

Water Committee Meeting Agenda September 10, 2022 - 8:30 AM

Location: Online only by Zoom for Water Committee, Board of Directors and Guests
Meeting ID: 851 8932 0084 Passcode: 439696

Call to Order and Comments from the Chair: Kelly Evans

Committee Members Roll Call: Chair Kelly Evans, Secretary Anne Moen, Treasurer Don Bird, and Members Dan Cossano, Wally Montz

Board Members

Staff: Water System Manager Chris McMullen, CAM Roger Milliman

Guests:

Approval of Minutes:

- August 13, 2022

Comments/Questions from Guests (Limited time)

Additions to Agenda from Committee Members (Agenda additions may be deferred to the next regular meeting because of time constraints)

Brief CAM Report: Roger Milliman

Water Committee Vacancy Candidate Presentations

- 1) Susan Hearron – 2-296

Financial Reports – Don

- 1) Water System Financial Report
- 2) Accounts Payable / Receivable update
- 3) CD and money market review
- 4) Ampstun Utility Billing System status – Esther and Don
 - a. Meter reading updates
 - b. HOA member access

Motion to approve Financial Reports

- August 13, 2022

Water System Manager's Report

- 1) Manager's report and consumption spreadsheet
- 2) Project status:
 - a. Well #2 project – total costs, bids, and timeline
 - b. Well #6 PLC's
 - c. Backflow customer survey and testing update
 - d. Water office improvements
- 3) Maintenance status:
 - a. Customer meter maintenance
 - b. System leaks and repairs

- 4) Water sample testing
- 5) Water testing stations installation

Correspondence from Members

- 1) Written – None
- 2) Email – None

Motions regarding correspondence (if any):

- None

Motions to the BOD from July 9th WC Meeting

Motions for the Board

- Motion made by Don Bird to accept Legacy's bid; project is not to exceed \$5,000.00 to correctly remove the generator at well #2. Seconded by Dan Cossano and carried with no nays.
- Motion made by Don Bird to grant a onetime forgiveness of \$220.50 to Rujirek Zamora at 100813 10 E Shetland because of a water leak and is repaired. Seconded by Dan Cossano and carried with no nays.
- Motion made by Dan Cossano to approve the revision 10 operating budget and revision 6 capital budget. Don Bird seconded and carried with no nays
- Motion made by Don Bird to upgrade the water Department laptop capable of operating Microsoft Suite, AutoCAD and any other programs necessary. Seconded by Dan Cossano and carried with no nays.

All motions to the BOD were approved

Unfinished Business

- 1) Water System Plan completion timeline **LAST CHANCE** – Don and Team
- 2) Well #2 Repairs further discussion - Chris
- 3) Short and long-range project plans – Dan, Chris
- 4) Hydrant testing Update – Chris, Don
- 5) Review/addition of miscellaneous fees including collection costs – Don
- 6) Ampstun late fee programming - Don
- 7) Future grant and/or loans update – *Placeholder*
- 8) 2022-2023 Budget Review and Approval – Don and Kelly
- 9) Drafting Water System hydrant update for September billing
- 10) Computer and Auto-Cad purchase for Water Manager
- 11) Source Meter Upgrades
- 12) Potential Committee Name Change

New Business

- 1) Committee Roles and Responsibilities – Team
 - a. Planning Sub-Committee
 - b. Budget Planning for 2023-2024
 - c. Loans and Grants
 - d. Capital Project Spending

- 2) Potential Upcoming Study Sessions
 - a. 2023-2024 Budget
 - b. Long-Range Plan Approval
 - c. Other
- 3) Other New Business

a. _____

b. _____

c. _____

Announcements

- New fiscal year begins October 1, 2022. New Budget in effect if approved by voters on September 16, 2022
- Next meeting: October 08, 2022; 8:30 AM
- Location: ZOOM only

Motion to move to closed session (if necessary)

Motion to return to open session

Motions from closed session

Motion to Adjourn