

# Architecture Committee Minutes



LAKE LIMERICK COUNTRY CLUB  
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Lake Limerick Architecture and Building Committee  
Meeting Notes  
January 10, 2025

Meeting time 3:30 PM

Attendance: Lisa Perry, Karen Summers, Rich Allen, John Ingemi, Tamra Ingwaldson

Attending Guests: Michael Cofoni/D5-116, Dean Dyson, Jon Monroe

Meeting called to order at 3:30 PM.

Reviewed new permits submitted – **Please see attached for complete list of December/January permit applications.**

- **Applications reviewed during Meeting:**
  - 12/26/24|05-116 | **work requested** – installing a 4' chain-link fence in the front yard, and a 90' long, 6' high cedar fence in the back, as well as taking down a few hazardous trees. **APPROVED** – Permit issued.
- **Dock permits: (see attached log): none received**

**Discussion:** Permits requests listed (9/12, 11/26, 12/9, and 12/25) were discussed. To confirm status. No application has been received yet from Michael Burgess, even though we received an email inquiry on 12/25/24. John shared that he went out and reviewed the request, checked it against the Lake Shore management (LSM) rules/guidelines, and also reviewed the neighboring block walls. He advised the member that it doesn't appear an application is necessary as it is landscaping and seems to meet the setbacks and LSM rules, but it was recommended to submit an application for clarification and records should a neighbor inquire.

**Old Business:** A few items were discussed that were recently moved to the Compliance committee.

**New Business:** Rich shared that he has been working with a member on Weymouth regarding fences down to the water, on each side of some kind of brush/tree and on top of a retaining wall. Shared the member is willing to comply, just need to figure out what fence sections may need to come down. Probably more of a Compliance Committee activity.

Rich also shared about D3-273 & flooding that has started to occur after a neighbor did some landscaping and had gravel laid. The member tried planting trees and other foliage to help absorb the flooding, but it doesn't seem to be helping. John shared that there is something about drainage in our resolutions but couldn't site the section. Rich agreed to do some research.

John shared that he met with Shannon regarding staff's role in issuing permits. He shared that he advised her that only the Architecture members review and approve permits and that staff's role is to receive, log, and then accept payment when approved.

John also shared that he now has access to Buildium and is able to enter status of permits. He will be working with Sharon H. on getting her up to speed with this.

**Adjournment moved by Lisa, 2<sup>nd</sup> by Karen at 4:05pm**

**Respectfully submitted: Tamra Ingwaldson**

**NEXT MEETING:**

- **Date and Time: Friday, February 7 that 3:30**
- **Location: Crow's Nest**

**BUILDING AND DOCK PERMITS - UPDATED JANUARY 2025**

DATE RECEIVED	DIV-LOT	MEMBER	ADDRESS	WORK REQUESTED	PERMIT #	PERMIT ISSUE DATE	PERMIT EXPIRE DATE	ACTION
9/12/2024	01-110	Sharon Koidahl	720 E. Ballantrae Dr.	fence	Approved need payment #4500	11/1/2024	11/1/2025	10/31 - reviewed with owner, received more plans. APPROVED 10/11 - reviewed during Arch Comm meeting, no plot plan provided. Will reach back out to owner to request this.
11/26/2024	04-149	Erika Snell	101 E. Errigal Pl	septic, shed and fence	approved paid #4504	12/17/2024	12/17/2025	There was discussion about the property and the fact that the shed was delivered prior to an application. The process was explained, and the application was amended to include the septic design and permitting as well. Application approved.
12/9/2024	02-194	Amber Anderson	371 E. St. Andrews Dr	fence	conditionally approved need payment #4503	12/13/2024	12/13/2025	There was discussion around the height of the fence and its location. Comments from members included: why are the fence posts 6' and the fence only 5'? Plot plan should show the direction of the work, such as: street side, golf course side, etc. Member will agree to changes on the application and will set up a string line for Committee members to view the actual requested placement with Greens Superintendent. At this time, Conditionally approved
12/25/2025	01-129	Michael Burgess	Ballantrea	brick wall	nar			Email was received as an inquiry, John did a walk-through, John shared that he went out and reviewed the request, checked it against the Lake Shore management (LSM) rules/guidelines, and also reviewed the neighboring block walls. He advised the member that it doesn't appear an application is necessary as it is landscaping and seems to meet the setbacks and LSM rules, but it was recommended to submit an application for clarification and records should a neighbor inquire.
12/26/2025	05-116	Michael Cofoni	181 Peebles Ct	fences	Approved, PIF, #4505	1/10/2025	1/10/2026	installing a 4' chain-link fence in the front yard, and a 90' long, 6' high cedar fence in the back, as well as taking down a few hazardous trees.

BUILDING AND DOCK PERMITS - UPDATED JANUARY 2025

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<b>DOCK PERMIT APPLICATIONS</b>								