

LLCC Greens Committee Meeting MINUTES
Tuesday, March 1, 2022 (1:30 PM – Pro Shop Café)

ATTENDEES: Vern Duggan, Robbi Alberts, Lance Levine, Tim Magee, Nancy Milliman Sheila Nokes, Steve Saylor, Gayle Wilcox
[Excused: Ed Irvin, Jerry Nokes,]

GUESTS: Dean Dyson, Kirk Crowell, Jess Mosley

STAFF: Elen Gaschet DeL'isle, Jason Howerton, Roger Milliman

Vern called the meeting to order at 1:30 PM, and welcomed everyone in attendance.

Minutes: Gayle Wilcox moved to: **APPROVE THE MINUTES FROM THE FEBRUARY 1, 2022 GREENS COMMITTEE MEETING.** Lance Levine seconded, and the motion **PASSED.**

Greens Report: Jason Howerton reported it's March, and Spring is right around the corner. February was a busy month trying to keep the #3 project going while maintaining the golf course, with a short staff. It was a great month weather-wise, but there were also several frost delays.

In February, the crew: Installed silver tee markers ... and Broke ground on Phase II (Tilled area where new chipping green will be located ... Brought in 75 cu yds of fine sand and organic blend soil for green base ... Leveled, shaped & compacted green surface ... Cut in and shaped a bunker ... Trenched 170 ft of drainage and installed 4" perforated pipe with 3 yds of pea gravel ... and Installed a 60'x40' tarp to keep area dry during the few days of torrential rain)

Next on the project Phase 2 (Bring in 64 cu yds of 70% fine sand/30% organic-blend sand ... Grade and shape chipping green surface with sloped collar ... Float gradual slope around bunker ... Compact surface ... Relocate 3 irrigation heads to collar of green ... Hydro-seed collars and bunker slope with fescue/rye blend ... and Harvest plugs and use for putting surface).

Topics to Discuss: What to do about golfers not obeying the cart rules for the day? Also, handling upset member(s)/guest(s) questioning the frost delay times? Are there consequences for member(s)/guest(s) actions? How should employees handle situations when a member/guest is caught not following the rules?

It was agreed we need to keep a record of every incident. The Pro Shop can record complaints. Anyone involved in or witnessing an incident should file a complaint. Take a photo, if possible. If incidents are repeated after warnings: Members' names should be referred to the Board / Compliance Committee (penalties can be applied) ... Guests' names should be given to Vern Duggan and Roger Milliman so consequences can occur immediately (potentially being banned from the course).

Finally, Jason said he plans a Deep Drill of the Greens on Monday, March 28th, weather dependent. They will be plunging and harvesting drilled cores for installation of cores on the chipping green surface. (Jess Mosley mentioned they had invited home & away planning folks from Lakeland Village to visit our course the next day, March 29th.)

There was a question about whether out-of-bound stakes are right on the property borders? Jason said no, in most cases they are a ways inside the property line. If a property owner wishes to keep golfers wanting to retrieve their balls off their property, they need to mark the exact line based on property stakes and post a sign. In some instances, it's quite a ways from the out-of-bound stakes, while others (like Hole 6 & 7) are very close to the property line.

Pro Shop Report: Elen reported Pro Shop revenue in February increased 38% over last year (~\$54K in 2021 vs. \$74K in 2022). So far, we've sold 110 golf Annuals for 2022, including five new Public annuals and four new Member annuals. We've also sold 74 trail passes (60 Members and 14 Public). Elen will double check to make sure everyone who purchased an Annual also purchases a Trail Fee, if they have their own cart. Families with two carts need to purchase two trail fees.

Cart shed rentals are being collected, including three new occupants. Anyone NOT purchasing an annual must vacate their shed. Elen said sheds are full right now, with 7 on the waiting list. Our cart sheds are income-generators.

Upcoming events: Bill Huston's **Clam Chowder Tournament/Scramble** will be held **Friday, March 18th.**

The Pro Shop will be sponsoring the **2022 Masters Partnership** event on **Saturday, April 9th** (four-person teams; 18-holes Low Net ... Men, Women or Mixed divisions ... set your own tee time ... purchase a "Pro" for your team, prices set by Pro Shop staff; the Pro's Sunday Masters' hole-by-hole score is then added to your team's scorecard)

The Greens Committee is planning to hold a **fundraising tournament on Friday, May 20th,** to raise funds toward future projects (for example, leveling tee-boxes, redoing the 8th Green, improving practice putting green, etc).

CAM Report: Roger Milliman thanked the Greens Committee for helping boost fiscal year-to-date revenues. Since September, golf course revenues are up 35% and Café revenues are up 28%. Starting tomorrow, the Café will be open five days a week (Wed-Sun) with longer hours (7:30 AM to 3 PM). For any social events, you're encouraged to purchase food through the Café.

As approved by the Board, a new NEC phone system has been ordered for Lake Limerick. Every time you call, you'll get a menu of numbers to choose from.

Roger reported that Shawna Sharpe, LLCC's Accounting Manager, has given notice. Yesterday was her last day; however, she'll continue as a consultant. Accounts Payable and Accounts Receivable will be handled by office staff. This will be monitored for a few months to see how it works.

LLCC has hired a new Water Manager, Chris McMullen who has 30+ years experience and meets the WDM2 minimum certification requirements. He will fit in really well with shop personnel.

Jason said he is still looking for a Mechanic, as are several other golf courses.

Finally, Roger said he talked to videographer John Hohnstein who will be putting together a promotional video for Lake Limerick. He plans to take drone videos/photographs of the golf course during April and May, when things begin blooming. He will be wearing a yellow vest, and golfers will be notified on days of filming. There was discussion about whether he should video with or without golfers? Do we need a “release”? It was suggested that we post signs at Hole #1 and in the Pro Shop by the registration desk: “If you don’t want to be in the photos/videos, please contact the Pro Shop desk.”

Regarding masks, WA’s Governor has said no masks will be required indoors after midnight March 11th. Roger said LLCC’s Board has agreed, no masks will be required indoors at LLCC facilities starting March 12th. If a member or employee still wishes to wear a mask, they can do that.

Comments from the Chair: Vern said purchase of new golf carts (#70-74) was approved by the Board, and they will be delivered on March 25. Thanks to everyone who helped get this done! We will now have decent carts that run, and we don’t have to rely on old, unreliable carts. This gives us a total of 25 carts, so we shouldn’t need to rent extra carts when tournaments are held. Carts are income-generators.

Staff will determine where to park the new carts. It was suggested we park the old green carts out front; and put the newer more-valuable white carts in the fenced area behind the Pro Shop. Security cameras have been installed.

Ongoing Encroachment on Navy Property: Roger said he talked to the Navy last week, and they are still reviewing the documents, so this continues to be “in process”.

Marketing: Nancy Milliman said we owe thanks to Sheila Nokes who gave an excellent presentation at the LLCC Town Hall meeting last week, covering the golf course. She helped open a lot of eyes on what are our assets, and what it takes for this community to run. If you missed it, it was recorded, and should become available on the LLCC website. Roger said both the video and powerpoint slides will be posted on the website. [The next LLCC Town Hall, covering “Water” is being planned. It will be followed by the “Inn”, “Greens”, etc. in due time.]

Nancy said HOA coupons continue to be used at the Café – twelve during the month of February. *Fjord* magazine will be coming out in the next couple weeks which includes a great LLCC article and photo (“Swing into Spring”). A supply will be delivered to the Pro Shop.

LLCC will be publishing coupons in the *Journal*, and are waiting to hear about putting something in the *Visitor’s Guide*.

Sheila is reviewing flooring samples for the Pro Shop & Café; however, installation may be delayed until next budget year. We need something durable that isn’t slippery. At the Inn, the Great Room will be painted and new flooring & carpeting installed. Persons wishing to use the office may be directed to enter on the lower level for a period of time.

Roger mentioned LLCC let go of their former custodial service, and has hired ServiceMaster, bonded & licensed.

Vern mentioned that Marketing’s budget for LLCC dropped \$2500 this year, which is tragic.

3rd Hole Tee Box, & Practice Chipping area: The project is over 50% complete (see Jason’s report). Lance said golfers were questioning whether the old blue (#12) tee area will be closed off, or if it can still be used as a tee-box. Vern said he’d prefer to hold off discussion on that until he gathers input from more golfers.

Fundraiser: Vern noted some of the projects we’d like to see completed are leveling Tee boxes, redoing the 8th green, and improving the practice putting area. In the past, Greens Committee has raised funds and then approached the Board, sometimes asking for extra funding to complete a project. A fundraiser tournament is planned for Friday, May 20th. Mark Hendricks, Tim Magee and Kirk Crowell will be coordinating that event. Vern said when Mark returns on March 18th, they’ll schedule a fundraising committee meeting. They’ll be looking for lots of volunteers & input.

Cart Security: Security cameras are up and running. We are looking at Security Bars, which are \$150 each. Mark has been asked to look into case-hardened cable & lock.

Cart Update: Vern said five used carts have been ordered, to be delivered March 25th.

NEW BUSINESS

Heavy Equipment for LLCC: Roger said we currently have a 2008 Kubota **backhoe** that is near the end of its life. It is not only used by the golf course crew, but also used by Water and Maintenance/Facilities. LLCC also has a Kubota **tractor** which is in fairly good shape. The question is getting something refurbished vs. new (\$40K vs. \$80k). How often do we use the backhoe? Would it make more sense to rent/lease? It’s hard to project the timing for projects (sometimes they take longer than planned; if we rent, we may be required to return the equipment before we finish the project). Sometimes we have “emergency” projects (like for Water, or Facilities) where you need the equipment immediately. Dean wondered if it could be used to help with dredging our lake(s). A reserve study is being done right now. We may want to consider including money in future capital funding budgets. We’ll continue to gather data.

Adjourn: At 2:40 PM, Gayle Wilcox moved to: **AJOURN**. Lance Levine seconded, and the motion PASSED.

NOTES BY ROBBIE