiting for a lab processing time window. The holiday looks like it will delay results until after Christmas.
- Tetra Tech Scope of Work has been received, the Lake Dam Committee will be reviewing the SOW over the next month for discussion at their next meeting and plan on making a recommendation to the BOD at that time.

WATER REPORT

A tree fell at Well #4 and damaged the SCADA System, Don Bird was working on the system Thursday.

LONG TERM PROJECT LIST:

- We have been contacted by Mason County Conservation District in regards to assisting the Frank Foundation with a grant for noxious weeds in Cranberry Lake. They are asking us to support their efforts as the "downstream" recipient. They unfortunately heard about this grant late in the season and will not have time to complete the application on time they will pursue this for **2015**.
- Bobby and Jason have researched a new lease agreement with all new carts and new turf equipment. Sheila told them to continue their research and to put together a proposal for the BOD next **spring**. The current leases for both Carts and Equipment currently add up to \$2593.00/month.
- The Greens Committee's request for a handicap porta potty on #2, has been approved, we will have to re-do the lattice surrounding to accommodate a larger unit prior to **spring** delivery
Jason has been working with the county on the proposal for the pond on #6 to accomplish the restoration of the pond and to create a rain garden on the property across from #6, it was recommended that these two projects be done together and in the **spring** time. Jason has also contacted the State regarding this project they do not require any permitting as this is a storm water pond.
- Jason's request for uniforms for his crew has been approved, these can be obtained in the **spring**, payment due in April would be perfect...
- Interlocking buoys for the island will be priced and planned for **spring** installation these will preserve the work done on the island against erosion.
- The cost of changing all of the lines, and hookups to stainless steel on the orange buoys will be investigated, once installed this **spring** they will not need to be done again.
- The new dump pad for sand, will save time not having to go to the shop for each load, this project slated for **July**
- L&I inspection related that a Life Ring or ladders are needed at each dock, ladders are theft proof so they will be used. These will be installed before parks open in the **spring**
- The Geo Study for Leprechaun has begun the first samples have been taken.
- The temperature of the lake was discussed with members of the Squaxin Tribe in regards to the salmon habitat and how the warmth of the lake can be detrimental to them. Discussion on ideas of how to cool the lake water as it goes over the dam was productive. Erica has given us the following schedule as a common goal to determine possible solutions.

January- February 2015-

- ✓ Erica will bring together all available temperature and flow data for Cranberry Creek and Lake Limerick. Specifically looking for temperature records from upstream of Lake Limerick and downstream of the lake.
- ✓ Larry Duvall, will supply the records of water level in the weir at the lake outlet.
- ✓ Ken Martig, will provide further information on cooling towers
- ✓ Erica will do some basic water and heat balance calculations to determine how much we can cool Cranberry Creek with a cooling tower versus a siphon.

March-April 2015

- ✓ Erica will develop a short work plan for deploying temperature monitors into Cranberry Creek and Lake Limerick. She will try to obtain enough monitors to do the work and will also include spot checks at regular locations. She will be distributing the plan to all of us when complete.

May 2015

✓ The temperature monitors will be deployed according to the work plan.

June-September 2015

✓ Erica and her crew will begin temperature spot checks at regular locations. Hopefully Larry Duvall and Joe Castelluccio, or someone who lives at Lake Limerick can incorporate some spot checks into their maintenance routines.

August 2015

✓ If needed, we will experiment with cooling the water at the dam outlet by some means, and we will measure downstream temperature and discharge in the creek over a period of days.

November 2015 or earlier

✓ Erica will complete a summary of our field work and distribute it.

- Work with the Mason County Department of Public Works on sidewalks/walking paths, still have not received any further information. **Long Term**