

# Compliance Committee Minutes

*Lake Limerick C.C.*



*est. 1966*

LAKE LIMERICK COUNTRY CLUB

790 East Saint Andrews Drive, Shelton, WA 98584

Phone (360) 360-0429 Fax (360) 426-8922

Email: [Compliance@hcc.net](mailto:Compliance@hcc.net) Web site: <http://www.lakelimerick.com>

LLCC Community Compliance Committee Meeting (HYBRID)

Monday, November 4, 2024 @ 10:00AM

Crows' Nest

Join Zoom Meeting

<https://us02web.zoom.us/j/83668095851?pwd=R2J0ZVNNTlQrczVzVDIyaXpxTWFXQT09>

Meeting ID: 836 4345 1516

Passcode: 011276

Meeting Minutes

**1. Call to Order and Roll Call:**

- a. Members Present: J. Ingemi-acting Chair; K. Summers –Vice Chair; E. Stember; B. Smith,
- b. Guests: Mike Berni (BOD VP), Shannon Ramos (HOA GM), Richard Allen, Tracy Huston

**2. Approval of Previous Minutes:**

**3. Status of Motions to the BOD requiring feedback from BOD: None.**

**4. Chair's Opening Comments:** Welcome guests and potential new members.

**5. Register Review and Update:** See attached Register.

**6. Discussion Items Related to New Member Portal (Buildium):**

- a. The new member portal has functionality allowing complaint information to be entered and violation letters to be generated. GM Ramos requested a discussion of how confidentiality issues should be handled. Past practice has been that when a complaint is filed stating that a member is violating HOA rules, per HOA BOD Resolution 2019-01, the Compliance Committee has the responsibility to verify the basis of the complaint. If a violation of LLCC Declarations, Bylaws or other adopted rules is verified, the Committee is then responsible for initiating notices of infractions

and fines per procedures established by the HOA. The Committee's purpose is to achieve compliance, and its actions are reviewed and approved by the BOD. The identity of the original complainant is kept confidential because compliance activities are conducted between the Committee/HOA BOD and the member who was found to be violating HOA rules. After discussion, Committee members and guests agreed that complainant confidentiality should be maintained throughout compliance actions, including appellate hearings with the Hearing Committee and BOD.

b.

7. **Adjournment:** Motion made by E. Stember and seconded by K. Summer to adjourn. Motion passed unanimously.

8. **NEW MOTIONS TO THE BOD:** None

**Respectfully Submitted,**

**Brian J. Smith – for the LLCC Community Compliance Committee**