

Lake Limerick Inn Committee Minutes

September 10, 2022

Attendees: Lisa Wilson, Paul Wagner, Nancy Dudacek Milliman, Mary Ann Wagner, Mary Berni, Bonnie Morrow, Hollyanna Vopat Steiner, Sharon Corrigan, Kyle Skinner, Sharon Hadsall, Susan Friends-McGee

Excused: Dorothy Powter

Staff: Roger Milliman, Nikki Underwood

Guests: John Ingemi

Meeting called to order by Paul Wagner at 9:30am

<p>August 2022 Minutes: Motion made by Bonnie, seconded by Susan to approve August minutes.</p>
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Financials: Roger noted that YTD sales were up 53% for the restaurant, 83% for the lounge and 21% for the café. August Month-to-Month sales were up 114% for the restaurant, 102% for the lounge and 47% for the café, as compared to last August.

Operations: Menu prices increased up to 20% after collaborative effort between the BOD, the annual budget process and an independent third party. This was on top of 10% restaurant increases in June due to inflation. Roger to request a copy of the independent third party's report to share with Inn Committee members. Discussed possibility of offering a **senior size portion** at a reduced rate, but since labor is highest factor, did not pursue. Servers will provide a **comment card** with each bill going forward. Staffing position of **Sous Chef** being advertised with one interview scheduled. **Cross training** of staff between the Café and the Restaurant mostly complete, so as to avoid service disruptions. Nikki reported that she is seeing a lot of **new members** making use of their welcome coupons and then becoming regulars at the restaurant, including many families.

Recap of recent events:

- **End of Sumer Bash** was a huge success, along with being profitable. Bonnie noted that members volunteering their time were at the highest level she has seen. Special kudos to Hollyanna for putting on such a fabulous **Kids Carnival**, which drew a steady stream of families and well-exceeded expectations. **Lady Drinks Whiskey** put on a well-attended show to round out the day, along with **Mendoza's Food Truck** who reported they did a good business. Gross sales combined were \$640 from the keg (donations requested) and the beer / wine tent sales. Food sales from the Inn were \$1,456 and the lounge brought in \$2,708 inclusive with outside beverage sales. It was indicated that Saturday events at the Inn generally led to increased Café business.
- The **Bakken Great Hall test event** drew around 75 participants with live music, dancing and food / drink catered by Wild & Woodsy. It was noted that the sound quality in the Great Hall was quite good, but that the noise level in the downstairs dining room was

pretty loud. Discussion about giving members a heads-up when an event will be happening so that they know what to expect, especially when live music and dancing are involved.

Upcoming events:

- **Town Hall** – Tentative date of October 27th at 7pm and Kyle will discuss specifics at our next meeting.
- **Open Mic Night - September 28th, 6:00 – 8:00pm** in the dining room. Lisa will have Karaoke available as a backup.
- **Seahawks** – Nancy, working with Jon and Brian, will arrange breakfast/lunch Seahawk specials at the Café for daytime games. Is expected that we'll also have a couple of Seahawk events in the lounge, depending on schedule.
- **Oktoberfest** – Kyle, along with Rich Hamilton, will coordinate to arrange an Oktoberfest celebration. As an alternative, they will help to create a themed beer dinner for 40, similar to the recent wine dinner.
- **Halloween** – An **adult costume party** and contest will take place in the lounge on **Saturday, 10/29**. A **children's costume party** in the Great Hall is set for **Sunday, 10/30**. Hollyanna will coordinate with Nikki to pull off a fun event for the kids.
- **Thanksgiving** – Inn closed on Thursday. Idea of doing an Anti-Thanksgiving theme for the weekend was well received (tacos, pizza – anything but turkey!)
- **Christmas** –
 - John Ingemi to speak with the BOD regarding hosting an **Employee Appreciation Dinner** on a Monday or Tuesday that includes music. Employees would be allowed to bring a significant other.
 - A day of kid's holiday activities in the Great Hall followed by the annual tree lighting and carols would follow.
- **NYE Dinner** – Roger has already discussed ideas for NYE dinner with Jon and Nikki. This will be promoted separately from the NYE Party.
- **NYE Party** – Planning committee in place and will start selling tickets October 1st. The plan is to generate enough revenue to cover expenses.

Marketing/Nancy:

- Ads continue to be placed in the Fjord magazine and the Journal to promote the Golf Course and Café and the use of QR codes was discussed. Reviewed costs for large banner placement in front of Shelton High School and potential fund raising to cover the expense.
- Information and new contracts for Great Hall rental to be placed on our website soon.
- Drone footage of golf course available on LLCC Golf website and on display at the Pro Shop.

Old Business

- Inn Committee Resolution No. 2006-07 – reviewed revisions to present to board. A motion was made by Sharon H., seconded by Lisa W. to present requested revisions to the board for their approval.
- Prather wedding taking place October 1st from 1:00-4pm to test operating procedures. Attendance of 40 expected, starting out under a tent between the snack shack and the courts, and then moving into the Great Hall.
- Fireplace trim color in great hall – expand? Will discuss next month.

New Business:

- **Great Hall Ramp** – Norm preparing bid to do in-house. Ramp would be unavailable for up to two weeks and will fall under repairs and maintenance.
- **Cleaning / Reorganization of Crow's Nest** storage was discussed
- A motion was made by Bonnie, seconded by Maryanne, to recognize Susan Friends-McGee and Sharon Corrigan as Inn Committee members. All voted in favor of.

Meeting adjourned at 11:30am

Minutes submitted by Mary Berni

Next Meeting – 10/8/22 – 9:30am – Restaurant

RESOLUTION NO. 2006 - 07
Inn Committee

This Resolution sets out the purposes, authority, makeup and operating procedures of the Lake Limerick Country Club Inn Committee.

1. Purposes. The Inn Committee has five primary purposes, all centered on service to members of the Association:

- to promote the use of the Inn facilities by our members by all means available, including special menu selections and events, advertising in the newsletter, flyers in Lake Limerick mailings and distribution boxes on Club premises, posters, and word of mouth; ^[L]_[SEP]
- to monitor the appearance and cleanliness of the Inn building, including the kitchen, dining room, lounge, rest rooms, entry, Board Room, and Great Hall. When appropriate, work orders or need-work reports will be given to ~~Maintenance or to the Board~~ the CAM / office; ^[L]_[SEP]
- to work with the restaurant and lounge staff to maintain high quality food, drink and service. The Chair shall review written compliments / complaints which may be lodged regarding Inn service or food, and shall refer such issues as appropriate to the Chef and CAM ~~or Board~~ for action; ^[L]_[SEP]
- ~~to prepare draft operating and capital budgets for the restaurant and lounge to submit to the Board, and to review monthly financial statements and work with the Chef and bartender to set and meet budget goals; and~~ ^[L]_[SEP]
- to propose draft operating budget for the Café and to review monthly financial statements and work with Café Manager and CAM to set budget goals and to work in conjunction with Greens Committee to propose capital budgets for the building that houses the Café and Pro Shop.
- to schedule and plan social activities at the Inn, which may change from time to time, and which may include, but are not restricted to, Valentine's Dinner and/or Party, St. Patrick's Day Party, Spring Bash (Memorial Day weekend), Summer Bash (Labor Day weekend), Halloween Dinner and/or Party, New Year's Eve Dinner and/or Party, Dances and Game Nights (such as Bunco). ^[L]_[SEP]

2. Authority. The Inn Committee does not have the authority to act for the Board with

respect to any final decisions; rather, it recommends to the Board based on its investigations, experience and deliberations. The Board may or may not accept such recommendations in whole or in part. ^(L)_(SEP)

3. Makeup. The Inn Committee shall consist of one Chair, who is appointed by, and serves at the pleasure of the Board; and two or more additional members, who have petitioned for appointment to the Committee, have attended three meetings as a guest over a six month period and have subsequently been approved by the Inn Committee. The Board may terminate the membership of any of the general members of the Inn Committee, at its discretion. Only Association members in good standing may serve as Inn Committee members, ^(L)_(SEP) although any actions that may be taken by the Inn Committee while a member who is not in good standing is serving on the committee are not subject to challenge for that reason.

4. Operating Procedures. The Inn Committee shall operate pursuant to procedures that are fair and reasonable. It shall create and make a readily- accessible record of systems for its operation, which shall include processes, timelines and assignment of responsibilities, accountability and forms, as well as other procedures that are beneficial to the work of the committee. It shall provide the forum for member suggestions regarding Inn facilities, services and social activities.