

**LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING
September 13, 2014
Minutes**

The meeting was called to Order at 9:00 a.m.

Members Attending: Chair Phyllis Antonsen, Secretary Don Bird, Treasurer Scott Carey, Members Brian Smith and Brian Parnell. Ken Ayers was excused

Employees Attending: Sheila Hedlund

Guests: None

Approval of Minutes

A motion was made by Scott Carey, seconded by Brian Smith and passed with no nays as follows:
To Approve the Minutes of August 16, 2014 as written

Additions to Agenda

Forgiveness letters from 4 Members, Correspondence

Comments from Guests: None

Financial Report

1) Review of Financials shows everything is on track.

) Service disconnect status, 16 Accounts paid in full and 12 made partial payments.

A motion was made by Brian Smith, seconded by Don Bird and passed with no nays as follows:
To Approve the Financial Report for August 2014 as presented

Water Distribution Manager's Report

1) Use of golf course crew was approved by the Water Committee

Action List, was not reviewed

Correspondence

William Boyd Forgiveness Request for \$192.

Theresa Parsons Forgiveness Request for \$150.00

Douglas McTurnal Forgiveness Request for \$292.00

A motion was made by Scott Carey, seconded by Don Bird and passed with no nays as follows:
To approve the forgiveness requests from Mr. Boyd at \$192.00, Ms. Parsons at \$150.00 and Mr. McTurnal at \$292.00.

Mr. and Mrs. Beynon sent a letter requesting forgiveness for the entire amount of overage which spanned three months, Don Bird will send a letter explaining that the policy states only one month can be forgiven.

Old Business

1) Budget - clarify \$3 assessment placement

The Operating Budget includes the collections of the \$3.00 fee and the amount collected will be put into a designated reserve Account for Well #6.

() Well house heating unit research is still in progress

3) SCADA update research by Don is pending budget approval.

New Business

1) Resolution 2006-02 review, no changes are recommended

Announcements Next meeting date - October 11, 2014 @9:00am

Motion to convene to closed session

1) For Personnel Matters

A motion was made by Scott Carey, seconded by Brian Smith and passed with no nays as follows:
To Convene to Closed Session

Closed Session *for personnel matters*

Motion to reconvene to open session

A motion was made by, Brian Smith seconded by Scott Carey and passed with no nays as follows:
To Reconvene to Open Session

It is noted a Motion was made and approved in closed session.

Motion to adjourn

A motion was made by, Brian Smith seconded by Scott Carey and passed with no nays as follows:
To Adjourn the meeting at 9:45 a.m.

Lake Limerick Water System
Financial Statement
Fiscal Year 2013 - 2014
as of August 31, 2014

	TOTAL	Annual Budget	YTD %	
Ordinary Income/Expense				Goal 92%
Income				
Gross Revenue - Administration				
NSF Check Fees	\$ 30.00	\$ -	0%	
Total Gross Revenue - Administration	\$ 30.00	\$ -	0%	
Gross Revenue Water				
Water Disconnect Fee	\$ -	\$ 150.00	0%	
Water Excess Use Charge	\$ 19,638.21	\$ 10,000.00	196%	
Water Meter Hookup	\$ 1,000.00	\$ 2,000.00	50%	
Water Meter Lock/Lockout	\$ 120.00	\$ 120.00	100%	
Water Meter Locked	\$ 8,793.00	\$ 10,000.00	88%	
Water Metered	\$ 334,449.00	\$ 364,000.00	92%	
Water Non Metered	\$ 19,997.00	\$ 22,200.00	90%	
Total Gross Revenue Water	\$ 383,997.21	\$ 408,470.00	94%	
Total Income	\$ 384,027.21	\$ 408,470.00	94%	
Gross Profit	\$ 384,027.21	\$ 408,470.00	94%	
Expense				
Accounting				
Accounting Assistance	\$ -	\$ 2,000.00	0%	
Accounting Audit	\$ -	\$ -	0%	
Accounting Review	\$ 1,545.30	\$ 2,000.00	77%	
Total Accounting	\$ 1,545.30	\$ 4,000.00	39%	
Bank Service Charges	\$ 431.66	\$ 400.00	108%	
Credit Card Service Charges	\$ 2,778.77	\$ 2,500.00	111%	
Depreciation	\$ 48,660.00	\$ 58,400.00	83%	
Dues & Subscriptions	\$ 510.00	\$ 800.00	64%	
Employee Expense				
Education of Employees	\$ 1,050.00	\$ 1,500.00	70%	
Health Insurances	\$ -	\$ -	0%	
L&I Insurance	\$ 920.85	\$ 1,100.00	84%	
Payroll Tax Expense	\$ 6,259.94	\$ 6,930.00	90%	
Salaries & Wages	\$ 56,817.20	\$ 59,409.00	96%	
Retro Tax Expense	\$ -	\$ -		
Vacation & Sick Leave	\$ -	\$ 3,990.00	0%	
Total Employee Expense	\$ 65,047.99	\$ 72,929.00	89%	
Engineering Services	\$ -	\$ 7,500.00	0%	
Equipment Rent	\$ 1,196.55	\$ 1,000.00	120%	
Insurance	\$ 8,397.58	\$ 9,500.00	88%	
Legal Fees	\$ -	\$ 1,000.00	0%	
License & Permits	\$ 1,335.00	\$ 3,000.00	45%	
New Equipment Purchase	\$ 11,330.80	\$ 10,000.00	113%	
Newsletter Expense	\$ 1,177.04	\$ 2,000.00	59%	
Office Expense	\$ 1,778.17	\$ 3,500.00	51%	
Postage	\$ 6,727.62	\$ 9,000.00	75%	
Professional Services	\$ 45,469.23	\$ 52,000.00	87%	
Repairs & Maintenance				
Equipment	\$ 2,993.59	\$ 5,000.00	60%	
General	\$ 6,807.40	\$ 52,000.00	13%	
Auto Maintenance	\$ 538.66	\$ -		

Total Repairs & Maintenance	\$ 10,339.65	\$ 57,000.00	18%
Security Service Contracts	\$ 5,082.00	\$ 6,400.00	79%
Service Contracts	\$ 1,400.94	\$ 1,500.00	93%
Supplies	\$ 2,121.67	\$ 5,000.00	42%
Taxes			
Property Taxes	\$ 1,225.01	\$ 2,500.00	49%
WA St Excise Tax	\$ 17,314.08	\$ 19,200.00	90%
Total Taxes	\$ 18,539.09	\$ 21,700.00	85%
Telephone	\$ 1,402.81	\$ 2,500.00	56%
Utilities	\$ 20,315.41	\$ 20,000.00	102%
Vehicle Expense	\$ 7,269.40	\$ 6,000.00	121%
Water Testing	\$ 1,836.00	\$ 200.00	918%
Well # 6 Annual Payment	\$ -	\$ -	
Total Expense	\$ 264,692.68	\$ 357,829.00	74%
Net Ordinary Income	\$ 119,334.53	\$ 50,641.00	236%
Other Income/Expense			
Other Income			
Interest Income	\$ 874.20	\$ 4,000.00	22%
Miscellaneous Income	\$ 727.80	\$ 500.00	146%
Service Charges	\$ 6,658.43	\$ 6,500.00	102%
Total Other Income	\$ 8,260.43	\$ 11,000.00	75%
Other Expense			
Interest Expense Well #6	\$ -	\$ 3,800.00	0%
Misc. Expense	\$ 100.41	\$ 200.00	50%
Total Other Expenses	\$ 100.41	\$ 4,000.00	3%
Net Other Income	\$ 8,160.02	\$ 7,000.00	117%
Net Income	\$ 127,494.55	\$ 57,641.00	221%

Lake Limerick Water System			
Statement of Income and Expenses - Fiscal Year Oct 2013 through Sept 2014			
Status as of 8/31/14			
O.C.C.U. Savings Account	\$	9,019.71	
O.C.U. Checking Account	\$	63,697.09	
Bank Checking	\$	143,995.50	
ED Jones Designated Savings	\$	156,863.87	
Key Bank Main Line Replacement Account	\$	111,606.57	
Accounts Receivable	\$	75,385.25	
	\$	560,567.99	

Capital Improvements	Budget	Actual Cost	Budget Balance
Well #4, Replace Hydroneumatik tank with bladder tank	\$ 10,000.00	\$ -	\$ 10,000.00
Well #5, Replace Hydroneumatik tank with bladder tank	\$ 10,000.00	\$ -	\$ 10,000.00
Well #6, Retaining wall with steps up to wellhead	\$ 4,000.00	\$ 1,726.32	\$ 2,273.68
Well #6, Replumb the reservoir fill line to go into the pumphouse before going to the reservoir	\$ 20,000.00	\$ -	\$ 20,000.00
F.Y. 2013 - 2014 Totals:	\$ 44,000.00	\$ 1,726.32	\$ 42,273.68

Non Budgeted Capital Improvements			
St of WA Dept of Public Works Loan Well #6	Loan Amt	Int Pymts	Principle Paid
Loan Amount	\$ 343,941.00		
October 2005 Loan Payment #1 (Int Only)	\$ 343,941.00	\$ 4,467.75	
October 2006 Loan Payment #2	\$ 325,838.85	\$ 5,159.13	\$ 18,102.15
October 2007 Loan Payment #3	\$ 307,736.70	\$ 4,887.58	\$ 18,102.15
October 2008 Loan Payment #4	\$ 289,634.55	\$ 4,616.05	\$ 18,102.15
October 2009 Loan Payment #5	\$ 271,532.39	\$ 4,344.52	\$ 18,102.16
October 2010 Loan Payment #6	\$ 253,430.23	\$ 4,072.99	\$ 18,102.16
October 2011 Loan Payment #7	\$ 235,328.07	\$ 3,801.45	\$ 18,102.16
October 2012 Loan Payment #8	\$ 217,225.91	\$ 3,529.92	\$ 18,102.16
October 2013 Loan Payment #9	\$ 199,123.75	\$ 3,258.39	\$ 18,102.16
October 2014 Loan Payment #10 Paid 9/8/14	\$ 181,021.59	\$ 2,986.86	\$ 18,102.16

Cross Connection Control Devices: Collection & Expense Report:			
Date	#of \$3 pymts	Amt Collected Per month	Maint. & Inspection Costs:
October-13	1425	\$ 4,275.00	
November-13	1264	\$ 3,792.00	
December-13	1311	\$ 3,933.00	
January-14	1553	\$ 4,659.00	
February-14	1174	\$ 3,522.00	
March-14	1289	\$ 3,867.00	
April-14	1391	\$ 4,173.00	
May-14	1184	\$ 3,552.00	
June-14	1155	\$ 3,465.00	\$ 3,736.04
July-14	1493	\$ 4,479.00	
August-14	1130	\$ 3,390.00	
September-14		\$ -	

	Budgeted Amt	Payments Made	Budget Balance
Reserve Acct for Main Line Replacement Engineering	\$ 70,742.00	\$ 64,420.00	\$ 6,322.00

Payments Collected for Mainline Replacements	#of \$5 pymts	Total / Month	Total Collected
amount collected April 2013 - Sept 2013		\$ -	\$ 36,613.87
October-13	1237	\$ 6,185.00	\$ 42,798.87
November-13	1123	\$ 5,615.00	\$ 48,413.87
December-13	1188	\$ 5,940.00	\$ 54,353.87
January-14	1351	\$ 6,755.00	\$ 61,108.87
February-14	1085	\$ 5,425.00	\$ 66,533.87
March-14	1171	\$ 5,855.00	\$ 72,388.87
April-14	1266	\$ 6,330.00	\$ 78,718.87
May-14	1060	\$ 5,300.00	\$ 84,018.87
June-14	1047	\$ 5,235.00	\$ 89,253.87
July-14	1368	\$ 6,840.00	\$ 96,093.87
August-14	988	\$ 4,940.00	\$ 101,033.87
September-14		\$ -	



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September 5, 2014

Lake Limerick Water System September Meeting

The general condition of the water system is good with no concerns as to system pressures or water availability to the customers.

Well Conditions:

Well #1. Is operating normally.

Well #2 is still in stand-by and its use will only be required in extreme cases.

Wells #3A and B are operating normally.

Well #4 is down. Work is currently in progress on re-plumbing the reservoir. It should be complete early next week.

Well #5 is operating properly.

Well #6 is operating normally.

Water Sampling:

The monthly routine bacteria samples were satisfactory.

Water Usage:

Water losses were excellent this month. There are some minor formatting changes to the spreadsheet (but nothing major).

Customer Concerns:

We had 4 utility locates and Steve turned the water on for a customer.

Thoughts:

Don removed some of the superfluous alarms on the SCADA system and it is much improved. I will let him update you on his research for the SCADA updates.

Steve is now a Water Distribution Manager III!!!!

We would like to request the "Boys" again this fall when they are released from the golf course. They would be used to put the stairs in at Well #3, expose the reservoir drains for the installation of the drain covers, clean up the brush around all the fences, and then some small things if there is time left.

Should you have any questions, or require further information, please call.

Lake Limerick Consumption 2014

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
Well #1	0	0	0	0	77,049	79,817	3,336	59,021				
Well #2	0	0	0	0	0	0	0	0				
Well #3a	137,900	1,120,500	284,800	721,280	1,278,200	1,567,000	1,512,400	1,671,000				
Well #3b	184,000	1,249,800	406,400	901,600	1,719,600	1,924,200	2,072,300	2,312,200				
Well #4	133,200	120,100	201,600	505,100		156,300	1,321,200	885,800				
Well #5	725,100	6,300	0	0	1,794,800	1,972,600	1,752,500	1,778,200				
Well #6	2,516,000	1,106,000	2,413,500	2,686,100	387,200	1,751,400	2,718,000	1,578,700				
total:	3,696,200	3,602,700	3,306,300	4,814,080	5,256,849	7,451,317	9,379,736	8,284,921	0	0	0	0

Flushing				25,000	25,000		1,000	150,000				
Dumping	200,000					80,000						
Leakage		10,000	50,000	86,400								
Fire/Cnty		2,500		4,800	48,000		2,700					
total:	200,000	12,500	50,000	116,200	73,000	80,000	3,700	150,000	0	0	0	0

Net Total	3,496,200	3,590,200	3,256,300	4,697,880	5,183,849	7,371,317	9,376,036	8,134,921				
Meters	3,266,497	3,605,200	3,137,967	4,443,402	4,800,708	7,121,512	9,326,343	7,826,312				

Net Loss	229,703	-15,000	118,333	254,478	383,141	249,805	49,693	308,609	0	0	0	0
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Percent **6.2%** **-0.4%** **3.6%** **5.3%** **7.3%** **3.4%** **0.5%** **3.7%**

Year to Date Total Loss: 3.4%

	Right (acrf/yr)	Total	Acre-feet	%Water right
Well #1	117	219,223	0.7	0.6%
Well #2	166	0	0.0	0.0%
Well #3	84	19,063,180	58.5	69.6%
Well #4	79	3,323,300	10.2	12.9%
Well #5	152	8,029,500	24.6	16.2%
Well #6	160	15,156,900	46.5	29.1%

Electrical Usage in Kwh

	Jan-13	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
Well #1		888	861	855	614	181	304	103				
Well #2						101	134	105				
Well #3		6,765	2,943	6,321	7,628	8,816	8,628	9,331				
Well #4		659	843	751	219	532	3,288	2,149				
Well #5		1,061	941	875	5,049	5,376	4,630	4,252				
Well #6		6,193	5,410	5,410	2,900	7,649	11,166	6,558				
total:	0	15,566	10,998	14,212	16,410	22,655	28,150	22,498	0	0	0	0

Gallons Per Kwh

Well #1		0	0	0	125	441	11	573				
Well #2						0	0	0				
Well #3		350	235	257	393	396	415	427				
Well #4		182	239	673	0	294	402	412				
Well #5		6	0	0	355	367	379	418				
Well #6		179		497	134	229	243	241				
total:		231	301	339	320	329	333	368				

Historical Data

	Pumped	Sold	Loss
2010	69,790,309	66,840,300	4.2%
2011	60,958,882	56,483,665	7.3%
2012	56,874,086	53,685,498	5.5%
2013	56,859,553	54,275,297	4.4%
2014	45,106,703	43,527,941	3.4%

Gal/Kwh YTD

Well #1	164
Well #3	353
Well #4	315
Well #5	218
Well #6	254
Average	261