

LAKE LIMERICK COUNTRY CLUB
VESSEL REGISTRATION PROCEDURES AND FORMS

INTRODUCTION/PURPOSE: This document describes the requirements, processes, and forms required to obtain a Watercraft Tag for operating a motorized Vessel on Lake Limerick. The terms Vessel, Boat and Watercraft are used synonymously in this document.

1.0 GENERAL VESSEL REGISTRATION REQUIREMENTS

1. Washington residents must have a Washington State title, registration certificate and registration decals to navigate, operate, employ, or moor a boat on Washington's waters (including Lake Limerick). Exceptions are:
 - a. Vessels that are "NOT" propelled by a motor (canoes, kayaks, etc.) and sailboats under 16 feet in length without a motor.
 - b. Vessels less than 16 feet in length with a motor of 10 horsepower or less if used only on non-federal waters.
 - c. Vessels that do not otherwise require registration with Washington State.
 - d. Properly registered vessels owned by residents of another state or country and using Washington waters for 60 fewer days.
2. All Lake Limerick Country Club (LLCC) member-owned vessels that require a State of Washington State Certificate of Title and Registration shall also require registration with Lake Limerick Country Club (LLCC) and must display a Lake Limerick Watercraft Tag when operating on Lake Limerick.
3. Only LLCC registered vessels owned by community members in good standing are allowed on the lake for recreational use. Vessels being actively used for fishing (only) are allowed without LLCC Vessel registration.

2.0 LLCC VESSEL REGISTRATION REQUIREMENTS

1. To register a vessel, an LLCC member must complete the Lake Limerick Vessel Registration Form (Attachment 1) and submit it to the office staff with an original copy of the current State Registration for the vessel. No LLCC Vessel Registration Form will be accepted without this original, signed document.
2. The member's name must be on the Vessel State Registration and be the owner of record of a lot in Lake Limerick.
3. Vessels over 19 feet in length and pontoon boats over 20 feet in length are not allowed to be registered for use on the lake. Vessel length will be as stated on the State of Washington Vessel Certificate of Title and/or Vessel Registration. Vessel length is based on Washington State Law, WAC 308-93-285 – Vessel Length Measurement.
4. All vessels over 19 feet require inspection by the Lake Dam Committee to confirm vessel information. The LLCC Office will forward the completed Vessel Registration form to the Lake Dam Committee Chair who will then initiate the vessel inspection process outlined in Attachment 2.
5. Members may request an exception from the Board for a competition ski boat up to 20 feet in length provided certain criteria are met (ex: near-flat bottom and straight shaft inboard engine). Requests for exception must be indicated on the Vessel Registration form (Attachment 1). Vessel inspection by the Lake Dam Committee and their recommendation to the Board regarding the request for exception is required for exception approval. When purchasing a new vessel, homeowners are strongly encouraged to review vessel specifications with the Lake Dam Committee prior to purchase.

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3.0 LLCC VESSEL REGISTRATION PROCESS

1. The LLCC Office Staff are responsible for documenting receipt of each request and for routing it through the various review and approval steps. This includes:
 - a. Confirming that all required information, including the Washington State registration, has been provided and logging the request into their vessel registration database.
 - b. Confirming that the member meets LLCC membership requirements and is in good standing in the community.
 - c. Reviewing vessel length on the Washington State Registration and ensure accuracy of the vessel length identified on the Vessel Registration form.
 - d. Signing and dating the Vessel Registration Form ("LLCC Received By").
 - e. Photocopying the original current State Registration and returning the original State Registration to the LLCC member.
 - f. Forwarding a copy of the Vessel Registration form and State Registration to the Lake Dam Committee Chair for their review and approval.
2. The Lake Dam Committee Chair or designate, (e.g. Lake Patrol Captain) is responsible for reviewing all registration and vessel data provided and confirming it meets LLCC requirements (completed registration form, State Registration Certificate, and vessel length). If concerns exist on vessel length versus requirements, Lake Dam Committee Chair or designate will contact the vessel owner to schedule an inspection to confirm vessel information. The Lake Dam designate will also perform the inspections described for vessels 19 feet and over and for vessel length exception requests (Attachment 2). Once completed, Lake Dam Committee Chair or designate will annotate approval on the Vessel Registration Form and return the form to the office. If Board of Directors approval is also required for a length exception the Lake Dam Committee Chair will document and forward to the Board of Directors via the Office Staff.
3. Once all approvals are received the Office Staff will next issue Lake Limerick Watercraft Tags to the requesting member if the vessel meets all requirements:
 - a. Provide the member with a copy of the completed Vessel Registration Form.
 - b. Issue the member two LLCC Watercraft Tags and provide the member with a current copy of the LLCC Lake Rules and Safety Guidelines.
 - c. Scan and file the approved Vessel Registration Form and a copy of the State Registration in both the electronic and physical LLCC data storage "dirt" files. The vessel registration numbers shall also be referenced in the member's QuickBooks account.
4. All member vessels of any size shall be identified with their division and lot numbers as described in "Lake Rules and Safety Guidelines". The member is also responsible for attaching the LLCC Watercraft Tags to each side of the vessel, either on the sides of the windshield or by the division and lot numbers on the hull.
5. If the member sells or transfers ownership of their registered vessel they are required to notify the Office so that LLCC records may be updated.

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ATTACHMENT 1 - VESSEL REGISTRATION REQUEST FORM

To be completed by Member

Member Name _____ Div / Lot _____

Mailing Address _____ Phone _____

Vessel State Registration Number _____

Vessel Year/Make/Model/Color _____

Vessel Length _____ (If 19 ft or over, an inspection is req'd)

Vessel Type Pontoon Boat Comp Ski Boat Power Boat Other _____

Vessel Propulsion Inboard Outboard Inboard/Outboard Other _____

Length Exception Requested (20 ft competition ski boat)

I release and hold harmless Lake Limerick Country Club, its agents, employees, and others associated with it, against any claim(s) that may be brought by the use of this vessel and/or user(s). This release and hold harmless agreement is regarding all claims relating in any way to the use of this vessel that may be brought on my behalf and on behalf of any other person(s) who will be using this vessel on the lake, and for all others who may have any claims through me or person(s) using this vessel in any way.

I agree that this release and hold harmless agreement shall apply to all vessel activities at any time and I shall be solely responsible for all family members and/or guests' use of this vessel. I understand that I am responsible for any property damage or harm that may come to others as a result of operating this boat on Lake Limerick.

I have received a copy of the Lake Limerick boating rules and regulations and hereby agree to abide by them as written. I shall abide by all Federal, State and Mason County boating laws, ordinances, and regulations. I understand I am solely responsible for all family members and/or guests' conduct.

Member Signature _____ Date _____

----- For Official Use -----

Form Received By (Office Staff) _____ Date _____

Attach Inspection Form prior to Approvals (if needed)

Board of Directors approval received for length exception, if required: N/A Yes No

Lake Dam Committee Approval _____ Date _____

Office Staff Action: Assign Vessel Tag If Approved Notify Member File Form(s) Tag#: _____

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ATTACHMENT 2 - VESSEL REGISTRATION INSPECTION FORM

To be completed by LLCC Vessel Inspector

Member Name _____ Div / Lot _____

Vessel State Registration Number _____ Phone _____

Verify Year/Make/Model/Color _____

- 1) Is vessel over 19 feet in length but less than or equal to 20 feet Yes No
- 2) Is vessel a Pontoon boat Yes No
- 3) Is vessel a near flat bottom competition ski boat Yes No
- 4) Is vessel a straight shaft inboard design Yes No

If the answers to questions 1 & 2 are yes, then the vessel can be approved without further action.

If the answers to questions 1, 3 & 4 are yes, then the vessel can be submitted for the exception request process. The Inspector will submit the Vessel Registration and Inspection forms to the Lake Dam Committee to obtain Board of Directors approval.

Inspector: Recommend Reject Inspector _____ Date _____

Lake Dam Committee: Approve Reject Chair _____ Date _____

----- Exception Approval (for 20-foot Competition Ski boat) -----

Board Exception Approval _____ Date _____

Note: Include vessel pictures and manufacturer specifications confirming the design features if available