

LAKE LIMERICK COUNTRY CLUB, INC.
BOARD OF TRUSTEES
ELECTION OF OFFICERS
April 16, 2016

The meeting was called to order by Kelly Evans at 3:00 p.m.

Members attending were: Kelly Evans, Glen Bachman, John Torkelson, Paul Wagner, Glen Zevenbergen, Esther Springer-Johannesen, Norm Bartoo and Penny Cory

The purpose for this meeting was to elect officers, no other business was conducted.

Nominations were open for the position of President.

Esther Springer-Johannesen nominated Kelly Evans for President

A motion was made by Esther Springer-Johannesen seconded by Paul Wagner and passed as follows:

Kelly Evans was elected President by acclamation, it was passed unanimously.

Nominations were open for the position of Vice President.

Esther Springer-Johannesen nominated John Rizzo for Vice President

John Torkelson nominated Paul Wagner for Vice President

A motion was made by Penny Cory seconded by Esther Springer-Johannesen and passed as follows:
to close the nominations for Vice President

Paul Wagner was elected Vice President by a vote of 5 to 3

Nominations were open for the position of Treasurer.

Esther Springer-Johannesen nominated Norm Bartoo for Treasurer

Penny Cory nominated Esther Springer-Johannesen for Treasurer

A motion was made by Glen Zevenbergen seconded by Esther Springer-Johannesen and passed as follows:
to close the nominations for Vice President

Norm Bartoo was elected Treasurer by a vote of 6 to 2

Nominations were open for the position of Secretary.

Esther Springer-Johannesen nominated Penny Cory for Secretary

A motion was made by Esther Springer-Johannesen seconded by Glen Bachman and passed as follows:
Penny Cory was elected Secretary by acclamation, it was passed unanimously.

Kelly thanked Esther for her years of service as the LLCC Treasurer.

Kelly reminded the Board to heed the Code of Conduct.

A motion was made by Penny Cory, seconded by Esther Springer-Johannesen and passed as follows:
To adjourn the meeting at 3:40 P.M.

Respectfully Submitted by:
Sheila Hedlund
General Manager

Preliminary Minutes, not approved by the Board of Trustees. For Review Only.



**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
MINUTES
April 16, 2016**

I. ROLL CALL:

President Kelly Evans, Vice President John Rizzo, Treasurer Esther Springer-Johannesen, Secretary Penny Cory, Directors, Mark Franklin, Dick Sirokman, Norm Bartoo, Glen Bachman, John Torkelson, and Water Chair Phyllis Antonsen.

II. APPROVAL OF MINUTES:

Board Minutes of March 19, 2016

A motion was made by Penny Cory, seconded by Glen Bachman and passed with no nays as follows:
To Approve the Minutes of March 19, 2016 as written.

III. FINANCIAL REPORT:

The Financial Report was tabled until the May meeting as there may be a mathematical error on the form presented for approval.

IV. GUESTS FROM THE FLOOR: Request to be added to the agenda
03-161 Dick Sirokman, Trial Information.

V. CONSENT AGENDA: (Committees motions, attached)

Discussion was held regarding the security cameras in the parks, although they will not deter any vandalism but may help identify who is doing the damage.

Question regarding the Inn Minutes "tickets" different tickets for kids and adults are the tickets for the BBQ or the dance? Answer: BBQ

Greens Motion #3 Cart sheds, this was pulled from the Consent Agenda for further review by the Greens Committee.

Greens Motion #2 Money on the books, this was pulled for further research on the legality of clearing the books at the end of the season, the money may have to be transferred to gift certificates. Also the end date should be discussed further as well.

Water Motion #2 Reserve Funds Transfer, Mark Franklin Water Committee Chair and BOD Member asked that this be pulled for further discussion at the next Water Committee meeting as we were missing two members and Mark would like to include our new member in the final decision.

A motion was made by Penny Cory, seconded by John Rizzo and passed with no nays as follows:

To Approve the Consent Agenda as amended to pull Greens Motion #3 Cart Sheds, To pull Greens Motion #2 Money on the books, and to pull Water Motion #2 for reserve funds transfers and to include the approval of all Committee Minutes, in particular the Architectural Minutes.

VI. OLD BUSINESS:

1. Dredging Status Update – Brian Smith

The Request for Proposals (RFP) have been completed and published. There will be an on site bidders conference held on April 25th. The next two critical steps are to select a contractor and to determine the final disposal site.

2. Railroad Update – Navy Team Report

The Navy Team has prepared a packet for presentation to the Navy which includes the Dam Access road and golf course action items. They will be scheduling a meeting with Alan as soon as possible.

3. Entrance Signs – Linda Smith

The main entrance sign is about 2/3 done the new target date is July 2nd for LL Daze.

The 6 other entrance signs are in house and ready for installation.

4. Trial Status, Dick inquired about the timing as he will be on vacation at the currently scheduled time. He will have to call in when he receives his next subpoena.

5. Kimber Construction has agreed to sit down with Linda and Brian Smith next week to discuss our pending park projects.

VII. NEW BUSINESS

1. Application for Winter Trailer Permits, Approval requested

A motion was made by Dick Sirokman, seconded by Mark Franklin and passed with no nays as follows:
To Approve the Amended Winter Trailer Permit as presented by the Architectural Committee.

2. Recommendation for Division 4, Lot 170

A motion was made by Dick Sirokman, seconded by Penny Cory and passed with no nays as follows:
To Deny the request to have Lake Limerick take Division 4, Lot 170 in lieu of foreclosure.
This motion was withdrawn after some discussion the following motion was made.

A motion was made by John Rizzo, seconded by John Torkelson and passed with no nays as follows:
To Accept the request to have Lake Limerick take Division 4, Lot 170 in lieu of foreclosure.

3. Ballots

Due to mailing error by LLCC printer, some members did not receive their ballots in time for the election. A process was established to allow those members to vote electronically and the following Motion was made to include those ballots in the vote count.

A motion was made by Penny Cory, seconded by John Torkelson and passed with no nays as follows:
To move forward with the current election process and to include the electronic ballots for this election only.

4. Security

Penny Cory presented the options for security and asked the audience for input. Penny also presented some questions she would like to discuss with the sheriff's office; If we hire you can we still expect the same hours we currently get? Will you address trespassing in our private parks? Will you do vacation house inspections for our members? Can we be assured that the hours will not be consistent? Is travel time included in the hours that we hire you for?

Some comments are as follows:

Linda Smith, both private and sheriff security are needed.

Brian Smith, the visibility of the sheriff is a good deterrent but is still important to have private security in our parks.

Sheila Nokes, Sheriff's visibility in the area is good

Rhonda Mayner, Eliminating private security as it is too expensive for babysitting, but we will have fewer hours of security overall due to the hour cost for the sheriff

Dave Kohler, be careful losing our private security in our parks

Penny will contact the Sheriff's office for further information on the cost, the above questions and the possibility of an hiring on an annual basis.

5. Graffiti Policy

A motion was made by John Torkelson, seconded by Penny Cory and passed with no nays as follows:

Maintenance will respond to any vandalism reports with urgency and will paint over graffiti by the Next Business Day.

VII. OTHER BUSINESS

1. Manager's Report, attached

VIII. CORRESPONDENCE: None

IX. ANNOUNCEMENTS

April 16th Parks open

April 16th Annual Meeting 2:00 p.m.

April 16th Magpies Bake Sale Noon

April 21st Free Family Night Bingo 6:30 p.m.

April 23rd Fishing Derby

April 25th Scramble/Horserace

May 7th, Hartstene Choir Luncheon

May 8th, Mother's Day Brunch

May 11 – 21, Sheila Vacation

May 17th, Memorial Tournament

May 18th, Ladies Memorial Tournament

May 19th, Free Family Night Bingo

May 21st, Next BOD Meeting

May 21st, Magpies present the "Shirley Valentine Show"

May 25th, Ladies Memorial Tournament

X. MOTION TO CONVENE TO CLOSED SESSION:

A motion was made by Penny Cory seconded by Esther Springer-Johannesen and passed with no nays as follows:

To Convene to Closed Session

XI. CLOSED SESSION: Contractual Services

XII. MOTION TO RECONVENE TO OPEN SESSION:

A motion was made by Esther Springer-Johannesen, seconded by Penny Cory and passed with no nays as follows:

To reconvene to Open Session

XIII. MOTION TO ACCEPT ALL CLOSED SESSION MOTIONS:

A motion was made by Esther Springer-Johannesen, seconded by Dick Sirokman and passed with no nays as follows:

To Accept the motion made in closed session regarding contractual negotiations

XIV. MOTION TO ADJOURN MEETING

A motion was made by Dick Sirokman, seconded by John Rizzo and passed with no nays as follows:

To Adjourn the meeting at 11:05 a.m.

These minutes have not been approved by the Board of Directors
Respectfully Submitted by: Sheila Hedlund

BOARD OF DIRECTORS MEETING

April 16, 2016

	Division/Lot #	Printed Name	Signature
1	2-124	CHRIS JOHANSEN	Chris Johansen
2	5-124	JIM NUTT	Jim Nutt
3	3-130	BRANDON KOCIT	Brandon Kocit
4	2-126	Steve Saylor	Steve Saylor
5	2-70	TOM TAYLOR	Tom Taylor
6	1-17	LINDA E SMITH	Linda E. Smith
7	1-17	BRIAN SMITH	Brian Smith
8	1-153	PAUL WAGNER	Paul Wagner
9	1-45	Dorothy Fowler	D.P.
10	3-371	Rhonda Mayner	Rhonda Mayner
11	2-150	Sheila Nokes	Sheila Nokes
12	2-150	JERRY NOKES	Jerry P. Nokes
13	2-113	DUD MORROW	Dud Morrow
14	1-41	Dave Kohler	Dave B. Kohl
15	1-41	Karen Kohler	Karen K. Kohler
16			
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	March-16					
	FINANCIAL RECAP					
	2016	2015	2014	2013		
Cash In Bank Admin	\$(13,596.28)	\$39,294.06	\$13,477.14	\$4,794.68		
Cash In Bank Water	\$193,566.55	\$230,096.20	\$159,175.76	\$151,383.77		
Reserves Admin	\$64,324.04	\$64,882.51	\$29,213.57	\$21,935.64		
Reserves Lake Mgmt	\$3,081.12	\$3,081.11	\$4,809.28	\$14,070.98		
Reserves Water	\$161,710.63	\$158,397.36	\$154,808.61	\$151,808.04		
Reserves Water Main Line	\$232,496.57	\$153,351.57	\$82,961.57	\$8,543.87		
Dredging Account	\$436,554.47	\$565,449.81	\$ -	\$ -		
Well#6 Reserves	\$86,530.00	\$26,969.50	\$ -	\$ -		
Golf Project Account	\$21,739.19	\$ -	\$ -	\$ -		
	Mar-16	Mar-15	Mar-14	Mar-13	YTD	YTD vs Budget
Revenue Admin	\$84,811.88	\$82,047.17	\$85,605.00	\$70,976.67	\$531,353.64	\$553,000.00
Gross Revenue Sales	\$103,106.88	\$136,475.76	\$105,405.67	\$114,950.53	\$440,220.44	\$598,933.24
Net Income	\$187,918.76	\$218,522.93	\$191,010.67	\$185,927.20	\$971,574.08	\$1,151,933.24
Direct Costs	\$13,429.41	\$17,337.06	\$16,074.99	\$16,075.22	\$90,944.66	\$126,668.68
Gross Profit	\$174,489.35	\$201,185.87	\$174,935.68	\$169,851.98	\$880,629.42	\$1,025,264.56
Expenses	\$158,516.46	\$142,637.37	\$148,246.56	\$143,306.66	\$795,055.68	\$900,001.92
Operating Profit	\$15,972.89	\$58,548.50	\$26,689.12	\$26,545.32	\$85,573.74	\$125,262.64
Other Income/Expenses	\$2,910.18	\$348.52	\$7,857.57	\$3,761.47	\$49,195.79	\$9,147.34
Net Profit	\$18,883.07	\$58,897.02	\$34,546.69	\$30,306.79	\$134,769.53	\$134,409.98
Dredging Assessment	\$ -	\$ -	\$ -	\$ -	\$91,936.70	\$42,344.31
Net Profit including SA	\$18,883.07	\$58,897.02	\$34,546.69	\$30,306.79	\$226,706.23	\$176,754.29
GOLF	\$1,723.30	\$34,684.11	\$16,367.26	\$21,580.59	\$(120,858.18)	\$(23,670.67)
Café	\$(4,999.96)	\$(5,025.01)	\$(3,676.02)	\$(3,182.67)	\$(22,616.25)	\$(14,425.38)
Green	\$10,591.76	\$45,385.08	\$27,057.31	\$23,255.87	\$ (66,019.10)	\$4,558.62
Pro Shop	\$(3,868.50)	\$(5,675.96)	\$(7,014.03)	\$1,507.39	\$(32,222.83)	\$(13,803.91)
INN	\$(12,354.18)	\$(12,020.31)	\$(13,302.22)	\$(5,614.71)	\$ (71,296.03)	\$ (81,151.31)
Total Receivables:	As of 3/31/16>	\$228,894.11				
Receivables over 90 Days:	As of 3/31/16>	\$172,746.30				
There are 37 Legal accounts for a total of:						
Total Legal Receivables:		\$113,931.80			49.77%	of total receivables
Legal Receivables over 90 Days:		\$98,642.49			57.10%	of 90 day receivables
*Top 5 Legal accounts =36% of total Legal a/r		\$41,204.51				
Top 10 Legal accounts =58% of total legal a/r		\$65,895.34				

*****This Fiscal Year To Date \$56,073.40 has been paid from 4 Legal Accounts

CONSENT AGENDA
April 16, 2016

ATER COMMITTEE:

A motion was made by Mark Franklin, seconded by Don Bird and passed with no nays as follows:
To approve the Minutes of March 12, 2016 as written

A motion was made by Mark Franklin, seconded by Don Bird and passed with no nays as follows:

To transfer the \$105,718.06 (current value) from Lord Abbett funds to Hartford using the "A" Share program which requires 3.5% upfront fees at 35% stocks and 65% Bonds with a review in July that could possibly reverse the upfront fees of 3.5%.

A motion was made by Mark Franklin, seconded by Don Bird and passed with no nays as follows:

To accept the bid from Back Flo Pros for \$2225.00 for the Annual Back Flow Testing.

LAKE DAM COMMITTEE:

Approval of Previous Minutes: **Motion** to approve by Linda Smith, seconded by Kelly Evans, passed unanimously

MOTION: *I move recommending to the Board of Directors that security cameras be installed at all parks including the Inn Island.* Motion made by Linda Smith, seconded by Mike Prather, passed unanimously.

MOTION: *I move recommending to the Board of Directors that the Tetra Tech contract be approved for 2016-2017 with the addition of the model to estimate spillway levels for a cost estimated at \$800.* Motion made by Dan Barnett, seconded by Mike Prather, passed unanimously

GREENS COMMITTEE:

Minutes were reviewed and Gayle Wilcox motioned to accept the minutes and Steve Saylor gave a second.

It was reported the money on the books will need to be used during this next year or it will go into the general fund.

Gayle Wilcox made a **motion**: "Money on the books will need to be cleared off March 31, 2017 and by March 31st each year thereafter or the funds will be put into the general fund." Ann Johnson made a second. Motioned passed with one objection.

Cart Sheds/Lockers: It was not decided to make a golf shed available for lockers due to not enough information on locker cost. Discussion was brought up regarding the empty cart sheds. We have lost a few renters so there are about 10 sheds available. In order to have some income brought in for these empty sheds a **motion** was made by the committee to send to the board.

"Cart Sheds can be rented by golfers without purchasing an annual for Golf equipment only. The renter must relinquish the shed if there is a need for a person purchasing an annual and renting a shed."

INN COMMITTEE:

Sharon Hadsall moved to approve the minutes, 2nd by Mary Lou Trautmann, motion passed unanimously

Dances for LL Daze and New Year's Eve— the best bands are already booked but people want the True Romans to return so a **motion** was made by Mary Lou to ask Nan to call and book them for New Year's Eve. It was 2nd by Sharon H. and passed unanimously.

ARCHITECTURAL COMMITTEE:

Approval of Minutes: Chris Johannesen made a **motion**, seconded by Jim Nutt to accept the minutes of the March 12, 2016 meeting. Motion passed.

EXECUTIVE COMMITTEE: Scheduled for April 16, 2016 @ 8:00 a.m.

Agenda Items: Dog Complaint Appeal, 8:00 a.m.

Ballots ~ Mailing Error ~ Absentee Ballot Approval.

Personnel Changes in Management