

Lake Limerick Inn Committee minutes January 12, 2019

Meeting called to order by chairperson Deb Galbraith Will at 9:30 am.

Members present: Penny Cory, Don Hautala, Bona McDonald, Nanacy Milliman, Bonnie Morrow, Dorothy Powter, Susan Smart, Mary Ann Wagner, Paul Wagner, Deb Will and Marty Williams.

Members excused: Sue Bird, Pat Derheim, Charlene Edwards, Donna Miller, Sheila Nokes and Nan Stricklin.

Guests: Laura Russell.

Staff present: CAM Roger Milliman and chef Josh Neely.

Approval of minutes: motion to approve December 8, 2018 made by Penny Cory second by Nancy Milliman passed unanimously.

Restaurant and bar report by Roger Milliman and introduction of new chef Josh Neely. Sales numbers provided by Roger were the following for December-café 934, lounge 3252 And restaurant 6757. Will need to evaluate café operations further to decide on continuing hours during slow months. Josh Neely introduced himself to committee members and spoke about his background in the community, experience and goals for the future. He plans to provide good food at good prices and make the Inn a destination experience for our members. He hopes to add salmon and bacon wrapped tenderloin to the menu and begin presenting new menu items within the month of January. Josh hopes to expand children friendly items, gluten free and heart healthy options as well as expanded dessert offerings. He plans to present entrees with consistent and proper portion controls.

Tom and Jerry event-12/8: switched at last minute to Sunday due to scheduling conflict still well attended. Attendance down slightly from last year. Offering lighter hors d'oeuvres at event and promotion of dinner specials at the restaurant encouraged larger food sales.

Christmas buffet event-12/16 : could have been better attended if switched to Saturday night. Better communication in marketing literature needed to promote children pricing and family friendly aspects.

New Years Eve event: restaurant served 82 meals which is a record for the date. Presentation and service were very well received. Event upstairs ran smooth with a great band. Everyone attending had good time. The New Year's Eve committee for event headed by Joel and Kristi Gray did a very good job on all aspects.

Old Business:

1. Subcommittee-Inn Exterior/Interior update report from chairperson Susan Smart. Susan will lead painting project party on Monday, January 14th at noon. They will finish painting window wall facing lake. The new doors separating lounge from restaurant have arrived but waiting to hang them up. Looking into adding security mechanism.
2. Marketing- Nancy Milliman and Don Hautala presented findings on sandwich board options and costs for promoting café hours. Roger will order all weather sandwich board that will include personalized inserts after researching costs. Will be stationed on café side of St. Andrews Drive. Costs should be under several hundred dollars.

3. Comment cards-committee members favored a friendly lighter style and positive format. Card will offer four questions to capture feedback and will include a signature and call back line. Deb will be in touch with graphic designer to finalize format by next meeting. Feedback will go to chef Josh and lead server.
4. Limerick asset subcommittee: tags have been ordered by business office. Need to merge inventories listed on county records and inventory list from accountant.
5. Limerick littles group: initial group consisted of six adults of both sexes and eight young children. Event ran smooth and all adults signed in. Were respectful of great Hall and left the room in as good of shape as they found it. No interruption of business office operations and liked the atmosphere of children playing. Hope to build attendance for the group.
6. Mission and vision: will send out resolution 2006-07 document to committee members to review and discuss at next meeting.
7. Employee dress code: Josh will look into uniform offerings by linen service company for kitchen staff and what costs would be. Dress for front of house staff for restaurant and café would consist of black pants and front button black shirts. Chef Josh will work with Roger in implementing code.

New business:

1. Work order process: all work orders will have project coordinator listed as go to person for questions and then forwarded to Deb and then to CAM.
2. Shared calendar: looked into Microsoft office option but too expensive. Will need to coordinate communication between all departments to avoid scheduling conflicts throughout the year.
3. Social applications: will move to get quarterly reports on numbers and will continue discussion and put on agenda for next month.

Events:

1. Valentines Day: chef Josh and Roger will workout details on menu and any special decorations. They will contact committee if help needed.
2. Easter Sunday 4/21: Looking for Easter Egg hunt coordinator.
3. Fishing derby to be held on Saturday, April 27. Inn committee will coordinate food portion of event. Waiting on info from fishing derby committee.

Committee reflected on passing of longtime resident and Inn committee member Clara Robinson. She will be greatly missed by all.

Next meeting to be held on February 9, 2019 at 9:30 am at the Inn.

Motion to adjourn made by Bonnie Morrow, second by Mary Ann Wagner at 11:40 am.

Respectfully submitted to board

Don Hautala

Secretary Inn Committee

Motions to board:

Motion to approve minutes of December 8, 2018 made by Penny Cory, second by Nancy Milliman passed unanimously.