



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
February 20, 2016**

I. MEMBERS ATTENDING:

President Kelly Evans, Vice President John Rizzo, Treasurer Esther Springer-Johannesen, Secretary Penny Cory, Directors, Mark Franklin, Dick Sirokman, Norm Bartoo, Glen Bachman, John Torkelson via teleconference, and Water Chair Phyllis Antonsen.

II. APPROVAL OF MINUTES:

A Motion was made by Dick Sirokman, seconded by Penny Cory and approved with no nays as follows:
To approve the Minutes of the Board Meeting of January 16, 2016 as written

III. FINANCIAL REPORT: Attached

A Motion was made by Mark Franklin, seconded by Glen Bachman and approved with no nays as follows:
To approve the Financial Report for January 2016 as presented

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda

Robbi Alberts, 01-048
Agenda for Town Meeting
Hole #4 Directional Sign
Inn Lights

V. CONSENT AGENDA: (Committees motions, attached)

A motion was made by Dick Sirokman, seconded by Esther Springer-Johannesen and passed with no nays as follows:

To approve the Consent Agenda as presented and to include the approval of all Committee Minutes, in particular the Architectural Committee Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update – Brian Smith, handout attached

The road work on Tipperary washed debris into the lake area where dredging will occur later in the year. It is prudent that someone stay on top of this issue to assure that Lake Limerick does not become solely responsible for the added cost.

2. Railroad Update – Navy Team Report

The team is working on the dam access road easement. The Dam Safety Manual states that this is an emergency access road, this will be sent to the Navy for consideration of a no cost easement due to the necessity.

Jerry Nokes contacted Officer Sargent and had a radar sign put out on St. Andrews Drive for two weeks. The average speed was 33 Miles per hour! The radar device also counts the number of cars that passed it, in the two week period 12,000 cars went by. Part of the purpose for this counting device was to provide evidence that we need to widen the area where golfers go from #3 to #4 and have to access St. Andrews Drive.

Esther inquired as to the time line for getting this project completed as the cart paths need to be done as soon as possible.

3. Entrance Signs – Linda Smith, hand out attached

The restoration of the main entrance sign is coming along nicely! Our staff has dedicated many hours to this project and it is greatly appreciated!

The Entrance signs contract has been signed and the deposit sent out. Linda will go inspect the first sign once it is completed to assure it is the quality that we are expecting.

4 Lounge HVAC Bids, this was tabled until the March meeting not enough information was available to make a decision at this meeting.

VII. NEW BUSINESS

1. Reader Board,

Inn Committee representative Rhonda Mayner suggested that each committee chair communicate on a monthly basis and work up a schedule for the reader board for an entire month. This would help keep the information timely and assure that each event is posted when needed.

2. Determination of Lot Sale Division 2, Lot 87

A Motion was made by Esther Springer-Johannesen, seconded by Dick Sirokman and approved with no nays as follows:

To approve the sale of Division 2, Lot 87 for a minimum of \$25,000 or to the highest bidder.

3. Nominating Committee Report

We have 7 candidates for the Board of Directors and 2 candidates for water. Brian and Linda Smith have put together the candidate statements along with their photos and will have the display at the town meeting this afternoon.

MaryLou Trautmann thanked Linda Smith and Samantha Franklin for stepping up and taking on this task with a very short period of time to work with.

4. Inn Roofing

It was brought to the attention of the General Manager that substandard roofing had been used in the Lake Limerick area approximately 10 years ago. The Inn roof was inspected and indeed the substandard materials had been used. The inspection revealed that we have 1 -2 years of use left in the current roof. Bids will be prepared for the next budget session. These bids will include the use of insulation as well as metal roofing.

5. Tennis Courts

The court is in bad condition, temporary repairs will be performed as soon as possible.

VII. OTHER BUSINESS

1. Manager's Report, attached

2. Robbi Alberts ~ Town Meeting Agenda includes a speaker from the Sheriff's office. Robbi would like a Board Member volunteer to talk about our current security company and their assigned duties.

3. Robbi Alberts ~ Sign at #4 turn on St. Andrews Drive is too small.

4. Robbi Alberts ~ Inn lights on the lake side are shining directly out over the lake and are too bright.

5. Robbi Alberts ~ Robbi stated that since Clint has returned their food has been fantastic! She thanked the Board for bringing him back.

VIII. CORRESPONDENCE ~ None

IX. ANNOUNCEMENTS

February 20th, Town Meeting with Sheriff's Office and PUD

March 17th, Saint Patrick's Day

March 19th, Next BOD Meeting

March 26th Easter Egg Hunt

March 24th Free Family Night Bingo

March 26th Candidate's Night

March 27th Easter Brunch (there will be no dinner served)

March 28th Deep Drilling of the Greens begins

April 23rd Fishing Derby

X. CLOSED SESSION: None

XI. MOTION TO ADJOURN MEETING

A Motion was made by Dick Sirokman, seconded by John Rizzo and approved with no nays as follows:

To adjourn the meeting at 10:10 a.m.

These minutes have not been approved by the Board of Directors

Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

February 20, 2016

	Division/Lot #	Printed Name	Signature
1	3-371	Rhonda Mayner	Rhonda Mayner
2	3-328	Brandon Koch	Brandon Koch
3	5-36	Samuel Frank	Samuel Frank
4	2R-27	DAVID L. SIMS	David L. Sims
5	2R-21	Marylou Trautmann	Marylou Trautmann
6	2-150	Sheila Nokes	Sheila Nokes
7	1-35	Laura Berlin	Laura Berlin
8	1-41	Karen Kohler	Karen Kohler
9	1-41	Dave Kohler	Dave Kohler
10	1-48	Robbi Alberts	Robbi Alberts
11	1-17	LINDA SMITH	Linda B. Smith
12	1-17	BRIAN SMITH	Brian J. Smith
13	1-153	PAUL WAGNER	Paul Wagner
14	1-45	Dorothy Fowler	Dorothy Fowler
15	2-177	G. BLEVINS	G. Blevins
16	1-2	GLEN ZERNBERGEN	Glen Zernbergen
17	2-150	JERRY NOKES	Jerry Nokes
18	3-268	Susan Tokes	Susan Tokes
19	5-124	Jim & Violet Nutt	Jim & Violet Nutt
20	2-129	CHRIS JOHNSON	Chris Johnson
21			
22			
23			
24			
25			
26			

	January-16					
	FINANCIAL RECAP					
	2016	2015	2014	2013		
Cash In Bank Admin	\$34,183.94	\$17,732.99	\$44,322.52	\$41,527.89		
Cash In Bank Water	\$189,496.80	\$204,849.73	\$143,592.06	\$150,470.45		
Reserves Admin	\$69,639.29	\$56,688.76	\$22,241.42	\$21,935.16		
Reserves Lake Mgmt	\$5,957.99	\$486.54	\$4,809.27	\$2,058.98		
Reserves Water	\$160,432.50	\$157,961.52	\$154,331.38	\$151,369.59		
Reserves Water Main Line	\$219,326.57	\$141,201.57	\$77,536.57	\$ -		
Dredging Account	\$456,718.73	\$628,613.57	\$126,844.26	\$ -		
Well#6 Reserves	\$78,628.00	\$18,746.50	\$ -	\$ -		
Golf Project Account	\$21,739.19	\$ -	\$ -	\$ -		
	Jan-16	Jan-15	Jan-14	Jan-13	YTD	YTD vs Budget
Revenue Admin	\$88,337.17	\$81,073.67	\$82,580.00	\$71,171.67	\$354,359.84	\$376,025.00
Gross Revenue Sales	\$53,244.28	\$63,310.42	\$55,609.04	\$48,343.03	\$249,338.88	\$334,636.99
Net Income	\$141,581.45	\$144,384.09	\$138,189.04	\$119,514.70	\$603,698.72	\$710,661.99
Direct Costs	\$6,779.11	\$11,377.04	\$11,223.02	\$12,019.66	\$61,561.79	\$88,279.04
Gross Profit	\$134,802.34	\$133,007.05	\$126,966.02	\$107,495.04	\$542,136.93	\$622,382.95
Expenses	\$117,764.83	\$124,141.27	\$134,193.06	\$119,652.98	\$535,512.66	\$613,522.49
Operating Profit	\$17,037.51	\$8,865.78	\$(7,227.04)	\$(12,157.94)	\$6,624.27	\$8,860.46
Other Income/Expenses	\$49,981.96	\$(1,432.28)	\$(2,433.57)	\$2,485.92	\$45,156.37	\$4,600.48
Net Profit	\$67,019.47	\$7,433.50	\$(9,660.61)	\$(9,672.02)	\$51,780.64	\$13,460.94
Dredging Assessment	\$42,796.34	\$41,565.06	\$42,359.91	\$42,500.30	\$92,045.05	\$42,344.31
Net Profit including SA	\$109,816.81	\$48,998.56	\$32,699.30	\$32,828.28	\$143,825.69	\$55,805.25
GOLF	\$(28,654.81)	\$(14,850.73)	\$(20,552.51)	\$(23,072.17)	\$(122,056.44)	\$(85,248.14)
Café	\$(3,273.47)	\$(4,328.46)	\$(4,138.40)	\$(7,788.68)	\$(12,298.73)	\$(11,286.52)
Green	\$(19,898.69)	\$(15,670.23)	\$(15,193.59)	\$(13,118.09)	\$(81,305.28)	\$(57,343.70)
Pro Shop	\$(5,482.65)	\$5,147.96	\$(1,220.52)	\$(2,165.40)	\$(28,452.43)	\$(16,617.92)
INN	\$(12,408.29)	\$(14,239.33)	\$(11,657.87)	\$(15,111.84)	\$(52,294.29)	\$(57,005.20)
Total Receivables:	As of 1/31/16>	\$ 360,293.28				
Receivables over 90 Days:	As of 1/31/16>	\$ 217,016.94				
There are 46 Legal accounts for a total of:						
Total Legal Receivables:		\$169,835.79			47.14%	of total receivables
* Legal Receivables over 90 Days:		\$135,520.03			62.45%	of 90 day receivables
*Top 5 Legal accounts =44 % of total legal a/r		\$74,675.00				
*Top 10 Legal accounts =61% of total legal a/r		\$102,977.56				

CONSENT AGENDA
February 20, 2016

WATER COMMITTEE:

A motion was made by Don Bird, seconded by Gary Lentz and passed with no nays as follows:

To Approve the Minutes of January 9, 2016 as written

A motion was made by Don Bird, seconded by Mark Franklin and passed with no nays as follows:

To Approve the One Time Forgiveness for Richard Quirke, in the amount of \$168.00

LAKE DAM COMMITTEE:

Approval of Previous Minutes: **Moved** by Karen Kohler, seconded by Dorothy Powter, passed unanimously.

GREENS COMMITTEE:

Minutes were approved as written

INN COMMITTEE:

A motion for the approval of minutes from the January 2016 meeting was made by Rhonda Mayner and seconded by Sheila Nokes. The motion passed unanimously.

Motion: Sharon Hadsall moved that a wood screen for the kitchen door opening be purchased. Deana Query seconded the motion. It was approved unanimously.

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen made **a motion**, seconded by Samantha Franklin to accept the minutes of the January 9, 2016 meeting. Motion passed.

EXECUTIVE COMMITTEE: Scheduled for February 20, 2016 @ 8

Lake Limerick Country Club

Time/Quality/Budget

Dredge Project Update

February 2016

Sheila Hedlund, LLCC GM

Brian Smith, Lake Dam Committee

February 2016 milestones

- Contract with AguaTierra signed 2/6/2016
Thank you to GM and BOD
 - Project Schedule delivered 2/11 per contract,
reviewed and comments delivered 2/13
 - Schedule comments reviewed 2/16 LLCC/AT
 - Mitigation Site Visit with AguaTierra and LLCC
staff 2/16
 - Reviewed site ivy removal needs per DFW
 - Reviewed dead tree partial removal and placement as
“snags” next to shore for habitat
 - Met with neighbors
-

What's due next

- Solicitation of interest--letters out to potential dredge contractors week of 2/22 from LLCC
 - Scope of Work for dredge contractor from AT
 - Draft contract from AT
 - Request for Proposals (RFP) from AT
 - Target for having contractor on board April 2016, trying to accelerate
 - Need quick LD committee, legal and BOD reviews when requested
-

Lake Limerick CC
Community Sign Project Update

February 20, 2016

Update

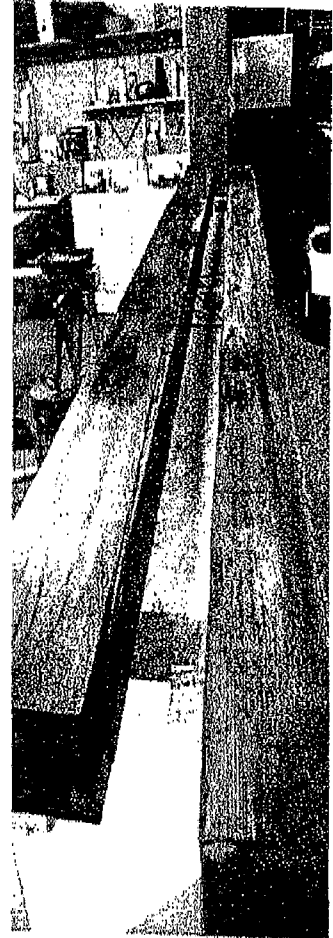
- Status of Main Sign
 - Status of Other Entry Signs
 - Questions?
-

Main Sign

- Taken down in November



- Dismantled, now drying in Shop



- Pieces planed, rotten edges cut off slightly
reducing sign size

Main Sign next steps

- Restoration being done in-house by LLCC staff
 - Pieces finish drying
 - Finish restoring wood and lettering and sanding
 - Initial staining
 - Reassemble, touch up lettering
 - Place new logo shield
 - Re-install at main entry by April 23, 2016
-

Other Entry Signs

- BOD approved design
 - Contract executed with Ace Signs in Bremerton
 - Sign fabrication and delivery
 - Installation by LLCC staff
 - Target—before April 23, 2016
-

Thank You and Questions

- A giant "Thank You" to the LLCC staff --
Joe, Jason, Javier and his crew for their hard
work, initiative and perseverance
 - Questions???
-

GENERAL MANAGER'S REPORT

February 20, 2016

MANAGER'S REPORT:

I would like to personally thank Brian Smith for his leadership on the Dredging Project, Linda Smith for her time and efforts on the Entrance Signs, and our Nominating Committee for gathering Candidates and taking care of the administrative portion. I cannot express how much all of these things are appreciated!

I have been working on the End of Year for our CPA and fine tuning the new Quick Books.

All Departments are running smoothly and are also happy to now receive current financial statements.

All Departments have been busy during the winter gearing up for our Spring and Summer events and projects, below are some highlights of accomplishments and pending projects.

INN:

- I would like to thank our Inn Staff for their hard work during our closure they spent countless hours removing everything from the Kitchen for the remodel, cleaning the kitchen and then putting the kitchen back together, during this time the restaurant received a deep clean as well.
- Valentine's Day weekend was busy with 125 people being served in the Restaurant and 120 wedding guests upstairs! Despite all of this Excellent comments were received from our members who came for dinner!
- Clint is currently working on the menus for St. Patrick's Day and Easter Brunch
- Two new bounce house parties have been booked for March 20th and April 17th.

MAINTENANCE DEPARTMENT:

Completed Projects

Installation of new LED lights on the Inn building and in the parking lot

Telephone meeting with Erica of the Squaxin Tribe regarding lake temperatures. Erica will be sending a report that should be available for our next meeting.

Acquired bids for Lounge HVAC

Acquired bids for Tennis Court resurface

Installed new flag at the Inn

Work on the Entrance sign is progressing nicely

The replacement Street signs have been being worked on throughout the past winter are ready to be installed.

Thank you to my Maintenance Staff for making time outside of their daily routines to work on this major project.

PRO SHOP/CAFÉ REPORT

• Thank you to our Pro Shop Staff who worked over the entire winter to rearrange and clean up the Pro Shop the new look is clean and organized. Be sure to check out the new slide show behind the Pro Shop desk it has beautiful scenery and includes all information needed by our golfers before they go out on the course.

• The Greens Committee discussed Annual Trail Fees and the few golfers that buy one Annual Trail Fee but it is used by two people. **This topic will need to be decided prior to the golf annual forms that are due out February/March of next year.**

• Dennis will be taking over the Cart Shed rental responsibilities, the office will still send out the statements and collect the funds.

• We are planning on posting a menu on #8 for ordering from the Cafe. Jason has a design that will include a calendar of events, menus and phone numbers this will be built this winter. Scheduled for after the first of the year.

• Dennis is working on Tournament packages

• Dennis will be managing the Marshall program which begins in April and has sent out his initial request for volunteers.

• Dennis will be making a proposal to the Greens Committee regarding changing the summer hours for the Pro Shop.

GREENS REPORT

• The new parking area around the backside of the maintenance fence is progressing the tree and stump removal has been accomplished. The completion of the project will cost approximately \$2770.

• A new fence will be put up at bunker area at #6. This fence and the well fence will have fabric around them and landscaping will be done

• The #7 drop area, and bunker repair project is near completion

- Our seasonal staff will return March 16th.

LAKE DAM REPORT

- Kimber Construction has been turned over to our attorney.
- Ken Martig has given us some new ideas for the Island Project, these have been approved. Linda Smith has contacted Mr. Martig and it was decided that this is not a good time of year to proceed with contractors, the lake is high and the weather is uncooperative!
- Dredging Update – Brian Smith is now working directly with Christian to see that the Dredging project stays on track through completion. Contract has been approved. The next course of business is the Dredging Contractor bid packages

WATER REPORT

- Two valves need to be replaced and water will be out for a short time on St. Andrews and Shamrock, this will be done as time allows, it is not an emergency repair.

LONG TERM PROJECT LIST:

- The project to accomplish the restoration of the pond #6 and to create a rain garden on the property across from #6 is in the works. Jason has a sub-committee from the Greens Committee he is working with.
- We will continue our work with the Squaxin Tribe regarding the temperature of the lake as they contact us with future projects and/or goals.
- Work with the Mason County Department of Public Works on sidewalks/walking paths, still have not received any further information. **Long Term**

CALENDAR OF EVENTS:

- | | |
|---|-----------------------------------|
| • March 17 th , St. Patrick's Day | • November 29, Inn Decorating |
| • March 26 th , Easter Egg Hunt | • December 4, Pro Shop Open House |
| • March 26 th , Candidate's Night | • December 10, Tom & Jerry Party |
| • March 27 th Easter Sunday | • December 17, Christmas Dinner |
| • March 28 th Deep Drilling of the Greens | • December 31 st , NYE |
| • April 16 th Annual Meeting | |
| • April 16 th Magpies Bake Sale | |
| • April 22 nd Parks Open | |
| • April 23 rd Fishing Derby | |
| • May 8 th Mother's Day | |
| • May 21 st Magpies Spring Party | |
| • June 8 th Ladies Golf Shamrock Tournament and Luncheon | |
| • June 19 th Father's Day | |
| • June 25 th Lake/Dam Meeting for July | |
| • July 2 nd Lake Limerick Daze | |
| • July 27 th Ladies Golf Guest Day | |
| • July 30 th Community Garage Sale | |
| • August 6 th Saint Andrews Open | |
| • August 29 th Aerofication of the Greens | |
| • September 3 rd , End of Summer Bash | |
| • September 8 th Men's Golf Banquet | |
| • September 24 th Magpies Fashion Show | |
| • September 28 th Ladies Golf End of Season Luncheon | |
| • October 5 th , October Fest | |
| • October 15 th Semi Annual Meeting | |
| • October 29 th , Magpies Annual Bazaar | |
| • October 31 st , Kids Halloween Party | |
| • November 1, Parks Closed | |
| • November 23, Thanksgiving Dinner | |