

Lake/Dam Committee Meeting Minutes
Saturday, June 5, 2021
Zoom Meeting

Meeting Called to Order 9:00am

Committee Members:

Glen Bachman – absent
Jack Betterly – present
Dennis Murretta – present
Kelly Evans – present
Debbie Moore - present
John McRoberts – absent
Maureen Glenn – present
Steve Glenn – present
Joel Gray – present

Dorothy Powter – present
Tim Reber – present
Jared Foss – present
Deanne Landsverk - present
Duane Landsverk – present
Ted Lovgren – present
Dave Kohler - present
Karen Kohler - present
Lou Jackson - present

Guests:

Roger Milliman - CAM
Dean Dyson - Div. 2 Lot 200
Brian Smith – Div. 1 Lot 17
Rich Hamilton – Div. 2 Lot 283

John Ingemi – Div. 3 Lot 246
Steve Saylor – Div. 2 Lot 126

Chairperson's Opening Comments: Kelly Evans – most of the concerns for our committee right now are coming in as a result of the high lake level. We will discuss this at length during the meeting today.

Approval of May 1, 2021 minutes – Karen moved to approve the minutes, seconded by Dennis. Motion passed.

Dock Permits/Boat Registrations/Requests:

No Boat Registrations

4 dock permits were approved, several are in the pipeline

Correspondence – Email from Martha Sandquist regarding lake level

Status May motions to the Board: ALL APPROVED BY BOD

Move that Kelly Evans be recommended to the BOD to serve as Lake/Dam committee chairperson for the 2021/2022 term.

Motion made by Karen, seconded by Tim

Motion Carried

Move that the requested funds of \$330 be approved to purchased needed equipment for the safe and effective operation of the Lake Patrol boat.

Motion made by Joel, seconded by Teddy

Motion Carried

Move to have the 5 park bathrooms reopened for the summer season and be cleaned on a regular basis by maintenance. Should maintenance be unable to clean, then a janitorial service shall be hired to clean and sanitize the restrooms on a regular basis throughout the summer season. The sanicans in those parks shall be removed.

Motion made by Dave, seconded by Dorothy

Motion Carried

OLD BUSINESS

1. Team to work with Roger Milliman to audit all the park signs, noting what signs are posted where, what information is not posted that should be, what signs are old and need replacing and possible consolidation of signs.
 - Assigned to: Dennis
 - Status: Dennis has 7 Entrance signs and 18 Rules signs proposed at an estimate of \$9K. The direction he is going is with metal signs as they are more durable. He has prepared a PAR and will be fine tuning this with the assistance of Dorothy for submittal to Joel
 - Tim noted that the sign at Leprechaun still needs attention per our prior meetings
2. Prepare Phased Project Proposal for Lake Leprechaun Clean Out Project
 - Assigned to Maureen, Steve, and Tim
 - Status: Tim has prepared a PAR to supplement our 21/22 Budget request. This will need to be revised based upon the meeting on 6/4 with Harry and Rob. The cost will be closer to \$42-\$50K
3. Park Inspections
 - Maureen & Steve
 - The parks inspection report dated May 30, 2021, was submitted in advance of the meeting by Maureen and Steve. Parks are in relatively good condition. The departure of Duane from our maintenance department is evident in the current condition of the parks . There is a noticeable improvement in the amount of dog waste in the parks with the installation of the waste stations. We will keep an eye on any ongoing issues with these being tampered with.
4. Park Hosts
 - Assigned to: Dave
 - Status: All hosts are now in residence. They have all been provided with “Host Binders” by the office. No issues to report at this point.
 - Dorothy suggested that if the opportunity presents itself that members of this committee introduce themselves and welcome the Park Hosts.

5. Dock Inspections

- Assigned to: Teddy
 - Status: Teddy continues his efforts to address the non-compliant docks on our lakes.

6. Budget Work Team

- Assigned to: Debbie, Tim, Joel, Kelly, Dennis, and Dave
 - Status: The proposed budget from last month will need a few modifications based on the PAR's being developed over the past month along with new information that we been provided with from our lake consultants.
 - Data Loggers (4) – that are Bluetooth capable need to be purchased and installed into our lake to help us in the long-term management and wellbeing of our lakes. We will add a line item to our budget of \$5,000 for their acquisition and installation
 - The cost to replace the barge motor should be budgeted at \$10K
 - New signage for the lakes/parks will be budgeted at \$9K
 - The cost for Lake Leprechaun 1st phase needs to increase to \$50K
- Dave will work with Teddy, Tim, Dennis, and Kelly to draft roles/responsibilities for a Lake/Parks department head to illustrate the desperate need our community has for a dedicated staff person who is responsible for the management of these significant assets.
- Dave moved that our revised budget be submitted to the BOD along with the supplemental PAR's for consideration in preparation of the 21/22 LLCC Annual Budget. Seconded by Debbie. Motion passed unanimously.
- Still need Cranberry Creek PAR from John and Bird Sanctuary Dredging PAR from Teddy.
- Kelly to create a PAR for the Bluetooth data loggers
- Joel will be the point of contact for collecting the PAR's from the committee members.

7. Weed Treatment 2021 Review

- Assigned to: Debbie More
 - Status: Debbie reviewed the report provided as a result of the lake survey performed on June 4th. A narrative of that report is attached to these minutes for reference.
 - Due to a recently announced WDFW rule change, there is no longer an exemption for Lake Leprechaun to be treated early
 - Both lakes are aging, to slow down the process we need to be very proactive in the management of nutrients and sediment that are entering our lakes. This will allow for a better balance of the weeds and algae growth that we see in the lakes.
 - Lake Leprechaun is in dire need of immediate attention if we are to keep it as a lake usable for recreation – the lack of action on Lake Leprechaun is a result of not having a dedicated Department Head who will be a steward for our Lakes long term health and vitality. This needs to be a top priority for treatment as soon as possible this summer.
 - Debbie will push to get a schedule for this summers' lake treatments
 - Cranberry Cove will have a special treatment for Algae.
 - Lake Leprechaun will have a special treatment for Mares Tail.
 - Lake Data Collection is a key to effective management of our lakes to that end it is imperative that we replace the Data Loggers on our lakes. These need to have Bluetooth capability.

❖ SEE MOTIONS TO BOD

8. Lake Patrol

➤ Assigned to: Jared

- Status: Jared has purchased the necessary items to fully outfit our Lake Patrol boat per last months approved motion to the BOD. Jared will work to find a way to secure these items.
- Teddy requested that a training session be scheduled for anyone interested in operating the Lake Patrol boat. Jared will schedule and send out a notice of the time and date for this training.
- Dorothy asked if there was a number for members to call when in need of Lake Patrol enforcement. Our Lake Patrol is run by volunteers who perform this function as their schedules permit. There is no schedule or single point of contact to call when an issue arises.
- We need to set the tone early in the season of what is expected of members on our lake.
- Dave will look into the possibility of our Park Hosts taking on some Lake Patrol duties.

MANAGERS REPORT

1. Roger Milliman provided the committee with a written report along with a “Facilities Action List”.

➤ See attached report

- The electronic pedestrian gate on the west side of the dam has been out of commission. Roger will investigate what it would take to get it repaired. – This will be looked at when the gate company come out to do the repair on the car gate at Anglia.
- Barge Update: Tim reported back to the committee that the barge is functioning so long as you can use your “third” hand. This will be part of the Lake Dam 21/22 Budget request.
- Old Lyme Park is officially open. There are a few outstanding items (drainage and top dressing of the grass) that are still being worked on. The light needs to be re-energized by PUD. Joel requested that, if necessary, a shield be installed to minimize the effect on neighbors. The committee would like to have a bench made from cedar planks that are in our possession and the tree rounds that will result from the logging at Log Toy.
- Roger has requested that someone from this committee evaluate the current buoys to confirm that are correct for our desired application. Duane, Tim, and Jack will look at these.
- Sanicans are scheduled to be removed from the parks (that have existing restrooms) next week. Roger has contracted with Coastal Custodial to clean the park bathrooms every Monday and Friday
- The Anglia gate has a part (modem) that has been on order for over 2 months. Until that part arrives, we are unable to repair that gate.
- A new Facilities Manager – Norm Glasgow, has been hired. He will begin work on June 7th. He is a proponent of scheduled maintenance so he should be a good fit for fulfilling the expectations of this committee.
- We are also looking to fill the position of Facilities Assistant.
- Joel requested a weekly meeting with Roger to review/update L/D committee work orders.

NEW BUSINESS

1. Lake Limerick Daze: A boat parade will be held on July 3rd. Boats to assemble in King's Cove at 6:30 for a start time of 7pm. A Ski "Exhibition" will be held on July 3rd at 8am – weather permitting. Information on these activities will be sent out in an e-blast to inform our membership.
2. Lake Level
 - The level of the lake is higher than normal at this time of year.
 - Roger shared some historical data on the lake levels
 - No docks are under water per a visual inspection of the lake on June 4th
 - Members are reporting erosion of their shorelines and the inability to access their docks
 - The lake is a reservoir, and we are tasked with the balancing act of installing the weir boards in accordance with the Lake Dam Operations manual. We need to adhere to the requirements of managing the dam while being cognizant that allowing the lake to go too low early in the summer may result in adverse impacts on our community later when there is no water flow into the lake.
 - Dave suggested that the committee take a "field trip" to the dam and view the situation for ourselves. A work team needs to be tasked with reviewing that the weir board assembly system is installed correctly and is being effectively managed. Guidelines and standards need to be developed for future dam management practices.
 - Teddy noted that due to the size of the weir boards, we are unable to do "minor" adjustments. Dave observed that a board can be raised to create a gap that would allow water to flow through.
 - Dave suspects that part of the problem may be that the boards are not level.
 - Some committee members feel that the current lake level is acceptable and that the level will go down gradually as the water flow into the lake slows for the summer season. Others feel that we need to take affirmative action to lower the lake now to mitigate the erosion many members are seeing on their beaches. It was noted that a deeper lake makes for a healthier lake so leaving it high and letting is beneficial for our lake health.
 - Deanne moved that those committee members who are able will meet at the dam 15 minutes after adjournment to review the situation. A plan of action will be determined, and an electronic vote will be taken by the committee chair for recommendation to the BOD. Seconded by Dave. Motion passed unanimously. Kelly will forward this recommendation to the BOD for immediate action.
3. Level Logger – see item #7 under Old Business
4. Long term vision for Park Restrooms and Park Improvements. Tabled until the fall.
5. Project Work Orders – see information under CAM Report
6. Weed Cutters – we have a funds in the current budget for the procurement of weed cutters for the lake. Joel will create a work order to get these ordered and will work with Roger to develop a check out system for our members to "borrow" them to cut the weeds in front of their lakefront properties. It was recommended that some type of "deposit" be required to ensure that the rakes are returned.
7. Lake Buoy's – see above under CAM Report

8. Buoy placement and Mapping – Tim, Jack, and Duane will also work with Roger to confirm the placement of the buoys on the lake perimeter as well as mapping these locations for future tracking.
9. Lake Patrol Mission Statement: Tabled until July meeting.
10. Dock Permitting process review: Tabled until July meeting.
11. Guest Pass Guidelines: Tabled until July meeting
12. Boat Registration Process: Tabled until July meeting
13. Other
 - Newsletter – Dennis will prepare the Lake Dam submission for the summer newsletter

For next meeting:

- ❖ Long-term vision for the parks/restrooms
- ❖ Park Inspection Report review
- ❖ Clarification on where in our governing documents pilings are restricted on Lake Leprechaun
- ❖ Mission Statement for Lake Patrol and Operating Guidelines
- ❖ Dock Permit Process – Review
- ❖ Guest Pass Guidelines – Review
- ❖ Boat Registration Process - Review

GUEST INPUT

None

COMMITMENTS

Item	Assigned To
Investigate electronic gate repair at Anglia – west side of dam	Roger
Change signs at Leprechaun – “No Parking” “Member Fishing Only”	Roger/Tim
Schedule training for Lake Patrol boat operation	Jared
Lake Leprechaun Valve Repair	Roger
Log Toy – faucet and spigot (tamper proof)	Roger
Photos of non-compliant docks	??
Review maintenance of Leprechaun spillway grate/diverter valve	Tim/Roger
Provide office with information on Ski Exhibition on July 3 rd for email blast	Deanne
Park Host – Lake Patrol duties??	Dave

Mission Statement for Lake Patrol	Jared and Lou
Get Joel information for repair needed on Lake Leprechaun float so he can prepare a work order	Tim/Joel
Locate and distribute to members 2020 Lake Report prepared by Harry Gibbons	Dave
Create Par for full time Department Head in support of Budget request for 21-22	Dave, Teddy, Tim, Dennis, Kelly
Prepare article for inclusion in Summer Newsletter by 6/18	Dennis
Send out PAR's that need to be revised – collect all PAR's for submission to BOD with our 21/22 Budget by 6/21 – give to Kelly	Joel
Provide direction to Joel for repairs required on Leprechaun swim platform for creation of W/O	Tim
Send recommended signage to LD members for review/comment	Dennis/All Members to review
Provide Deanne with Weed Update for inclusion in minutes	Debbie
Create “blurb” for email blast regarding Ski Club activity on July 3 rd	Deanne
Review proposed Buoy for use in lake	Duane/Tim/Jack
Review perimeter placement of buoys on lake for mapping and future reference by Roger	Duane/Tim/Jack
Send out July meeting date/time (weeknight June)	Kelly

MOTIONS TO BOD

Moved by Deanne, seconded by Debbie – motion passed

Move to request an approval to purchase 2 Bluetooth capable data loggers for immediate installation into Lake Limerick at a cost not to exceed \$3,000. (it should be noted that there are unused funds in this years budget from the Fishing Derby and for grass installation at Old Lyme park).

Next Meeting – TBD

Motion to Adjourn made by Deanne, seconded by Teddy, unanimously approved at 12:38pm.

Attachments:

CAM Report

Facilities action list

Lake/Parks 2021/2022 Budget Request

Lake Survey Report

Look Ahead:

June 11th – Deadline for Tree Removal – Log Toy
June 11th – Deadline for Sanicans Removal from Parks
June 18th – Reminder of Newsletter inputs
June 27th – Deadline for Newsletter Article
July 3rd – Lake Limerick Daze
TBD – Lake Dam Committee Meeting
August 7th – Lake Dam Committee Meeting
September 4th – End of Summer Bash
September 11th – Lake Dam Committee Meeting (moved from September 4th)
 note to begin Otter mitigation discussion, lake leprechaun valve repair
 Draft Long Term Vision/Standards for maintenance of our Parks
September 15th – Last day for Park Hosts
September 15th – Start Weir Board removal from Lake Limerick
September 26th – Deadline for Newsletter Article
October 1st – Start Weir Board removal from Lake Leprechaun
October 2nd – Lake Dam Committee Meeting
October 15th – Weir Board removal complete Lake Leprechaun
October 16th – Semi-Annual Meeting and 2021-2022 Budget Approval
October 30th – Weir Board removal complete Lake Limerick
October 31st – Last Day of Fishing
October 31st – Winterize Parks