

LLCC Inn Committee Minutes May 13, 2017

The meeting was called to order at 10:30 a.m. by Paul Wagner

Attending: Sue Bird, Penny Cory, Emily Fleshman, Bona McDonald, Donna Miller, Sheila Nokes, Dorothy Powter, Deana Query, Clara Robinson, Nan Stricklin, Paul Wagner, Marty Williams.

Excused: Sharon Hadsall, Sharon Haworth, Tamra Ingwaldson, Rhonda Mayner, Jeannine Metz, Bonnie Morrow, Dixie Scherting, Mary Ann Wagner

Guests: Nancy Milliman, Linda Smith, Brian Smith (late)

Approval of Minutes: Motion by Emily, second by Deana to approve the minutes of the meeting of April 8 with the correction of spelling of two last names, Ingwaldson and Antonsen. Motion carried unanimously.

Financial Report: Paul noted that posting categories have been changed, with all alcohol sales under Lounge and all food under Restaurant. The numbers are bigger for the Restaurant, although we had more days not open or with limited food service in April, due to having no chef and limited wait staff. Cost of Goods Sold maintained usual numbers in the Lounge and were lower for the Restaurant. Designation of expenses is a little more concise, although there is still some rounding. The Lounge lost \$485, the Restaurant \$87. There should not be the third column labeled Inn, it should just be Lounge and Restaurant. Paul will have to look into this, since it skews the numbers.

Paul also reported we are looking into changing dishwashers to high temperature machines rather than the low temperature dishwashers we have been leasing in both the Restaurant and Café. The low temperature leaves spots on the silverware and requires hand polishing for Restaurant use. Since the lease is expiring, it's time to explore our options, including purchasing rather than continuing to lease both machines. Motion by Penny, second by Emily to approve the financial report as presented. Motion approved unanimously.

Restaurant Report: New Chef Brandon came in from the kitchen to say he'd be happy to attend our meetings if we wished, since he is on premises anyway at that time. The committee agreed a written report would be acceptable, with his attendance for big issues where his input is needed, such as planning special events. Motion by Penny, second by Sheila, to accept a monthly written report from the Chef, with his personal attendance on an as-needed basis. The motion passed unanimously. The committee made it clear that Chef Brandon would always be welcome to sit in.

Old Business:

- Easter Egg Hunt went well, although attendance was half of last year's. Emily prepared 1300 eggs and made the prizes herself, spending only \$110 on the event. She is trying to get parents involved before she begins to get older kids working on planning activities. She pointed out that the events themselves draw support by way of new volunteers to help with future events.

- Fishing Derby went well, in spite of terrible weather. The Inn Committee helped serve breakfast buffet and hot dog lunch to 88 adults and 11 kids.
- Upcoming Events

Mother's Day Brunch – Sunday, May 14 – Almost 70 reservations for tomorrow.

Limerick Daze – Saturday, July 1 – The Board is in charge of activities, but the Inn is responsible for the chili cook-off as well as hours for Lounge and Restaurant, and possibly evening entertainment. To be discussed at June meeting.

Community Garage Sale -- July 29 -- Emily has taken responsibility for maps and signs. We need volunteers to organize, as well as to set the hours, assume responsibility for advertising, etc.

End of Summer Bash – Saturday, September 2 – No discussion.

New Business:

- New secretary – Nan Stricklin expressed a wish to resign, due to personal overload. Sheila Nokes offered to assume the position beginning with the July meeting.
- Inn Committee's role – Committee sends motions on policy decisions from the committee to the Board, and if the Board approves, the change is sent to the manager. The committee chair meets with the manager, who then is responsible for implementing the policy. The role of the committee has morphed over the past few years, because we have had to "lead" our chefs – essentially, micromanaging. We need now to re-focus on policy, building maintenance and improvements and décor, as well as such issues as alleviating congestion, which was the point of creating separate menus for use in the Lounge and the Dining Room. It is difficult for wait staff to serve full meals in a timely fashion to very large parties in the crowded bar. However, protests by patrons of the bar were so strong, the practice was eliminated. Other duties include planning and managing special events such as holiday events and special theme dinners, as well as special entertainment, such as dances and guest performers.
- Offer to build bookshelves – Consensus was we don't have space for more.

Other

- Changes to décor in dining room – Committee members agreed they like most of it, especially the wine bar by the fireplace, the mirror behind the front desk, and the table next to the desk.
- Regarding building improvements, Penny suggested, as a trial of Paul's idea to extend the bar farther into the dining room, to re-route traffic from the mid-level bar entry to the dining room stairs, and using the front of the dining room area as bar area. Re-routing would be done by installing a door at the beginning of the hallway with signs to direct bar

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traffic to the other stairway. Motion by Penny, second by Bona, to install door and signs to redirect traffic down the dining room stairs, and incorporate that end of the restaurant into the bar. Motion passed with one abstention.

Penny also noted we need lighter colors, repainting to a lighter color, and she would like to see the dark, dated carpeting changed to a new plank-look vinyl. The cost is too great to be considered at this time, but it was decided to have a task force to look at the proposed changes. Volunteers for the task force are Sue Bird, Penny Cory, Bona McDonald, Nancy Milliman, Sheila Nokes, Dorothy Powter, and Nan Stricklin.

Emily requested that the electrical service on the lakeside dining room wall be upgraded to avoid blowing circuits when plugging in hot pots, etc., for events such as the chili cook-off and football potlucks. Penny said a work order could be submitted for Joe Castaluccio, who is an electrical engineer, to evaluate how to do it. The task force should also consider cleaning and redecorating the patio and removing the flower boxes. Emily volunteered to take on the task. Penny said a work order should be submitted to remove the flower boxes and power wash the patio area to prepare for summer use. Although Chef Michelle had wanted to use the end flower box to grow herbs, Chef Brandon didn't plan to use it.

Other:

Paul said there are hookups for a washer and dryer in the crow's nest. If we had a washer and dryer, we could purchase tablecloths and have staff maintain them. It would take 20 tablecloths for two nights a week. He knows someone with an ironer we could use. Motion by Penny, second by Emily, to purchase a washer and dryer. Discussion revealed Maintenance has a washer and dryer in their building, use unknown. Possibly not clean enough for tableware. Professional laundry service is expensive, but staff time is not free, crow's nest is used for meetings and events, and access is through the Great Hall, which also has its own scheduled events. Motion carried with two voting No (Dorothy Powter, Nan Stricklin).

Comment cards: Dorothy asked to have the smaller cards again and return the box for their deposit. Motion by Penny, second by Nan, to re-establish the system we previously used. Motion passed unanimously.

Motion by Sheila, second by Deana, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 12:35 p.m.

Next meeting will be June 10, 2017.

Respectfully submitted,
Nan Stricklin, Secretary

Motions to the Board:

Motion by Emily, second by Deana to approve the minutes of the meeting of April 8 with the correction of spelling of two last names, Ingwaldson and Antonsen. Motion carried unanimously,

Motion by Penny, second by Emily to approve the financial report as presented. Motion approved unanimously.

Motion by Penny, second by Sheila, to accept a monthly written report from the Chef, with his personal attendance on an as-needed basis. Motion passed unanimously. (Note: reports would be attached to committee minutes.)

Motion by Penny, second by Bona, to install door and signs to redirect traffic down the dining room stairs, and incorporate that end of the restaurant into the bar. Motion passed with one abstention.

Motion by Penny, second by Emily, to purchase a washer and dryer. Motion carried with two voting No (Dolrothy Powter, Nan Stricklin).

Motion by Penny, second by Nan, to re-establish the (comment card) system we previously used. Motion passed unanimously.

Motion by Sheila, second by Deana, to adjourn the meeting. Motion carried unanimously.