

Lake-Dam Committee Meeting Minutes
31 August 2023

Call to Order - Meeting called to order at 6:30 PM.

Roll Call Committee Members: (P)=Present; (A)=Absent; (E)=Excused

Lou Jackson (P)	Teddy Lovgren (P)	Deanne Landsverk (A)
Dennis Muretta (P)	Jarred Foss (A)	Duane Landsverk (A)
John McRoberts (A)	Pat Paradise (P)	Dave Kohler (A)
Maureen Glenn (A)	Brian Smith (P)	Karen Kohler (A)
Steve Glenn (A)	Gary Wilson (P)	Hannah Landsverk (A)
Joel Gray (E)	Kelly Wieland (P)	Eric Landsverk (A)

Guests: John Torkelson 1-34, Mike Berni 3-83, Dan Bussler 5-92, Tammy Fletcher 3-317, Dean Dyson 2-200

Chairperson's Opening Comments: Teddy Lovgren

Teddy requested all Committee members attending via Zoom to be on-screen (visible entire meeting) to be counted in attendance. Kelly Wieland volunteered to take meeting notes. Roger is not available for tonight's meeting. So that John Torkelson doesn't have to sit thru our entire meeting it was agreed that his portion of the agenda under Old Business would be moved up after Motions to the Board.

Meeting Minutes approval [\[Attachment 1\]](#)

Dennis made a motion to accept the July meeting minutes as written, Brian seconded the motion. No discussion occurred and the minutes were approved.

Motions to the Board – None.

CAM REPORT: Roger [\[Attachments 2, 3, 4 & 5\]](#)

Roger was not in attendance, so Teddy summarized his written report (see attached).

Parks Report: Maureen/Steve

Mo and Steve were not in attendance. Concern raised about people not wearing park passes when using parks. After much discussion, the recommendation is to carry this to next month's agenda for a broader conversation regarding who should be entitled to park and lake use. Dennis agreed to capture the relevant park usage rules and forward them to all committee members prior to the meeting.

Docks/Floats Permits: Teddy - New boat lift permit for Mike Jensen (01-59) was reviewed and determined compliant; recommended to Architecture Committee for approval.

Boat Registrations: Gary

No new boat registrations. There have been informal complaints about e-foil users not following boating rules. Specifically, usage after dark without lights and speed that exceeds allowable limits. No formal complaints have been filed. Gary took an action to write up a complaint and submit it to the Compliance Committee.

LD Action Item List: Teddy [\[Attachment 6\]](#)

Teddy reviewed action items and status. The action item to evaluate a portable suction dredge was rewritten to investigate feasibility of maintenance dredging and equipment. Follow-up on boat registration for lot 3-85 has been resolved. The owner's boat exceeds the maximum allowed boat length. The boat owner has until the end of boating season, with a latest date of Sept 30th to stop using the boat. Guidelines for Lake Patrol use of Go-Pros camera is nearly complete. Ski course action item completed.

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SUBTEAM REPORTS

Long Term Lake Health: Brian – LTLH needs to get back together to address several topics including:

- Results of sediment surveys (Bathymetric Surveys, Stream Walk, Cranberry Lake Basin, etc.)
Note: Stream Walk/CLB sediment survey by Lake Advocates scheduled for Sept 9th
- Maintenance dredging options/trade study (use of portable dredge, permitting requirements, other entities involved – County, State, Tribe, etc.)
- Leprechaun dredging plan based on LA recommendations.
- Bird Sanctuary Dredging Plan

Parks Improvement: Dennis

- Steel doors have been installed on restrooms at Way to Tipperary. Steel doors have been ordered for Old Lyme.
- Cogent has been selected for re-roofing of park restrooms and storage sheds (down payment made, work scheduled for October).
- Upgrade of Banbury restroom is started. Estimate to run power has been approved and electrical contract awarded.
- Log Toy restroom has been approved for ADA compliance upgrade for FY 2023/24. Pat did a rough sketch of an ADA plan. Parks sub-team will need to formalize the plan and create a PAR.
- The Board reduced the FY 2023-24 budget for Park Restroom upgrades (to Banbury standard) from \$60K to \$30K; Parks security cameras and upgrade of Sport Court not in budget.

Lake/Dam Operations – Joel was not in attendance.

- Lake Level Management Plan – Being incorporated into Dam O&M Manual Update
- Inn Island Bridge Repair/Replace - See Work Order Status (Chris is the PM)
- Inn Island NE Section Repair - See Work Order Status (Chris is the PM)

OLD BUSINESS:

1. Special Projects Manager – Board has hired HR consultant to review LLCC organization structure.
2. Network Drive for Committee Use – no new status.
3. Lake Shore Compliance Audit – pending completion of related Action Item
4. Inn Park Sport Court Improvement Proposal Update Status - John Torkelson met with Duane and is considering a recommendation to expand the project to include extending and replacing the fence. Subteam to contact the neighbor to discuss plans, as we want to ensure property lines are respected. Discussed whether the fence should be 8' or 10' (current height). No decisions were made. More discussions to be held.

NEW BUSINESS

1. LD Goals, Plans and Objectives FY 2023/24 [\[Attachment 7\]](#)

Revised title to “Lake-Dam Committee 2023-2024 Projects, Goals and Objectives”. Reviewed the list and recommended the following revisions/additions.

- Change: line item on dredge to match updated action item
- Add: CPR and First Aid Training/Certification for Boat Patrol
- Add: Shoreline Audit

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- Add: Audit Boat Registration Process and Files
- Add: Host Successful Waterski Demonstrations

2. Add an agenda item to our next meeting to discuss the potential of using the Lake Patrol to provide lake tours for LLCC members – Lou will lead the discussion.

Guest Input None.

Review of Commitments & Action Items: Action items updated.

Review of Motions to the Board: None.

Motion to Adjourn: Brian made the motion to adjourn, Lou seconded and it was unanimously approved; meeting was adjourned.

Many thanks to Kelly for providing notes for the Meeting Minutes.

Next Meeting – Saturday, October 7th, 9:30am in the Crow's Nest

Look Ahead:

Sept 2 – “End of Summer Bash”

Sept 16 – Board of Directors Meeting

Oct 7 – Lake-Dam Committee Meeting

Oct 21 – Board of Directors Meeting

Nov 4 – Lake-Dam Committee Meeting

Nov 18 – Board of Directors Meeting

Dec 2 – Lake-Dam Committee Meeting

Dec 16 – Board of Directors Meeting

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5 August 2023

Call to Order - Meeting called to order at 6:30 PM.

Roll Call Committee Members: (P)=Present; (A)=Absent; (E)=Excused

Lou Jackson (P)	Teddy Lovgren (P)	Deanne Landsverk (P)
Dennis Muretta (P)	Jarred Foss (P)	Duane Landsverk (p)
John McRoberts (P)	Pat Paradise (A)	Dave Kohler (P)
Maureen Glenn (E)	Brian Smith (E)	Karen Kohler (P)
Steve Glenn (E)	Gary Wilson (P)	Hannah Landsverk (P)
Joel Gray (E)	Kelly Wieland (P)	Eric Landsverk (P)

Guests: John Torkelson 1-34, Mike Jensen 1-59, Dan Bussler 5-92, Tammy Fletcher 3-317, Mark Hendricks 3-32

Chairperson's Opening Comments: Teddy Lovgren

Teddy requested a volunteer to take notes for today's meeting; no one volunteered. Roger is in the BoD Budget meeting and will not be in attendance. Tim Reber is stepping away from LD and will hopefully return in the future. Steve Glenn is recovering from major surgery and wish him a speedy recovery. Elias Rivera-Flores has joined the Facility Team supporting Gerardo. Under New Business John Torkelson will be making a presentation on upgrades to the Inn Sport Court. So that John doesn't have to sit thru our entire meeting it was agreed that his presentation would be moved up in the agenda after Motions to the Board.

Meeting Minutes approval [\[Attachment 1\]](#)

Dennis made a motion to accept the June 29th meeting minutes as written and Teddy seconded the motion. No discussion occurred and the minutes were approved with one abstention (Jarred).

Motions to the Board – None.

CAM REPORT: Roger [\[Attachments 2, 3, & 4\]](#)

Roger was not in attendance, so Teddy summarized his written report (see attached).

Parks Report: Maureen/Steve [\[Attachment 5\]](#)

Mo and Steve were not in attendance, Teddy summarized their report (see attached).

Docks/Floats Permits: Teddy - Dock Permit for Marcela Ruiz (01-006) to replace deck boards reviewed and recommended for approval.

Boat Registrations: Gary

There was discussion about two boats that appear to be non-compliant with current lake rules. Lot 03-085 red Sea Ray 200 I/O boat exceeds the 19-foot length restriction. Lot 03-158 has a new boat that lacks numbers and does not have an LLCC boat registration sticker.

ACTION: Gary to follow-up with owners and LLCC Office.

LD Action Item List: Teddy [\[Attachment 6\]](#)

Teddy briefly reviewed action items and status. No significant progress was reported on the open actions. Duane committed to completing his action by the next LD meeting.

SUBTEAM REPORTS

Long Term Lake Health: Brian recently had major surgery and is at home recuperating. LTLH has not met for several weeks. Teddy discussed the Bathymetric Survey draft report and the Leprechaun dredging action. Roger has the action to request Lake Advocates provide specific recommendations for

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the Leprechaun dredging (of hard and soft sediment) including locations and type of dredging (mechanical and/or suction) based on the core sampling and visual data obtained the Fall of 2021 and again in 2022.

Dennis will follow-up with Brian on the status of the comments from LTLH members on the draft Bathymetric Survey Report to see what help he may need in putting together a feedback response to LA. Jarred volunteered to replace Tim on the LTLH Subteam.

Parks Improvement: Dennis requested status from Roger on 1) Installation of Steel Doors, 2) Installation of cypher door locks, 3) Reroofing park restrooms and outbuilding and 4) Upgrading Banbury restroom for year around use. Roger responded with questions that Dennis developed proposed responses and sent out to the committee for comment. Discussion ensued on each item and it was agreed that Dennis's proposed responses were appropriate. In addition, Dennis will follow-up with Roger on the progress populating the Book of Standards. [\[Attachment 7\]](#)

Lake/Dam Operations – Joel was not in attendance. Teddy provided the following status: Chris McMullen has been assigned as the Project Manager for both the Bridge Repair/Maintenance as well as the Shoreline Repair/Restoration projects. Chris attended the Work Order status meeting on Thursday and is putting together the planning for the bridge repairs recommended by the structural engineering firm MC Squared and is meeting with the Mason County Conservation District to map out the options for the Inn Island shoreline repair/restoration.

OLD BUSINESS:

1. Changes Process: Dennis led a discussion on this topic which is focused on how do we better coordinate pending rule changes with our membership. Dave suggested that we develop an update to the existing Committee Guidelines document to address this issue. It was agreed that this approach will be pursued in lieu of a unique Lake-Dam process document on this subject. Dennis and Dave will develop an outline of the revisions and coordinate with Teddy on the next steps.
2. Reserve Study Updates – Final report/recommendations provided to the BoD and Associates Reserves.
3. Special Projects Manager – Chris McMullen is currently assigned to PM two of our projects (noted above). He still needs to go thru a formal interview process.
4. Network Drive for Committee Use – no new status.
5. Lake Shore Compliance Audit – see action items status.

NEW BUSINESS

1. Lake Patrol – Gary requested that LD obtain BoD authorization and document via written guidelines for audio/video recordings (via Go-Pro camera) by Lake Patrol members of encounters with lake users. LP Boat has recently experienced several operational issues that are finally fixed (i.e. boat is finally running properly). Delamination of the boat hull continues and will need to be replaced in the near future (no leakage issues yet). Request LD approve purchase of 10 Lake Patrol hats and 6 placards (for when volunteers are using their personal boats). There are currently 7 people on Lake Patrol; putting together a contact list for use by Park Hosts, LLCC office, etc. Currently enough LP members to assign times for Fri/Sat/Sun patrol duty. Recommend Buoys be identified by GPS location for ease of replacement when they come loose. Teddy noted that Joel provided Roger a spreadsheet for the identification/location of the buoys as they are being replaced (the plan is for 15 new buoys each year). During recent McKewen Prairie fire when fire fighting helicopters were filling their tanks in Cranberry Cove LP cleared the lake of boaters, etc to eliminate any possible danger of interfering with their

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operation. Need to push on getting Lot/Division numbers on all docks; difficult to identify whether Boat has the proper ID. Recommend as new boats are registered that a copy of the Lake Rules are provided to the boat owner. Going forward when LP issues a warning to a boat owner/operator it will be documented in the incident report. HOA members need to be encouraged to fill out (and submit) an incident report when they observe a violation.

ACTION: Dennis to coordinate Lou on update to the Lake Patrol Guidelines regarding the use of the Go-Pro camera to record encounters with boat users on Lake Limerick.

Lou suggested setting up sessions for first aid, CPR and AED training for LP, LLCC Staff and other interested HOA members. Mason County Fire Department conducts the training; minimum class size is 6 people (unsure if there are costs associated with the training by MCFD). More to follow.

2. Inn Park Sport Court Improvement Proposal – John Torkelson presented several charts laying out a proposal to update the sport court, replacing and improving the layout and surfaces for playing pickle ball, tennis and basketball. There are currently 3 pickleball courts and a 4th using the tennis court. The proposed layout includes fenced courts, covered rest area and information board. John provided a cost breakdown with very rough/preliminary values. Estimated total cost is \$150K less \$30K donation by a group of LLCC HOA members. The next step is for this group to develop firm detailed cost figures working with LD Committee volunteers Duane and John. [\[Attachment 8\]](#)

3. Other – Duane reported that the Ski Course Buoys have been reset. If you find a loose buoy return it to either Duane (set it on his dock), or another ski club member. Recommend we ask Roger to send out an email to HOA membership that if they find a loose buoy to take it to the LLCC office who will see that it gets back to Duane. Also, recommend reminding membership about extended ski practice hours for the upcoming ski competition during the “End of Daze” activities held Labor Day weekend.

ACTION: Dennis to coordinate email notice for sending out to HOA members 1) Ski Course practices times for End of Daze ski competition 2) return found loose buoys to the LLCC Office.

Guest Input None.

Review of Commitments & Action Items: Action items updated.

Review of Motions to the Board: None.

Motion to Adjourn: Dennis made the motion to adjourn, Teddy seconded and it and was unanimously approved; meeting was adjourn.

Next Meeting – Thursday, August 31st, 6:30pm via Zoom

Look Ahead:

Aug 19 – Board of Directors Meeting

Aug 31 – Lake-Dam Committee Meeting at 6:30pm

Sept 2 – “End of Summer Bash”

Sept 16 – Board of Directors Meeting

Oct 7 – Lake-Dam Committee Meeting

Oct 21 – Board of Directors Meeting

Nov 4 Lake-Dam Committee Meeting

Nov 18 – Board of Directors Meeting

LD CAM Report

August 31, 2023

Parks

- Park swing mats are installed in all parks
- Tree removal in Log Toy and Olde Lyme complete except removing all debris in Olde Lyme due to hornets; to be completed when hornets are gone
- Washington Guard Services patrolling all parks during their 2 hour shifts daily
 - o No park incidents reported during August
- Anglia walker gate adjacent to the car gate has been installed with a key pad with the same access code

Dams

- Our annual 3 dam inspection reports were submitted and approved by the Dam Safety Office
- Grass trimmed at Leprechaun and Limerick shorelines

Lakes

- Water quality testing plan
 1. Monthly water quality samples are taken; IEH labs analyzes; April, May, June and July YTD; August samples sent to IEH
 2. IEH results are sent to LA for graphing/reporting; YE report planned for after October results
 - LA will notify if monthly results are significantly out of range
- Data level loggers
 1. Hobo Link fixed their issue of no data available.
 2. We have no data results from June 27 through August 8
 - See report August 9 - 29

Lake Advocates

1. Cranberry Creek soft sediment stream walk to be scheduled Saturday Sept 9 with Cranberry Lake Foundation presence
2. Leprechaun and Limerick weeds treated last week
3. Requested Leprechaun dredge report on locations and cost estimates

**Lake Limerick
BUDGET TO
June 2023**

Variance	Lake Dam HOA Budget	Lake Dam HOA Actual		Lake Dam HOA Actual	Lake Dam HOA Budget	Variance	Lake Dam HOA Budget	75%
Revenue								
\$ 0	\$ 0	\$ 0	Lake Dam - Fishing Derby	\$ 10,023	\$ 0	\$ 10,023	\$ 0	
0	0	0	Total Revenue	10,023	0	10,023	0	
Cost of Goods Sold								
0	0	0	Total Cost of Goods Sold	0	0	0	0	
0	0	0	Gross Profit	10,023	0	10,023	0	
Operating Expenses								
0	0	0	Advertising and Promotion	99	0	99	0	
(94)	773	679	Insurance Expense	9,276	7,355	1,921	9,674	96%
(16,908)	19,700	2,792	Lake Expense	22,552	59,600	(37,048)	83,600	27%
0	0	0	Licenses and Permits	4,086	3,700	386	3,700	110%
974	0	974	Parks Expense	3,717	12,550	(8,833)	12,550	30%
162	0	162	Postage and Delivery	162	0	162	0	
(950)	950	0	Repairs and Maintenance	32	13,950	(13,918)	16,800	0%
(100)	100	0	Small Tools and Equipment	0	900	(900)	1,200	0%
(100)	100	0	Supplies	339	900	(561)	1,200	28%
(17,016)	21,623	4,607	Total Operating Expenses	40,263	98,955	(58,692)	128,724	31%
17,016	(21,623)	(4,607)	Operating Income (Loss)	(30,240)	(98,955)	68,715	(128,724)	23%
Other Income								
17,016	(21,623)	(4,607)	Income (Loss) Before Income Taxes	(30,240)	(98,955)	68,715	(128,724)	23%

Line#	Date	Diff Pressure (MX-DP	Absolute Pressure	Temperature (MX-	Water Level (MX-DP	Barometric Pressure
		21156419:21156419- 1), psi, 21156419	(MX-AP 21156419:21156419- 2), psi, 21156419	WT 21156419:21156419- 3), *F, 21156419	5), feet, 21156419	(MX-BP 21156419:21156419- 6), psi, 21156419
1	08/09/23 09:45:06	0.9079	15.5132	72.6	1.1893	14.6053
2	08/09/23 21:45:06	0.9108	15.5248	73.8	1.1893	14.614
3	08/10/23 09:45:06	0.9094	15.5698	72.4	1.1893	14.6604
4	08/10/23 21:45:06	0.9123	15.5625	73.3	1.1893	14.6503
5	08/11/23 09:45:06	0.9094	15.5945	71.9	1.1893	14.6851
6	08/11/23 21:45:06	0.9152	15.609	74.8	1.2123	14.6938
7	08/12/23 09:45:06	0.9137	15.6583	72.4	1.1893	14.7445
8	08/12/23 21:45:06	0.9137	15.6365	75.9	1.1893	14.7228
9	08/13/23 09:45:06	0.9123	15.6394	73.6	1.1893	14.7271
10	08/13/23 21:45:06	0.9123	15.5727	77.1	1.1893	14.6604
11	08/14/23 09:45:06	0.9123	15.5756	75.2	1.1893	14.6633
12	08/14/23 21:45:06	0.9152	15.5321	79.2	1.2123	14.6169
13	08/15/23 09:45:06	0.9137	15.5655	76.8	1.1893	14.6517
14	08/15/23 21:45:06	0.9152	15.5509	79.7	1.2123	14.6358
15	08/16/23 09:45:06	0.9123	15.5684	77.5	1.1893	14.6561
16	08/16/23 21:45:06	0.9137	15.5074	80.8	1.1893	14.5937
17	08/17/23 09:45:06	0.9152	15.49	77.6	1.2123	14.5748
18	08/17/23 21:45:06	0.905	15.4436	78	1.1893	14.5386
19	08/18/23 09:45:06	0.9021	15.5234	75.2	1.1662	14.6213
20	08/18/23 21:45:06	0.9036	15.5524	76.2	1.1662	14.6488
21	08/19/23 09:45:06	0.9007	15.5596	73.6	1.1662	14.659
22	08/19/23 21:45:06	0.9021	15.5089	75.9	1.1662	14.6068
23	08/20/23 09:45:06	0.8992	15.5176	73.6	1.1662	14.6184
24	08/20/23 21:45:06	0.9065	15.4799	75.4	1.1893	14.5734
25	08/21/23 09:45:06	0.8978	15.4813	72.8	1.1662	14.5835
26	08/21/23 21:45:06	0.8992	15.5103	73.8	1.1662	14.6111
27	08/22/23 09:45:06	0.905	15.5756	71.6	1.1893	14.6706
28	08/22/23 21:45:06	0.905	15.58	72.1	1.1893	14.6749
29	08/23/23 09:45:06	0.9108	15.6322	70.9	1.1893	14.7213
30	08/23/23 21:45:06	0.9065	15.6133	71.6	1.1893	14.7068
31	08/24/23 09:45:06	0.9065	15.5974	70	1.1893	14.6909
32	08/24/23 21:45:06	0.9152	15.5306	72.9	1.2123	14.6155
33	08/25/23 09:45:06	0.9108	15.5829	71.4	1.1893	14.672
34	08/25/23 21:45:06	0.9166	15.5669	74.5	1.2123	14.6503
35	08/26/23 09:45:06	0.9108	15.5771	71.7	1.1893	14.6662
36	08/26/23 21:45:06	0.9181	15.5538	73.6	1.2123	14.6358
37	08/27/23 09:45:06	0.9123	15.6032	71.6	1.1893	14.6909
38	08/27/23 21:45:06	0.9123	15.5974	72.9	1.1893	14.6851
39	08/28/23 09:45:06	0.9108	15.6119	70.9	1.1893	14.701
40	08/28/23 21:45:06	0.9137	15.6104	70.9	1.1893	14.6967
41	08/29/23 09:45:06	0.9181	15.6206	70	1.2123	14.7025
42	08/29/23 21:45:06	0.921	15.6336	71.4	1.2123	14.7126

Lakes, Dams and Parks Work Orders Log: 31 August 2023

Date	Priority (1,2,3)	Work Order Number	Task	Safety Issue (Y/N)	Assigned to	Due Date	Completion Date	Requestor/ Task POC	Project Status
6/20/2022	3	2022-16	Inspect Banbury boat ramp for tree root damage and advise LD committee re: recommended next steps.	N	Gerardo	11/30/23 6/30/23 11/30/22		Roger Milliman	8/31/23 -- CAM authorized Gerardo to order materials to repave portion of boat ramp with black-toned concrete. On schedule 8/3/23 -- No change. On schedule. WO to be updated should there be any change moving forward. (Reference 8/3/23 for historical status)
6/23/2022	3	2022-19	Update Dam Operations Manual to address DOE email dated 9 June 2022 regarding emergency drawn down at both Lake Limerick and Lake Leprechaun.	Y	Roger	TBD 3/31/23 11/15/22 9/30/2022		Roger Milliman	8/31/23 -- Inputs to Operations Manual received from Ken Martig, LLCC Maintenance, and CAM. Joel has integrated comments into manual for CAM review along with questions for clarification. 8/17/23 -- No change in status 8/3/23 -- While waiting for DSO input, CAM, Chris and Gerardo to meet to investigate possible alternative method to exercise gate valve. (Reference 8/3/23 for historical status)
2/21/2023	1	2023-02	Remove dead snags in the water from at Log Toy park fish dock. Also remove dead trees from Log Toy Park and Olde Lyme Park.	Y	Gerardo	11/30/23 8/7/23 4/21/2023		Dennis Muretta	8/31/23 -- On Schedule. 8/17/23 -- No change in status. 8/3/23 -- Log Toy Park trees and limbs removed. Olde Lyme Park trees downed, removal is held until nearby bees do not create a hazard to workers. 7/20/23 -- BoD approved proposal. Work to remove trees and limbs from parks to commence on 31 July. Parks will be closed during the time work is being performed. 7/6/23 -- Proposal from Green Diamond to be presented to BOD for approval. If approved, schedule will be requested from Green Diamond. 6/23/23 -- CAM recommending Green Diamond to cut / removed trees from parks. Trees in common areas will be delimited, but trees will remain in their felled position. Large maple in Log Toy will not be felled. 6/8/23 -- Report Received. LD input provided to CAM re: interest in keeping some viable trees for wildlife and esthetics. 3 bids currently in work with tree removal companies. 5/25/23 -- Report expected on 26 May. 5/11/23 -- Arborist hired to assess Log Toy, Olde Lyme and Common Area trees. Report due soon. Request to BOD to remove trees will be based on report. 4/28/23 -- Tree in water at Log Toy removed. CAM to meet with arborist on 1 May to access Log Toy, Olde Lyme, and other LLCC common areas. 4/13/23 -- LLCC to hire arborist to assess trees in parks and certain common areas for safety. Tree removal will be based on arborist's report. 2/20/23 -- WO Based on park review with LLCC/LD Members 2/20/23
4/13/2023	2	2023-03	Install Data Logger at Lake Leprechaun Dam/Spillway	N	Gerardo	TBD 5/1/2023		Roger Milliman	8/31/23 -- Schedule changed to TBD and Green Status since Cellular coverage is out of LLCC's control. 7/22/23 -- WO moved to Pending status until cell coverage can be provided and data collection company (HOB0) capability is working. BTW Data collection at Limerick remains non-operable. HOB0 advised LLCC pone settings to access data is not correct. Maintenance and HCC to review and advise. 5/25/23 - 7/6/23 - No change in status. 5/11/23 -- Limerick Dam data logger repaired. Inn data logger to be returned to vendor for repair. Install at Leprechaun once cellular coverage allows. 4/28/23 -- CAM to replace batteries in data logger at inn confirm that it is functional then install at Leprechaun. Future data downloads will be via Blue Tooth until better cell coverage is available. 4/13/23 -- Leprechaun held for better cell coverage. Lake Limerick datalogger is currently not reporting data correctly. CAM working with Hood Canal Cable for a solution. 4/13/23 -- Action is a moved to this WO Log Sheet from LD Action Item Status.

Lakes, Dams and Parks Work Orders Log: 31 August 2023

Date	Priority (1,2,3)	Work Order Number	Task	Safety Issue (Y/N)	Assigned to	Due Date	Completion Date	Requestor/ Task POC	Project Status
4/13/2023	1	2023-04	Request Lake Advocates to provide Report on the results of the Lake Leprechaun core and visual surveys from 2022 and 2023. Including Dredging recommendations, locations, mechanical vs hydraulic, permit requirements, cost estimate, etc.	N	Roger	TBD 6/30/23 7/31/2023		Ted Lovgren	<p>8/31/23 -- CAM contacted LA and they contact to request. ECD to be requested when LA is on-site for the Cranberry Creek streamwalk on 9 Sept.</p> <p>8/3/23 -- WO Task updated. 2023-04(a) added to address Bathymetric Study.</p> <p>7/20/23 -- Still awaiting feedback from LD Committee.</p> <p>7/6/23 -- Draft report received. LD requested to review and comment.</p> <p>6/23/23 -- On schedule. LLCC has provided all required data to LA for the report to be generated.</p> <p>6/8/23 -- No change in status.</p> <p>5/25/23 -- On schedule.</p> <p>5/11/23 -- Report due 30 June.</p> <p>4/28/23 -- Bathymetric survey completed for both lakes on 28 April. Data to be provided to LA for reporting back to LLCC. CAM to remind LA of need for recommendation for dredging areas at Lake Leprechaun. CAM will also request an ECD for the report and provide to Lake Dam Comm.</p> <p>4/13/23 -- Moved from LD A-I List 4/13/23 in order to capture all LLCC / CAM Actions in one place.</p>
8/3/2023	1	2023-24(a)	Provide feedback to LA regarding latest draft Bathymetric Survey Report	N	Roger	8/31/2023		LD LTLH	<p>8/31/23 -- CAM remains held for LD's input.</p> <p>8/3/23 -- CAM is held for feedback from Brian Smith as Chair of the LTLH Subcommittee.</p>
4/13/2023	1	2023-06	We should add revising/updating the Project Manager job description. I pinged Roger and John on this action.	N	Roger / Tamra	TBD 8/31/23 ASAP		Ted Lovgren	<p>8/31/23 -- LLCC has hired a contractor to review LLCC's org chart and job position's statement of work. Contractor to start 15 Sept. WO moved to Pending since there is no schedule assigned and LLCC is now held for subcontractor support.</p> <p>8/17/23 -- Awaiting establishment of LLCC org chart and ensure job scope expectations are understood by BOD and job applicant.</p> <p>8/3/23 -- CAM to schedule interview with PM Candidate.</p> <p>7/20/23 -- Water Manager and Interim PM (Chris) working Inn Island and Bridge Projects. BoD Exec Committee s reviewing recommended Candidate for PM Position.</p> <p>7/6/23 -- No change in status.</p> <p>6/23/23 -- No change in status.</p> <p>6/8/23 -- No change in status.</p> <p>5/25/23 -- CAM tasked with updating job description for BOD review prior to interviewing candidate.</p> <p>5/11/23 -- BOD Executive Committee to review approach to fill position 20 May.</p> <p>4/28/23 -- Stake holders met on 27 April to update the PM roles and responsibilities. Executive Committee to review and provide feedback / path forward.</p> <p>4/14/23 -- Carry over from previous LD / BOD action items</p>
6/7/2023	1	2023-20	Water quality report from May testing - Provide due date	Y	Roger	12/31/23 6/8/2023		LD/BoD	<p>8/31/23 -- Water sample for August was collected by Maintenance and LLCC has provided to IEH Labs.</p> <p>8/17/23 -- LA to provide a summary written report by years end. Any abnormalities prior to years end will be communicated to LLCC with recommended action.</p> <p>8/3/23 -- CAM to request a copy of the charts associated with the data collected on a monthly basis with a very brief summary of what the chart is telling us and whether LLCC has any action.</p> <p>7/20/23 -- IEH reports from May, June sent to LA. July testing performed. CAM only expects one summary report of all testing by 31 December unless something exceptional needs to be communicated to LLCC.</p> <p>7/6/23 -- Still awaiting report from LA. CAM to request new ECD.</p> <p>6/23/23 -- Data received from IEH. Provided to LA for Reporting. June samples taken and provided to IEH</p> <p>6/8/23 -- Report requested. ECD TBD.</p>

Lakes, Dams and Parks Work Orders Log: 31 August 2023

Date	Priority (1,2,3)	Work Order Number	Task	Safety Issue (Y/N)	Assigned to	Due Date	Completion Date	Requestor/ Task POC	Project Status
6/23/2023	1	2023-25	LA to perform Cran Creek Stream Walk and provide LLCC with report of findings and recommendation moving forward.	N	Roger	TBD 8/31/23 7/31/2023		LD	<p>8/31/23 -- WO updated to include provision of a report resulting from the streamwalk. ECD TBD</p> <p>8/17/23 -- LA can support on Saturday 9 Sept. CFL notified. LLCC Maintenance to support with access and boat.</p> <p>8/3/23 -- CLF working interenally to find a mutually agreeable date to support the walk. Goal is to complete by end of August.</p> <p>7/20/23 -- Walk scheduled for 12 August. CLF notified.</p> <p>7/6/23 -- LA is expecting to perform walk in August. ECD TBD</p> <p>6/23/23 -- Follow on to proposal received as part of WO 2023-07. This WO supports LTLH subcommittee actions related to sediment in Limerick.</p>
7/14/2023	1	2023-30	Address Log Toy Park dock (pole and bumper)	Y	Gerardo	8/25/23 7/30/2023	8/30/2023	Roger Milliman	<p>8/31/23 -- Existing bumpers were reattached. No need to buy new. WO closed.</p> <p>8/17/23 -- New bumpers to be provided procured from Verles.</p> <p>8/3/23 -- Pole replaced. Bumper to be reset by 4 Aug.</p> <p>7/20/23 -- Maintenance advised of this WO</p> <p>Per Glenn's Monthly Park Maintenance Report</p>
8/2/2023	1	2023-31	Repair Inn Island erosion	Y	Chris	TBD		Roger Milliman	<p>8/31/23 -- Billing rates from MCD received. CAM directed Chris to request a county-friendly design that has a high probability of being successfully permitted.</p> <p>8/17/23 -- Chris is awaiting feedback from MCD (ecd 8/18/23). Expectation is for a proposed shoreline -friendly solution/plan and process to work with Mason County and other stakeholders for approval of plan</p> <p>8/3/23 -- Chris reported he is working with Mason County Conservation District to seek options to repair the island and minimize future erosion. Input from MCCD expected by 10 August.</p>
8/2/2023	1	2023-32	Perform maintenance to Inn Bridge	Y	Chris	12/31/2023		Roger Milliman	<p>8/31/23 -- Materials identified. CAM authorized Chris to procure the materials and continue this project.</p> <p>8/17/23 -- Chris and Gerardo have begun working a Bill of Materials list to address engineering recommendations.</p> <p>8/3/23 -- Chris and Gerardo to meet to start planning to repair / maintain bridge in accordance with recent engineering report and recommendations.</p>
8/3/2023	1	2023-33	Restore data logger communications and ability to download data.	N	Gerardo	8/11/2023	8/16/2023	Roger Milliman	<p>8/31/23 -- Data 6/27/23 - 8/8/23 has been unable to be retrieved and is presumed lost. WO Closed.</p> <p>8/17/23 -- Connectivity restored. CAM to pursue historical data. WO closed.</p> <p>8/3/23 -- Gerardo and HCC to test reboot intructions provided by HOB0 (data logger supplier) in order to capture lake height data.</p>

Lake/Dam Committee Action Item Status

As of: 31August2023

Commitments & Action Items	Date Assigned	Assigned To	Due Date	ECD / Status
Establish Lake Limerick/Leprechaun Shoreline Guide for LD and Compliance Committees to use as an audit tool in order to begin reigning in the many violations observed (but not often reported) by members.	7-Jan-23	Duane	31-Aug-23	5Aug2023 Duane committed to complete by next LDC meeting. Recommend reviewing LLCC CCRs & Architechural Committee Guidelines, ByLaws, Declaration of Restrictions, etc. on LLCC Website, Association Documents.
Perform Shorline audit in Spring 2023 for non-compliances; non-permitted boat lifts/docks/floats, unauthorized intrusions/constructions, e.g. beach retaining walls, fences, etc.	7-Jan-23	Lake-Dam	TBD	Placeholder for Spring/Summer LD Committee activity. Volunteers will be needed.
Provide Lake Level data history/files that is basis of motion for 12 inch wier board height.	4-Mar-23	Teddy Christy	TBD	22May2023 Data forwarded to Office for conversion (PDF) and consolidation for posting to LLCC Website/Network. 1May2023 Joel provided Teddy picture (JPEG) files of data located in LLCC paper files. Need to convert to
LTLH Subteam to investigate feasibility of maintenance dredging (e.g. portable suction dred, permit requirements, sediment survey results, etc).	29-Jun-23	LTLH	TBD	Ken Martig provided photos of a portable suction dredge being used on Lake Limerick (in the 80's/90's?). Suggested as a more economical approach to dredging of both lakes.
Gary to follow-up on Boat registration actions for boats that are not registered and/or do not meet requirements.	5-Aug-23	Gary	TBD	COMPLETE Boat located at 3-085 exceeds LLCC Boat size limit. Boat located at 3-158 lacks numbers and LLCC registration sticker.
Lake Patrol Guidelines need to be updated to indentify BoD authorization and use of Go-Pro camera for video/audio recording.	5-Aug-23	Dennis & Lou	TBD	Lake Patrol has raised concerns that use of Go-Pro camera by LP members to record (audio/video) encounters with Boat owners is not authorized by the BoD.

Lake/Dam Committee Action Item Status

As of: 31August2023

Commitments & Action Items	Date Assigned	Assigned To	Due Date	ECD / Status
Request LLCC Office to send out notification "email blast" - regarding ski course usage	5-Aug-23	Dennis	ASAP	<p style="text-align: center;">COMPLETE</p> <p>Compose Ski Course notification that addresses return of loose buoys to LLCC office and Ski Course usage rules for upcoming "End of Daze" ski competition (extended practice times).</p>

Lake Dam Committee 2023-2024 Projects, Goals & Objectives

- Complete Inn Island Bridge Repairs (New Guard Rails, Paint Metal Structure, etc.)
- Develop Design/Plan for Inn Island Shoreline Repair
- Complete Re-Roof of Park Restrooms/Storage Sheds (October start)
- Complete Banbury Restroom Upgrades
- Upgrade all Park Restrooms to Banbury standard (less electrical/heat)
- Upgrade Restroom at Log Toy to accommodate ADA
- Complete installation of metal doors/cypher locks on all Park restrooms
- Complete updates to Dam Operations Manual
- Facilitate hiring of park hosts for spring / summer
- Installation of 15 new Buoys; Reset/Align as required
- Annual Weed Treatment of both lakes
- Removal of Yellow Iris Seed Pods
- Host another successful Fishing Derby April 2024
- Update the Lake Patrol Guidelines document to address the use of Video/Audio Recording of Lake infractions.
- Work with the BoD and CAM to integrate Project Manager for planning, designing and implementing improvement and maintenance projects for our Lakes, Dams and Parks.
- Lake Leprechaun Dredging Phase 2 based on results of Phase 1
- Initiate Cranberry Creek Retention Pond(s) Phase 1 Study incorporating results from Cranberry Creek Stream Walk and assessment of Cranberry Lake Stormwater Detention Structure Basin
- Complete Phase 1 of Bird Sanctuary Dredging/Weed Removal
- Complete assessment/trade study on Maintenance Dredging Options (portable suction dredge, permits, etc.)
- Complete Sport Court Update Proposal for Board consideration
- Develop a plan for Parks Landscape/Amenities update
- Support resolution of Cranberry Lake Foundation fish passage concern regarding Stormwater Detention Structure
- Complete Shoreline Audit
- Audit Boat Registration Process and Files
- First Aid & CPR Training/Certification for Boat Patrol
- Host Successful Water Ski Demonstrations

8/31/2023