

PROJECT APPROVAL REQUEST

Anglia Security Gates

December 20, 2022

1. The person or Committee proposing the project:

Roger Milliman and LD Committee

2. The project's description/scope including:

- a. Narrative description of the project.

Secure access to Anglia park via the car gate and via the dam pedestrian gate entrances require modifications. The Anglia park car gate cannot be upgraded due to the technology is at capacity for issued access cards. The dam's pedestrian gate has power turned off leaving the gate open for unsecured access. Additionally the pedestrian gate adjacent to the car gate is unlocked enabling walker access.

Recommendation is to have contractor Southgate Fence install keypads using the same keycodes at the three locations – 1. Car gate entrance via a wireless keypad, 2. Car gate exit via a wireless keypad both at the Anglia Park and 3. Hard wired keypad at the dam pedestrian gate. Keypads located at 1 & 2 will be activated via a wireless control device installed in the car gate motor unit.

- b. The project's purpose and the value LLCC members will receive from the completed project, including any health and safety improvement aspects.
Purpose of the modifications is to provide improved park security for members and securing access to the dam.
- c. Drawings and sketches as necessary to understand the project.
NA
- d. The approximate cost for the project, and the basis and assumptions for that cost estimate.
NTE \$1500
- e. A recommendation as to whether the project should be delivered in-house with LLCC staff, use outside contractors or consultants, or be carried out by a combination of in-house and outside resources
Combination of Southgate Fence and staff
- f. An approximate schedule, including any time constraints regarding project activities or completion date.
One day installation will be Southgate scheduled and coordinated with Facilities.

3. The budget status of the project

- a. Has a Committee, and/or the Board, already included the project in the current year's budget?

Capital project originally approved for 2021 @\$6,000. This PAR is an interim low cost solution to improve access for Anglia Park and Limerick dam.

- b. Is it in a longer-range capital improvement plan? Is it a new idea outside the current year budget cycle?

Secure access for Limerick dam and park bathrooms require a long range master plan ideally with issued electronic cards. A master plan may also consider all building access including the Inn, Pro Shop Café, Shop, and golf course bathrooms at hole #5. Integration with a POS system should also be considered in stages.

4. Additional considerations the Board may need to consider, including any foreseeable project risks or liabilities.

- a. The risk of the Office only providing the keycode to members in good standing.
- b. Determining when to chain lock the adjacent pedestrian gate at the car gate.

5. Proposed project manager.

Roger Milliman and Norm Glasco

6. Evidence of coordination with the appropriate staff departments and management and the staff's recommendation.

Initial meeting held at Anglia Park with Teddy Lovgren and Dennis Muretta representing LD Committee (including contractor Southgate Fence) approving the interim plan.