

Lake/Dam Committee Meeting Minutes
Saturday, April 7, 2018

Meeting Called to Order

Dave called the meeting to order at 9:31am. In attendance were:

Members:

Dan Barnett
Maureen Glenn
Steve Glenn
Lou Jackson
Karen Kohler
Dave Kohler
John McRoberts
Bob Moore
Dorothy Powter
Tim Reber
Brian Smith
Linda Smith

Guests:

Stephen Warner 3-318
Dennis Muretta 2R-1
Deborah Wallace Staff
Joseph Castelluccio Staff
Dennis Baker 2R 1

Excused:

Kelly Evans
Roger Milliman
Debbie Moore
Mike Prather

Chairperson's Opening Comments: Dave Kohler thanked Bob Moore for filling in last month.

Approval of Minutes

The minutes from March were approved as written. Motion made by Linda Smith and seconded by Lou Jackson.

Dock Permits/Boat Registrations:

2 docks permits were submitted for review. After they are reviewed they will be passed on to the Architecture Committee.:

3-151
3-302

Old Business

A: Review of Past Commitments

1. Deborah Wallace - 3 bids on surveys of Olde Lyme Park and Leprechaun Park. *2 bids on the surveys and 1 on the tree removal.*
2. Deborah Wallace - Status on the bilge pump and shifting cable on the Lake Patrol boat. *Done*
3. Dave Kohler is going to ask Paul Wagner if the Dam Manual has been signed and sent to the State. *Joe said the manual has been sent on to State. Now they are waiting to hear if the State has received them.*
4. Whole committee is going to send an email to Dave Kohler with the pros and cons on the Park Host proposal from the staff. *Look under B: Other: Park Hosts*
5. Linda Smith will get prices for picnic tables to replace broken and deteriorated tables in the parks. *Done*
6. Maintenance will develop a plan for restoring the landscaping at Anglia Park. *Joe is here and will talk about it in his report.*
7. Brian Smith will email a revised Lake Dam resolution to the Committee members. *Look under B: Other: Resolutions*
8. Committee members will email any comments they have on the new resolution. *Done*
9. Joe will attend the next meeting to outline his thoughts on shoreline erosion prevention and listen to Committee comments and concerns. *Done*
10. Joe will update the committee on plans for Leprechaun signs. *Done*

B: Projects

1. Dredging Project - Mike Prather No report

2. Inn Island Improvements So far we have not found a candidate that can do this project for us. In the meantime Deborah Wallace will contact the engineer from Mason County Conservation District to ask if she has an idea who to contact in regard to this project.
3. Project/Maintenance Items - Did it in the agenda.
4. Lake and Park Usage and Operation - Linda and Brian Smith and Maureen and Steve Glenn - Linda and Brian and the playground rep walked around the park and took pictures. Recommendations:
 - o Leprechaun Park: Seahorse (\$1250) and Dolphin (\$1160) spring toys, Topsy Turny (\$4235) and fix the fall area around the swing set.
 - o Olde Lyme Park - Sky Rail Climber, (\$3295) (see through) or Topsy Turny (\$4235) and fix the fall area around the swing set.

Defer Olde Lyme Park toys pending cleaning area and security improvements

Motion #1: I move that Lake Dam Committee recommends the Board approve installing 2 spring toys and a Topsy Turny at Leprechaun Park and modify fall areas, and authorizes preparing a project approval request. Motion made by Brian Smith and seconded by Dan Barnett. Motion carried.

C: Status of last month's motions to the Board of Trustees

New Business

A: Work Team Reports

- Lake Leprechaun: Tim Reber - Tim is meeting with Joe this week.
- Lake Limerick Weed Treatment: Debbie Moore - Via email, got a quote from Harry Gibbons. It is within the parameters for treating the lakes - \$10,870.
- Budget Work Team Report: Brian, Debbie and Dave - The team, (Debbie via email), Karen and Linda met. They looked at last year's budget and what they wanted to propose for this year. Today the budget was presented to the committee for their ideas. These are the items they amended.

Under Expenses:

- o Park Host stipend was changed to \$0
- o Anglia Dock was changed to \$4000
- o Event (Fishing Derby) was changed to \$6000
- o General Repair was changed to \$4000
- o Banbury Dock was changed to \$0

Under Capital Projects:

- o Olde Lyme Play equipment - \$9000

Motion #2: I move that the budget, as amended, be forwarded to the CAM and Board for consideration for the FY 2019 budget. Motion made by Brian Smith and seconded by Linda Smith. Motion carried.

- Dock Inspections: Bob Moore - We have 12 requests for docks signs made for members. This will have a turnaround time from 2 to 4 weeks. Thanks to Steve and Maureen Glenn for making these signs. The dock inspections will be this summer.
- Newsletter: Debbie Moore - Included in the newsletter is a repeat of the dock sign order and an advertisement for a Lake Patrol boat.

B: Other

- Park Hosts

Park Hosts vs No Park Hosts: Hosts are a deterrent. The other way is detection after the fact. For example:

- o Gates/keys could prevent non members and homeless camps using the parks.
- o Cameras at the parks may help especially if they have a sign at the parks that say that the park is under video surveillance 7 days week /24 hours a day.
- o Website/newsletter advertisement: Call 911.

With the CPA guidance, the proposed changes are based on a review of essentially four options that would comply with State and Federal regulations. The challenge is to stay within tax and employment requirements.

The options are:

1. Have the Park Hosts sign a special contract and hold harmless agreement that essentially has them working as independent contractors, who can come and go as they please, with no specific hours or specific methods for performing the job.
2. Treat the Park Hosts as employees who receive a stipend, but the \$250 only supports 15 hours a month (we currently rely on 24 hours a week).
3. Convert the Park Hosts to employees paid at minimum wage for the required number of hours, fully burdened (we estimated 24 hours at \$11.50 * 30% for 4 months = \$17,000 for 3 park hosts total).
4. Convert the park host positions to a volunteer position, without a stipend (we would still reimburse for local phone service and provide utilities). They would be covered under our Board and Volunteer insurance coverage. (Deborah needs to confirm the volunteer part of the insurance coverage can apply to non-members).

The Committee has recommended we proceed with option 4, making the hosts a voluntary position. Over time, if a park is not staffed with a host, we hope that the proposed security improvements can help mitigate some of the risks. The committee will next move to creating a proposal for the security improvements, vetting various ideas that comprise a multi-faceted approach that can be developed over several years (lights, cameras, keyed doors, fencing, gates).

Motion #3

I move that we ask the park hosts to come in as volunteers this year only. Motion made by Linda Smith and seconded by Bob Moore. Motion carried.

Leedia has to edit the Park Host Volunteers Guideline document to a volunteer position.

Normal vetting on Park Host candidate for Banbury Park Host will continue. He has a 36' rig.

Things to investigate:

- o Security cameras - add cat 6 radio site or remote viewing. Wireless connection, costs? - John McRoberts
 - o Motion lights at the parks - Linda Smith
 - o Fencing/gates/electronic gates - Linda Smith
 - o Keypads for bathrooms - Deborah Wallace
 - o Cell phone boosters - John McRoberts
- **Joe's Report:**
Joe submitted a document to review his projects he has finished and his upcoming work for this year. The L/D Committee added a few things to his do to list. See attached document.
Joe also mentioned that we might need a new Lake Patrol boat since the gel coat is bubbling/pitting in spots.
 - **Fishing Derby: Dennis Muretta**
Fishing Derby is Saturday, April 28th. Tickets are on sale now. The State is going to plant fish sometime in the next couple of weeks. The Club will plant fish the Monday before the Derby. The fish cost \$3.25 a pound. Generous monetary donations have been received and because of the donations the derby has added 4th and 5th place winners for \$10 and \$20.
It has been noted that several fishermen have been spotted on the lake. The fishing season does not begin until the Derby.
 - **Resolution - Lake/Dam vs Lake/Parks - Deferred to next month's meeting.**

Guest Input/Correspondence

Review of New Commitments

1. Debbie Moore - Newsletter article for the Lake Patrol boat and the Dock Signs form.
2. Linda Smith and John McRoberts - Under Things to Investigate, a proposal to phase in security.
3. Dave Kohler - Call or Email park hosts regarding the Club reinstalling the volunteer program.
4. Dave Kohler or Deborah Wallace - Leedia has to edit Park Host Guideline.
5. Dave Kohler - Cancel the park host advertisement in Workamper magazine for this quarter.

6. Dave Kohler - Dave to do the vetting of the Banbury Park Host. When done, he'll ask Deborah Wallace to perform the background check.
7. Dave Kohler - Dave will contact the engineer in Bothell to find out who did the shoreline hardening ramp at the creek that flows to the Sammamish Slough, for reference information on the Inn Island project.
8. Joe (LLCC employee) - Site visit with Mason County Conservation District to find out if anything can be done on the Inn Island project.
9. Deborah Wallace - Find out the costs of adding PUD lights at Olde Lyme Park.
10. Brian Smith - Meet with Joe and Jason (LLCC employees) at Olde Lyme Park to confirm the area to clear, from the street to the basketball court to the proposed new play area.
11. Brian Smith - Project proposal for Leprechaun Park play toys.
12. Dave Kohler - Going to contact Leedia to tell her 2-4 weeks turnaround time on the dock signs.

Motions Recommended for Action/Review by the Board of Directors

Motion #1: I move that Lake Dam Committee recommends the Board approve installing 2 spring toys and a Topsy Turny at Leprechaun Park and modify fall areas, and authorizes preparing a project approval request. Motion made by Brian Smith and seconded by Dan Barnett. Motion carried.

Motion #2: I move that budget, as amended, be forwarded to the CAM and Board for consideration for the FY 2019 budget. Motion made by Brian Smith and seconded by Linda Smith. Motion carried.

Motion #3

I move that we ask the park hosts to come in as volunteers this year only. Motion made by Linda Smith and seconded by Bob Moore. Motion carried.

Meeting Adjourned

Meeting was adjourned at 12:25pm.

Minutes respectfully submitted by Karen Kohler, L/D Secretary

Lakes & Parks

April 2, 2018

All Lake Areas

1. Shoreline erosion program – Lots of undercutting and erosion along all areas of the lake on community property – Contact Mason County Conservation to assist in shoreline repair to community property. Permits are required per Ron Buckholt, Planner for Mason County Community services department.
2. Maintain and observe buoy systems on Limerick

Anglia

1. Spread chip and remove debris
2. Clean restroom roof
3. Repair irrigation – move sprinkler heads to sides of lawn vs, middle due to picnic tables covering heads
4. Pea gravel beach area
5. Re-establish lawn area

Banbury

1. Spread chip and remove debris
2. Re-locate bollards installed by Kimber Construction???
3. Picnic table has a broken leg. (added)

Leprechaun

1. Re-locate swim float (ASAP)– met with Tim Reber on location – ordering lower bumper – have corner bumper
2. Add soil and sand mix with seed to lawn area where drainage was installed.
3. Add cover rock and drainage rock (added)
4. Signs replace and redesign (added)

Log Toy

1. Spread chip and remove debris
2. Add irrigation to lawn area
3. Fill concrete slab from electrical work – after irrigation is installed (Spring 2018)
4. Add gravel between area of lawn and inner gate or lawn mix and seed?????
5. Remove pipe
6. Add play chip to playground
7. Move picnic table to public area (added)

Olde Lyme

1. Contacted DR Land Surveying for quote on plat markers for renovation
2. Limb trees and remove 4 dangerous ones.
3. Blow entire area before opening day.
4. Cut basketball pole – shorten and sleeve to correct height 9 inches removed, Adjusted and leveled within 1/8 to 1/4 inches tolerance. Cut asphalt and added concrete square with anchors so pole would not rotate. Additional reinforcement will take place on seam of weld for additional support when rain ends.
5. Apply asphalt sealer and paint basketball lines
6. Kill ivy and remove
7. Cut back growth from street to play areas, bathrooms (added)
8. Need 3 lights from the PUD (added)

Tipperary

1. Spread chip and remove debris

All Parks

1. Contacted Mason Conservation District to assist in shoreline re-establishment and soft armoring of park beach heads. Awaiting site visit with a staff member, not set-up yet. 4/6/2018_

Commitments:

- Anglia Irrigation – see above
- Erosion Prevention – see above
- Leprechaun Signs – waiting for Black Star
- Lake Patrol Boat – Complete

Lake / Dam Committee Budget Proposal	FY 2017-2018 Budget	FY 2018-2019		Notes
		Proposed	Budget	
INCOME				
Income - Events	4,200.00	3,500.00		
Dock Div/Lot Signs		250.00		Fish Derby Ticket Sales, Raffle 25 @ \$10
Interest & Miscellaneous		0.00		
TOTAL REVENUES	4,200.00	3,750.00		
EXPENSES				
Event Expenses			6,000.00	Fishing Derby Expenses
Lake Management Expense:	5,000.00			
Lake Weed Management - Contract	28,246.00		28,500.00	Lake Advocates - Consulting, statistic acquisition, extrapolation & reporting
Lake Treatments	12,000.00		12,000.00	Aqua-Technex - actual weed treatment applicator
Consulting	0.00		0.00	
Water Sampling	0.00		3,000.00	
Water Testing Costs	600.00		600.00	
Total Lake Management Expense	40,846.00		44,100.00	
Park Expenses:				
Work Kamper - park host ads	1,000.00		1,000.00	
Park Host Stipends	4,000.00		0.00	\$250 per Park for 4 months for 3 parks + employee taxes - Removed
Repair Anglia Dock Anchor	0.00		4,000.00	
Surface Treatment for Anglia Dock	2,000.00		0.00	Most deck boards replaced 2018 by Maintenance
Surface Treatment for Banbury Dock	1,000.00		0.00	
Banbury - Bollard relocation	4,000.00		0.00	Work order for maintenance
Lyme Park - park reclamation	5,000.00		0.00	Playground equipment to be placed FY2018
Total Park Expenses	17,000.00		5,000.00	
Repairs and Maintenance				
General repairs and maintenance	5,000.00		4,000.00	Buoys, floats, docks, parks
Patrol Boat Dimini	500.00		0.00	Protect boat users from elements: sunburn, dehydration and hyperthermia
Total Repairs and Maintenance	5,500.00		4,000.00	
TOTAL EXPENSES	64,146.00		59,100.00	
CAPITAL PROJECTS				
Networked Security Cameras for Old Lyme, Way to Tipperary, Banbury, Leprechaun, Anglia, Log Toy	0.00		15,000.00	\$15,000 capital outlay for cameras, etc.
Security System Improvements Anglia & Log Toy	4,000.00		0.00	
Dredge Project Ivy Mitigation	10,000.00		0.00	Ivy removal, replanting and tree drop at dredge mitigation site
Automatic gate/fencing Way to Tipperary			20,000.00	Phase 1 fencing 2018-2019
Automatic gate/fencing Banbury			0.00	Phase 2 fencing 2019-2020
Feasibility study dredging Leprechaun			15,000.00	
Feasibility study dredging Bird Sanctuary			15,000.00	
Banbury beach improvements			7,500.00	
Old Lyme/Leprechaun Play Equipment	18,000.00		9,000.00	Phase 1 approved to go forward by BOD March 2018, this is the next phase
Inn Island Restoration Project - Phase II	15,000.00		30,000.00	
TOTAL CAPITAL PROJECTS	47,000.00		111,500.00	
LAKE DAM COMMITTEE PROPOSED EXPENDITURES	111,146.00		170,600.00	