

Lake Limerick C.C.



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**LAKE LIMERICK COUNTRY CLUB
BOARD OF DIRECTORS
AGENDA – VIDEO CALL
APRIL 2020**

- 1) **Roll Call:** President, Brian Smith; Vice President, Tim McKern; Treasurer, Connie Wong; Secretary, vacant; Directors; Dean Dyson, Pat Paradise, Dave Kohler, Amanda Stephen, Norm Bartoo (excused), Tamra Ingwaldson, Don Bird (Ex Officio)
- 2) **Approval of Minutes:**
 - a. **Action:** Tim McKern moved, and Dean Dyson seconded to approve the March 2020 Minutes. Motion passed unanimously.
- 3) **Financial Report:** Treasurer, Connie Wong
 - a. **Action:** Dean Dyson moved, and Amanda Stephen seconded to accept the Financial Report as presented. Motion passed unanimously.
- 4) **Additions to the Agenda from Board**
 - a. Connie Wong asked to have Reserve Study added to the Agenda.
Added under Old business, line item d, Reserve Study
 - b. Dave Kohler asked to have Fishing Derby & Park Hosts added to the agenda
Added under Old Business, line item e, Lake Dam Update.
- 5) **Presidents Report:** Brian Smith
- 6) **CAM Report:** Roger Milliman
Operationally both Golf and Food & Beverage have started planning health safety practices to be followed when the Governor announces opening of essential businesses.
Curbside orders for the Restaurant and Café continue to be well supported by our customers.
Yesterday Nisqually Trout Farms planted both Lake Limerick and Leprechaun. Weir board installations are on schedule with both lakes rising.
And lastly, the best news of the month is Doug Carothers has accepted our Water Manager position. He has both water distribution and treatment licenses with 15 years of experience. Doug will start in May moving from Oregon.
- 7) **Water Report:** Don Bird
New Water Manager hired. Starting date TBD.

8) Consent Agenda: Motions to the Board from committee minutes

- a. **Action:** Motion to approve consent agenda and committee motions, in particular the Compliance and Architecture Committee reports

There are no motions to approve at this meeting.

9) Old Business

- a. Status of Deck Project: Pat Paradise
 - i. Mason County Building Permit had been issued
 - ii. Next step is to proceed with the bidding process
- b. Navy Train Trestle Status: Brian Smith
 - i. Title search is on hold due to COVID-19
 - ii. Awaiting response from Navy regarding Lake Limerick's request for meeting
- c. Navy Golf Easement: Brian Smith
- d. Reserve Study: Connie Wong
 - i. Three companies have responded, would like at least five
 - ii. To date no responses have included any experience with dams
- e. Lake Dam Update: Dave Kohler
 - i. 2020 Fishing Derby – CANCELLED
 - ii. Awaiting Governors announcement on May 4th to determine if parks can be opened for community members to access boat ramps

10) New Business

- a. PPP Application: Roger Milliman
 - LL's PPP SBA loan has been approved for \$191,500 calculated at 2.5 times monthly payroll
 - Based on payroll, not on income
 - Congress designed PPP to offset payroll, utilities and mortgage/lease expenses due to reduced income
 - Up to 25% can be used to pay utilities
 - Usable for 8 weeks from approval; for LL thru June 20. At that time within 30 days LL will have to provide justification for funds used
 - Designed to be a forgivable loan
 - Unused funds can be either repaid OR converted to a 1% note for a 2-year loan
 - PPP designed to be used to retain workers and maintain payroll
 - The challenge is when the Proclamation is lifted, it will likely not be business as normal with revenues taking a TBD time frame to return
 - Ron & I will be analyzing our retail POS revenue trends including Dues and Water receivables
 - I will advise the BOD on how to bring employees back after the Proclamation is lifted allowing essential business
- b. Election of Officers delayed
 - Election of officers to take place via Video Conference Call

11) Other Business

12) Correspondence

13) Announcements and Upcoming Events

- a. Board of Directors meetings to be held via Conference Calls
- b. Committee Meetings to be determined by Committee Chairperson
- c. All HOA Events CANCELED until further notice
- d. Business Operations
 - i. Inn Restaurant Curbside Service – Thurs, Fri & Sat
 - ii. Café Curbside Service – Fri, Sat & Sun
 - iii. Golf Course Play CANCELED (Golf Course Maintained)
 - iv. Office Operations
 - 1. Mon-Fri from 9am to Noon
 - 2. Taking calls and NO Walk-Ins

14) Motion to Adjourn to Closed Session to discuss legal/personnel issues

15) Motion to Reconvene to Open Session

16) Motion to Accept all Motions Made in Closed Session

17) Motion to Adjourn