

**LAKE LIMERICK COUNTRY CLUB  
WATER COMMITTEE MEETING**

**Minutes of December 08 , 2018**

The Meeting was called to order at 9:00 AM by Chairman Don Bird.

MEMBERS ATTENDING: Chairman Don Bird, Secretary Brandon Koch, Treasurer Phyllis Antonsen, and Members Mark Franklin, Pat Paradise and Norm Bartoo

Board of Directors Attending: None  
Employees Attending: None  
Contractors Attending: None  
Guests Attending: None

Approval of Minutes:

A motion was made by Phyllis Antonsen, seconded by Mark Franklin and passed with no nays as follows: To approve the Minutes of November 10, 2018 as written.

Financial Report: Attached.

- 1) Water System Financial Report: No formal financial report was available due to the short month. It will be distributed soon after Rhonda and Terry are able to put it together. Deferred maintenance was performed on the main water truck. Cost was \$4,600.00 – maintenance and repairs budget may need to be revised.
- 2) Investments: All CD's are with Edward Jones.
- 3) Accounts Payable / Receivable update: Rhonda is working with accounts that are in arrears of water payments.

Approval of Financial Information available:

A motion was made by Mark Franklin seconded by Norm Bartoo and passed with no nays as follows: To approve the Financial Report for November 2018 as presented.

Water Distribution Mangers Report:

- 1) Manager's report: The report was reviewed. There was nothing to add as the report was very detailed.
- 2) Consumption spreadsheet: There was a 5.3% water loss.
- 3) Well #3 VFDs and new hydropneumatics pressure tank status: This is addressed in the manager's report.

- 4) Mason Lake Road repair: Repairs are scheduled in early January. Insurance to cover costs of repair.
- 5) Sanitary Survey results: results were reviewed, no new information.
- 6) Change in system leak calculation: Major leaks will be recorded on the consumption spreadsheet in a new manor.
- 7) Sanitary Survey results: water committee will follow up to confirm that only previously documented cross connections will require annual testing.
- 8) New SCADA system results: Engineer is still working to fully integrate old system with the new system. Progress is being made toward full integration.

Action List: The action list is up to date. Formatting of action plan will be updated.

Correspondence and Member Requests: None

#### Old Business:

- 1) Water Committee Guidelines, Resolution and By Laws: Work is in progress on updating the online presence. Don will communicate with Christie and Dave to forward the progress.
- 2) Water rate charges for 2018-2019 implementation: The water rate charges have been reviewed by the water committee. A motion was made in October meeting by Brandon Koch and seconded by Mark Franklin and passed with no nays to approve the LLCC Water Rate Charges for Fiscal year 2018-2019 as presented in October meeting.
- 3) Security improvements for LLWS: Well head protection cameras and magnetic door contacts purchased for four well sites. Joe will oversee installation – cost was \$800.00

#### New business:

- 1) Brandon Koch stepped down as water committee recording secretary – Pat Paradise will resume duties of water committee recording secretary
- 2) Project approval procedures: Water committee and water manager discussed the need for communicating with each other prior to purchases. Goal is to make sure that we are all communicating and sharing a common end result based on shared goals.
- 3) Chlorination for well 2: Water manager reported that materials to de-chlorinate well 2 after flushing will be needed to complete flushing activities. A motion to approve \$1,200.00 to purchase needed supplies was made by Brandon Koch, seconded by Norm Bartoo. Approved unanimously.

#### Announcements:

- 1) Next meeting 7PM MONDAY January 14<sup>th</sup> Don Bird Residence

Motion to adjourn:

A motion was made by Mark Franklin, seconded by Norm Bartoo and passed with no nays as follows: To adjourn the meeting at 10:21 AM..

These minutes have not been approved by the Water Committee.  
They have been respectfully submitted by Pat Paradise.

#### MOTIONS FOR THE BOARD

Approval of Minutes:

A motion was made by Phyllis Antonsen, seconded by Mark Franklin and passed with no nays as follows: To approve the Minutes of November 10th, 2018 as written.

Approval of Financial Information available:

Due to short week this month – no formal financial report.

Water Rate Charges for 2018-2019:

A motion was made by Brandon Koch and seconded by Norm Bartoo and passed with no nays as follows: approve \$1,200.00 to purchase de-chlorination materials to assist flushing of well 2.