

Job Title: General Manager**Position Summary:**

A private community located near Shelton, Washington, Lake Limerick is seeking a General Manager to drive economic development and oversee operations. At direction of the Board of Directors, the General Manager administers all operations at Lake Limerick, including: HOA, Golf Course, Water Utility System, Lake/ Dam, Parks, Restaurants. This role ensures that our community continues to thrive while achieving financial solvency.

Essential Job Duties:

- Expertly manage key stakeholders while delivering a strategic vision
- Oversee the Facilities, Dining, Water Utility System, Lake/ Dam and Golf Course management teams to ensure the highest level of operation across all departments
- Build and manage effective teams, ensuring that employees are highly engaged and create professional development opportunities
- Assess, define, and forecast Lake Limerick's economic development goals, challenges and benchmarks including innovative approaches, policies, and programs to improve the community's long-term, economic vitality
- Deliver a top-tier member experience; maintain knowledge and enforce policies
- Achieve financial objectives by working with the Board to develop and recommend an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions; development of a comprehensive plan and anticipating long-term issues
- Ensure sustainability of departments and make recommendations to ensure long term solvency
- Responds to needs of Membership, Committees and Board of Directors through program development
- Participate and delegate ad-hoc projects and report generation as needed
- Ability to anticipate and identify risks and problems and develop mitigation measures, solutions, and plans of action
- Consistently ensure that all departments are operating in accordance with all applicable local, state, and federal laws
- Other duties as needed

Experience Required:

- Possess a minimum of five (5) years senior management in a public, private, or nonprofit entity of similar size and complexity of operations.
- Strong Financial acumen, including managing budgets, owning a P&L, creating financial reports and expertise working closely with Board and/or leadership teams
- Ten (10) years' experience building and leading high performing teams
- Exceptional organizational and time management skills
- Expertise in goal setting and program evaluation
- Effective communicator and comfortable taking initiative as well as holding boundaries.
- Experience in conflict resolution including negotiation skills to resolve complex problems

- Possess an eye for detail, whether managing a P&L, creating documentation and resources, expertly creating staffing plans or project management
- Qualified candidates should possess a bachelor's degree from an accredited college or university in Business Administration, Public Administration, or similar field

Helpful, but not required:

- Prior Board Membership or advisory
- HOA engagement

Benefits Include:

- Paid Vacation – 3 weeks
- Paid Holidays
- Sick Leave
- 401k
- Golf Privileges
- Discounted meals while working