

LLCC Greens Committee Meeting MINUTES
Monday, October 5, 2021 (2:00 PM – Pro Shop Café)

ATTENDEES: Vern Duggan, Robbi Alberts, Ed Irvin, Lance Levine, Tim Magee, Jerry Nokes, Sheila Nokes, Steve Saylor, Gayle Wilcox
[Excused: Nancy Milliman]

Guests: Dean Dyson, Renie Dyson, John Ingemi

Staff: Elen Gaschet DeL'isle, Mark Hendricks, Jason Howerton

Vern called the meeting to order at 2:00 PM, and welcomed everyone in attendance.

Minutes: Renie noted, under Pro Shop Report, the Ladies Club raised \$165 (not \$150) for their Putting Contest at End of Summer Bash. Gayle Wilcox moved to: **APPROVE THE MINUTES FROM THE SEPTEMBER 7, 2021 GREENS COMMITTEE MEETING, WITH THIS CORRECTION.** Jerry Nokes seconded, and the motion PASSED.

Greens Report: Superintendent Jason Howerton reported October is here and they are scrambling to finish up a few things to get the course ready for winter. It's also the time Jason takes his much-needed vacation (hunting). He's been planning winter jobs and ways to keep his part-time crew working. Jason noted the Greens Mechanic Martin has recently put in his resignation, so he's looking for an "experience-preferred" turf mechanic to fill the position.

Things accomplished in SEPTEMBER include: Aerification & seeding of greens, collars, approaches, tees, and weak areas in the rough ... Removal of 2 speed bumps on #8 & #3 ... Edging of sprinkler heads ...and Starting annual fall fairway topdressing program. Jason noted that ALL of his Greens Crew is fully vaccinated (as well as all who work in the maintenance building). *Thank you!!*

Things to accomplish in OCTOBER include: Completion of fairway topdressing ... finding an experienced mechanic ... In-depth spray program to control fall/winter diseases on greens ... and Start shaping of practice area #3 and new blue tee box.

Topics for discussion: Greenskeepers Revenge Tournament. (Maintenance crew had LOTS of fun setting up those tees and pins in the worst places they could!) ...and Jason is now a HOMEOWNER at Lake Limerick! *Congratulations!*

Asked about the various spots on the course where the **sprinklers** don't reach, Jason said he's aware of it, but it would take quite a bit of money to expand the system. Dean suggested perhaps doing it in smaller increments?

Jason said the crew takes very good care of their equipment, cleaning after each use, and it is all holding up well.

Vern asked about plans to reconstruct **tee boxes**? Jason said it's on his to-do list to try to get a couple more done.

Lance wondered if we could get the **yardage printed on the sprinkler heads**? This would be quite a project. Vern suggested a team of volunteers do the measuring and marking to make it easier for the maintenance crew? Tim Magee agreed to lead that volunteer effort (**ACTION ITEM**).

Chair Report: Vern asked if staff (Elen, Mark & Jason) could come up with a list of all their accomplishments during the past year so it could be shared with the Board and the community. It's important to let everyone know that we stayed well within budget and earned extra revenue (**ACTION ITEM**).

CAM Report: (*Roger Milliman provided a written report*) The Greens department had a very proactive year maintaining the course, signage, markers, improving Tee Boxes to name a few accomplishments and completing an extensive drainage project on hole #7 including the Rain Garden enhancing pond drainage.

Jason will be hiring a new mechanic due to Martin's resignation.

The Pro Shop is well managed with another **revenue record-breaking year** due to a consistent focus on customer service and marketing. Even with COVID, we promoted events and tournaments adhering to WA Dept of Health requirements. Lessons, merchandise sales, annuals including member and public play all continue to improve.

We can all take pride in the operational management of LLCC's golf assets.

Annual employee performance reviews will be completed by October 15.

- **Navy project:** No updates; Navy has been contacted to provide status.
- **2021-22 Budget:** "Pending Member approval, final special project spending will require BOD approval with negotiated vendor pricing and/or project material expenses. Roger will work with Vern and Jason for final project approval submissions to the BOD."
- **3rd hole tee box practice area:** Per Roger, "We need to agree on 1 major capital project per year; committing to more than 1 is not advised due to our limited summer construction window and our first priority of maintaining the course with available staff."

Vern noted our first priority this year is purchasing additional carts (which will generate income). Second priority is creating the #3 practice area.

Pro Shop Report: Elen G. thanked Mark, Dave & Jason for taking care of things while she was on vacation. She reported, even with some poor weather, revenue in September 2021 was \$24,997.66 (a 14% growth over Sept. 2020). Our specials (military, first responder, etc.) brought in nearly \$1,000 And Miscellaneous sales totaled \$4,180 (which included the sale of two old golf carts). She added, there is some new clothing merchandise for sale in the Pro Shop..

Marketing: *(In Nancy's absence)* Elen reported an ad was placed in the *Tracing the Fjord* magazine offering 30% off greens fees Monday thru Thursday, expiring December 10th. We have also added "teachers/educators" to our discount for military and first responders.

The **2022 LLCC Calendar** will be finalized by December 1st, ready to sell as holiday gifts. They are still looking for a \$250 sponsor, and 12th-Man sponsors at \$50 per picture. Contact the Pro Shop asap!

Vern said there is a lot of stuff going round & round that isn't always factual. We need to educate the community. Steve Saylor added, the way to get things done around here is to join a committee, get involved, run for the Board – don't just sit back and complain!

2021-22 Budget: Our list of budget items (including golf fee increases) was approved by the Board. The Board's budget proposal has now gone out to the membership for their vote.

Hole #3 tee box & practice area: Once the budget is approved, Vern said he will work with Jason and Mark to come up with cost estimates to take to the Board, starting with creating the Practice Area on Hole #3. Mark is working with HOA member Dan Richter (a retired architectural planner) who can get the plans drawn up. Mark invited anyone present who wants to help with this project to come see him.

Fundraiser: Vern said after the first of the year, he'd like to get folks together, pick a project, and start planning a fundraiser for next year. We were very successful on the last one, and can be again.

Good & Welfare: Gayle asked for a status update on Jerry Thompson. Jason said he is home (in Olympia) and working on recovery. Jason will deliver the LLCC card & donations.

Adjourn: At 2:52 PM, Gayle Wilcox moved to: **ADJOURN**. Lance Levine seconded, and the motion PASSED.

NOTES BY ROBBIE