

## PROJECT APPROVAL REQUEST

**1. Project Name; New Park Benches and Tables**

**2. The Person or Persons and Committee Proposing the Project:**

The Lake Dam Committee and LLCC GM are co- sponsoring this project.

**3. The Project's Description/Scope Including:**

**a) Narrative description of the project.**

This project will procure new metal benches (Qty 3) and picnic tables (Qty 2) for placement in our LLCC parks. These benches/tables will replace worn wooden items that, due to age, vandalism and neglect, have deteriorated significantly and represent a safety hazard to members.

Over the past several years LLCC has been replacing existing degraded wood picnic tables in all parks with new, plastic coated perforated metal units. To date, a total of 14 tables have been replaced and 7 wooden tables remain. As a part of this replacement effort, ADA compliant tables are being procured.

In regard to park benches, last year all benches were removed from the parks and discarded because they had deteriorated to the point they represented a "user" safety hazard. This will be the first year we will start selectively replacing these benches.

**b) The project's purpose and the value LLCC members will receive from the completed project, including any health and safety improvement aspects.**

The purpose of this project is to continue replacing deteriorated wood picnic tables and purchase replacement benches (for park play areas) with durable lower maintenance products.

**c) Description, drawings and sketches as necessary to understand the project.**

The following summarizes information on the tables and benches recommended for procurement:

TABLES (see below picture insert)

- Supplier: Commercial Site Furnishings, Montgomery Alabama
- Table Type: 8 Foot ADA Y Base, Perforated Metal Picnic Table, Color Brown
- Purchase Quantity/Price: 2 @ \$1005 each (base price w/o taxes, shipping)

BENCHES (see below picture insert)

- Supplier: Belson Outdoors, Naperville, Illinois
- Bench Type: Model 940S-P6, Six Foot Length, In-Ground Mount, Color Brown
- Purchase Quantity/Price: 3 @ \$878 each (base price w/o taxes, shipping)

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**d) The approximate cost for the project, and the basis and assumptions for that cost estimate.**

It is estimated that the total cost of this project, including base price, taxes and shipping is **\$5,839**, breakdown as follows:

**Tables**

Purchase 2 @ \$1,005 = \$2010 + \$171 (sales tax) + \$400 (shipping) = \$2,581 Total  
Per Unit Cost = \$1,290

**Benches**

Purchase 3 @ \$878 = \$2,634 + 224 (sales tax) + \$300 (shipping) = \$3,158 Total  
Per Unit Cost = \$1,053

**Misc. Supplies**

Concrete, form boards, etc. for mounting benches = \$100 (total for 3 benches)

**e) An approximate schedule, including any time constraints regarding project activities or completion dates.**

The tables and benches can be ordered immediately upon BOD approval of this PAR. The goal would be to have them installed by start of the 2025 summer season.

**f) The budget status of the project.**

A total of \$6,000 was approved for this project in the FY2025 budget.

**4. Any additional considerations the board may need to consider, including any foreseeable project risks or liabilities.**

None

**5. The proposed project manager.**

This project will be managed by the LLCC Facilities and/or Operations Manager.

**6. Evidence of coordination with appropriate staff departments and management.**

The project has been reviewed with the General Manager who support its objective and scope.

