



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
February 21, 2015**

I. ROLL CALL:

President, Esther Springer-Johannesen, Vice President Kelly Evans, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Kristopher Nelsen, Mark Franklin and Director and Water Chair Phyllis Antonsen. Tom Taylor and John Rizzo are excused.

II. APPROVAL OF MINUTES:

Board Minutes of January 17, 2015

A motion was made by Kristopher Nelsen, seconded by Mark Franklin and passed with no nays as follows:
To approve the Minutes of January 17, 2015 as written

III. FINANCIAL REPORT:

A motion was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows:
To approve the Financial Report for January 2015 as presented

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda

Steve Saylor, New Business ~ Amendment to Greens Resolution regarding Chair Appointment

V. CONSENT AGENDA: (Committees motions, attached)

A motion was made by Kelly Evans, seconded by Dick Sirokman and passed with one nay by Penny Cory as follows:

To accept the amendments to the Annual Report from Tetra Tech.

A motion was made by Penny Cory, seconded by Kristopher Nelsen and passed with no nays as follows:

To include Golf Course Marshalls under Lake Limerick's L&I coverage by tracking hours.

A motion was made by Kristopher Nelsen, seconded by Kelly Evans and passed with no nays as follows:

To approve the Consent agenda as presented/amended, to include the approval of all Committee Minutes in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update Report – See Manager's Report

2. Committee Resolutions, A presentation was given by Sheila Nokes. She presented some recommendations for the resolutions.

The resolutions are basically the same, but the basic information should all be the same for each committee. Sheila noted that the Architectural Resolution is the best written and easiest to understand.

Some suggestions were as follows:

- Only 10 voting members, these members to be chosen by the Chair
- The chair would break a tie vote
- BOD members should be encouraged to attend meetings, but should not have a committee vote as they get to vote as a BOD member.
- Couples should only have one vote
- No Proxy Votes
- If someone is denied membership the Committee must present their reasoning in writing for approval by the BOD.
- Missing of meetings should read "three consecutive meetings", the Chair should have the option on this matter and the roster should be reviewed every six months.
- Conference calls count as a meeting

3. Golf Annual Rate (review requested by Dick Sirokman)

A motion was made by Dick Sirokman, seconded by Penny Cory and passed with no nays as follows:
To open a discussion to reconsider the Annual Golf Rates.

A motion was made by Dick Sirokman, seconded by Kristopher Nelsen and passed with no nays and Kelly Evans Abstaining as follows:

To remove sponsorship for Golf Annuals for Non Members

A motion was made by Dick Sirokman, seconded by Penny Cory and passed with no nays as follows:

To keep the Golf Annual Rates the same as last year, \$525 for Members and \$625 for Non Members with no Pro Shop Credit

4. Cart Shed Rates

A motion was made by Dick Sirokman, seconded by Mark Franklin and passed with no nays as follows:
To open a discussion to reconsider the Cart Shed Rental Rates.

A motion was made by Penny Cory, seconded by Kristopher Nelsen and passed with no nays as follows:

To keep the Member Cart Shed Rental Rates the same, to make Public Rental Rates for Non Members \$300 for Gas shed and \$325 for Electric Sheds.

VII. NEW BUSINESS

1. Discussion of Division 3, Lots 223 and 224, Gas Line Easement/Wet Lands, Recommendation from Realtor Sheila will research the Covenants to see if there are any restrictions against joining lots.

2. Resolution Discussion ~ Steve Saylor

Steve made a proposal that their Resolution be changed so that a Non Member who is a President of a Golf Club could be the Chair of the Greens Committee if appointed by the President. The BOD denied this request.

VII. OTHER BUSINESS

1. Manager's Report – Attached.

2. Nominating Report – Nan Stricklin

Running for the Board of Directors: Incumbent Phyllis Antonsen, Norm Bartoo, Glen Bachman, and Bud Morrow. Applications have been received from John Torkelson and Sharon Hamilton, their resumes are pending.

Running for the Water Committee; Mark Franklin and Gary Lentz

3. Candidate's Night April 4, 2015 @ 6:00 p.m.

4. A Shout Out and Thank You to our Inn Staff for a wonderful Valentine's Night Dinner!

VIII. CORRESPONDENCE: - None

IX. ANNOUNCEMENTS

February 21, Banquet, Anniversary Party

March 1, 7, 8, Bounce House/Movie parties

March 12-14, St. Patrick's Day Menu

March 19, Free Family Night Bingo

March 21, Next BOD Meeting

March 21, Annual Fire District #5 Awards Banquet

X. CLOSED SESSION: None

XI. MOTION TO ADJOURN MEETING

A motion was made by Dick Sirokman, seconded by Penny Cory and passed with no nays as follows:
To Adjourn the Meeting at 10:50 a.m.

These minutes have not been approved by the Board of Directors
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING
February 21, 2015

	Division/Lot #	Printed Name	Signature
1	5-36	Samuel Frank	Samuel Frank
2	3-76	GAYLE WILCOX	Gayle Wilcox
3	2-112	ANN JOHANSON	Ann Johanson
4	2-150	SHEILA NOKE	Sheila Noka
5	1-153	MARY ANN WAGNER	Mary Ann Wagner
6	1-153	PAUL WAGNER	Paul Wagner
7	3-515	Rhonda Mayner	Rhonda Mayner
8	1-41	Dave Kohler	Dave Kohler
9	1-41	Karen Kohler	Karen Kohler
10	1-17	BRIAN SMITH	Brian Smith
11	3-93	MARYLOU HUGHES	Marylou Hughes
12	8-124	Jim Nutt	Jim Nutt
13	2-126	Steve Saylor	Steve Saylor
14	2-252	NORM BARTOO	Norm Bartoo
15	2-129	CHRIS JOHANSEN	Chris Johansen
16	2-36	NAN STRICKLIN	Nan Stricklin
17			
18			
19			
20			
21			
22			
23			
24			
25			

**January-15
FINANCIAL RECAP**

		2015	2014		
Cash In Bank Admin	\$19,475.85	44,322.52			
Cash In Bank Water	\$201,836.43	\$143,592.06			
Reserves Admin	\$56,687.37	\$ 22,241.42			
Reserves Lake Mgmt	\$498.54	\$4,809.27			
Reserves Water	\$157,747.62	\$154,331.38			
Reserves Water Main Line	\$135,166.57	\$77,536.57			
Dredging Account	\$612,328.78	* \$126,844.26	* loan drawn down Jan 23, 2015		
Well#6 Reserves	\$18,746.50	\$ -			
	Jan-15	Jan-14	YTD	YTD vs Budget	
Revenue Admin	\$81,136.00	\$ 82,580.00	\$329,511.49	\$331,128.33	
Gross Revenue Sales	\$66,321.70	\$ 55,609.04	\$256,490.04	\$332,401.33	
Net Income	\$147,457.70	\$138,189.04	\$586,001.53	\$663,529.67	
Direct Costs	\$11,044.63	\$11,223.02	\$57,480.35	\$65,500.00	
Gross Profit	\$136,413.07	\$126,966.02	\$528,521.18	\$598,029.67	
Expenses	\$117,606.32	\$134,193.06	\$445,670.28	\$546,578.33	
Operating Profit	\$18,806.75	\$ (7,227.04)	\$82,850.90	\$ 51,451.33	
Other Income/Expenses	\$(1,233.70)	\$ (2,433.57)	\$8,492.93	\$8,666.67	
Net Profit	\$17,573.05	\$(9,660.61)	\$91,343.83	\$60,118.00	
Dredging Assessment	\$41,892.40	\$42,359.91	\$84,439.36	\$84,470.52	
Net Profit including SA	\$59,465.45	\$32,699.30	\$175,783.19	\$144,588.52	
GOLF	\$(12,756.26)	\$(20,552.51)	\$(76,040.74)	\$(50,333.33)	
Café	\$(5,020.71)	\$(4,138.40)	\$(12,482.32)	\$(16,666.67)	
Green	\$(12,591.55)	\$(15,193.59)	\$(58,867.61)	\$(24,000.00)	
Pro Shop	\$4,856.00	\$(1,220.52)	\$(4,690.81)	\$(9,666.67)	
INN	\$(10,061.74)	\$(11,657.87)	\$(40,900.02)	\$(29,766.67)	
Total Receivables:	As of 1/31/15>	\$490,535.80			
Receivables over 90 Days:	As of 1/31/15>	\$313,563.49			
There are 55 Legal accounts for a total of:					
Total Legal Receivables:		\$217,671.44	44.37%	<	of total receivables
Legal Receivables over 90 Days:		\$172,269.62	54.94%	<	of 90 day receivables
*Top 5 Legal accounts = 29% of total Legal a/r		\$63,466.42			
*Top 10 Legal accounts = 46% of total legal a/r		\$101,109.16			

*****This Fiscal Year To Date \$81,131.82 has been paid from 16 Legal Accounts

CONSENT AGENDA
February 21, 2015

ATER COMMITTEE:

A Motion was made by Scott Carey, seconded by Ken Ayers and passed with no nays as follows:
To approve the Minutes of January 10, 2015 as written

LAKE DAM COMMITTEE:

Approval of Previous Minutes: Glen Bachman requested E.2. be amended to say that the siphon tubes "have been capped". Dave Kohler moved to approve January 2015 minutes as amended, Kelly Evans seconded, motion passed unanimously.

Dave Kohler moved to accept the Host Duties and Information document with Feb 2015 revisions (attached) for referral to the General Manager and BOD. Mike Prather seconded, motion passed unanimously

Dave Kohler moved, with Ron Myers seconding, that the Lake Dam Committee cannot support the purchase and installation of a \$3,000 rigid flotation block buoy line for the Inn swimming area as proposed by LLCC staff based only on the information presented. Motion passed unanimously.

Kelly Evans moved, with Glen Bachman seconding to accept the changed wording and to send the latest Lake Dam Committee version of the guidelines back to the Architectural Committee for approval and for transmittal to the BOD for adoption. Motion carried unanimously

Mike Prather moved, with Bob Moore seconding to accept the Technical Status Memorandum for Lakes Limerick and Leprechaun 2014 Aquatic Plant Management, with Debbie's proposed changes from her 12/19/2014 email, for transmittal to the BOD.

Tom Reber moved recommendation to the BOD to accept TetraTech Work Order #3 dated 12/10/2014 for \$7,009 with Mike Prather seconding. Motion passed unanimously

GREENS COMMITTEE:

Motion to Board: As part of Labor and Industry coverage for our employees are Marshalls as part of their volunteer status covered and if not could this be considered?

INN COMMITTEE:

There is no motion to approve January minutes noted.

Penny Cory moved that no potlucks be planned on days when the kitchen is normally open, Rhonda 2nd—passed unanimously

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen moved to accept the minutes of the January 10, 2015 meeting, Mark Franklin seconded with no nays.

Chris Johannesen made a motion, seconded by Mark Franklin to recommend the Lake Limerick Country Club Dock and Float Guidelines be approved by the board. Motion Passed.

EXECUTIVE COMMITTEE: Scheduled for February 21, 2015 @ 8:00 a.m.

GENERAL MANAGER'S REPORT
February 21, 2015

ADMINISTRATION:

The new Quick Books Company has been created. Now the real work begins, this is a large and time consuming project that will consume time from each Manager and their departments as well as office staff for data entry. Project in Progress. As an update to last months report, we have been locked out of multiple users on our Old Quickbooks, so only one person at a time may work on it. UGH.. So we are busily printing reports for transfer use into the new Quickbooks.

- Division 4, lots 100 and 101 our attorney has recommended we offer them to the neighbors, I will research this in January. I did not get this accomplished.
- Division 3, Lot 216 the Sale on this lot has been closed.
- LLCC has taken possession of Division 4, lot 202 ~ this lot is not on the Mason County Website which means it is combined with another lot. The Attorney is pursuing the release of the "combination" and/or trying to sell to the bank that owns the other "half". Right after last month's meeting we had a caller who is interested in purchasing Lot 202 as he is in the process of purchasing the 1 ½ adjoining lots, still waiting for the outcome of his offer on these lots. This process may take some time as the seller is a bank and these types of sales do not ever get done in a "hurry".

INN:

- Banquets and Weddings, new additions ~
 - March 1, 7, 8 Bounce House/Movie Parties
 - March 21, Combo Baby Shower and Bounce House Party
 - March 21, Annual Fire District #5 Awards Banquet DinnerWe are still looking for someone to take over BUNCO please have anyone interested in heading up this event call the office.

MAINTENANCE DEPARTMENT:

Maintenance Shop the lift installation project has been started this will be installed by our Maintenance Staff. Due to the configuration of the Lift and Shop some major rearranging will have to be done to accomplish the installation of the lift. The building changes have started by extending the "outside" storage area for storage of greens/maintenance equipment and supplies. Update from last month: The asphalt has been installed in the new equipment area

- An Insta-Hot we are still in the process of getting more bids, we received one bid that was extremely high.
- The Cart Shed is moving along quite nicely. We have the sheds to be completed next month.
- **Upcoming projects:**
 - ✓ Entry Sign Replacements, Maintenance has begun work on repairing street signs
 - ✓ The generator that runs the Inn did not function properly during the last power outage, the automatic switch did not go off when the power was restored. We are looking into making both the generator and the Inn panels automatic when power goes on or off. Pricing for this is forthcoming.
 - ✓ The Conference Phone system should be completed next week. All components are in house, we just need to drill through two floors and install the outlet.

Pending Projects:

- ✓ Inn windows approximately \$21 – \$38 K, getting a new quote from the Company who fixed/replaced the broken door window.
- ✓ Paint the Inn approximately \$8,000
- ✓ Re-do the piping under the dishwasher, the pipes currently go "up hill" which has caused issues of late. Pricing for this is also forth coming.

PRO SHOP REPORT

- The Pro shop/Café hours for February are 8:00 a.m. – 3:00 p.m.

CAFÉ REPORT

- The stool tops/covers have been completed, they look great!

GREENS REPORT

Jason and crew have been putting items at each tee box into one location i.e... The ball washer, trash can, and markers. This project has been completed. Jason and I went on a tour of the course, the new arrangements are both practical and attractive, the guys did a wonderful job as always.

- Jason and Joe have been researching a new lease agreement with all new carts and new turf equipment. Sheila, Jason and Joe meet with the John Deere and Easy Go Reps on Thursday, they gave us preliminary options, I countered with the maximum amount we would like to pay per month. They will return with a more refined list of equipment and pricing. There is an option to use an "operating lease", this lease would allow us to replace our

equipment every 5-6 years but we would never "own" it. I have requested that whether we go with a lease or lease to own program that our billing be 8 months on and 4 months off, they were very agreeable with this program ☺. I have asked Jason and Joe to come to the Manager's meeting next week with their final requests for equipment and carts. We will return this final list to the Reps for a final total and payment options.

LAKE DAM REPORT

Kimber Construction has the permits for Banbury and the Island Projects in hand. Kimber has moved our projects back to March due to the fact that they are behind in other projects. When they do start work in March it will be for all three projects.

- Island Project ~ Work due to begin the first week in March
- Banbury Project ~ Work due to begin the first week in March
- Anglia walkway repair ~ Work due to begin the first week in March
- Dredging Update: Christian is going to try and put together a report for this meeting, I will have copies if they become available. I went on a field trip today (2/20/15) with Christian of Aqua Tierra, Margie Bigelow Department of Fish and Wildlife, Sarah and Brian of the Squaxin Tribe. This was the final plea to be allowed to dredge farther up Cranberry Creek than they were allowing at their meeting 2 weeks ago. The issue being the opinion of each party as to where the creek turns into the lake. The meeting resulted in a positive gain for the area to be dredged as well as the transition area (transition areas will only have pockets dredged). The mitigation requests from Fish and Wildlife are to work with a lakeside lot owner resulting in removal of ivy from their high bank waterfront and replanting with natural brush. This particular lot has 3 dead trees – these trees may be used as part two of the mitigation requests as Fish & Wildlife would like logs put into the creek to create some natural habitat areas for fish.

WATER REPORT

The Water Department has purchased an auger and will be doing the fencing in house.

LONG TERM PROJECT LIST:

- We were contacted by Mason County Conservation District in regards to assisting the Frank Foundation with a grant for noxious weeds in Cranberry Lake. They were asking us to support their efforts as the "downstream" recipient. This project has been rejected because Cranberry Lake does not have a public boat launch.
- The Greens Committee's request for a handicap porta potty on #2, has been approved, we will have to re-do the lattice surrounding to accommodate a larger unit prior to **spring** delivery
Jason has been working with the county on the proposal for the pond on #6 to accomplish the restoration of the pond and to create a rain garden on the property across from #6, it was recommended that these two projects be done together and in the **spring** time. It has now been determined that we do not need a permit from either the State or County for this project ☺
- Jason's request for uniforms for his crew has been approved, these can be obtained in the **spring**, payment due in April would be perfect...
- The initial research on Interlocking buoys for the island has proven that these cannot be used thank you Brian Smith for your additional research. The research will continue best case scenario is that we will not need them at all as our new retaining wall will do the job on its own. The thought of putting the logs back in the lake has been mentioned as well.
The cost of changing all of the lines, and hookups to stainless steel on the orange buoys will be investigated, once installed this **spring** they will not need to be done again.
Eco Blocks will be removed and replaced with curb stops these will be less conspicuous and will still do the job. We will also be putting the curb stops in front of the Inn fence as well, this will keep the kids from riding their bikes on the fence. **Spring Project.**
- The new dump pad for sand, will save time not having to go to the shop for each load, this project slated for **July**
- L&I inspection related that a Life Ring or ladders are needed at each dock, ladders are theft proof so they will be used. These will be installed before parks open in the **spring**
- The Geo Study for Leprechaun has begun the first samples have been taken.
- The temperature of the lake was discussed with members of the Squaxin Tribe in regards to the salmon habitat and how the warmth of the lake can be detrimental to them. Discussion on ideas of how to cool the lake water as it goes over the dam was productive. Erica has given us the following schedule as a common goal to determine possible solutions.

January- February 2015-

- ✓ Erica will bring together all available temperature and flow data for Cranberry Creek and Lake Limerick.
Specifically looking for temperature records from upstream of Lake Limerick and downstream of the lake.
- ✓ Larry Duvall, will supply the records of water level in the weir at the lake outlet.
- ✓ Ken Martig, will provide further information on cooling towers
- ✓ Erica will do some basic water and heat balance calculations to determine how much we can cool Cranberry Creek with a cooling tower versus a siphon.

March-April 2015

✓ Erica will develop a short work plan for deploying temperature monitors into Cranberry Creek and Lake Limerick. She will try to obtain enough monitors to do the work and will also include spot checks at regular locations. She will be distributing the plan to all of us when complete.

May 2015

✓ The temperature monitors will be deployed according to the work plan.

June-September 2015

✓ Erica and her crew will begin temperature spot checks at regular locations. Hopefully Larry Duvall and Joe Castelluccio, or someone who lives at Lake Limerick can incorporate some spot checks into their maintenance routines.

August 2015

✓ If needed, we will experiment with cooling the water at the dam outlet by some means, and we will measure downstream temperature and discharge in the creek over a period of days.







November 2015 or earlier

✓ Erica will complete a summary of our field work and distribute it.

- It was planned to have a new range and flat top unit for the Inn to be included in the F.Y. 15-16 Budget as new safety standards will have to be met by that time. Due to the condition of the current range and fryer it is important that we get the new equipment in as soon as possible. This was approved at the December BOD Meeting and will be accomplished **as funds are available**.
- Work with the Mason County Department of Public Works on sidewalks/walking paths, still have not received any further information. **Long Term**

XX

2015

- FEBRUARY 21, ANNIVERSARY PARTY

- MARCH, DEEP DRILLING OF GREENS
- MARCH 1, 7, 8, BOUNCE HOUSE AND/OR MOVIE PARTIES
- MARCH 15, ST PATRICK'S DAY
- MARCH 21, FIRE DISTRICT #5 ANNUAL BANQUET

- APRIL 2, HARTSTONE ISLAND LADIES CLUB LUNCHEON
- APRIL 4, CANDIDATES NIGHT
- APRIL 4, EASTER EGG HUNT
- APRIL 5 EASTER BRUNCH
- APRIL 18 ANNUAL MEETING
- APRIL 18 MAGPIES BAKE SALE
- APRIL 20 PARKS OPEN
- APRIL 25, FISHING DERBY

- MAY 10, MOTHERS DAY
- MAY 16, MAGPIES SPRING PARTY
- MAY 24, BUNCO

- JUNE 10, LADIES SHAMROCK TOURNEY
- JUNE 13, MEMORIAL SERVICE
- JUNE 21 FATHER'S DAY
- JUNE 27 LAKE/DAM MEETING (FOR JULY)
- JUNE 27, ROD & BRENDA STEWART, WEDDING

- JULY 4, LIMERICK DAZE
- JULY 22 LADIES GOLF GUEST DAY
- JULY 25, COMMUNITY GARAGE SALE


- AUGUST 1, SANDY DAUGHTER'S WEDDING
- AUGUST 8, ST. ANDREWS OPEN TOURNEY
- AUGUST 8, JASON BERNETT & RONI PEASE, WEDDING
- AUGUST 29, END OF SUMMER BASH



- SEPTEMBER, MAGPIE SOCIAL DATE TO BE ANNOUNCED
- SEPTEMBER 10, MEN'S GOLF BANQUET
- SEPTEMBER 23, LADIES GOLF END OF SEASON LUNCHEON
- SEPTEMBER 30, OCTOBER FEST



- OCTOBER, MAGPIES BAZAAR DATE TO BE ANNOUNCED
- OCTOBER, WEIR BOARDS LOWERED
- OCTOBER 11, BUNCO
- OCTOBER 17, SEMI ANNUAL MEETING
- OCTOBER 31, KIDS HALLOWEEN PARTY



- NOVEMBER 1, PARKS CLOSED
- NOVEMBER 21, THANKSGIVING DINNER
- NOVEMBER 29, BUNCO



- DECEMBER 1, INN DECORATING
- DECEMBER 5, PRO SHOP OPEN HOUSE 4-7PM
- DECEMBER 12, TOM & JERRY PARTY 5-7 PM
- DECEMBER 19 CHRISTMAS DINNER
- DECEMBER 31 NEW YEARS EVE PARTY

