

**LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING**

Minutes of June 9th, 2018

The Meeting was called to order at 9:00 AM by Chairman Don Bird.

MEMBERS ATTENDING: Chairman Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen, and Members Mark Franklin, Norm Bartoo and Pat Paradise
Board of Directors Attending: None

Employees Attending: Rhonda: We were informed that some unmetered lots are being circumvented and water use is happening. We are going to audit 10 lots per week to make sure that this is being addressed. We are looking at imposing a fine if we find that this activity is taking place on an unmetered lot.

Contractors Attending: Sean Burns, NWS
Guests Attending: None

Approval of Minutes:

A motion was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows: To approve the Minutes of May 12th, 2018 as written.

Financial Report: Attached.

- 1) Water System Financial Report: Bank fees, Dues and Licenses and Education and Training are a line item off. Backflow testing went under professional fees and needs to be moved to maintenance.
- 2) Investments: We will combine accounts or move money to avoid the amount of fees we are being charged.
- 3) Accounts Payable / Receivable update: Rhonda is hitting the 10% mark on collections that she has set.
- 4) Water System 2018-2019 budget: Budget sheets were handed out and committee members will work on them this month.

A motion was made by Pat Paradise seconded by Norm Bartoo and passed with no nays as follows: To approve the Financial Report for May as presented.

Water Distribution Mangers Report:

- 1) Manager's report: Well #5 is offline due to a fault. Well #3 parts have been replaced.
- 2) Consumption spreadsheet: Usage is up 800,000 gallons from last year.

- 3) Well #2 fill station status: We are waiting for parts to repair the fill station and are addressing the reason for the damaged caused by the incorrect tool being used.
- 4) Well #3 VFDs and new hydropneumatics pressure tank status: We have not received the estimate. Follow up next month.
- 5) New LLCC Water truck purchase status: One has not been found yet.

Action List: We addressed the action list and checked with Sean that the item timelines were correct.

Correspondence and Member Requests

- 1) None

Old Business:

- 1) SCADA system status, upgrade status, SCADA improvement proposal and Motion to approve.

Michael J Smith presented a proposal for SCADA upgrades in the amount of \$6575.00 plus taxes and fees. This is still under budget for our capital expenditures.

A motion was made by Pat Paradise seconded by Norm Bartoo and passed with no nays as follows: To approve the SCADA upgrades proposed in the amount of \$6575.00 plus taxes and fees.

- 2) Evergreen Rural Water Fall Conference August 28-30: Don Bird would like to attend and would like to take an employee with him.
- 3) Employee update: (Closed Session) No update.

New Business:

- 1) Bio Solids Webb Hill proposed septic lagoon: A PDF was distributed by Phyllis and seems to state that LLCC is responsible for forming an action plan in case of something catastrophic happening to the Webb Hill septic lagoon.

Commitments Review: Committee members need to address the budget worksheet.

Announcements:

- 1) Next meeting July 14th , 2018

A motion was made by Brandon Koch seconded by Mark Franklin and passed with no nays as follows: To move to convene to closed session.

A motion was made by Pat Paradise seconded by Norm Bartoo and passed with no nays as follows: To move to reconvene to open session.

Motion to adjourn:

A motion was made by Mark Franklin, seconded by Pat Paradise and passed with no nays as follows: To adjourn the meeting at 11:00 AM.:

These minutes have not been approved by the Water Committee.
They have been respectfully submitted by Brandon Koch.

MOTIONS FOR THE BOARD

A motion was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows: To approve the Minutes of May 12th, 2018 as written.

A motion was made by Pat Paradise seconded by Norm Bartoo and passed with no nays as follows: To approve the Financial Report for May as presented.

A motion was made by Pat Paradise seconded by Norm Bartoo and passed with no nays as follows: To approve the SADA upgrades proposed in the amount of \$6575.00 plus taxes and fees.