

**LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING
Minutes
December 13, 2014**

The Meeting was called to Order by Chair Phyllis Antonsen at 9:00 a.m.

Members Attending; Chair Phyllis Antonsen, Secretary Don Bird, Members Brian Smith, and Brian Parnell. Ken Ayers and Treasurer Scott Carey was excused.

Employees: None

Guests: None

Approval of Minutes:

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To approve the Minutes of November 8, 2014 as written

Additions to Agenda ~ New Business, Elections, Phyllis

Comments from Guests None

Financial Report

- 1) Review, Brian Parnell ~ report attached.
- 2) Service disconnect status ~ 23 Accounts paid in full (6 of these were legal accounts) ~ Eleven accounts made partial payments

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To approve the Financial Report For November 2014 as presented

Water Distribution Manager's Report

Still a problem with communications to Well#4. Don investigated Friday December 12th, but couldn't locate problem. Will have Joe substitute radio from Well#2 and test. For a description of Well#4 communication problems refer to email of December 8th from Don to Joe for details (attached) on radio replacement. Bill has asked Jester to investigate replacing radio modems for wells 1 – 5.

Action List - nothing pending

Correspondence None

Old Business

Would like to see report on heaters in the next Manager's Report.

New Business

- 1) Bid for fences
Phyllis proposed we accept the fence bids as it is under \$5,000.

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To proceed with acceptable proposals to:
1> Move the fence at Well #4
2> Construct new fence around tank at Well #3
For a total not to exceed \$5,000.00

2) Elections

Scott Carey will not run for the Water Committee in 2015. Phyllis requested that committee members think about possible candidates for this committee.

Announcements

Next meeting - January 10, 2015 Happy New Year

Motion to adjourn.

A Motion was made by Brian Parnell, seconded by Brian Smith and passed with no Nays as follows:
To adjourn the meeting at 9:23 a.m.

These minutes have not been approved by the Water Committee
Original Minutes recorded by: Don Bird
Respectfully Submitted by: Sheila Hedlund

MOTIONS TO THE BOARD

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To approve the Minutes of November 8, 2014 as written

A Motion was made by Brian Smith, seconded by Brian Parnell and passed with no Nays as follows:
To proceed with acceptable proposals to:
1> Move the fence at Well #4
2> Construct new fence around tank at Well #3
For a total not to exceed \$5,000.00

LAKE LIMERICK COUNTRY CLUB
WATER SYSTEM
F.Y. 2014 - 2015
YTD FINANCIAL REPORT
AS OF 11/30/14

Ordinary Income/Expense	YTD	BUDGET	YTD %	
Income				Goal16%
NSF Check Fees	0	0		
Gross Revenue Water				
Water Excess Use Charge	0.00	10,000.00	0%	
Water Line Damage - Contractor	0.00	0.00	0%	
Water Meter Hookup	0.00	2,000.00	0%	
Water Meter Lock/Lockout	120.00	120.00	100%	
Water Meter Locked	1,484.00	9,360.00	16%	
Water Metered	60,858.00	366,120.00	17%	
Water Non Metered	4,985.40	38,780.00	16%	
Total Gross Revenue Water	68,788.49	426,380.00	16%	
Total Income	68,788.49	426,380.00	16%	
Gross Profit	68,788.49	426,380.00	16%	
Expense				
Accounting Review	0	1500	0%	
Bank Service Charges	161.97	400.00	40%	
Credit Card Service Charges	264.85	2,600.00	10%	
Depreciation	6,083.34	36,500.00	17%	
Dues & Subscriptions	0.00	650.00	0%	
Employee Expense				
Education of Employees	0.00	1,500.00	0%	
Health Insurances	0.00	0.00	0%	
L&I Insurance	273.83	600.00	46%	
Payroll Tax Expense	1,168.77	6,600.00	18%	
Salaries & Wages	10,804.89	65,000.00	17%	
Vacation & Sick Leave	0		0%	
Total Employee Expense	12,247.49	73,700.00	17%	
Engineering Services	0.00	0.00	0%	
Equipment Rent	92.21	1,100.00	8%	
Insurance	861.22	10,000.00	9%	
Legal Fees	0.00	0.00	0%	
License & Permits	419.50	1,500.00	28%	
New Equipment Purchase				
Newsletter Expense	448.38	1,200.00	37%	
Office Expense	89.90	2,000.00	4%	
Postage	945.97	7,000.00	14%	
Professional Services	7,594.75	59,600.00	13%	
Repairs & Maintenance				
Equipment	0.00	3,500.00	0%	
General	2,065.02	25,000.00	8%	
Repair & Maintenance-Auto	272.4	1500	18%	
Total Repairs & Maintenance	2,337.42	30,000.00	8%	
Security Service Contracts	924.00	6,000.00	15%	
Service Contracts	0.00	1,400.00	0%	

LAKE LIMERICK COUNTRY CLUB
WATER SYSTEM
F.Y. 2014 - 2015
YTD FINANCIAL REPORT
AS OF 11/30/14

Ordinary Income/Expense	YTD	BUDGET	YTD %
Supplies	1,028.22	3,000.00	34%
Taxes			
Property Taxes	0.00	2,400.00	0%
WA St Excise Tax	1,738.95	19,200.00	9%
Total Taxes	1,738.95	21,600.00	8%
Telephone	234.72	1,500.00	16%
Utilities	2,803.02	25,000.00	11%
Vehicle Expense	967.75	6,000.00	16%
Water Testing	80.00	400.00	20%
Well #6 Annual Payment	0		
Total Expense	20,382.75	292,650.00	7%
Net Ordinary Income	29,464.83	133,730.00	22%
Other Income			
Interest Income	14.10	800.00	2%
Miscellaneous Income	0.00	700.00	0%
Service Charges	1,085.68	6,000.00	18%
Total Other Income	1,099.78	7,500.00	15%
Other Expense			
Interest Expense Well#6 Loan	0.00	3,500.00	0%
Miscellaneous Expense	0.00	200.00	0%
Total Other Expense	0.00	3,700.00	0%
Net Other Income	1,099.78	3,800.00	29%
Net Income	30,564.61	137,530.00	22%

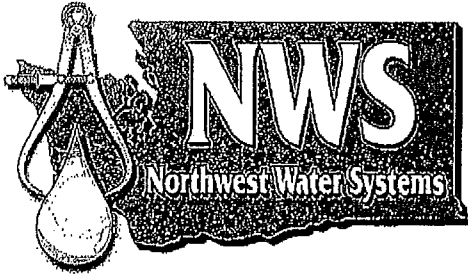
Lake Limerick Water System			
Statement of Income and Expenses - Fiscal Year Oct 2014 through Sept 2015			
Status as of 11/30/14			
O.C.C.U. Savings Account	\$ 9,021.22		
O.C.C.U. Checking Account	\$ 63,724.25		
Key Bank Checking	\$ 157,435.53		
ED Jones Designated Savings	\$ 157,309.01		
Key Bank Main Line Replacement Account	\$ 123,116.57		
Key Bank Well#6 Reserve Account	\$ 2,628.00	<i><being set up/signatures needed today</i>	
Accounts Receivable	\$ 65,483.13		
	\$ 578,717.71		

Capital Improvements	Budget	Actual Amt	Budget Balance
Control System Upgrade	\$ 18,000.00	\$ -	\$ 18,000.00
Well #6 Reserve Account (amount over monthly collections)	\$ 15,430.00	\$ -	\$ 15,430.00
F.Y. 2014 - 2015 Totals:	\$ 33,430.00	\$ -	\$ 33,430.00

Non Budgeted Capital Improvements			
St of WA Dept of Public Works Loan Well #6	Loan Amt	Int Pymts	Principle Paid
Loan Amount	\$ 343,941.00		
October 2005 Loan Payment #1 (Int Only)	\$ 343,941.00	\$ 4,467.75	
October 2006 Loan Payment #2	\$ 325,838.85	\$ 5,159.13	\$ 18,102.15
October 2007 Loan Payment #3	\$ 307,736.70	\$ 4,887.58	\$ 18,102.15
October 2008 Loan Payment #4	\$ 289,634.55	\$ 4,616.05	\$ 18,102.15
October 2009 Loan Payment #5	\$ 271,532.39	\$ 4,344.52	\$ 18,102.16
October 2010 Loan Payment #6	\$ 253,430.23	\$ 4,072.99	\$ 18,102.16
October 2011 Loan Payment #7	\$ 235,328.07	\$ 3,801.45	\$ 18,102.16
October 2012 Loan Payment #8	\$ 217,225.91	\$ 3,529.92	\$ 18,102.16
October 2013 Loan Payment #9	\$ 199,123.75	\$ 3,258.39	\$ 18,102.16
October 2014 Loan Payment #10	\$ 181,021.59	\$ 2,986.86	\$ 18,102.16
October 2015 Loan Payment #11 (estimated interest)	\$ 179,211.37	\$ 1,810.22	\$ 18,102.16

WELL #6 : Collection & Expense Report:			
Date	#of \$3 pymts	Total/Month	Total Collected
October-14	1406	\$ 4,218.00	\$ 4,218.00
November-14	876	\$ 2,628.00	\$ 6,846.00
December-14	0	\$ -	\$ 6,846.00
January-15	0	\$ -	\$ 6,846.00
February-15	0	\$ -	\$ 6,846.00
March-15	0	\$ -	\$ 6,846.00
April-15	0	\$ -	\$ 6,846.00
May-15	0	\$ -	\$ 6,846.00
June-15	0	\$ -	\$ 6,846.00
July-15	0	\$ -	\$ 6,846.00
August-15	0	\$ -	\$ 6,846.00
September-15	0	\$ -	\$ 6,846.00

Payments Collected for Mainline Replacements	#of \$5 pymts	Total / Month	Total Collected
amount collected April 2013 - Sept 2014		\$ -	\$ 108,538.87
October-14	1543	\$ 7,715.00	\$ 116,253.87
November-14	801	\$ 4,005.00	\$ 120,258.87
December-14	0	\$ -	\$ 120,258.87
January-15	0	\$ -	\$ 120,258.87
February-15	0	\$ -	\$ 120,258.87
March-15	0	\$ -	\$ 120,258.87
April-15	0	\$ -	\$ 120,258.87
May-15	0	\$ -	\$ 120,258.87
June-15	0	\$ -	\$ 120,258.87
July-15	0	\$ -	\$ 120,258.87
August-15	0	\$ -	\$ 120,258.87
September-15	0	\$ -	\$ 120,258.87



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December 5, 2014

Lake Limerick Water System December Meeting

The general condition of the water system is good with no concerns as to system pressures or water availability to the customers.

Well Conditions:

Well #1. Is operating normally.

Well #2 is still in stand-by and its use will only be required in extreme cases.

Wells #3A and B are operating normally.

Well #4 is operating normally.

Well #5 is operating normally.

Well #6 is operating normally.

Water Sampling:

The monthly routine bacteria samples were satisfactory. All sampling has been completed for 2014!

Water Usage:

Water losses this month were very high at 10.4%. We expected a little increase as water usage tapers off; but not this much. We had a leak in a transmission line and I may have underestimated the amount of loss from it. Steve will keep an eye for any more leaks when/if the weather dries. Our annual loss is still very good at 3.8%.

Customer Concerns:

We had 7 utility locates, Steve turned the water off for two customers, and investigated two high water usage calls.

Thoughts:

Nicholson completed the work on Well #5 last month and everything went as planned.

I have attached the estimates from Viking Fence. Moving the fence at Well #4 seems very high to me...but the estimate to put a fence around the reservoir at Well #3 seemed very low. I am not sure what to make of them.

We had some trees fall on the path that leads to Well #4 and take down the power lines. Steve did an excellent job coordinating with the electrician and PUD to get the power turned back on.

We repaired a service lateral leak on Balbrigan last month. With that repair I think the equipment has paid for itself. We are going to pave the road the next time they are making asphalt.

Becco has been busy with dangerous tree removals and has not had an opportunity to remove the stumps at #4. They will do it when they slow down.

I asked Jester to put together a quick package regarding the radio replacements. I will forward his report when he is done.

Should you have any questions, or require further information, please call.

William Bernier

Lake Limerick Consumption 2014

	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
Well #1	0	0	0	0	77,049	79,817	3,336	59,021	153,725	43,686	419,507	
Well #2	0	0	0	0	0	0	0	0	48,000	0	0	
Well #3a	137,900	1,120,500	284,800	721,280	1,278,200	1,567,000	1,512,400	1,671,000	1,202,400	574,600	736,300	
Well #3b	184,000	1,249,800	406,400	901,600	1,719,600	1,924,200	2,072,300	2,312,200	1,667,700	789,600	1,017,500	
Well #4	133,200	120,100	201,600	505,100		156,300	1,321,200	885,800	830,100	1,518,400	370,700	
Well #5	725,100	6,300	0	0	1,794,800	1,972,600	1,752,500	1,778,200	1,836,100	0	0	
Well #6	2,516,000	1,106,000	2,413,500	2,686,100	387,200	1,751,400	2,718,000	1,578,700	765,900	1,390,500	1,292,600	
total:	3,696,200	3,602,700	3,306,300	4,814,080	5,256,849	7,451,317	9,379,736	8,284,921	6,503,925	4,316,786	3,836,607	0

Flushing				25,000	25,000		1,000	150,000				
Dumping	200,000					80,000			150,000	100,000		
Leakage		10,000	50,000	86,400							86,400	
Fire/Cnty		2,500		4,800	48,000		2,700					
total:	200,000	12,500	50,000	116,200	73,000	80,000	3,700	150,000	150,000	100,000	86,400	0

Net Total	3,496,200	3,590,200	3,256,300	4,697,880	5,183,849	7,371,317	9,376,036	8,134,921	6,353,925	4,216,786	3,750,207	
Meters	3,266,497	3,605,200	3,137,967	4,443,402	4,800,708	7,121,512	9,326,343	7,826,312	6,161,987	4,058,990	3,353,000	

Net Loss	229,703	-15,000	118,333	254,478	383,141	249,805	49,693	308,609	191,938	157,796	397,207	0
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Percent	6.2%	-0.4%	3.6%	5.3%	7.3%	3.4%	0.5%	3.7%	3.0%	3.7%	10.4%	
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Year to Date Total Loss: 3.8%

	Right (acrf/yr)	Total	Acre-feet	%Water right
Well #1	117	836,141	2.6	2.2%
Well #2	166	48,000	0.1	0.1%
Well #3	84	25,051,280	76.9	91.5%
Well #4	79	6,042,500	18.5	23.5%
Well #5	152	9,865,600	30.3	19.9%
Well #6	160	18,605,900	57.1	35.7%

Electrical Usage in Kwh

	Jan-13	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
Well #1		888	861	855	614	181	304	103	666	531	1,198	
Well #2						101	134	105	384	121	109	
Well #3		6,765	2,943	6,321	7,628	8,816	8,628	9,331	6,978	3,873	4,763	
Well #4		659	843	751	219	532	3,288	2,149	2,110	3,920	987	
Well #5		1,061	941	875	5,049	5,376	4,630	4,252	4,304	31	25	
Well #6		6,193	5,410	5,410	2,900	7,649	11,166	6,558	3,595	6,047	5,519	
total:	0	15,566	10,998	14,212	16,410	22,655	28,150	22,498	18,037	14,523	12,601	0

Gallons Per Kwh

Well #1		0	0	0	125	441	11	573	231	82	350	
Well #2						0	0	0	125	0	0	
Well #3		350	235	257	393	396	415	427	411	352	368	
Well #4		182	239	673	0	294	402	412	393	387	376	
Well #5		6	0	0	355	367	379	418	427	0	0	
Well #6		179		497	134	229	243	241	213	230	234	
total:		231	301	339	320	329	333	368	361	297	304	

Historical Data

	Pumped	Sold	Loss
2010	69,790,309	66,840,300	4.2%
2011	60,958,882	56,483,665	7.3%
2012	56,874,086	53,685,498	5.5%
2013	56,859,553	54,275,297	4.4%
2014	59,427,621	57,101,918	3.8%

Gal/Kwh YTD

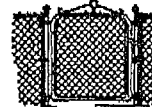
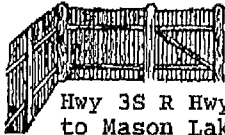
Well #1	181
Well #3	361
Well #4	336
Well #5	195
Well #6	244
Average	263



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Hwy 3S R Hwy 106, L E Trails End changes
to Mason Lake, R St. Andrews on L

Date: 11/10/14

Underground Public Utilities 1-800-424-5555

Estimator/Salesman: Greg Lawson

TO: VIKING FENCE COMPANY

Address: 3450 State Hwy. 3, Bremerton, WA 98312

Telephone: (360) 373-7918 or (360) 779-5978

Toll Free: 1-800-280-7918

FAX: (360) 377-0011

Email: info@vikingfence.biz

Website: www.vikingfence.biz

Well Site 4

FROM: Lake Limerick Country Club

Address: 790 E. St. Andrews Dr

Shelton, WA 98584

360 265-7382

Telephone:

Email: bill@nwwatersystems.com

- COMMERCIAL
- RESIDENTIAL
- STEEL FENCE
- WOOD FENCE

Specifications

Fence Height 6+1 Ft.

Wire Height 6 Ft.

Wire Mesh 2 In.

Wire Gage 4

Line Post 1 1/2" FD O.D.

Corner Post 1 1/2" FD O.D.

End Post — O.D.

Set In 24 In. Conc.

Drive Gate Post — O.D.

Walk Gate Post — O.D.

Top Rail 1 1/2" O.D.

Barb Wire 3 strand

Est. Arms 45'

Posts Spaced a Maximum
of 10 Ft. on Center.

Barbs Up Down

Follow Ground

Level

Owner to Stake out

Gates D.D.

Gates, Walk

Tension Wire Yes No

CAUTION!

Customer Responsibility

ANY DAMAGE TO SPRINKLER,
SEPTIC SYSTEMS, and/or
PRIVATE POWER

Property: Owner or Rent

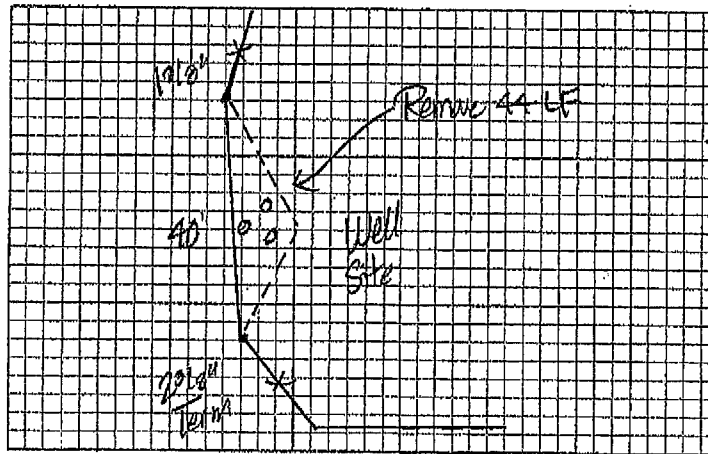
Bill

_____, hereby requests that Viking Fence
Company furnish material and labor, and install complete, subject to approval of this order by
the sales manager at Viking Fence Company, the following:

Remove 44 LF of 14' high galv. chain link
fence with 3 strands barbed wire.

Re-install 40 LF of existing fence.
Provide new posts.

TERMS Due upon Completion TOTAL \$ 1,090.00 + Tax



Acceptance of the above order by the sales manager of Viking Fence Company upon the terms and conditions stated herein is final. Any change in the purchase price and any change order affecting work to be done must be in writing, signed by the purchaser and accepted by the sales manager. Viking Fence Company shall not be responsible for damage to underground utilities not pointed out in the diagram by the purchaser. Purchaser shall be responsible for correctly establishing all lot and fence lines. Cancellation of this purchase order shall subject purchaser to a ten percent (10%) service charge for processing of the purchase order. Unless otherwise agreed above, terms shall be net within 30 days, service charge at one and a half percent (1 1/2%) per month thereafter on any unpaid balance. In the event it becomes necessary to employ an attorney to enforce the rights of any party to this purchase order, or any modification hereof, the prevailing party shall be entitled to recover his costs of suit and costs of public officials, together with a reasonable attorney fee of not less than one-third (1/3) of the value of any recovery. The parties further agree that, in addition to any other rights that the seller may have, and without prejudice to the same, that seller may claim a lien in the premises upon which the material and supplies are to be installed, for said materials and supplies, and that purchaser waives notice of same.

Accepted _____ Date _____ Date of order _____

By _____ Sales Manager _____ Purchaser's Signature _____

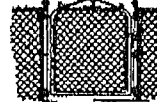
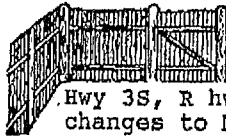
Please sign and return white copy. **Thank You!**



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Hwy 3S, R hwy 106, L E Trails En,
changes to Mason Lake, R St Andrews on L

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FAX: (360) 377-0011

Email: info@vikingfence.biz

Website: www.vikingfence.biz

Well Site 1

FROM: Lake Limerick Country Club

Address: 790 E St. Andrews Dr

Shelton, WA 98584

Telephone: 360 265-7382

Email: bill@nwatersystems.com

COMMERCIAL
RESIDENTIAL
STEEL FENCE
WOOD FENCE

Specifications

Fence Height 10+1 Ft.

Wire Height 6 Ft.

Wire Mesh 2 In.

Wire Gage 9

Line Post 1 1/2" F.W. O.D.

Corner Post 2 1/2" F.W. O.D.

End Post 2 1/2" F.W. O.D.

Set In 24 In. Conc.

Drive Gate Post — O.D.

Walk Gate Post 2 1/2" F.W. O.D.

Top Rail 1 1/2" O.D.

Barb Wire 3 Strand

Est. Arms 45°

Posts Spaced a Maximum
of 10 Ft. on Center.

Barbs Up Down

Follow Ground Yes

Level —

Owner to Stake out Yes

Gates D.D. —

Gates, Walk
Existing 4' wide

Tension Wire Yes No

CAUTION!

Customer Responsibility

ANY DAMAGE TO SPRINKLER,
SEPTIC SYSTEMS, and/or
PRIVATE POWER

Property: Owner or Rent

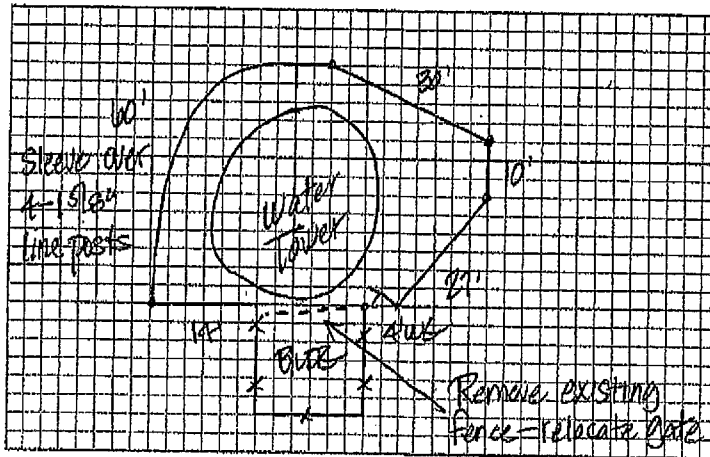
Bill

_____, hereby requests that Viking Fence Company furnish material and labor, and install complete, subject to approval of this order by the sales manager at Viking Fence Company, the following:

141'-6" high galv. chain link fence with
3 strands barbed wire. Re-install
existing walk gate. Remove 60 LF-4'
high chain link and sleeves over 4-1 1/2"
line posts.

TERMS Due upon Completion

TOTAL \$ 3,138.00 + Tax



Acceptance of the above order by the sales manager of Viking Fence Company upon the terms and conditions stated herein is final. Any change in the purchase price and any change order affecting work to be done must be in writing, signed by the purchaser and accepted by the sales manager. Viking Fence Company shall not be responsible for damage to underground utilities not pointed out in the diagram by the purchaser. Purchaser shall be responsible for correctly establishing all lot and fence lines. Cancellation of this purchase order shall subject purchaser to a ten percent (10%) service charge for processing of the purchase order. Unless otherwise agreed above, terms shall be net within 30 days, service charge at one and a half percent (1 1/2%) per month thereafter on any unpaid balance. In the event it becomes necessary to employ an attorney to enforce the rights of any party to this purchase order, or any modification hereof, the prevailing party shall be entitled to recover his costs of suit and costs of public officials, together with a reasonable attorney fee of not less than one-third (1/3) of the value of any recovery. The parties further agree that, in addition to any other rights that the seller may have, and without prejudice to the same, that seller may claim a lien in the premises upon which the material and supplies are to be installed, for said materials and supplies, and that purchaser waives notice of same.

Accepted _____ Date _____

Date of order _____

By _____
Sales Manager

Purchaser's Signature

Please sign and return white copy. **Thank You!**