



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
March 21, 2015**

I. ROLL CALL:

President, Esther Springer-Johannesen, Vice President Kelly Evans, Treasurer Dick Sirokman, Secretary Penny Cory, Directors, Kristopher Nelsen, Mark Franklin, Tom Taylor, John Rizzo and Director and Water Chair Phyllis Antonsen.

II. APPROVAL OF MINUTES:

Board Minutes of February 21, 2015

A Motion was made by Penny Cory, seconded by Mark Franklin and passed with no nays as follows:

To Approve the Minutes of February 21, 2015 as written

III. FINANCIAL REPORT: Attached

A Motion was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows:

To Approve the Financial Report for February 2015 as presented.

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda - None

V. CONSENT AGENDA: (Committees motions, attached)

Pull Inn Motion #2 for discussion:

Penny moved that we open the Bar at 2:00 on Friday, Saturday, and Sunday with a limited bar menu unique to the Inn, Rhonda 2nd, motion passed unanimously.

A motion was made by Kelly Evans, seconded by Kristopher Nelsen and passed with no nays as follows:

To add to Inn Motion #2 "Between Memorial Day and Labor Day".

Pull Inn Motion #3 for discussion;

Nan moved and Penny 2nd that the Inn Committee approves the 4 associate membership applications that were submitted, motion passed unanimously.

This item was pulled for research of the terminology, Social Members vs Social Privilege, the four "associate memberships will remain approved as per Inn motion. #3

A Motion was made by Kristopher Nelsen, seconded by Mark Franklin and passed with no nays as follows:

To Approve the Consent Agenda as amended and to include the approval of all Committee Minutes, in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update Report – Attached.

2. Committee Resolutions

A Motion was made by Penny Cory, seconded by Mark Franklin and passed with no nays as follows:

To Appoint an Ad-Hoc Committee with one representative from each committee, all resolutions and processes will remain the same until the resolution review is finalized. A Board of Director will be appointed as part of the Ad-Hoc Committee.

Esther will be the Board of Directors representative and Chair. Esther also stressed the importance of updating the resolutions in regards to new technology.

VII. NEW BUSINESS

1. Mark Franklin would like to put together another Community Clean Up Day, the weekend prior to Limerick Daze, (June 27th). The date should be scheduled to not conflict with other LL Events ie golf tournaments. Mark would like to get the Youth Committee involved with the project as well. Incentives were discussed; having lunch for volunteers or? We will strive to have flyers and information ready for distribution at the Annual Meeting April 18th.

VII. OTHER BUSINESS

1. Manager's Report – Attached.

IX. ANNOUNCEMENTS

March 21, Annual Fire District #5 Awards Banquet
April 4, Candidate's Night, 6:00 pm.
April 4, Easter Egg Hunt, 10:00 a.m.
April 5, Easter Brunch, 9:30 a.m. – 3:30 p.m.
April 16, Free Family Night Bingo, 6:30 p.m.
April 18, Next BOD Meeting, 9:00 a.m.
April 18, Annual Meeting, 2:00 p.m.
April 18, Magpies Bake Sale, Noon
April 20, Parks Open
April 25, Fishing Derby, 6:30 a.m.

X. MOTION TO CONVENE TO CLOSED SESSION:

A motion was made by Kelly Evans, seconded by Kristopher Nelsen and passed with no nays as follows:
To convene to Closed Session to discuss legal and personnel matters.

XI. CLOSED SESSION

XII. MOTION TO RECOVENE TO OPEN SESSION:

A motion was made by Dick Sirokman, seconded by Tom Taylor and passed with no nays as follows:
To reconvene to Open Session

XIII. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS: No Motions were made in closed session

XIV. MOTION TO ADJOURN MEETING

A motion was made by Tom Taylor, seconded by Penny Cory and passed with no nays as follows:
To adjourn the meeting at 10:05 a.m.

These minutes have not been approved by the Board of Directors
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

March 21, 2015

	Division/Lot #	Printed Name	Signature
1	3-317	Rhonda Mayner	Rhonda Mayner
2	1-41	Karen Kohler	Karen Kohler
3	1-17	LINDA SMITH	Linda Smith
4	1-17	BRIAN SMITH	Brian Smith
5	1-41	Dave Kohler	Dave Kohler
6	3-282	GLEN BACHMAN	Glen Bachman
7	1-153	PAUL WAGNER	Paul Wagner
8	1-36	NAN STRICKLIN	Nan Stricklin
9	2-113	Bonnie Morrow	Bonnie Morrow
10	2-126	STEVE SAYLOR	Steve Saylor
11	2-129	CHRIS JOHANNES	Chris Johannes
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February-15				
FINANCIAL RECAP				
	2015	2014		
Cash In Bank Admin	\$53,888.66	\$2,251.05		
Cash In Bank Water	\$223,205.38	\$159,141.26		
Reserves Admin	\$56,687.69	\$29,213.33		
Reserves Lake Mgmt	\$495.54	\$4,809.58		
Reserves Water	\$157,961.52	\$154,567.24		
Reserves Water Main Line	\$141,201.57	\$77,536.57		
Dredging Account	\$610,157.72	* \$130,858.96		* loan drawn down Jan 23, 2015
Well#6 Reserves	\$18,746.50	\$ -		
	Feb-15	Feb-14	YTD	YTD vs Budget
Revenue Admin	\$81,611.00	\$81,822.83	\$411,122.49	\$413,910.42
Gross Revenue Sales	\$64,671.30	\$62,764.50	\$321,161.34	\$415,501.67
Net Income	\$146,282.30	\$144,587.33	\$732,283.83	\$829,412.08
Direct Costs	\$12,676.12	\$10,806.96	\$70,156.47	\$81,875.00
Gross Profit	\$133,606.18	\$133,780.37	\$662,127.36	\$747,537.08
Expenses	\$89,382.32	\$96,107.45	\$535,052.60	\$683,222.92
Operating Profit	\$44,223.86	\$37,672.92	\$127,074.76	\$64,314.17
Other Income/Expenses	\$8,255.05	\$3,442.63	\$16,747.98	\$10,833.33
Net Profit	\$52,478.91	\$41,115.55	\$143,822.74	\$75,147.50
Dredging Assessment	-	\$ -	\$84,439.36	\$84,470.52
Net Profit Including SA	\$52,478.91	\$41,115.55	\$228,262.10	\$159,618.02
GOLF	\$ (19,895.23)	\$ (15,895.74)	\$ (95,935.97)	\$ (62,916.67)
Café	\$ (2,356.66)	\$ (3,023.74)	\$ (14,838.98)	\$ (20,833.33)
Green	\$ (16,540.53)	\$ (12,643.66)	\$ (75,408.14)	\$ (30,000.00)
Pro Shop	\$ (998.04)	\$ (228.34)	\$ (5,688.85)	\$ (12,083.33)
INN	\$ (6,662.38)	\$ (8,929.04)	\$ (47,562.40)	\$ (37,208.33)
Total Receivables:	As of 2/28/15>	\$346,766.23		
Receivables over 90 Days:	As of 2/28/15>	\$214,731.16		
There are 50 Legal accounts for a total of:				
Total Legal Receivables:		\$ 183,504.06	52.92%	< of total receivables
Legal Receivables over 90 Days:		\$175,599.44	81.78%	< of 90 day receivables
*Top 5 Legal accounts = 33% of total legal a/r		\$ 60,710.79		
*Top 10 Legal accounts = 54% of total legal a/r		\$ 99,464.21		

*****This Fiscal Year To Date \$90,035.44 has been paid from 17 Legal Accounts

CONSENT AGENDA
March 21, 2015

WATER COMMITTEE:

A Motion was made by Scott Carey, seconded by Don Bird and passed with no nays as follows:
To approve the Minutes of February 14, 2015 as written.

A Motion was made by Don Bird, seconded by Brian Smith and passed with no nays as follows:
To grant the one time approval for Division 3, Lot 67 for the amount of \$328.00, no late fees will be credited due to past due payments.

LAKE DAM COMMITTEE:

Approval of Previous Minutes: Mike Prather moved approval, Glen Bachman seconded, approved unanimously

GREENS COMMITTEE:

The minutes were **approved** as written.

INN COMMITTEE:

Approval of Minutes: Rhonda moved to approve, Deanna 2nd the motion and it passed unanimously.

Motion: Penny moved that we open the Bar at 2:00 on Friday, Saturday, and Sunday with a limited bar menu unique to the Inn, Rhonda 2nd, motion passed unanimously.

Motion: Nan moved and Penny 2nd that the Inn Committee approves the 4 associate membership applications that were submitted, motion passed unanimously.

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen moved to accept the minutes of the February 14, 2015 meeting John Botton seconded with no nays.

EXECUTIVE COMMITTEE: Scheduled for March 21, 2015 @ 8:30 a.m.

GENERAL MANAGER'S REPORT
March 21, 2015

ADMINISTRATION:

- The new Quick Books Company has been created. Project Progress, A/R is essentially complete, Payroll has been transferred, several bank accounts have been transferred, Payables and GL entries still need to be completed. I would estimate the project is about 65% complete at this time. The Financial Recap was put together by combining the two P&L's, the bottom line will change when the Bank Fees, Insurance and Taxes have been added.
- Division 4, lots 100 and 101 our attorney has recommended we offer them to the neighbors, I sent out letters February 23rd, no response to date.
- LLCC has taken possession of Division 4, lot 202 ~ this lot is not on the Mason County Website. which means it is combined with another lot. The Attorney is pursuing the release of the "combination" and/or trying to sell to the bank that owns the other "half". Right after last month's meeting we had a caller who is interested in purchasing Lot 202 as he is in the process of purchasing the 1 ½ adjoining lots, still waiting for the outcome of his offer on these lots. This process may take some time as the seller is a bank and these types of sales do not ever get done in a "hurry". This is still pending.
- Research on Division 3, Lots 223 and 224 regarding combining the lots into one for a single Dues payment resulted in the finding the following By-Law Quote:
ARTICLE IX; Assessments; Paragraph b:
A "lot" for assessment purposes means any lot as shown on the original Plat of Lake Limerick Country Club. A quick review of the CCR's from Division 3, did not have any specific language regarding this subject.

INN:

- Banquets and Weddings, new additions ~ May 3rd Baby Shower
Donovan has completed two Management Seminars the past two months.
Tonight is the Fire District #5 Annual Awards Banquet.

MAINTENANCE DEPARTMENT:

- The Cart Shed is moving along quite nicely. The plan is to have the sheds completed next month.

Pending Projects:

- ✓ Inn windows approximately \$21 – \$38 K, getting a new quote from the Company who fixed/replaced the broken door window. The Golden Rule Glass bid came in at \$20,4973.06. I would like to schedule this project for July, funds permitting.
- ✓ Paint the Inn approximately \$8,800

PRO SHOP REPORT

- The Pro shop/Café hours for March are 8:00 a.m. – 3:00 p.m.
- Bobby has hired a new employee, Ellen, and Heather is working with us again this year.
- Today is the St. Patrick's Day Tournament
- Bobby will be asking large tournaments to pay and work directly with the cart rental company
- The Marshal Time Sheets have been prepared for the Summer and have been delivered to the Pro Shop.

CAFÉ REPORT

- Dave Barrager is the new Café Manager, Welcome! He has hired two new employees, Benjamin and Will.
- Dave inquired about uniforms for employees, Sheila directed all departments to work with Bobby for their uniform needs for the summer.
- The patio tables were discussed there are several options for repairing them. Sheila asked that new table prices be researched.

GREENS REPORT

- Jason, Joe, and now Bobby are researching a new lease agreement for carts and turf equipment. The final list for the Reps will be submitted for a final total and payment options.
- Deep Drilling of the course will be the end of March and aeration will be the beginning of April

KE DAM REPORT

Kimber Construction has the permits for Banbury, the Island Projects, and Anglia Repairs in hand. Kimber has moved our projects back to March due to the fact that they are behind in other projects and are now short personnel. They have promised to start work no later than March 30th.

- Island Project ~ Work due to begin March 30th

- Banbury Project ~ Work due to begin March 30th
- Anglia walkway repair ~ Work due to begin March 30th
- Dredging Update: Christian is going to try and put together a report for this meeting, I will have copies if they become available.

March 3, Christian had a meeting with a Dredging Contractor. I could not attend as the Contractor was delayed in Port Angeles and would not be to Shelton until after 6 p.m.

March 6, Christian and I met with the Owner of the Division 3 lot Fish & Wildlife wanted us to use for mitigation. The owner is being extremely cooperative regarding proposed work and has responded positively to our proposals. The concerns on this lot are several dead trees and a whole hill side of ivy. Fish & Wildlife wants the ivy gone, the hillside replanted with natural bushes and they recommended that we use the dead trees as the other portion of our mitigation, which is to place a log in the creek to create a "natural shaded" area for wildlife.

- Swim ladders per LNI direction: I went on a field trip this week and reviewed the placement options for the swim/rescue ladders, none of the ladders will interfere with the normal use of each dock.
- Inn Float Additional Ladder, an additional ladder will be put on the float for summer use.
- There seems to be some concern about the rock at Log Toy off of the fishing dock. This rock is very noticeable and is about 2-3 feet off the shore next to the dock. It is extremely shallow there and it is doubtful anyone would "dive" off the dock at this point. But to be safe we will be purchasing a sign like the one that is on the Inn dock, "This is a Fishing Dock Only ~ No Swimming or Diving from this dock"

WATER REPORT

- Bill our main contact with Northwest Water Systems is leaving for a new job, he will be missed. We had a meeting with Kelly (Bill's replacement) and Todd (New CEO, Jon is not longer at NWS) regarding our level of service. We were lucky to have Bill exclusively and he was available alternate weekends so that Steve could have weekends off, (not on call). We gained assurance that we will have another field tech who will know our system exclusively and be able to respond when needed.
 - Two seasonal greens workers came in a couple of weeks early to assist Steve, they put in stairs to well #3 and cut brush around the wells.
 - The fence at Well #4 is complete. The fence @ Well #5 still needs to be moved/repared this will also be done in house.
- Two valves need to be replaced and water will be out for a short time on St. Andrews and Shamrock. Next week Sheila will work with NWS on updating our list so that we can use their phone notification service. This service will inform our members days in advance of the planned outage.

LONG TERM PROJECT LIST:

- The Greens Committee's request for a handicap porta potty on #2, has been approved, we will have to re-do the lattice surrounding to accommodate a larger unit prior to **spring** delivery
- Jason has been working with the county on the proposal for the pond on #6 to accomplish the restoration of the pond and to create a rain garden on the property across from #6, it was recommended that these two projects be done together and in the **spring** time. It has now been determined that we do not need a permit from either the State or County for this project ☺
The cost of changing all of the lines, and hookups to stainless steel on the orange buoys will be investigated, once installed this **spring** they will not need to be done again.
Eco Blocks will be removed and replaced with curb stops these will be less conspicuous and will still do the job. We will also be putting the curb stops in front of the Inn fence as well this will keep the kids from riding their bikes on the fence. **Spring Project.**
- The new dump pad for sand, will save time not having to go to the shop for each load, this project slated for is now **in progress**
L&I inspection related that a Life Ring or ladders are needed at each dock, ladders are theft proof so they will be used. These will be installed before parks open in the **spring**
Maintenance Shop the lift installation project has been started this will be installed by our Maintenance Staff. Due to the configuration of the Lift and Shop some major rearranging will have to be done to accomplish the installation of the lift. The building changes have started by extending the "outside" storage area for storage of greens/maintenance equipment and supplies. The asphalt has been installed in the new equipment area. This project is on hold until a later date as there are many projects to accomplish prior to the spring and summer.
- The Geo Study for Leprechaun has begun the first samples have been taken.

- The temperature of the lake was discussed with members of the Squaxin Tribe in regards to the salmon habitat and how the warmth of the lake can be detrimental to them. Discussion on ideas of how to cool the lake water as it goes over the dam was productive. Erica has given us the following schedule as a common goal to determine possible solutions.

January- February 2015-

- ✓ Erica will bring together all available temperature and flow data for Cranberry Creek and Lake Limerick. Specifically looking for temperature records from upstream of Lake Limerick and downstream of the lake.
- ✓ Larry Duvall, will supply the records of water level in the weir at the lake outlet. COMPLETED.
- ✓ Ken Martig, will provide further information on cooling towers
- ✓ Erica will do some basic water and heat balance calculations to determine how much we can cool Cranberry Creek with a cooling tower versus a siphon.

March-April 2015

- ✓ Erica will develop a short work plan for deploying temperature monitors into Cranberry Creek and Lake Limerick. She will try to obtain enough monitors to do the work and will also include spot checks at regular locations. She will be distributing the plan to all of us when complete.

May 2015

- ✓ The temperature monitors will be deployed according to the work plan.

June-September 2015

- ✓ Erica and her crew will begin temperature spot checks at regular locations. Hopefully Larry Duvall and Joe Castelluccio, or someone who lives at Lake Limerick can incorporate some spot checks into their maintenance routines.

August 2015

- ✓ If needed, we will experiment with cooling the water at the dam outlet by some means, and we will measure downstream temperature and discharge in the creek over a period of days.

November 2015 or earlier

- ✓ Erica will complete a summary of our field work and distribute it.

- It was planned to have a new range and flat top unit for the Inn to be included in the F.Y. 15-16 Budget as new safety standards will have to be met by that time. Due to the condition of the current range and fryer it is important that we get the new equipment in as soon as possible. This was approved at the December BOD Meeting and will be accomplished **as funds are available**.

Work with the Mason County Department of Public Works on sidewalks/walking paths, still have not received any further information. **Long Term**