

**LAKE LIMERICK COUNTRY CLUB
WATER COMMITTEE MEETING**

Minutes of August 11, 2018

The Meeting was called to order at 9:05 AM by Chairman Don Bird.

MEMBERS ATTENDING: Chairman Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen, and Members Mark Franklin, Norm Bartoo and Pat Paradise

Board of Directors Attending: None

Employees Attending: Deborah Wallace, Joe Castelluccio

Contractors Attending: None

Guests Attending: None

Approval of Minutes:

A motion was made by Mark Franklin, seconded by Phyllis Antonsen and passed with no nays as follows: To approve the Minutes of July 14th, 2018 as written.

Financial Report: Attached.

- 1) Water System Financial Report: Three invoices were posted from NWS in July that accounted for a increase in professional fees.
- 2) Investments: An analyst is to be coming in to lower the fees on the investments.
- 3) Accounts Payable / Receivable update: Continuing to bring 60+ day accounts down. Prepaid accounts are increasing.
- 4) Water System 2018-2019 budget: The operating budget was passed by the Water Committee. Capital projects are to be reviewed next meeting. The tractor is in question. We are going to look at the need to purchase one versus renting one when needed.

Approval of Financial Report:

A motion was made by Brandon Koch seconded by Mark Franklin and passed with no nays as follows: To approve the Financial Report for July 2018 as presented.

Approval of Operating Budget:

A motion was made by Pat Paradise, seconded by Norm Bartoo and passed with no nays as follows: To approve the operating budget as presented.

Water Distribution Mangers Report:

- 1) Manager's report: Well #1 is on a timer from 7am to 4:30pm.
- 2) Consumption spreadsheet: There was a 2.4% water loss.
- 3) Well #2 fill station status: Well #2 is off line now and the hydrant will be repaid soon.

- 4) Well #3 VFDs and new hydropneumatics pressure tank status: Nicholson is scheduled.
- 5) New LLCC Water truck purchase status: There is a concern that if we do not find one by the end of the fiscal year that there might be a tax burden. At the same time, we would like to find a good vehicle that fits the needs of LLCC.

Action List: The action list is up to date.

Correspondence and Member Requests

- 1) We received a forgiveness letter from 230 E Kilmarnock in the amount of \$248.00. After reviewing the committee voted to approve the one a time forgiveness.

Approval of one a time forgiveness:

A motion was made by Pat Paradise seconded by Brandon Koch and passed with no nays as follows: To approve a one a time forgiveness for 230 E Kilmarnock in the amount of \$248.00.

Old Business:

- 1) SCADA system status: Installation has commenced.
- 2) Evergreen Rural Water Fall Conference August 28-30: Joe and Don will be attending.
- 3) Staffing update: Joe passed his WDM 2
- 4) Bio Solids Webb Hill proposed septic lagoon: No update
- 5) Questions on water access if septic is condemned by the county: The house is now condemned, and the water is shut off.

New business:

- 1) Mason Lake Road water main break and status update: We received a quote for repairing the road but are awaiting an insurance adjuster to make a determination.
- 2) Water Committee Guidelines, Resolution and By Laws: We have been instructed to review the Water Committee Guidelines, Resolution and By Laws.

Commitments Review: We have been instructed to review the Water Committee Guidelines, Resolution and By Laws.

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Announcements:

- 1) Next meeting September 8th, 2018

Motion to adjourn:

A motion was made by Brandon Koch, seconded by Pat Paradise and passed with no nays as follows: To adjourn the meeting at 11:53 AM.:

These minutes have not been approved by the Water Committee.
They have been respectfully submitted by Brandon Koch.

MOTIONS FOR THE BOARD

Approval of Minutes:

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Approval of Financial Report:

A motion was made by Brandon Koch seconded by Mark Franklin and passed with no nays as follows: To approve the Financial Report for July 2018 as presented.

Approval of Operating Budget:

A motion was made by Pat Paradise, seconded by Norm Bartoo and passed with no nays as follows: To approve the operating budget as presented.

Approval of one a time forgiveness:

A motion was made by Pat Paradise seconded by Brandon Koch and passed with no nays as follows: To approve a one a time forgiveness for 230 E Kilmarnock in the amount of \$248.00.